ORDINANCE NO. 4-17

AN ORDINANCE AMENDING SECTION 167.06 AND 167.07 RELATING TO THE CLASSIFICATION AND COMPENSATION PLAN AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PAINESVILLE, COUNTY OF LAKE, STATE OF OHIO:

SECTION I: THAT SECTION 167.06 AND 167.07 ARE HEREBY AMENDED TO READ AS FOLLOWS:

SECTION 167.06 COMPENSATION DISTRIBUTION OF FUNDS

SALARIES, WAGES AND COMPENSATION OF EMPLOYEES LISTED BELOW WHO RENDER SERVICE TO DEPARTMENTS, DIVISIONS, OR FUNCTIONS WHICH ARE ADMINISTERED THROUGH MORE THAN ONE (1) FUND, SHALL BE PAID IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

DEPARTMENT/DIVISION FUNCTION	GENERAL FUND	WATER REVENUE FUND	SEWER REVENUE FUND	ELECTRIC REVENUE FUND	CEMETERIES FUND	FIRE FUND
COUNCIL MEMBERS	20%	25%	20%	35%		
CITY MANAGER	20%	25%	20%	35%		
CITY MANAGER'S OFFICE EMPLOYEES	20%	25%	20%	35%		
CLERK OF COUNCIL	20%	25%	20%	35%		
FINANCE DIRECTOR	20%	25%	20%	35%		
ADMINISTRATION & ACCOUNTING DIVISION & PURCHASING SECTION OF THE FINANCE DEPARTMENT	20%	25%	20%	35%		
HUMAN RESOURCE DIRECTOR	20%	25%	20%	35%		
HUMAN RESOURCE OFFICE EMPLOYEES	20%	25%	20%	35%		
LAW DIRECTOR	20%	25%	20%	35%		
SWITCHBOARD OPERATOR	20%	25%	20%	35%		
SPECIAL POLICE OFFICER/SWITCHBOARD OPERATOR	20%	15%	15%	50%		
ECONOMIC DEVELOPMENT MGR./ COORDINATOR	20%	25%	20%	35%		
COMMUNITY DEVELOPMENT DEPT.						
PLANNER	20%	25%	20%	35%		
PLANNING COMMISSION SECRETARY	20%	25%	20%	35%		
CITY ENGINEER	20%	25%	20%	35%		
ENGINEERING DEPT. SECRETARY AND TECHNICAL EMPLOYEES	20%	25%	20%	35%		
CODE ENFORCEMENT SECRETARY I, BUILDING OFFICIAL, & HOUSING INSPECTOR	20%	25%	20%	35%		
COMMUNITY SERVICE OFFICER	25%	25%	15%	35%		
UTILITIES OFFICE MANAGER		20%	20%	60%		
UTILIITIES OFFICE -						
UTILITIES OFFICE SUPERVISOR AND UTILITIES OFFICE DIVISION EMPLOYEES FINANCE DEPT.		20%	20%	60%		
UTILITIES SERVICE WORKER		20%	20%	60%		
METER READER		20%	20%	60%		
DIRECTOR OF RECREATION AND PUBLIC LANDS	20%	25%	20%	35%		
CUSTODIAN II	20%	25%	20%	35%		
CEMETERIES AND PARKS -						
SUPERVISOR	50%				50%	
SECRETARY	20%				80%	
AUTO MAINTENANCE MECHANIC	30%		20%	20%	30%	
ALL OTHER EMPLOYEES	58%	1.25%	1%	1.75%	38%	
LAW ENFORCEMENT-SWORN OFFICERS - POLICE CHIEF, LIEUTENANT, SERGEANT & PATROLMAN	90%	1%	3%	6%		
FIREFIGHTER/EMT	78%			7%		15%
CHIEF & TRAINING COORDINATOR	85%					15%

DEPARTMENT/DIVISION FUNCTION	GENERAL FUND	STREET REPAIR FUND	WATER REVENUE FUND	SEWER REVENUE FUND	ELECTRIC REVENUE FUND	STORM WATER FUND
PUBLIC WORKS -						
PUBLIC SERVICE DIRECTOR		25%	25%	30%	10%	10%
PUBLIC WORKS SUPERVISOR	30%	20%		20%	20%	10%
PUBLIC WORKS MAINT. SUPERVISOR I & II	30%	20%		20%	20%	10%
PUBLIC WORKS SECRETARY	30%	20%		20%	20%	10%
AUTO MAINTENANCE MECHANIC	20%		25%	20%	35%	
MAINTENANCE EMPLOYEES	40%	25%		20%	5%	10%
SIGN FABRICATOR	50%				50%	

SECTION 167.07 CLASSIFIED POSITIONS

CLASS TITLE	CLASS GRADE
CLERICAL, FISCAL AND ADMINISTRATION 40 HOUR WEEK	
CLERICAL SALARY	
CLERK TYPIST	3
SWITCHBOARD OPERATOR	6
SECRETARY I	6
SECRETARY II	8
ADMINISTRATIVE SECRETARY	9
ADMINISTRATIVE SECRETARY - MANAGER	12
ADMINISTRATIVE SECRETARY - COURT	12
FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT	6
FISCAL AND DATA PROCESSING SALARY	
PARKING CASHIER	5
PARKING ENFORCEMENT CASHIER	6
FISCAL CLERK I	6
FISCAL CLERK II	9
FISCAL CLERK III	11
HUMAN RESOURCES SUPERVISOR	14
FISCAL CLERK III - HUMAN RESOURCES	11
FISCAL CLERK II - HUMAN RESOURCES	9
FISCAL CLERK I - HUMAN RESOURCES	6
FISCAL CLERK II - UTILITY OFFICE	9
DATA PROCESSING CLERK I	6
DATA PROCESSING CLERK II	9
FISCAL CLERK/COMPUTER COORDINATOR	11
COLLECTIONS SUPERVISOR	13
UTILITY OFFICE SUPERVISOR	13
STORES CLERK/BUILDING AND GROUND WORKER	8
ADMINISTRATIVE ANALYST	11
PROJECT COORDINATOR	13
UTILITIES OFFICE MANAGER	16
FINANCE ANALYST II	12
COLLECTIONS ANAYLYST	11
ADMINISTRATION	
DEPARTMENT/DIVISION HEADS AND SENIOR SUPERVISORS SALARY	
WATER TREATMENT PLANT SUPERVISOR	19
ASSISTANT WATER POLLUTION CONTROL SUPERINTENDENT	19
ECONOMIC DEVELOPMENT DIRECTOR	19
HUMAN RESOURCES DIRECTOR	23
ELECTRIC GENERATION SUPERVISOR	21
ELECTRIC DISTRIBUTION SUPERVISOR	21
WATER SUPERINTENDENT	23
RECREATION AND PUBLIC LAND DIRECTOR	23
FIRE CHIEF	23
DIRECTOR OF FINANCE	25
DIRECTOR OF FINANCE/HUMAN RESOURCES DIRECTOR	26
WATER POLLUTION CONTROL SUPERINTENDENT	23
CHIEF OF POLICE	25
ELECTRIC SUPERINTENDENT	25
CITY ENGINEER	23
PUBLIC SERVICE DIRECTOR	25
WATER SUPERINTENDENT/PUBLIC SERVICE EXECUTIVE DIRECTOR	27
ASSISTANT CITY MANAGER/COMMUNITY DEVELOPMENT DIRECTOR	27
PUBLIC SAFETY, COURT, CODE ENFORCEMENT AND ENGINEERING	
POLICE SALARY (40 HOUR WEEK)	
PARKING CONTROL OFFICER	7
POLICE RECORDS CLERK I	8
POLICE RECORDS CLERK II	9
POLICE DISPATCHER	8
COMMUNITY SERVICE OFFICER	10
SCHOOL RESOURCE OFFICER	12
POLICE OFFICE SUPERVISOR	10
* POLICE OFFICER	17
* POLICE SERGEANT	18
* POLICE LIEUTENANT	20
FIRE SALARY (48 HOUR WEEK)	
* FIREFIGHTER/EMT	17
* FIRE LIEUTENANT	18

* FIRE CAPTAIN 20
* CIVIL SERVICE POSITIONS

MUNICIPAL COURT SALARY (WORK WEEK DETERMINED BY COURT)
PROBATION OFFICER I 11
PROBATION OFFICER II 12
CHIEF PROBATION OFFICER 16

ECONOMIC DEVELOPMENT AND COMMUNITY DEVELOPMENT
ECONOMIC DEVELOPMENT ADMINISTRATIVE ASSISTANT(PART-TIME) 6

ENGINEERING SALARY (40 HOUR WEEK)
CONSTRUCTION ENGINEER/ENGINEERING TECHNICIAN 15
PLANNER 16
GIS COORDINATOR 16
SENIOR ENGINEER 18

CODE ENFORCEMENT SALARY (40 HOUR WEEK)
HOUSING INSPECTOR 11
BUILDING INSPECTOR 16
BUILDING OFFICIAL 18
FIRE INSPECTOR 11

LABOR, LABOR SUPERVISION AND TRADES (40 HOURS WEEK)
GENERAL LABOR AND EQUIPMENT OPERATION HOURLY
CUSTODIAN I 5
CUSTODIAN II 8
PUBLIC WORKS GUARD 7
MAINTENANCE WORKER I 7
MAINTENANCE WORKER II 9
PARKING AND TRAFFIC TECHNICIAN 9
HEAVY EQUIPMENT OPERATOR 11
AUTOMOTIVE SERVICE WORKER 9
UTILITY SERVICE/MAINTENANCE WORKER 10
MAINTENANCE CREW LEADER 10

GENERAL TRADES HOURLY
SIGN FABRICATOR 11
AUTOMOTIVE MAINTENANCE MECHANIC 13
AUTOMOTIVE MAINTENANCE WORKER 9

LABOR AND TRADES SUPERVISION SALARY
MAINTENANCE SUPERVISOR I 12
MAINTENANCE SUPERVISOR II 16
PARK AND CEMETERY SUPERVISOR 16
PUBLIC WORKS SUPERVISOR 18

RECREATION SALARY
RECREATION COORDINATOR 11
RECREATION SUPERVISOR 13
RECREATION SUPERVISOR/SENIOR CENTER MANAGER 13

PUBLIC UTILITIES (40 HOUR WEEK)

GENERAL PUBLIC UTILITY SALARY
METER READER HELPER 7
METER READER 8
METER MAINTENANCE WORKER 8
UTILITIES SERVICE WORKER 10

WATER AND WATER POLLUTION CONTROL SALARY
ASSISTANT LABORATORY TECHNICIAN 11
LABORATORY TECHNICIAN II 14
LABORATORY/TECHNICAL SERVICES SUPERVISOR 16
WATER ENGINEERING TECHNICIAN 13
ASSISTANT WATER ENGINEERING TECHNICIAN 11
WATER TREATMENT PLANT OPERATOR II 14
WATER POLLUTION CONTROL PLANT OPERATOR II 14
WATER POLLUTION CONTROL PLANT OPERATIONS SUPERVISOR 16
WATER TREATMENT PLANT CHIEF OPERATOR 15
TREATMENT PLANT MAINTENANCE SUPERVISOR 16
WATER DISTRIBUTION SUPERVISOR 18

WATER AND WATER POLLUTION CONTROL HOURLY
TREATMENT PLANT MECHANIC I 10
TREATMENT PLANT MECHANIC II 13
TREATMENT PLANT MECHANIC/ELECTRICIAN 14
LABORATORY TECHNICIAN I 10
LABORATORY TECHNICIAN I/ADMINISTRATIVE SECRETARY 11

WATER METER REPAIR WORKER 11
WATER TREATMENT PLANT OPERATOR I 10
WATER OPERATIONS/MAINTENANCE TECHNICIAN 11
WATER POLLUTION CONTROL PLANT OPERATOR I 10
WATER TREATMENT PLANT OPERATIONS/MAINTENANCE TECHNICIAN 11

ELECTRICAL SALARY

ELECTRIC DISTRIBUTION FIELD SUPERVISOR 16
ASSISTANT ELECTRIC DISTRIBUTION SUPERVISOR 18
OPERATING ENGINEER 16
SENIOR ENGINEER - OPERATIONS 18
SENIOR ENGINEER - MAINTENANCE 18

ELECTRIC HOURLY

BUILDING CUSTODIAN II 12E
ELECTRIC GROUND WORKER 15E
MAINTENANCE WORKER II (ELECTRIC ASHWORKER/WATER TENDER) 14E
ASSISTANT TREE TRIMMER 18E
TREE TRIMMER 20E
ELECTRIC METER REPAIR WORKER 18E
APPRENTICE ELECTRIC DISTRIBUTION WORKER 17E
ELECTRIC DISTRIBUTION WORKER II 19E
ELECTRIC DISTRIBUTION WORKER I 21E
UTILITY WORKER 21E
HEAVY EQUIPMENT OPERATOR (ELECTRIC YARD WORKER) 18E
ELECTRICIAN 20E
STATIONARY ENGINEER 20E
ELECTRIC PLANT MECHANIC 18E
ELECTRIC PLANT MECHANIC/WELDER 19E
MAINTENANCE ELECTRICIAN 18E

E = ELECTRIC HOURLY

SECTION II: THAT THIS ORDINANCE IS PASSED AS AN EMERGENCY MEASURE FOR THE PROTECTION AND PRESERVATION OF THE PEACE, HEALTH, SAFETY AND GENERAL WELFARE OF THE INHABITANTS OF THE CITY OF PAINESVILLE, THE EMERGENCY BEING THE NECESSITY TO AMEND THE CLASSIFICATION AND COMPENSATION PLAN FOR AFFECTED EMPLOYEES, AND THEREFORE, THIS ORDINANCES SHALL BE EFFECTIVE IMMEDIATELY UPON ITS PASSAGE.

PASSED: January 17, 2017

Paul Hach, Jr.
President of Council

ATTEST:

Valerie Vargo
Clerk of Council