



City Manager's Legislative Report

For
City Council Meeting
December 19, 2016

To: The Honorable President and
Members of City Council

From: Monica Irelan, City Manager

Date: December 15, 2016

LEGISLATION:

- 1. Ordinance to Make Appropriations for the Current Expenses and Expenditures of The City of Painesville, State Of Ohio for the Fiscal Year Beginning January 1, 2017, and Adopting the Operating Budget.** This legislation incorporates the 2017 Budget as presented at the Budget Hearing Work session. This legislation recommends \$73,037,072 budget expenditure for FY 2017 across all funds. This budget amount represents a 2.6% decrease from the 2016 original budget. Total revenues across all funds are estimated at \$70,400,688 or a 4% decrease. The decrease in both expenditures and revenues is driven by spending less on capital projects in 2017 and receiving less in bond proceeds. This budget includes several significant capital projects which represent over \$14.6 million of the \$73 million budget. For 2017, the City is budgeting to spend almost \$2 million on paving roads, which is an increase of \$1 million from 2016. Also included in the 2017 capital projects is \$8.4 million for the continuation of the construction of the water intake project that was originally approved by Council in the 2016 budget.

Out of the major funds, the General, Sewer, and Electric Funds have a balanced budget. The SCM&R, Water, and Stormwater Funds will need to use carryover to balance their budget. Council was given the detailed 2017 budget, along with an analysis of the budget, in late October 2016. The administration gave the 2017 budget presentation to Council on November 17, 2017. This is the third reading.

- 2. Ordinance providing the issuance and sale of \$1,600,000 notes.** The City is paying down the notes by \$650,000. There are no new note issuances as part of this issuance. The City is paying off capital projects that were already completed. This legislation can go three readings. This is the third reading.
- 3. Ordinance to Make Amended Appropriations and Inter-fund Transfers for the 2016 Budget.** This legislation closes the expenditures for the Fiscal Year 2016 as required by the Ohio Revised Code. Auditors require that the legislation not only indicate the adjustments that are provided to reallocate the 2016 budgeted funds within the budget, but also to include supplements to the budget, transfers, as well as reductions to the budget appropriations that

are not used in this fiscal year. This legislation decreases the total 2016 net budget by \$4,676,923, from the last budget amendment that was approved by Council in October 2016. The largest budget decrease is in the Water Construction Fund, which is being decreased by \$8,248,983. The reason for the decrease was the start of the construction of the new water intake has been delayed, while the City waits for EPA approvals. The construction of the water intake is budgeted for in 2017 as well. The General Fund 2016 budget will be increased by \$2,235,000. The majority of the 2016 General Fund expense increases are offset from increased 2016 General Fund revenues. The increased 2016 General Fund budget will allow the General Fund to transfer out additional monies to other funds and to fund 2017 capital and road projects. The General Fund transfers out are required so it is in compliance with the City's unencumbered ending fund balance policy. Another large 2016 budget increase is in Electric Revenue Fund, which is being increased by \$2,153,000 to allow for transfer outs to pay for future capital projects. These increases are also being offset with additional revenues. The original 2016 total budget was \$75,639,569 and the final 2016 budget will be \$73,814,727. This legislation must be passed prior to December 31, 2016 to permit the closing of the fiscal year in compliance with the Ohio Revised Code. This is the first reading.

4. **Ordinance Authorizing Additional Inter-Fund Transfers for fiscal year 2016.** This is standard year-end legislation moving revenues accumulated in the various revenue funds into construction and capital funds to pay for future capital and debt payments and to support other expenses in 2017. Funds are also being transferred into the Compensated Balance Fund to cover anticipated retirements in 2017. These transfers were included in the previous legislation. This legislation must be passed prior to December 31, 2016 to be in compliance with the Ohio Revised Code. This is the first reading.
5. **Ordinance for Rezoning of Property at Richmond and Skinner Ave.** At the December 8th Planning Commission meeting it was recommended that Permanent Parcel Number 15-D-021-B-00-040-0 located between Richmond Street and Skinner Avenue be rezoned from S-1 Special/B-2 General Business District to an R-1 Single Family Residential District. The owner of the property, Emerald Point, Inc., has submitted a concept plan showing a cluster development of 16-single family units. The R-1 zoning category permits the 5.2998 acre parcel to be developed under the Cluster Development Section of the Zoning Code with a greater density than the S-1 Special District. This matter is scheduled for a Public Hearing at the January 17, 2017 City Council Meeting at 8:00 PM. This is the first reading.
6. **A Resolution Supporting the City of Painesville's Application to the Northeast Ohio Areawide Coordinating Agency (NOACA) for the Transportation for Livable Communities Initiative (TLCI) Planning Grant Program.** The City of Painesville has prepared an application for funds to develop a Community Wayfinding Program to address the needs of the community by creating a signage network that strengthens the Central Business District by organizing streets and connecting parking facilities and land uses in the surrounding area to strengthen the economic sustainability of the community. The City is requesting \$57,200.00. The resolution needs to be passed tonight with the emergency being the immediate need to submit the grant application to meet filing deadlines. This is the first reading.

7. **A Resolution Recommending the 2017 Citizen of the Year: Jeanette Crislip.** Jeanette Crislip has served as a Trustee for Painesville Township for 28 years and a community volunteer for over 30 years. She has been very instrumental in the many improvements within Painesville Township. Some notable improvements have included the complete rehabilitation of Mentor Avenue, the construction of a third Fire Station in the Township and the reclamation of the former Diamond Shamrock Property. She served as a trustee during a time of significant growth. In addition to her time as a Painesville Township Trustee, Jeanette has served on a number of Boards and Commissions. A few of the notable volunteer activities include serving on the Painesville Senior Center Board, the Laketran Board of Trustees, and the Lake Erie College Board of Trustees to name a few. Jeanette has been very involved in making Lake County a better place to live, work and play.

8. **A Resolution Recommending the 2017 Business of the Year: Martin's Nursery.** Martin's Nursery is headquartered in Perry Township and has served Lake County for three generations. Since 1934, the Martin family has expanded from a wholesale nursery to one with a retail garden center and a full landscaping division. The mission of Martin's Nursery is to offer a high level of personal customer service and a quality nursery stock at reasonable prices. They have a long tradition of quietly supporting many local charities and non-profit organizations by providing their time and expertise.

9. **A Resolution Recommending the 2017 Heritage Award: Project Hope for the Homeless.** Located in Painesville Township, Project Hope for the Homeless has been in existence since 1993 with the mission of providing emergency shelter, care and guidance. It is the only homeless shelter in Lake County and assists up to 50 men, woman and children each night. The care and support from staff, along with a base of 115 volunteers, community partnerships and countless donors has built a program that helps guests transition to more stable situation and improves their quality of life.

PRESENTATION TO COUNCIL: None

NEW BUSINESS: None

ADMINISTRATIVE REPORTS: Law Director and City Manager