



Community Development Dept.
 7 Richmond St., Painesville, OH 44077
 Ph #(440) 392-5931, Fax (440) 392-0981

APPLICATION FOR RESIDENTIAL BUILDING PERMIT

BP# _____

Application is hereby made for a building permit. Included with this application are the following:

- | | |
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| <input type="checkbox"/> Site plan—detailed, legible, comprehensive, sufficiently clear and drawn to scale (1" = 20') <ul style="list-style-type: none"> <input type="checkbox"/> Property lines, setback lines, and easements clearly marked <input type="checkbox"/> Residence outline, garage and all out buildings in proper locations with dimensions <input type="checkbox"/> Certification of Compliance application (Zoning) | <input type="checkbox"/> Construction plan (3 sets)—detailed, legible, comprehensive; sufficiently clear; the name and address of the author shall be plainly printed in the lower right corner of all plans or drawings
<input type="checkbox"/> Application: completed with signature
<input type="checkbox"/> Homeowners' Association approval required, if appropriate |
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Please note: If any of the items are not submitted Application is considered incomplete and may not be accepted.

Project Address:	Zoning District:
Statement of Work:	Design Review District (color renderings to be submitted in order to be properly reviewed):
<input type="checkbox"/> Change of Use <input type="checkbox"/> Addition _____ sq. ft.	<input type="checkbox"/> Downtown <input type="checkbox"/> Bank <input type="checkbox"/> Richmond <input type="checkbox"/> Mentor <input type="checkbox"/> Railroad
<input type="checkbox"/> New _____ sq. ft. <input type="checkbox"/> Alteration	
Estimated cost of project: _____ Est. Cost of Site Work _____	Parcel #

Building Owner:		
Address:		
Phone:	Cell Phone:	
City:	State:	Zip Code:

Plans prepared by:	
Design Professional:	OH Reg. #
Sprinkler System Designer:	

Fees as determined by Building Official	Square Footage	Calculation	TOTAL
New Construction		\$150+\$5/100 sq. ft.	
Detached garages, alterations, interior construction, repairs, or renovations (≤1000 sq ft)		\$35+\$5/100 sq. ft.	
Detached garages, alterations, interior construction, repairs, or renovations (>1000 sq ft)		\$150+\$5/100 sq. ft.	
Decks, sheds and similar accessory structures (≤499 sq ft) [excluding sheds under 200 sq ft]		\$25+\$2.50/100 sq. ft.	
Decks, sheds and similar accessory structures (>499 sq ft)		\$35+\$5.00/100 sq. ft.	
Certificate of Compliance (Zoning)		Determined by Zoning Official	
OTHER FEES / SUBTOTAL / TOTAL		<input type="checkbox"/> See Fee Sheet	

Applicant: <input type="checkbox"/> Contractor <input type="checkbox"/> Owner		
Address:		
City:	State:	Zip Code:
Phone:	Cell Phone:	
By signing this statement, I agree to comply with the City Ordinances. Please note: Making application for this permit entitles Building Inspectors complete access to the property to conduct all necessary inspections.		
Signature:	Date:	