

SPECIAL COUNCIL MEETING  
FOR PURPOSES OF A WORKSESSION  
THURSDAY, NOVEMBER 17, 2016 - 6:00 PM

Vice-President Lori DiNallo called the special meeting to order. City Council convened in a special meeting in Council Chambers for the purposes of a work session, with the following in attendance: Paul Hach, Lori DiNallo, Katie Jenkins, Christine Shoop, Mike DeLeone, Jim Fodor, Interim City Manager Douglas Lewis, Finance Director Andy Unetic, Police Chief Anthony Powalie; Fire Chief Mark Mlachak; Water Superintendent George Ginnis; Public Works Director Brian Belfiore; Electric Supervisor Jeff McHugh; City Engineer Leanne Exum; Parks and Recreation Director Michelle LaPuma; Economic Development Director Cathy Bieterman; Water Pollution Control Director Randy Bruback and City Planner Lynn White.

Vice-President DiNallo turned the meeting over to Interim City Manager Douglas Lewis and Finance Director Andrew Unetic who went through the workings slides for the 2017 Proposed Budget.

(See Attachment #1)

Motion to excuse Mr. Fitzgerald from the meeting; to excuse Mrs. DiNallo from the second half of the meeting; and to excuse Mr. Hach and Mrs. Jenkins from the first part of the meeting, seconded by Mrs. Shoop. All members present answered “yes”. Motion carried.

Motion to Adjourn made by Mr. DeLeone seconded by Mrs. Shoop. All members answered “yes”. Motion carried. The meeting was adjourned at 8:32 p.m.

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Tina B. Pomfrey  
Acting Clerk of Council

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Paul W. Hach II  
President of Council



# Proposed Budget

Fiscal Year 2017

# Summary of Revenues by Source

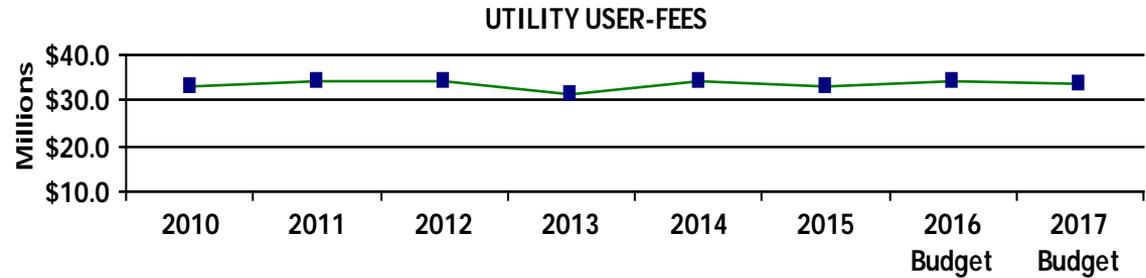
(Pg. 13)

	2017	2017	2016		
	%	Budget	Budget	Change \$	%
Taxes	18.52%	\$ 13,041,400	\$ 12,441,950	\$ 599,450	4.82%
Intergovernmental	14.30%	10,065,613	9,154,698	910,915	9.95%
Charges for Services	0.96%	673,080	598,280	74,800	12.50%
User Fees	54.95%	38,690,600	39,407,313	(716,713)	-1.82%
Licenses & Permits	0.56%	390,100	367,600	22,500	6.12%
Fines & Forfeitures	2.03%	1,427,500	1,397,200	30,300	2.17%
Miscellaneous Revenues	2.10%	1,476,895	1,563,545	(86,650)	-5.54%
Financing Sources	4.59%	3,236,500	6,654,800	(3,418,300)	-51.37%
Transfer-In-All Funds	1.99%	1,399,000	1,369,000	30,000	2.19%
	<b>100.00%</b>	<b>\$ 70,400,688</b>	<b>\$ 72,954,386</b>	<b>\$ (2,553,698)</b>	<b>-3.50%</b>

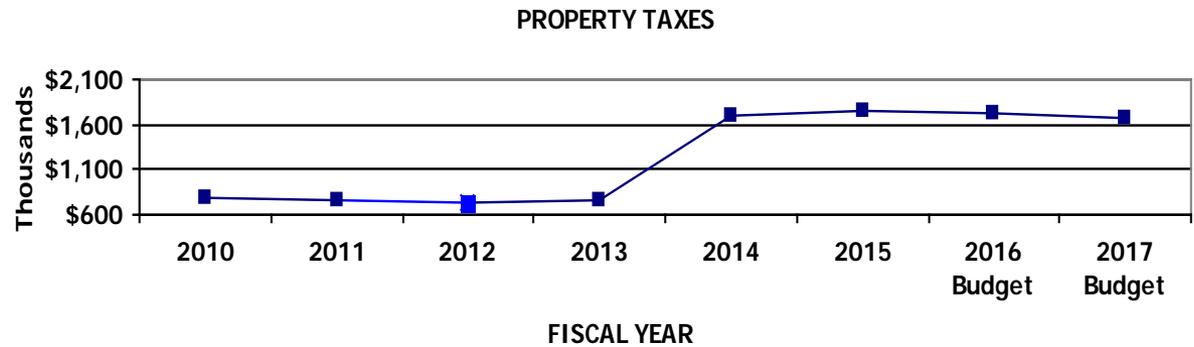
# Revenue Trends

(Pg. 10-11)

- User Fees

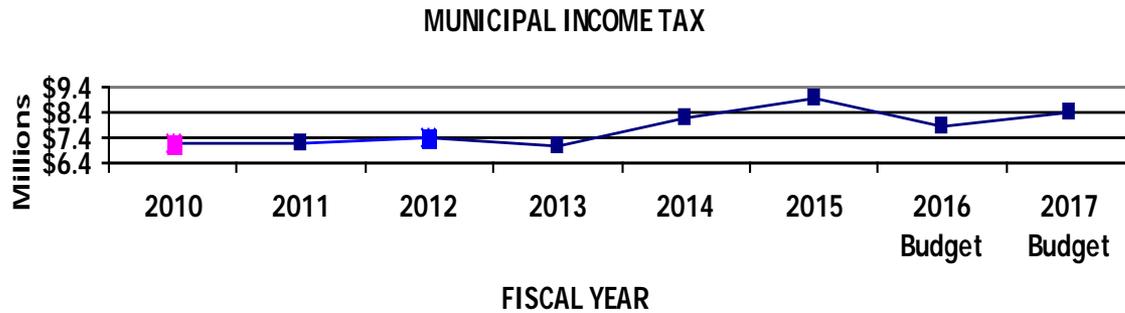


- Property Taxes

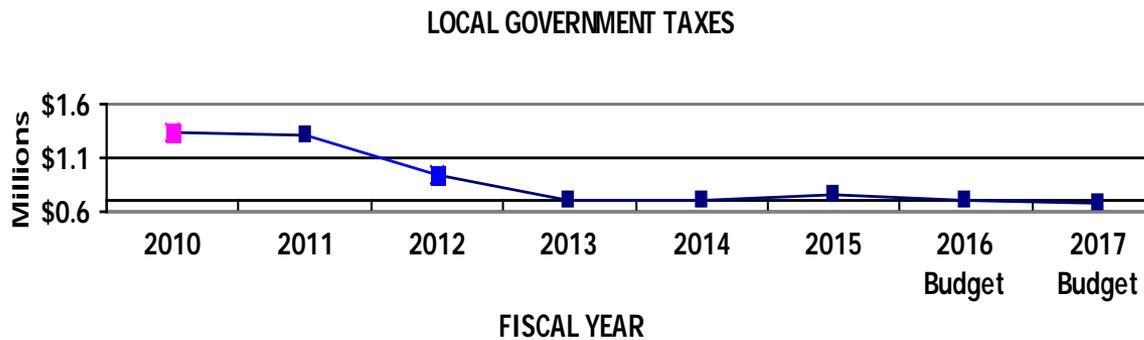


# Revenue Trends

(Pg. 10)



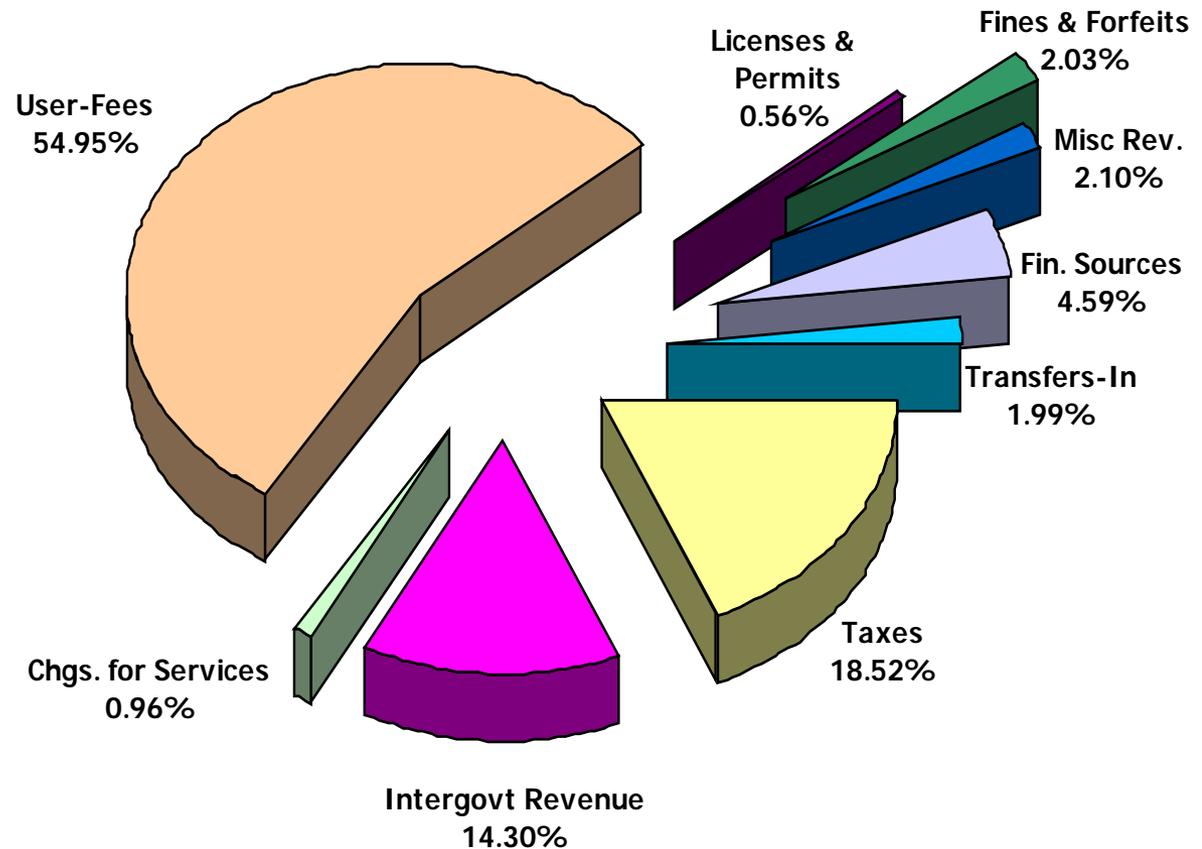
Municipal  
Income Tax



Local  
Government  
Taxes

# REVENUE WHERE IT COMES FROM

(Pg. 14)



# Summary of Expenditures by Cost Center

(Pg. 15)

	2017 %	2017 Budget	2016 Budget	Change \$	%
Personnel Services	38.37%	\$ 28,021,994	\$ 27,442,545	\$ 579,449	2.11%
Materials & Supplies	3.09%	2,257,795	2,636,771	(378,976)	-14.37%
Services & Charges	7.33%	5,352,589	5,562,090	(209,501)	-3.77%
Utilities	20.52%	14,988,125	15,564,537	(576,412)	-3.70%
Operating Charges	2.58%	1,887,966	1,752,143	135,823	7.75%
Capital Outlay	20.04%	14,638,735	16,350,800	(1,712,065)	-10.47%
Debt Service	5.56%	4,060,118	4,657,583	(597,465)	-12.83%
Nonoperating Charges	1.21%	880,750	944,100	(63,350)	-6.71%
Operating Transfers/Reserves	1.30%	949,000	729,000	220,000	30.18%
<b>Total</b>	<b>100.00%</b>	<b>\$ 73,037,072</b>	<b>\$ 75,639,569</b>	<b>\$ (2,602,497)</b>	<b>-3.44%</b>

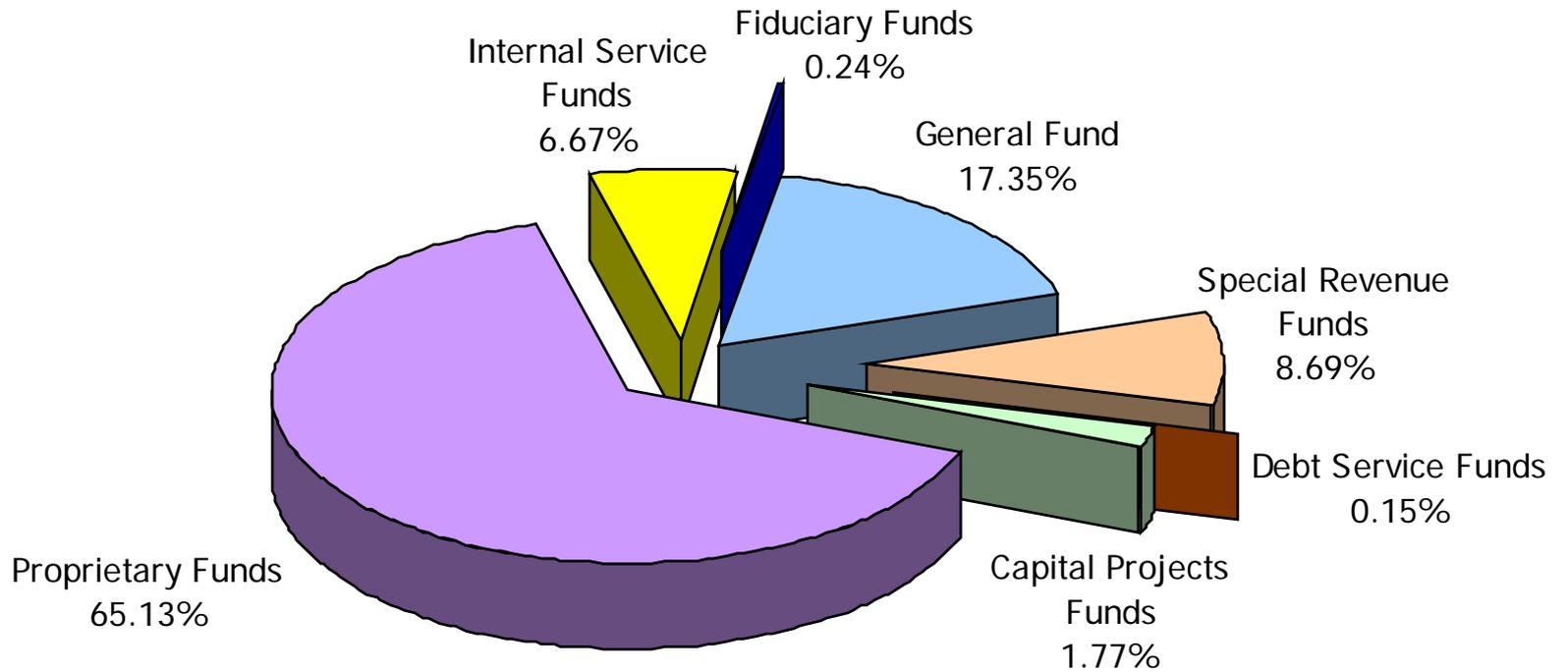
Personnel Services includes: wages, benefits, hospitalization & workers comp.

# Budget Issues

- 2017 General Fund Budget will have a budget surplus for the 4<sup>th</sup> year in a row
- General, Sewer, & Electric Funds are balanced
- In the main funds the majority of expenses are for salaries
- Proposing \$14.6 million in Capital Projects in 2017
  - \$2 million on Paving Roads
  - Continuation of the Water Intake Construction Project

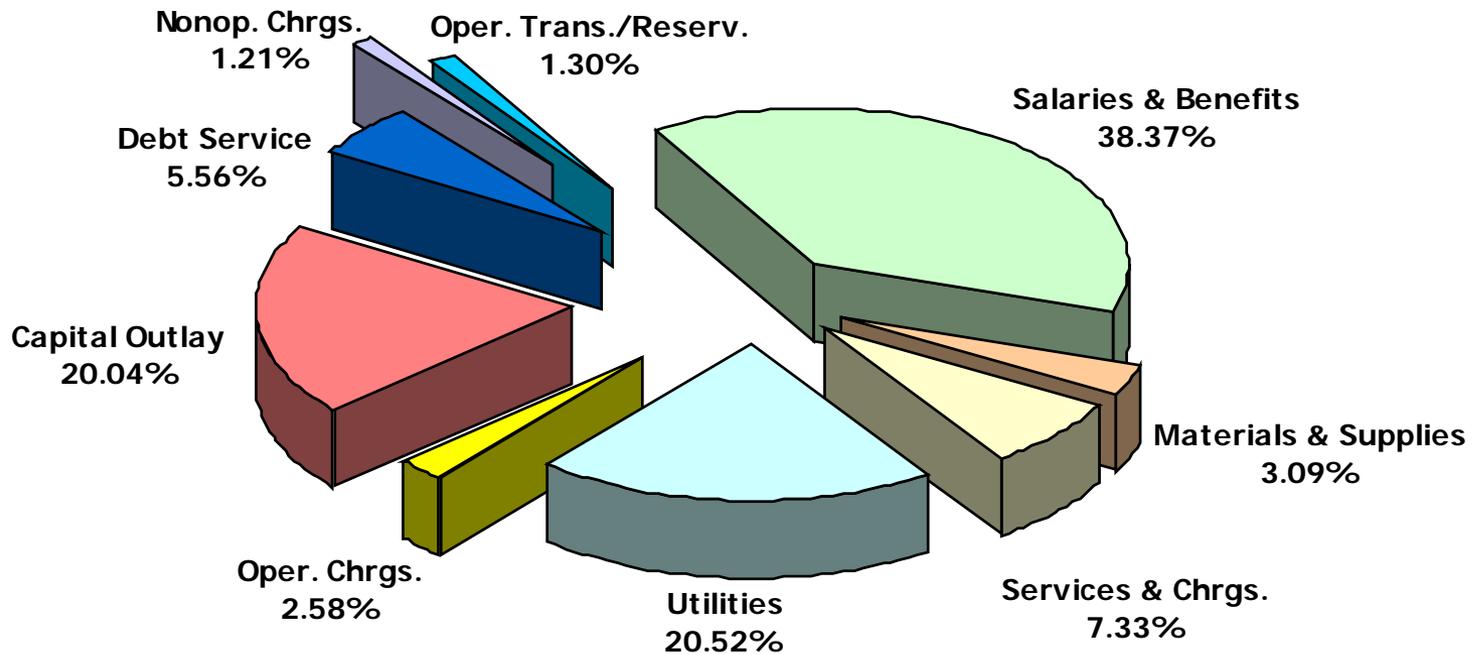
# Expenditures by Fund Group

(Pg. 16)



# EXPENDITURES WHERE IT GOES

(Pg. 14)



# General Fund



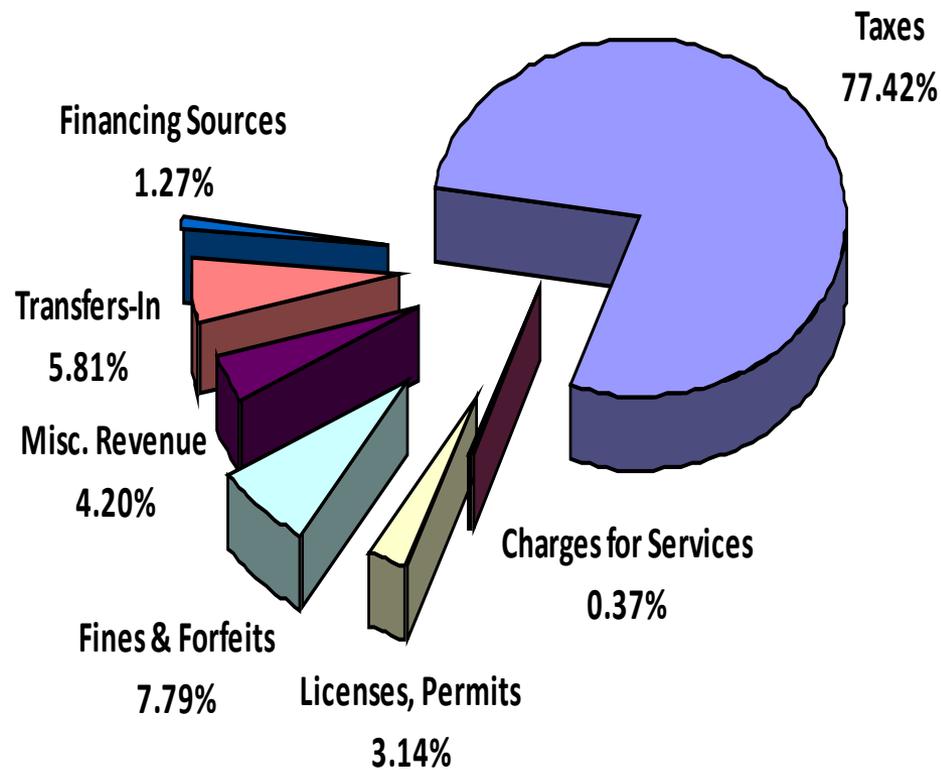
# General Fund 2017 Budget

(Pg. 31)

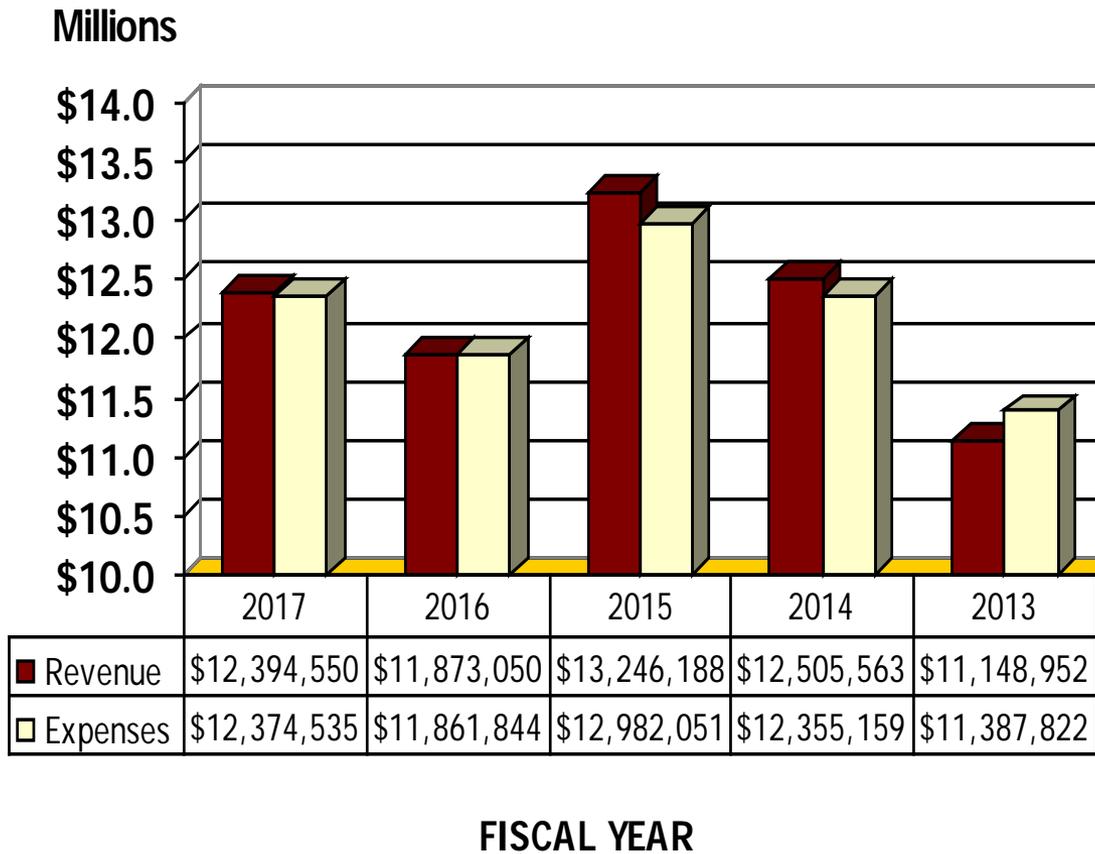
- Revenues = \$12,394,550
- Expenditures = \$12,374,535
  
- 2017 GF Revenues are 4% more than 2016
- 3<sup>rd</sup> Year in a row the GF revenues have increased from the prior year
- 2017 GF Expenses are 4% more than 2016
- General Fund will transfer \$377,000 to other funds so those funds can remain solvent
- Budget surplus of \$20,015

# Breakdown of General Fund Revenue

(Pg. 32)

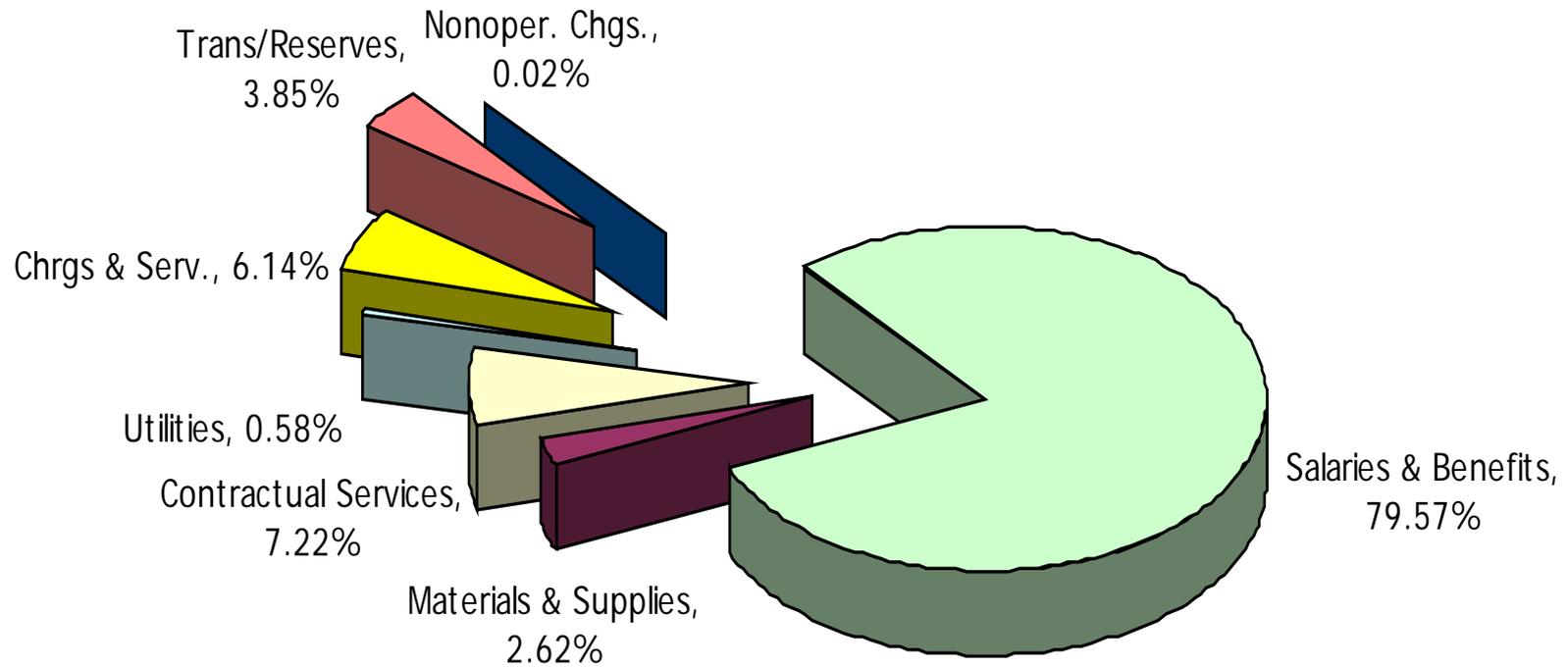


# General Fund Analysis (Pg. 36)



# Expenditure by Cost Category

(Pg. 35)



**PERSONNEL SUMMARY  
FISCAL YEARS 2013 - 2017**

(Pg. 10)

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
<b>Total Legislative</b>	8	8	8	8	8
<b>Total Judicial</b>	25	24	24	24	24
<b>Total City Manager's Office</b>	7	7	7	7	7
<b>Total Human Resources</b>	2	2	3	2	3
<b>Total Finance</b>	23	22	22	22	20
<b>Total Public Services</b>	20	20	20	20	20
<b>Total Police</b>	42	42	42	42	44
<b>Total Fire</b>	29	29	29	29	29
<b>Total Recreation &amp; Public Lands</b>	14	14	14	14	15
<b>Total Community Development</b>	10	12	12	12	13
<b>Total Water</b>	20	20	21	21	21
<b>Total Water Pollution Control Service</b>	17	16	16	16	15
<b>Total Electric Services</b>	59	51	50	50	47
<b>Total Personnel Summary</b>	<b><u>276</u></b>	<b><u>267</u></b>	<b><u>268</u></b>	<b><u>267</u></b>	<b><u>266</u></b>

## GENERAL FUND DEPARTMENTAL EXPENDITURES

FUND	DEPT./DIV.	SAL/WAGES BENEFITS	OPERATING EXPENSES	DEBT	CAPITAL	TRANFERS	TOTAL
<b><u>GENERAL (101)</u></b>	Council	20,829	11,765	-	-	-	32,594
	City Manager	54,782	41,988	-	-	-	96,770
	Economic Development	25,152	14,819	-	-	-	39,971
	Planning	32,474	7,994	-	-	-	40,468
	Community Development	61,401	33,992	-	-	-	95,393
	Finance	96,288	285,610	-	-	-	381,898
	Human Resources	33,633	14,999	-	-	-	48,632
	Fire	2,253,192	82,695	-	-	-	2,335,887
	Law	31,754	925	-	-	-	32,679
	Engineering	67,517	3,350	-	-	-	70,867
	Muni Court	1,012,085	19,975	-	-	-	1,032,060
	Police	3,431,993	711,056	-	-	-	4,143,049
	Public Works	412,959	286,290	-	-	-	699,249
	Rec. & PL	482,670	232,337	-	-	-	715,007
	Non-Departmental	1,830,127	302,884	-	-	477,000	2,610,011
	Total General	9,846,856	2,050,679	-	-	477,000	12,374,535
	Percent of Total	79.57%	16.57%	0.00%	0.00%	3.85%	

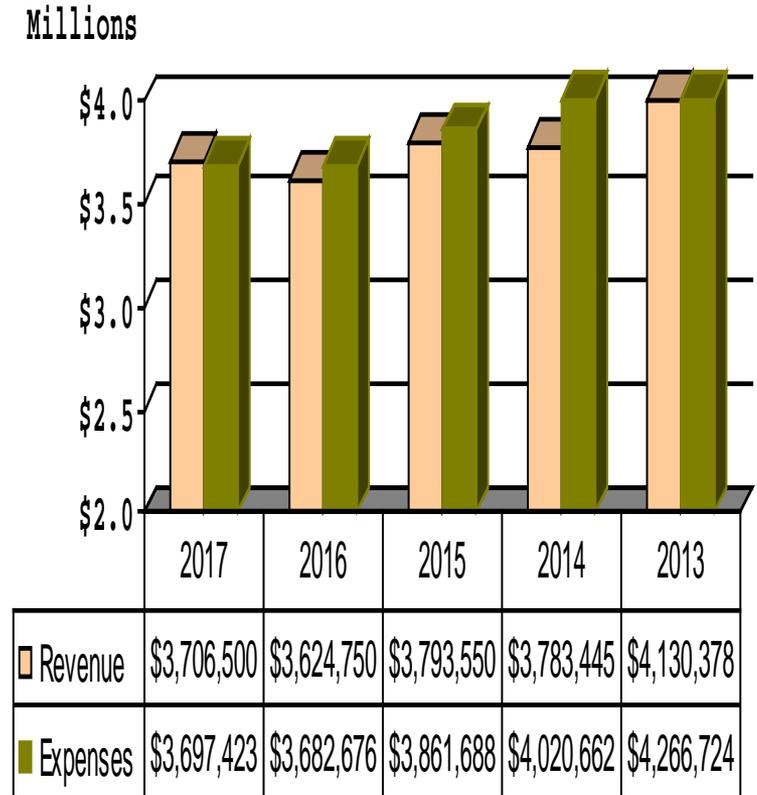
# Water Pollution Control Division



# Water Pollution Control Fund Analysis

(Pg. 40)

- Revenues are estimated at \$3,706,500, a 2% increase
- Expenditures of \$3,697,423, less than 1% increase
- \$9,077 budget surplus



# Sewer Funds

Randy Bruback, Water Pollution Control Superintendent  
Kevin Aiken, Assistant Superintendent

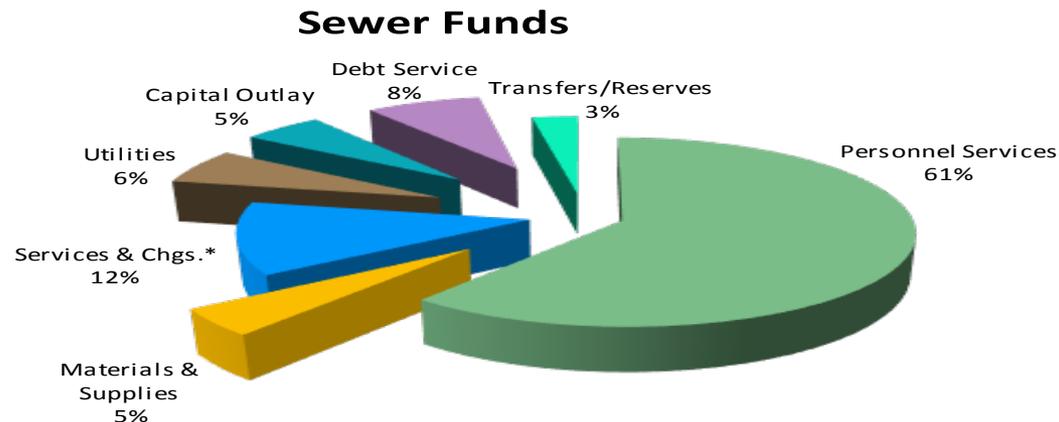
## Fund 720

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Administration	\$1,924,720	\$1,820,788	\$2,111,857	\$2,255,943	\$2,472,187
Plant	\$1,560,045	\$1,658,086	\$1,571,984	\$1,581,884	\$1,605,208
Transmission	<u>\$212,658</u>	<u>\$203,802</u>	<u>\$177,846</u>	<u>\$182,835</u>	<u>\$189,329</u>
Sewer Fund	\$3,697,423	\$3,682,676	\$3,861,687	\$4,020,662	\$4,266,724

## Fund 722

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Administration	\$322,135	\$386,687	\$438,439	\$511,097	\$555,273
Plant	\$225,000	\$125,000	\$441,198	\$175,798	\$442,830
Transmission	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$9,454</u>	<u>\$0</u>
Sewer Construction Fund	\$547,135	\$511,687	\$879,637	\$696,349	\$998,103

Total number of employees: 15



\*Services and Charges include: Sewer's distributed portion for General Fund's services, SCADA system, sludge disposal, laboratory services, telephone, and machinery maintenance.

# Sewer Funds

Randy Bruback, Water Pollution Control Superintendent  
Kevin Aiken, Assistant Superintendent

- 2017 Budgeted Capital (Capital at 100%)		
▪ Aeration Tank Upgrade	\$60,000	
▪ Greenhouse Conversion	\$35,000	
▪ Grit Pumps Re-Hab	\$25,000	
▪ Purchase New Pickup Truck	\$35,000	
▪ Purchase Dump Truck Bed	\$20,000	
▪ Replace Existing Tractor	<u>\$25,000</u>	
Total WPCP 2017 Capital		<u>\$200,000</u>

# Community Development Code Enforcement

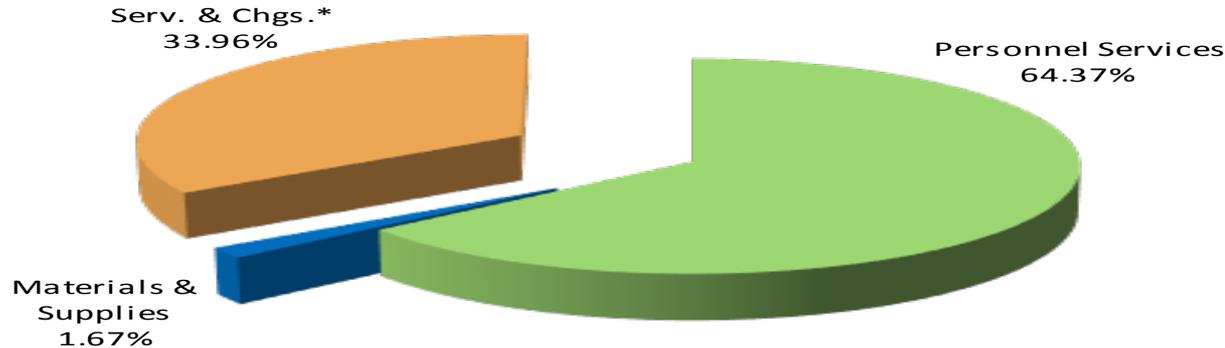
## 2017 Operating Budget Douglas Lewis, Assistant City Manager/ Community Development Director

This represents 20% of the Department's Operating Budget

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Community Development (101)	\$4,515	\$3,025	\$2,448	\$2,393	\$281
Code Enforcement (101)	<u>\$90,878</u>	<u>\$76,745</u>	<u>\$75,805</u>	<u>\$81,038</u>	<u>\$132,639</u>
	\$95,393	\$79,770	\$78,253	\$83,431	\$132,920

Total number of employees: 7

### Community Development/Code Enforcement



\*Services and Charges and Operating Charges include: Mowing services, and postage.

- 2017 Budgeted Capital (Capital at 100%)
  - Purchase 2 New Computers \$5,000
  - Total Community Development 2017 Capital \$5,000

# Planning and Development

## 2017 Operating Budget

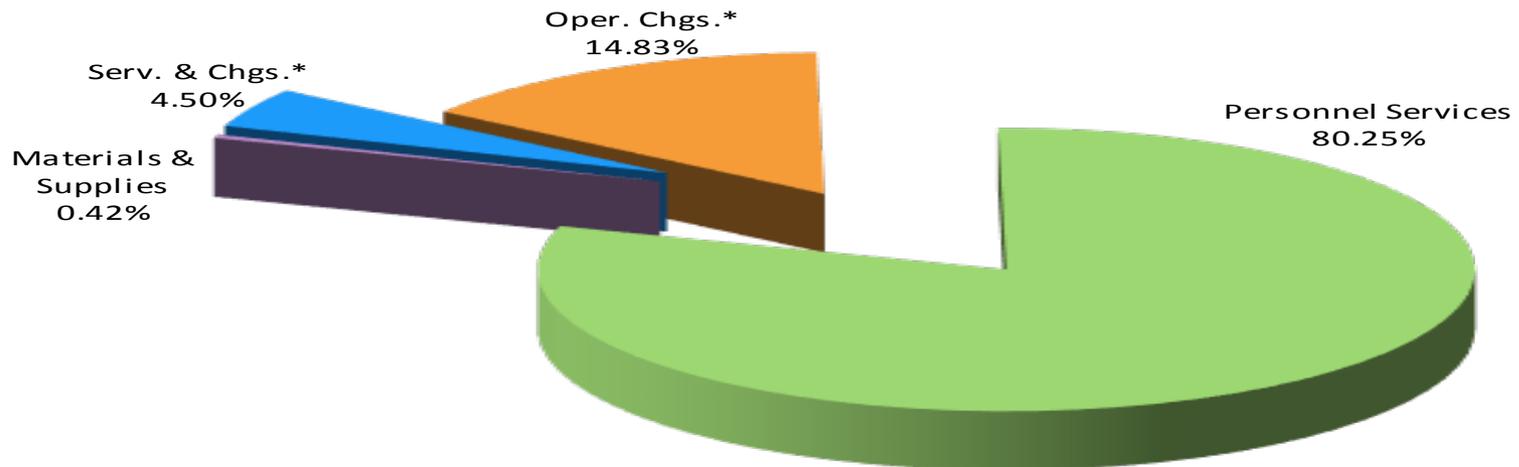
Lynn White, City Planner

This represents 20% of the Department's Operating Budget

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Planning & Development (101)	<u>\$40,468</u>	<u>\$36,515</u>	<u>\$34,835</u>	<u>\$29,219</u>	<u>\$29,064</u>

Total number of employees: 1

### Planning & Development



\*Services and Charges and Operating Charges include: postage, telephone, and real estate taxes.

# Legislative 2017 Operating Budget

Paul Hach, Jr., President – Ward IV  
Christine Shoop, Council Member – Ward I  
James Fodor, Council Member – At Large

Lori DiNallo, Vice President – At Large  
Katie Jenkins, Council Member – Ward II  
Michael DeLeone, Council Member – Ward

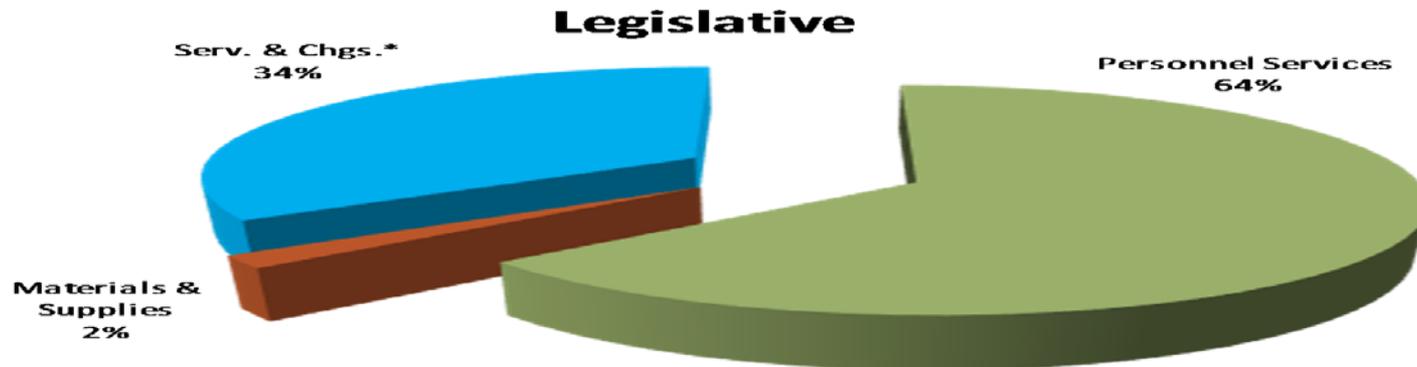
Tom Fitzgerald, Council Member – At Large

Vacant, Clerk of Council

This represents 20% of the total Department’s Operating Budget.

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Council (101)	\$18,883	\$12,220	\$10,996	\$11,625	\$10,900
Clerk of Council (101)	\$13,711	\$13,403	\$12,316	\$12,065	\$9,692
	\$32,594	\$25,623	\$23,312	\$23,690	\$20,592

Total number of employees: 8



\* Services and Charges include: Code Service, Legal Advertising, Dues and Subscriptions

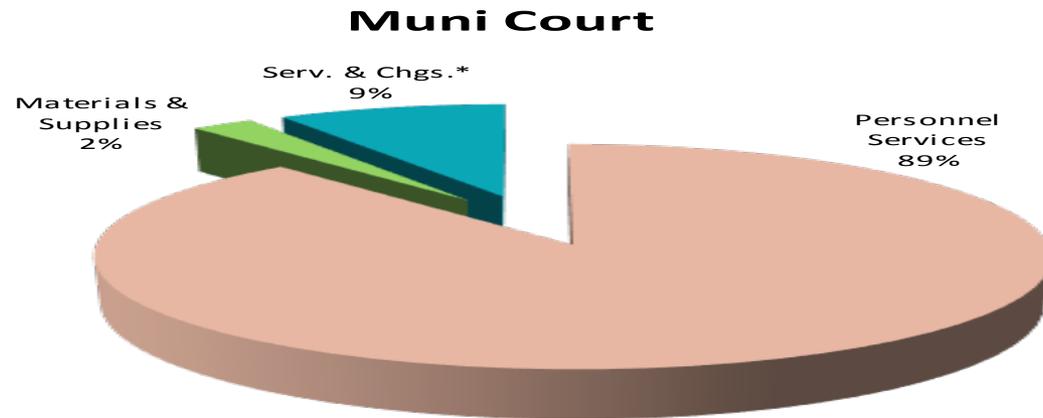
# Municipal Court

## 2017 Operating Budget

Honorable Michael Cicconetti, Judge  
Nick Cindric, Clerk of Court/Court Administrator

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Muni Court (101)	\$1,032,060	\$1,019,492	\$978,967	\$961,625	\$935,125
Probation Services (222)	\$98,439	\$97,991	\$91,237	\$76,523	\$95,667
MC Computerization (230)	\$83,485	\$68,821	\$58,909	\$58,266	\$73,128
Victim's Advocate (234)	\$25,404	\$39,207	\$35,383	\$41,434	\$54,138
MC Special Projects (429)	<u>\$130,587</u>	<u>\$144,817</u>	<u>\$93,388</u>	<u>\$106,535</u>	<u>\$115,735</u>
	<b>\$1,369,975</b>	<b>\$1,370,328</b>	<b>\$1,257,884</b>	<b>\$1,244,383</b>	<b>\$1,273,793</b>

Total number of employees: 24



Services and Charges include: Postage, counseling services, technical support, monitoring device service, insurance, and telephones.

- 2017 Budgeted Capital (Capital at 100%)
    - Building Improvements \$10,000
    - Computer Replacement \$15,000
    - Improving Probation Technology \$ 6,000
    - Paper On Demand \$20,000
- Total Municipal Court 2017 Capital \$51,000**

# City Manager's Office

## 2017 Operating Budget

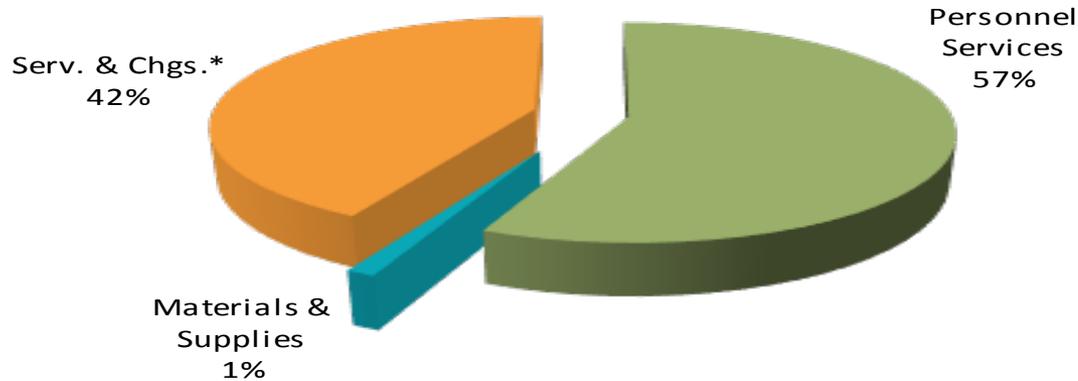
Douglas Lewis, Interim City Manager

This represents 20% of the Department's Operating Budget

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
City Manager (101)	\$61,100	\$59,589	\$54,754	\$56,390	\$47,588
Comm., Promo. & PR Actv. (101)	\$2,890	\$2,972	\$1,376	\$1,261	\$2,665
Information Technology (101)	\$32,780	\$29,780	\$20,300	\$34,235	\$28,035
	\$96,770	\$92,341	\$76,430	\$91,886	\$78,288

Total number of employees: 2

### City Manager's Office



\*Services and Charges include: IT Services, PAETEC, Nu-Vision Technology, etc. (i.e., the City's network, phone and security system).

# Human Resources Office

## 2017 Operating Budget

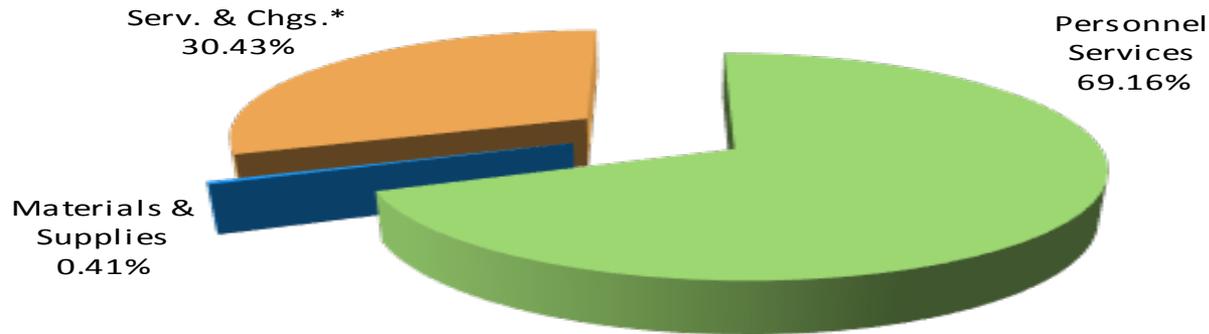
Andrew A. Unetic, Director of Finance  
Kristen Young, Human Resources Supervisor

This represents 20% of the total Department's Operating Budget

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Human Resources	<u>\$48,632</u>	<u>\$40,493</u>	<u>\$37,402</u>	<u>\$30,445</u>	<u>\$34,169</u>

Total number of employees: 3

### Human Resources



\*Services and Charges include: Workers' Comp., Software/Hardware support, and H.R. consultant.

- 2017 Budgeted Capital
  - IT Improvements \$2,000
  - Total Human Resources 2017 Capital \$2,000

# Economic Development Department

## 2017 Operating Budget

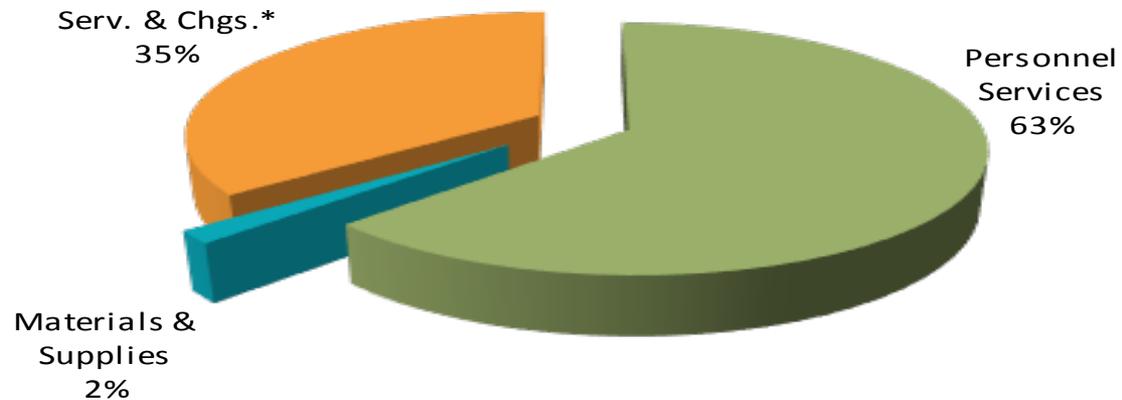
Cathy Bieterman, Economic Development Director

This represents 20% of the Department's Operating Budget

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Economic Development (101)	<u>\$ 39,971</u>	<u>\$ 39,465</u>	<u>\$ 36,032</u>	<u>\$ 29,982</u>	<u>\$ 21,718</u>

Total number of employees: 2

### Economic Development



\*Services and Charges include: Advertising, telephones, printing and binding, and postage.

# Finance

2017 Operating Budget  
Andrew A. Unetic, Director of Finance  
Cheryl Altizer, Utilities Office Manager

\*This represents 20% of the Department's Operating Budget

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Finance*	\$381,898	\$345,906	\$391,532	\$371,663	\$317,868
Utilities Office	\$835,808	\$892,266	\$840,715	\$800,977	\$811,089
	\$1,217,706	\$1,238,172	\$1,232,247	\$1,172,640	\$1,128,957

Total number of employees: Finance 7  
Utilities 13

## Finance

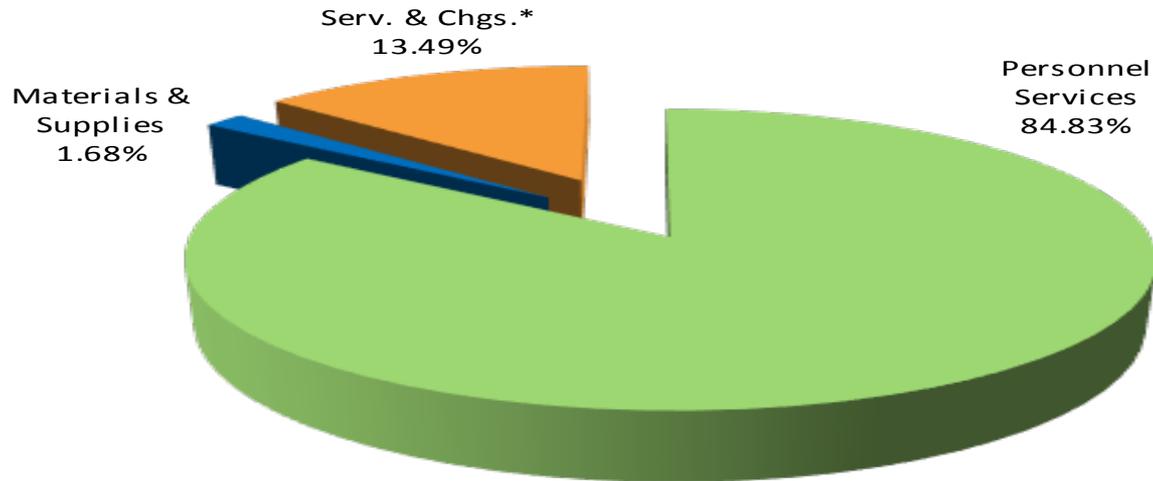


\*Services and Charges include: Auditing services, tax collection services, CMI program services, and investment services.

# Finance

## 2017 Operating Budget Andrew A. Unetic, Director of Finance Cheryl Altizer, Utilities Office Manager

### Utilities Office



\*Services and charges include: Postage, CMI program services, telephone, and printing services.

-	2017 Budgeted Capital (Capital at 100%)		
	▪ Purchase New Computer for Finance	\$ 2,000	
	▪ Purchase New Computer for Utilities Office	\$ 2,000	*
	▪ Purchase New Truck for Utilities Office	\$25,000	
	▪ Replace Handheld Devices for Utilities Office	<u>\$20,000</u>	
	Total Finance 2017 Capital		<u>\$49,000</u>

\*Capital expense paid for by more than one fund.

# Law

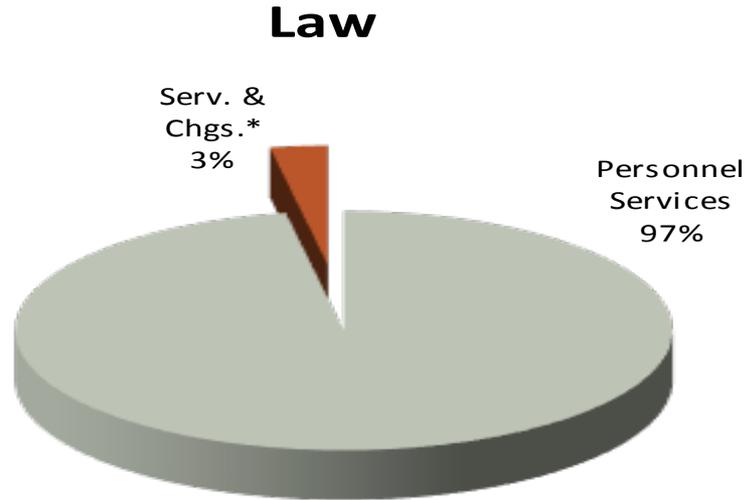
## 2017 Operating Budget

### Joseph Gurley, Law Director

This represents 20% of the Department's Operating Budget

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Law (101)	\$32,679	\$34,101	\$30,748	\$30,125	\$32,871

Total number of employees: 3



\*Services and Charges include: legal services and fees for the City.

# Engineering Department

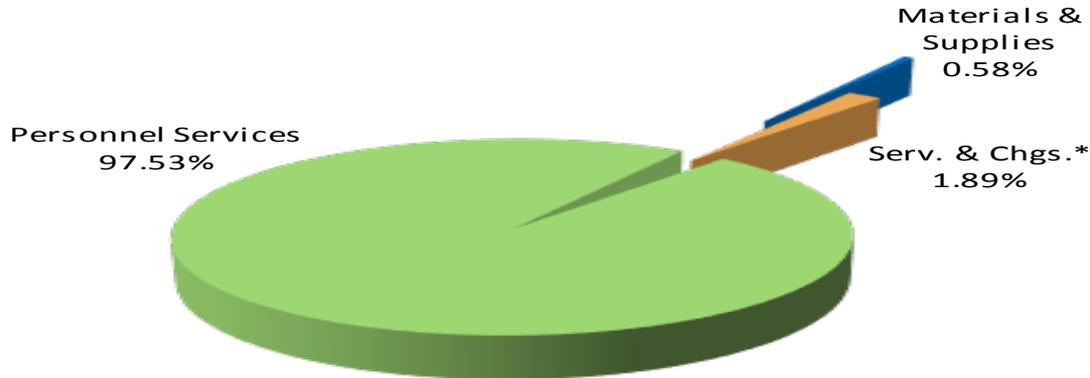
## 2017 Operating Budget Leanne Exum, City Engineer

\*This represents 20% of the Department's Operating Budget

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Engineering (101)*	\$ 70,867	\$ 58,031	\$ 50,441	\$ 47,276	\$ 81,975
Electric (730)	\$ 64,734	\$ 61,926	\$ 58,606	\$ 54,787	\$ -
	<u>\$ 135,601</u>	<u>\$ 119,957</u>	<u>\$ 109,047</u>	<u>\$ 102,063</u>	<u>\$ 81,975</u>

Total number of employees: 5

### Engineering



\*Services and Charges and Operating Charges include: Lake County Soil and Water payment, inspections services, and telephones.

# Engineering Department

## 2017 Operating Budget

Leanne Exum, City Engineer

- 2017 Budgeted Capital (Capital at 100%)		
▪ Paving Various Roads in the City	\$1,975,000	*
▪ SR 44 Interchange	\$10,000	
▪ Install Handicap Ramps	\$50,000	
▪ Paving New Parking Lot	\$400,000	
▪ Sanitary Sewers	\$25,000	
▪ Purchase Office Equipment	<u>\$2,500</u>	
Total Engineering 2017 Capital		<u>\$2,462,500</u>

\*Capital expense paid for by more than one fund.

# Police

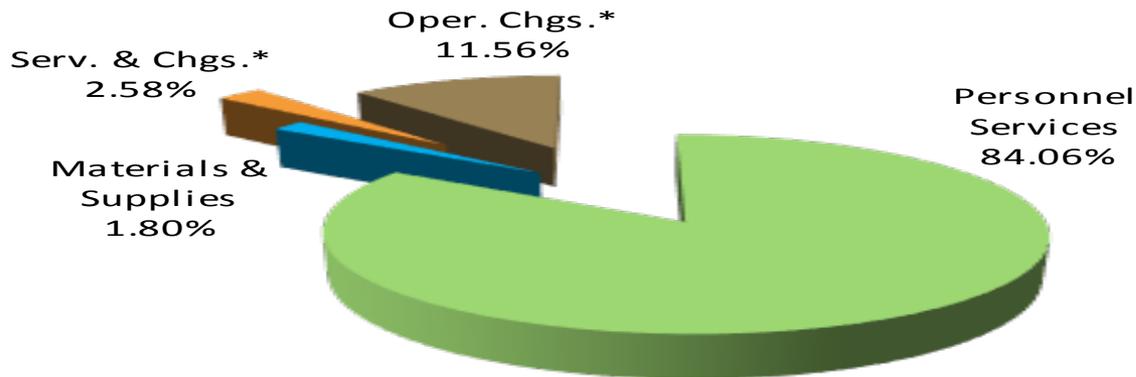
## 2017 Operating Budget

### Anthony Powalie, Police Chief

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Police (101)	\$4,143,049	\$3,985,437	\$3,755,220	\$3,729,173	\$3,989,080
Law Enforcement (212)	\$2,000	\$0	\$10	\$2,532	\$2,541
Law Enforcement Trust (613)	\$4,000	\$7,000	\$5,667	\$428	\$1,060
Water (710)	\$34,708	\$33,446	\$30,464	\$29,258	\$0
Sewer (720)	\$103,877	\$100,086	\$90,450	\$84,867	\$0
Electric (730)	<u>\$209,776</u>	<u>\$202,223</u>	<u>\$183,363</u>	<u>\$175,112</u>	<u>\$0</u>
	\$4,497,410	\$4,328,192	\$4,065,174	\$4,021,370	\$3,992,681

Total number of employees: 44

## Police



\*Services and Charges and Nonoperating Charges include: Education and training, telephone, insurance, vehicle maintenance, leads and dispatch services.

- 2017 Budgeted Capital (Capital at 100%)
    - Purchase 3 Patrol Cars \$120,000
    - Purchase Computers \$10,000
- Total Police 2017 Capital \$130,000

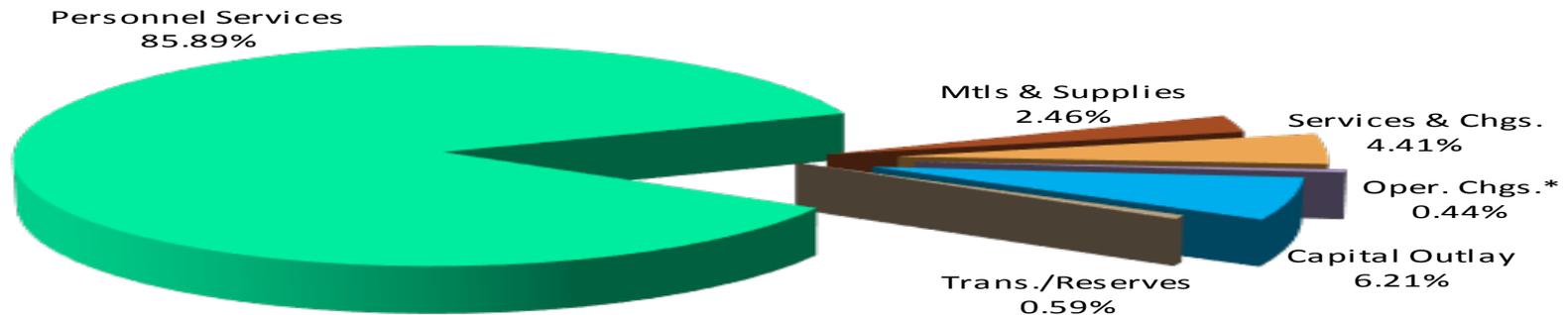
# Fire

## 2017 Operating Budget Mark Mlachak, Fire Chief

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Fire (101)	\$2,335,887	\$2,260,521	\$2,114,280	\$2,112,506	\$1,915,458
Fire Levy (220) Old	\$22,000	\$22,000	\$22,600	\$18,625	\$30,391
EMS (229)	\$551,148	\$536,085	\$534,017	\$534,834	\$537,171
Fire Improvement Levy (236) New	\$317,500	\$198,000	\$326,375	\$44,365	\$0
Electric (730)	\$152,904	\$146,399	\$118,981	\$119,570	\$126,856
	<b>\$3,379,439</b>	<b>\$3,163,005</b>	<b>\$3,116,253</b>	<b>\$2,829,900</b>	<b>\$2,609,876</b>

Total number of employees: 29

### Fire



\*Services and Charges and Operating Charges include: EMS billing fees, insurance, telephone and vehicle maintenance.

-	2017 Budgeted Capital (Capital at 100%)	
	▪ Patient Load System	\$30,000
	▪ Purchase New Ambulance	<u>\$180,000</u>
	Total Fire Department 2017 Capital	<u>\$210,000</u>

# Public Works

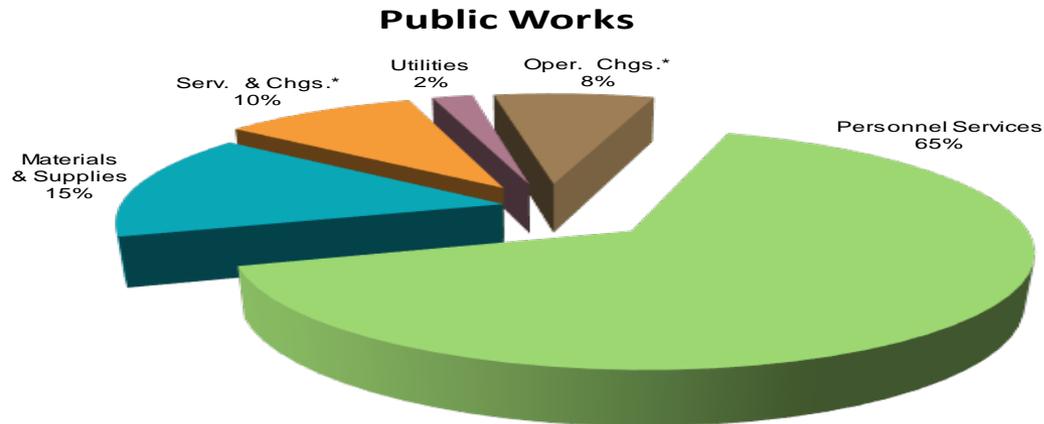
## 2017 Operating Budget

George Ginnis, Water Superintendent/  
Public Service Executive Director  
Brian Belfiore, Service Director

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Public Service (101)	\$699,249	\$689,893	\$719,939	\$697,048	\$629,046
Streets (201)	\$361,119	\$388,494	\$409,649	\$388,327	\$345,328
State Highway (202)	\$67,260	\$67,260	\$60,000	\$60,015	\$84,299
Sewer (720)	\$212,658	\$203,802	\$177,846	\$182,835	\$189,329
Signal (730)	\$152,061	\$146,845	\$129,357	\$150,374	\$151,827
Refuse (740)	\$100	\$100	\$27	\$2,250	\$166
Pk. Garage (750)*	\$0	\$85,198	\$83,025	\$81,900	\$81,983
	<b>\$1,492,447</b>	<b>\$1,581,592</b>	<b>\$1,579,843</b>	<b>\$1,562,749</b>	<b>\$1,481,978</b>

Total number of employees: 20

\*Parking Garage was demolished in 2016



\*Services and Charges and Operating Charges include: Vehicle maintenance, insurance, telephone, traffic control services, SR 2 maintenance services, and sewer repair services.

# Public Works

## 2017 Operating Budget

George Ginnis, Water Superintendent/  
Public Service Executive Director

Brian Belfiore, Service Director

- 2017 Budgeted Capital (Capital at 100%)
  - o Total Capital by Project
    - Purchase Post Lifts \$35,975
    - Purchase Jack Stands \$6,780
    - Purchase Rolling Jack Beam \$10,500
    - Purchase Column Lift \$40,980
  - Total Public Works 2017 Capital \$94,235

# Recreation & Public Lands

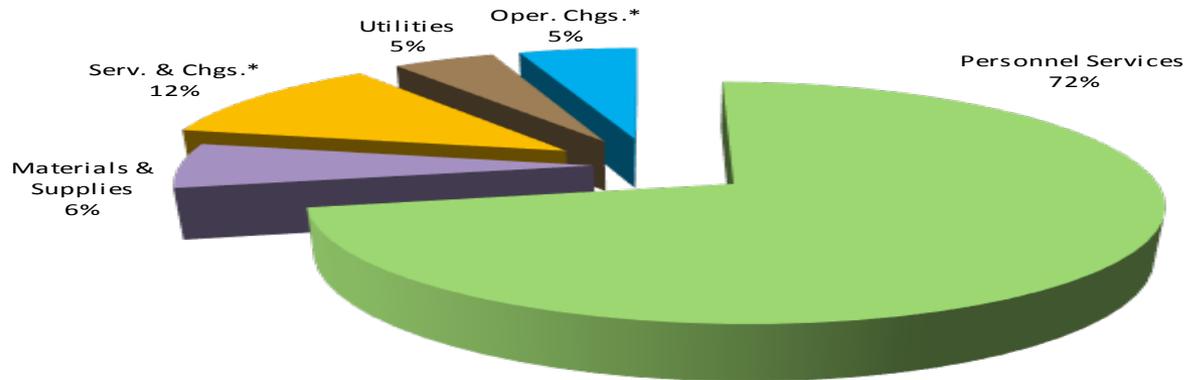
## 2017 Operating Budget

Michelle LaPuma, Director of Recreation and Public Lands  
 Steve Hubbell, Supervisor of Parks and Cemeteries

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Recreation & Public Lands (101)	\$715,007	\$682,027	\$695,988	\$589,524	\$587,564
Cemetery (204)	\$322,049	\$302,577	\$301,079	\$288,545	\$301,667
Commuity Programs (770)	\$45,854	\$49,504	\$44,784	\$41,011	\$37,365
	\$1,082,910	\$1,034,108	\$1,041,851	\$919,080	\$926,596

Total number of employees: 15

### Recreation and Public Lands



\*Services and Charges and Operating Charges include: Insurance, janitorial, mowing, Senior Citizens contribution, Downtown Painesville Organization, and summer camp.

- 2017 Budgeted Capital (Capital at 100%)		
▪ Building Improvements	\$30,000	
▪ Park Improvements	\$90,000	
▪ Walkway for Columbarium	\$34,000	
▪ Columbarium Addition	\$10,000	
▪ Purchase Rototiller	\$4,500	
▪ Purchase Core Aerator	\$4,000	
▪ Purchase New Van	\$30,000	
▪ Purchase Computer and Rugged Laptop	\$7,500	
Total Recreation & Public Lands 2017 Capital		<u>\$210,000</u>

# Utility Funds Overview

- Sewer and Electric Funds are balanced in 2017
- Water & Electric User Fee Revenues are expected to decrease slightly.
- Storm Water User Fee Revenues are expected to remain flat
- Sewer User Fee Revenues are expected to increase slightly.
- Several large capital projects are being proposed for 2017
  - Water Intake Construction Project - \$8.4 million
  - Electric Capital Projects - \$1.6 million

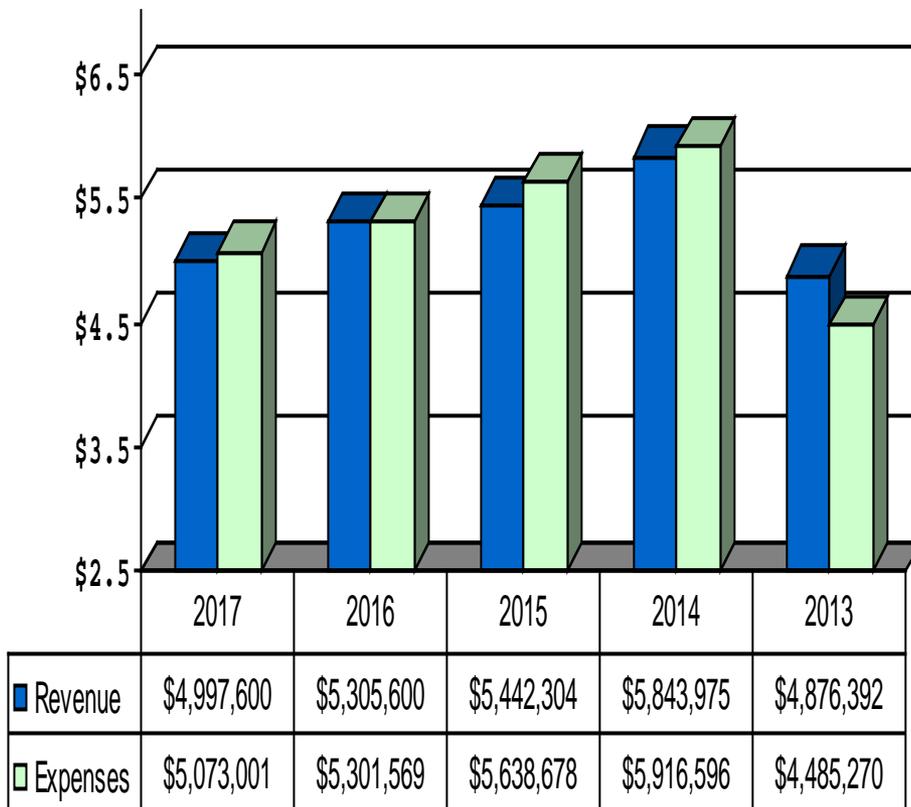
# Water Division



# Water Fund Analysis

(Pg. 38-39)

Millions



- Proposed revenue is estimated at \$4,997,600 a 6% decrease
- \$5,073,001 in expenses, a decrease of 4%
- 2017 Budget deficit \$75,401

# Water Funds

George Ginnis, Water Superintendent/  
Public Service Executive Director  
Mark Connor, Water Distribution Supervisor  
Frank McKeon, Water Plant Supervisor

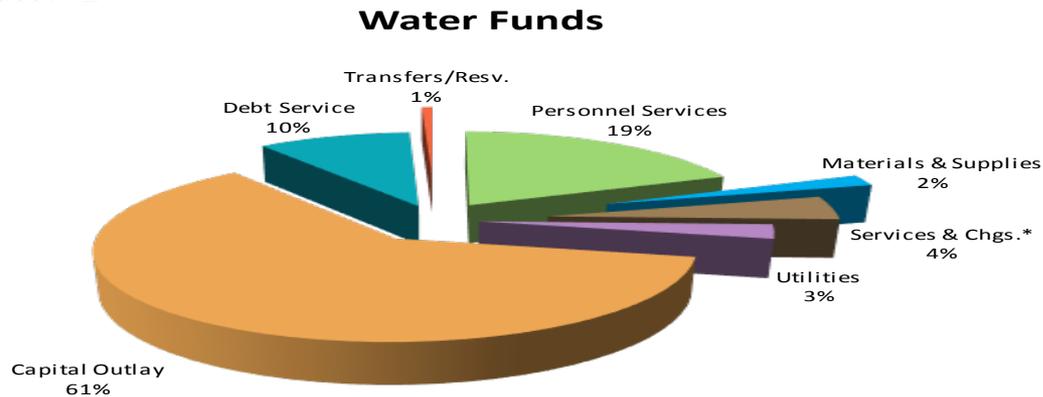
## Fund 710

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Administration	\$2,877,679	\$3,100,976	\$3,453,208	\$3,711,256	\$2,492,118
Plant	\$1,145,819	\$1,132,037	\$1,178,692	\$1,158,755	\$1,024,788
Distribution	<u>\$1,049,503</u>	<u>\$1,068,556</u>	<u>\$1,006,778</u>	<u>\$1,046,584</u>	<u>\$968,364</u>
Water Funds	\$5,073,001	\$5,301,569	\$5,638,678	\$5,916,595	\$4,485,270

## Fund 712

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Administration	\$554,329	\$636,069	\$772,458	\$861,921	\$947,924
Plant	\$8,442,000	\$8,520,000	\$520,981	\$481,676	\$200,893
Distribution	<u>\$558,000</u>	<u>\$1,155,000</u>	<u>\$378,114</u>	<u>\$1,618,475</u>	<u>\$1,415,031</u>
Water Construction Fund	\$9,554,329	\$10,311,069	\$1,671,553	\$2,962,072	\$2,563,848

Total number of employees: 21



\*Services and Charges include: Water's distributed portion for General Fund services, Laboratory services, telephone, insurance, sludge disposal, plant operating license fee, machinery maintenance and building rental.

# Water Funds

George Ginnis, Water Superintendent/  
Public Service Executive Director  
Mark Connor, Water Distribution Supervisor  
Frank McKeon, Water Plant Supervisor

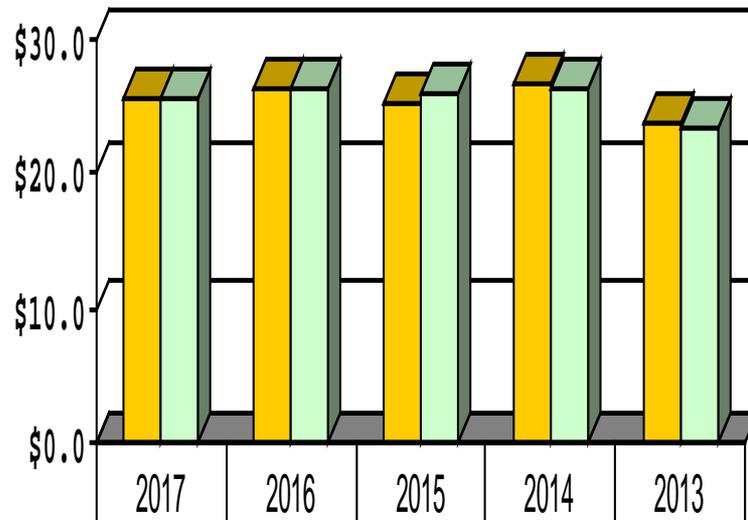
- 2017 Budgeted Capital (Capital at 100%)		
▪ Purchase New Utility Vehicle	\$37,000	
▪ Purchase 2 New Computers	\$5,000	
▪ Construct New Water Intake	\$8,400,000	
▪ Filter Replacement	\$35,000	
▪ Raw Well Basin Improvement	\$50,000	
▪ Pinehill Waterline Replacement	\$188,000	
▪ Pearl Street Waterline Replacement	\$280,000	
▪ Purchase Lab Equipment	<u>\$5,000</u>	
Total Water Department 2017 Capital		<u>\$9,000,000</u>

# Electric Division



# Electric Fund Analysis (Pg. 41)

Millions



■ Revenue	\$25,775,500	\$26,451,500	\$25,344,631	\$26,646,816	\$23,690,516
■ Expenses	\$25,759,469	\$26,445,553	\$25,912,767	\$26,404,186	\$23,320,512

- Proposed revenue is estimated at \$25,775,500, 3% decrease from 2016
- \$25,759,469 expenses, 3% decrease from 2016
- \$16,031 budget surplus

# Electric Funds

Jeffrey McHugh, Superintendent of Electric  
 Paul Morton, Electric Plant Supervisor  
 Brian Murch, Assistant Electric Distribution Supervisor

## Fund 730

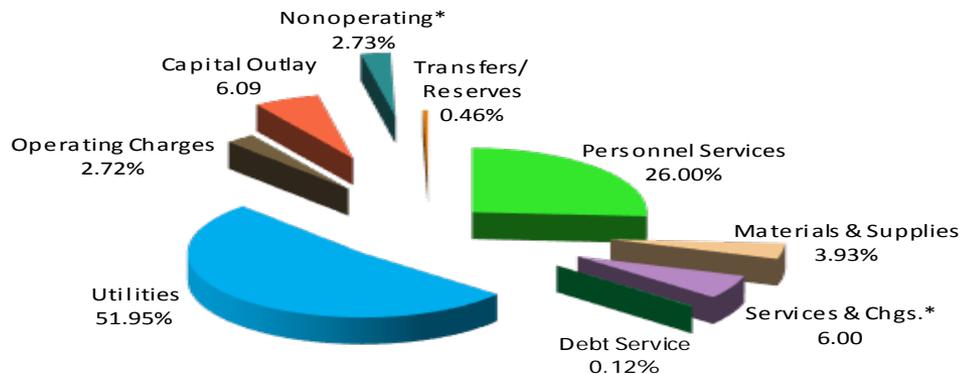
Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Administration	\$4,714,658	\$4,588,178	\$5,398,715	\$6,782,149	\$4,246,760
Plant	\$19,073,312	\$19,940,747	\$18,646,865	\$17,795,320	\$17,267,423
Distribution	\$1,971,499	\$1,916,628	\$1,867,187	\$1,826,716	\$1,806,329
Electric Revenue Fund	\$25,759,469	\$26,445,553	\$25,912,767	\$26,404,185	\$23,320,512

## Fund 732

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Administration	\$64,290	\$100,488	\$54,162	\$20,263	\$17,028
Plant	\$945,000	\$940,000	\$409,789	\$677,279	\$3,782,282
Distribution	\$680,000	\$680,000	\$711,937	\$1,271,824	\$431,497
Electric Construction Fund	\$1,689,290	\$1,720,488	\$1,175,888	\$1,969,366	\$4,230,807

Total number of employees: 46 1 Vacant

## Electric Service Funds



\*Services and Charges, and Nonoperating include: Electric's distributed portion of General Fund services, flyash removal, telephone, machinery and vehicle maintenance, insurance, building rental, and KWH tax payment.

# Electric Funds

Jeffrey McHugh, Superintendent of Electric  
Paul Morton, Electric Plant Supervisor  
Brian Murch, Assistant Electric Distribution Supervisor

- 2017 Budgeted Capital (Capital at 100%)		
▪ 4160V Switchgear Upgrade	\$825,000	
▪ Fiber Optic Upgrades	\$50,000	
▪ Purchase New GPS Device	\$5,000	
▪ SCADA Controls	\$30,000	
▪ New SUV	\$30,000	
▪ Purchase 2 New Computers	\$5,000	
▪ Purchase Industrial Transformers	\$120,000	
▪ UG Electric in Various Subdivisions	\$80,000	
▪ System Upgrade	\$300,000	
▪ Purchase New Line Truck	<u>\$180,000</u>	
Total Electric Service Funds 2017 Capital		<u>\$1,625,000</u>

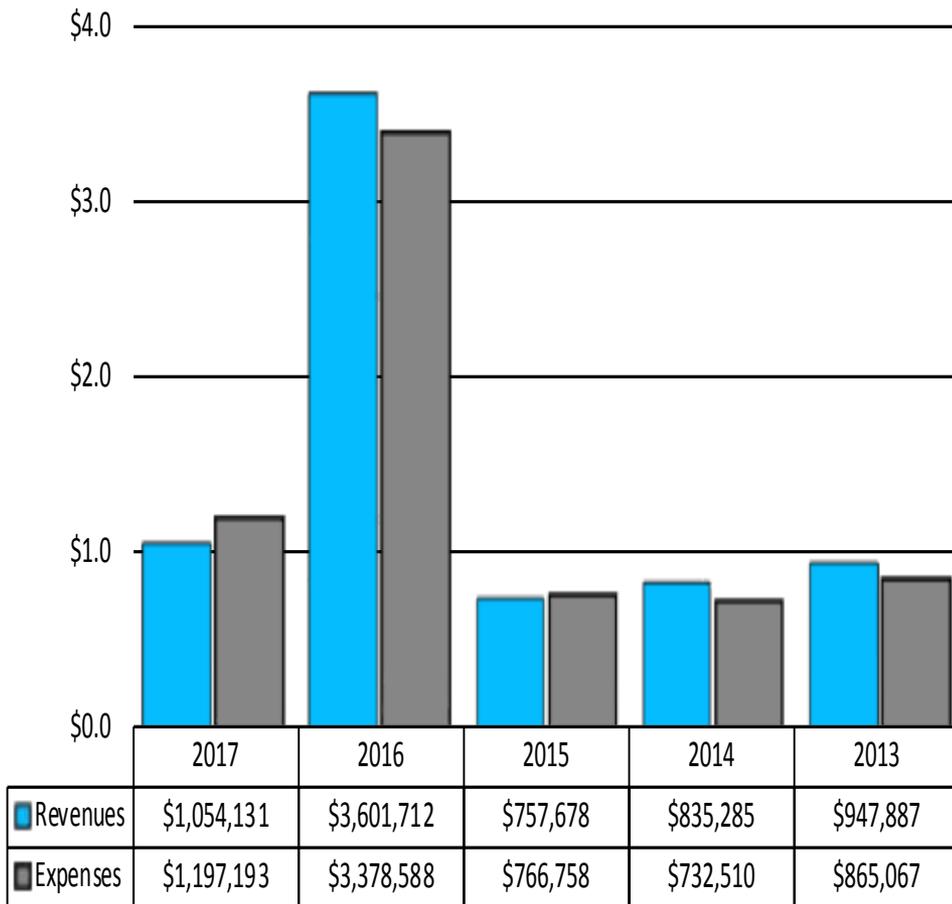
# Storm Water



# Storm Water Fund Analysis

(Pg. 42)

Millions



- Proposed revenue is estimated at \$1,054,7131, a decrease over \$2.5 million
- \$1,197,193 in expenses, a decrease of over \$2.1 million
- \$143,062 budget deficit

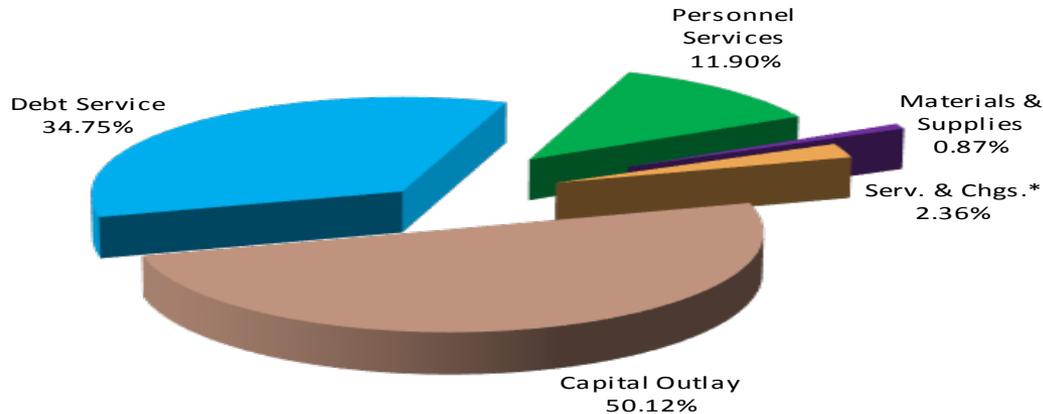
# Storm Water Utility

George Ginnis, Water Superintendent/  
Public Service Executive Director  
Brian Belfiore, Service Director  
Leanne Exum, City Engineer

## FUND 760

Department	2017 Budget	2016 Budget	2015 Actual	2014 Actual	2013 Actual
Operating Charges	\$181,172	\$154,707	\$128,331	\$178,021	\$176,584
Capital	\$600,000	\$2,880,000	\$230,297	\$70,032	\$135,471
Debt	\$416,021	\$343,881	\$408,130	\$484,457	\$553,012
<b>Storm Water Total</b>	<b>\$1,197,193</b>	<b>\$3,378,588</b>	<b>\$766,758</b>	<b>\$732,510</b>	<b>\$865,067</b>

### Storm Water Utility Fund 760



\*Services and Charges and Operating Charges include: storm water utility fees, equipment maintenance and landfill disposal services.

- 2017 Budgeted Capital (Capital at 100%)
  - Maplewood Stormwater Project \$600,000
  - Total Storm Water 2017 Capital \$600,000

# Overview of 2017 Capital Budget



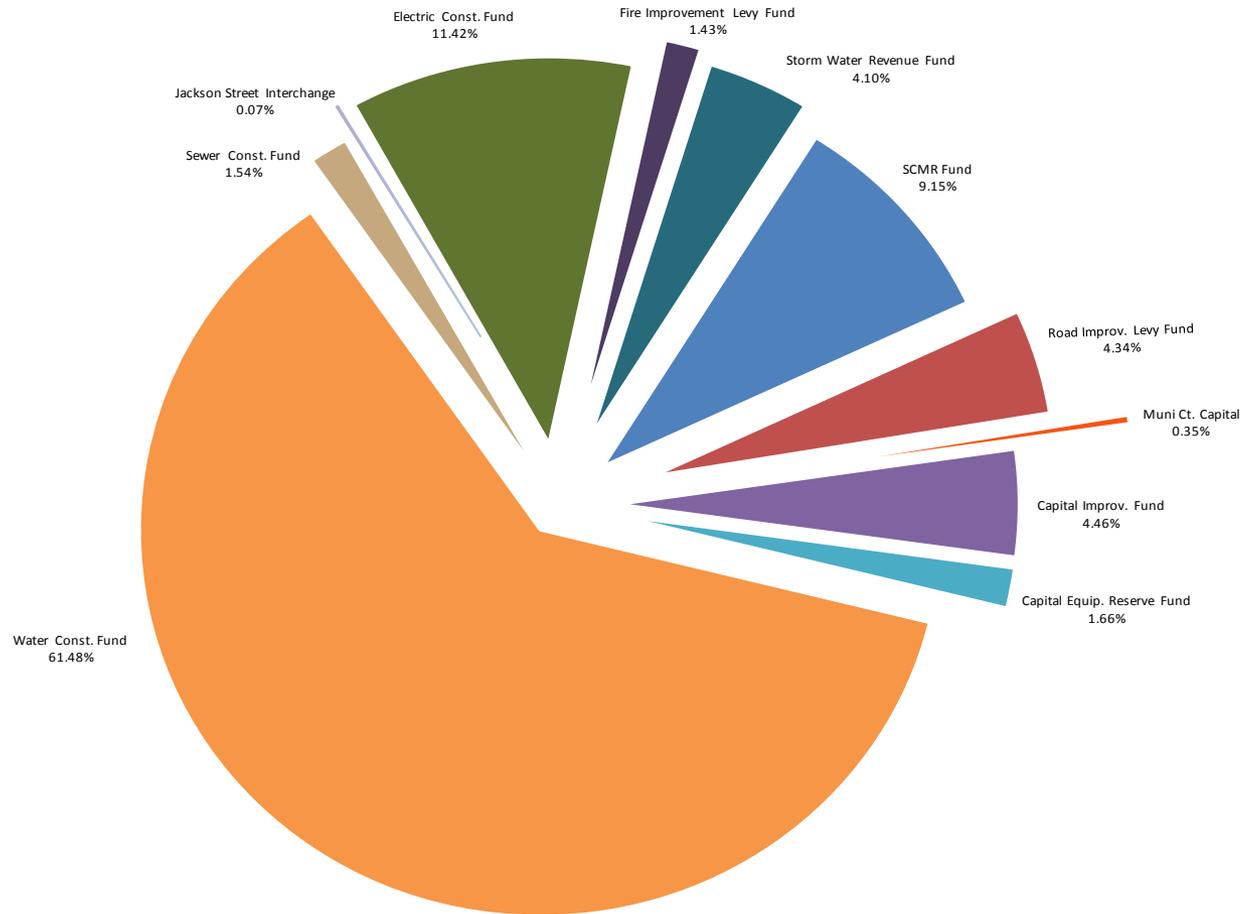
# 2017 Capital Budget (Pg. 111-117)

- 2017 Capital Budget is \$14.6 million
- \$17 million Water Intake Construction Project
  - Financed through a 20 year interest free loan through the Ohio EPA
    - Will save the City millions in interest payments
  - \$8.4 million budgeted in 2017
- \$2 million to be spent on paving roads
- \$1.7 million to be spent on Electric Capital
- \$600,000 for Storm Water Projects
  - \$300,000 Financed through Level II Tax Assessments
  - \$300,000 Financed through SW Fund Balance

# 2017 CAPITAL BUDGET

## By Fund

(Pg. 117)



# 2017 BUDGET



Any  
Questions ?