



CERTIFICATE OF COMPLIANCE NEW CONSTRUCTION/ALTERATIONS

1145.05 APPLICATION FOR AND ISSUANCE OF CERTIFICATE OF COMPLIANCE.

New Construction: Application for a Certificate of Compliance for the construction of a new building or for the alteration of an existing building shall be made at the same time as the application for a building permit. If the request is not in compliance with the provisions of this ordinance the applicant shall be notified. If the application is in compliance with the provisions of the ordinance the Certificate of Compliance shall be issued with the building permit. **Varies – See Fee Sheet**

PROJECT LOCATION: _____

Zoning District: _____ Design Review District: N/A Yes No

If **YES**, a Certificate of Appropriateness must be completed. _____

Flood Hazard Designated Area: N/A Yes No If **YES**, additional regulations may apply.

City Engineer shall record the flood level elevation: _____

Applicant: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Owner (if different): _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

PROJECT INFORMATION:

Type of Project: _____

New Building Addition Other

Please describe the type of development proposed: _____

Valuation: _____ Size of proposed building/addition, if applicable: _____

Check if you will be connecting into the following utilities:

Electric Storm Sewer Water Line Sanitary Sewer

CURRENT PROPERTY USE: _____

Change of Use of the Property? NEW USE: _____

PROPERTY INFORMATION:

Does the lot have an existing building? Yes No If yes, how many presently: _____

Please provide detail of the existing structures on the lot. _____



The following shall be submitted for review for a Certificate of Compliance:

Five (5) copies of a site plan shall be submitted, drawn to scale in black line or blueprint, showing the following:

- A. Actual shape, dimensions and elevation (USGS Datum) of the lot to be built upon or to be changed in its use in whole or in part;
- B. The exact location, size, height and proposed finished first floor (basement, if included in construction) elevation of any building or structure to be erected or altered;
- C. In the case of a proposed new building or structure, as would substantially alter its appearance, drawing or sketches showing the front, sides and rear elevations of the proposed buildings or structure or of the structure as this will appear after the work for which a permit is sought has been completed;
- D. The existing and intended use of each building or structure or part thereof;
- E. The number of family units or housekeeping units that are involved;
- F. The location of the present use and proposed use to be made of the lot;
- G. Such other information with regard to the lot and neighboring lot as may be necessary to determine and provide for the enforcement of this Zoning Ordinance;
- H. All dimensions and elevations shown on these plans relating to the location and size of the lot to be built upon, shall be based on actual survey. The lot and location of the building thereon shall be staked out on the ground before construction is started. The Site Plan shall, in addition, contain, as a minimum, the additional details specified herein.

A Site Plan shall not be approved for any location which is on an unimproved street or where utilities are not available unless such street improvement and utility construction is an integral part of the proposed construction for which the Certificate of Compliance is being requested.

One copy of such plan shall be returned to the owner when such plans have been approved, together with such Certificate of Compliance as may be granted.

Signature of Applicant, Title	Date
Signature of Owner (if different), Title	Date

* FOR OFFICE USE ONLY *	
Violation? ____ Section Violated _____	<i>Make Check or Money Order Payable To: City of Painesville</i>
Date of Hearing _____	FEE AMOUNT \$ _____
Decision of Board _____	Cash <input type="checkbox"/> Check <input type="checkbox"/> Check # _____
Refusal No. _____	
Approved By _____ Date _____	ZONING PERMIT # _____ BP# _____