

PAINESVILLE CITY FIRE DEPARTMENT

66 Mentor AVE
Painesville, Ohio 44057
440-392-5850

PUBLIC EVENT VENDOR SAFETY CHECKLIST (v7.15.15)

Date: _____ Event: _____ Location: _____

Vendor Business Name: _____ DBA: _____

Vendor Signature: _____ Print Name: _____

(Signature indicates vendor will comply with the below listed items)

Type of Vendor: Food/Drink Novelties Personal-Service/Products Charitable Org. General Advertising

To ensure the safety of the vendor and the general public, the following safety checklist will be completed by a Fire Safety Inspector of the Painesville City Fire Department prior to the start of the event and prior to the vendor opening to the general public.

Vendors failing to comply with these safety requirements WILL NOT be given approval to operate.

Vendors who are cooking:

- A 3A:40BC (5lbs ABC) extinguisher is present, fully charged, and has a current annual inspection tag by an authorized extinguisher agency.
- Cooking operations utilizing oil such as in frying or dipping are additionally required to have a Class K wet chemical extinguisher.
- Cooking operations utilizing solid fuels are additionally required to have a 2-A rated water type extinguisher or Class K wet chemical extinguisher.
- The extinguisher(s) is (are) in plain view and accessible (**they are not to be located in cabinets or otherwise hidden from view**).

Cooking source:

Charcoal:

- Is being used in an approved container and is secured so as to prevent tipping.
- Is located away from tents and propane sources.
- Coals are to be placed in barrels (as provided) at the end of each evening.
- Only approved charcoal lighter fluid is permitted for starting and shall be secured in a safe place.

Propane:

- Cylinders are secured to a non-movable structure. Cylinders are not to be tied to tent posts. (Cylinders may be placed in milk crates and reviewed by the fire official if other means of securing is not possible).
- Cylinders are located away from open flame devices.
- Cylinders, connections and hoses are in good condition.
- Spare cylinders are secured and safety caps (when applicable) are in place.

Electrical:

- Only grounded plugs are to be used.
- There is no open or frayed wiring.
- GFI's are not bypassed.
- Extension cords are of an approved size for the load, are grounded and are approved for **outdoor use**.
- Only fused multi-plug strips are permitted for **indoor use**.
- All connections are weather sealed and off the ground.
- All electrical cords exposed to foot traffic are protected utilizing approved bridging (duct tape does not qualify).
- All generators are grounded utilizing grounding rods and wiring.

Fire lanes and means of egress:

- Fire hydrants are not blocked and are accessible. Minimum of 10 feet on all sides.
- Fire Department Connections and building fire protection systems are not blocked and are accessible.
- Vendor does not block the means of egress to existing buildings or other vendors.

Tents, canopies, and pop-ups, membrane structures (including air-inflated, air-supported, and frame or cable-supported membranes):

- At least one (1) fire extinguishers with an minimum 3A:40BC rating (5lbs ABC) is present and visible (quantity for public assembly tents will be determined by tent size and the fire official). 10' x 10' and smaller pop-up style tents not equipped with side curtains are exempt from this requirement.
- An affidavit or affirmation attesting to flame retardency is present or on site for review.
- 10' x 10' pop-up style tents or similar canopies are to weighted or tied down at all corner points sufficiently to prevent lifting in high winds (**min. 40-50 lbs per leg**).

Comments: _____

____ APPROVED NOT APPROVED Fire Safety Inspector: _____ Date: _____