



UTILITIES OFFICE – DEPARTMENT OF FINANCE
LANDLORD RENTAL PROPERTY INFORMATION FORM

ALL INFO TO BE COMPLETED BY LANDLORD EXCEPT TENANT SIGNATURE!

(UTILITIES OFFICE WILL NOT ACCEPT FORM IF NOT FILLED OUT BY THE LANDLORD IN ENTIRITY)

PROPERTY ADDRESS: _____

TENANT NAME(S): _____
(PLEASE LIST ALL TENANTS AGES 18 AND OVER)

SOCIAL SECURITY NO: _____

SERVICE START DATE: _____

TENANT SIGNATURE: _____ DATE: _____
(TO BE SIGNED IN FRONT OF UTILITIES OFFICE CLERK)

LANDLORD NAME: _____

LANDLORD ADDRESS: _____ PHONE NO: _____
(MUST BE LANDLORD ACTUAL ADDRESS)

LANDLORD SIGNATURE: _____ DATE: _____
(MUST BE SIGNED BY LL TO VERIFY LEASE & VALIDITY OF INFO ABOVE)

*****IS YOUR RENTAL PROPERTY REGISTERED WITH PAINESVILLE CITY? YES NO *****
ADDITIONAL INFO: AS OF 8/1/08 DEPOSITS REQUIRED: WATER/SEWER: \$75.00 ELECTRIC: \$100.00(FOR COMMERCIAL AND ALL ELEC HOMES PLEASE CALL OFFICE) A VALID PICTURE ID IS REQUIRED IN ORDER TO PROCESS THE INFORMATION. PLEASE CONTACT UTILITIES OFFICE WITH QUESTIONS AT 440-392-5797.



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