

EXECUTIVE SESSION
MONDAY, FEBRUARY 2, 2015 – 6:45 PM

REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 2, 2015 - 7:30 PM

President Paul Hach called the regular meeting to order in Council Chambers at 6:30 pm for the purposes of an Executive Session to discuss Contracts and Personnel with the following in attendance: Paul Hach, Katie Jenkins, Andrew Flock, Tom Fitzgerald and Mike DeLeone. Lori DiNallo and Jim Fodor were absent. A Motion to move into Executive Session was made by Mr. DeLeone, seconded by Mrs. Jenkins. All members answered “yes”. Motion carried. City Council moved to Courtroom #2.

At 7:10 pm, Council returned to Courtroom #1 and a Motion to Adjourn from Executive Session was made by Mrs. Jenkins, seconded by Mr. DeLeone. All members answered “yes”. Motion carried.

At 7:31 pm, President Hach called the regular meeting to order in Courtroom #1, requested visitors please turn off their cell phones and other electronic devices. Councilwoman Katie Jenkins gave the invocation in Mrs. DiNallo’s absence. The Pledge of Allegiance was recited.

City Council convened in a regular meeting in Council Chambers, with the following in attendance: Paul Hach, Katie Jenkins, Andrew Flock, Tom Fitzgerald, Mike DeLeone, City Manager Anthony Carson, Law Director Joseph Gurley, Assistant City Manager Doug Lewis, Police Chief Anthony Powalie, Fire Chief Mark Mlachak, Water Pollution Control Plant Superintendent Randy Bruback; Electric Superintendent Jeff McHugh, City Planner Lynn White, City Engineer Leanne Exum, Parks and Recreation Director Lee Homyock, Economic Development Director Cathy Bieterman, and Clerk of Council Tara Diehl. Lori DiNallo and Jim Fodor were absent.

A Motion was made by Mr. DeLeone, seconded by Mr. Fitzgerald to approve minutes for January 20, 2015 as submitted. All members answered “yes”. Motion carried.

Mr. Hach stated we will now be recognizing visitors and if there was anyone in the audience who wished to speak to please raise their hands and wait to be called upon. Once called upon, he requested Visitors please use the podium, clearly state their name and address into the microphone, and limit comments to 3 minutes. Any dialogue must be conducted through him as President of Council, although comments or questions can be addressed to Council, the Administration, or both.

Mr. Angelo Cimaglio of 477 Owego Street discussed the electric bills and the 2 separate costs which need to be added together: usage and power cost factor and would like it explained at the next Council meeting.

Mr. Anthony Torre of 158 Sanford Street expressed his complaint about the traffic lights on Main Street. He would like the City Engineer to look into the timing of the lights.

Mr. Ray Sternot of 346 Birchwood Lane read from his email to Council. (*See Attachment #1*)

Mr. Hach stated there was no Legislation this evening.

Under old business, there were two items: Prairie State Power Plant and Buffering of railroads and limited access highways.

Mr. Flock explained that at the next Council meeting there will be a presentation given by Mr. McHugh on Power Cost Adjustment and the impact it has on the residents of the City. He is excited to hear this presentation and it will answer Mr. Cimaglio’s questions.

Mr. Hach had nothing new regarding buffering of railroads and limited access highways.

There was no Unfinished Business.

Under New Business were three items: Strategic Planning during 2015, professional development and attending conferences and Historic District Preservation – Railroad/Depot Street.

Items #1 & #2 were deferred until the next meeting due to Mr. Fodor’s absence.

Mr. Flock discussed the Historic District Preservation of Railroad/ Depot Street and his Town Hall Meeting held on January 29th, with a presentation by City Planner Lynn White and City Engineer Leanne Exum. Photos were shown of the audience at the meeting. He thanked everyone for coming and clarified with Mrs. White that the WRRRA will be sending a letter of intent. The representation of Sylvestro’s Depot was not present

and will not be included in the district at this time. There was a new drawing of the proposed historic district, shown to the audience. (*See Attachment #2*)

Water Pollution Control Director, Randy Bruback, gave a Presentation to Council. (*See Attachment #3*)

Mr. Flock asked for the definition of an AED. Mr. Bruback explained the acronym stands for “automatic external defibrillator”.

Mr. Gurley did not have an administrative report.

Mr. Carson had a brief comment in reference to Mr. Sternot’s comment. The City Administration is constantly working to improve services that are provided to its citizens. Weekly project reviews are held with department heads; personnel matters of current and former employees are confidential, and he is limited to what he can comment on and because of limitations - only one side of an issue is being heard and requests that opinions not be formally based on those comments.

Under Clerk of Council Correspondences, Ms. Diehl stated the next Regular Council Meeting will be held on Tuesday, February 17, 2015 at 7:30 pm; City Offices Closed Monday, February 16, 2015 in observation of President’s Day; Downtown Painesville Organization’s Founder’s Day Breakfast is Saturday, February 21, 2015 from 8-11am at Lake Erie College Dining Hall. Cost is \$20.00 and reservations are required. Contact the DPO to RSVP; Downtown Painesville Organization’s Daffodil Days Sales Kickoff is Thursday, January 29, 2015; On March 5, 2015 from 12:00 PM to 6:00 PM Regional Income Tax Agency (RITA) Municipal Taxpayer Assistance Event FREE Municipal Income Tax Return Preparation will be held at: The City of Willoughby Hills, 35405 Chardon Road, Willoughby Hills, Ohio 44094; and Valentine’s Specials throughout the City.

Closing Comments.

Mr. DeLeone stated he was excited to attend the Daddy/Daughter Valentine’s Day Social with his daughter and commented on the graciousness of people in this community to help others with plowing, shoveling and snowblowing.

Mr. Flock commented on the traffic lights on Washington and Liberty changing extremely quickly. He also asked the status of the Aerial. Chief Mlachak stated the wrong cylinders were shipped and will be the latter part of February. Other options are being explored to have new cylinders made. All safety features are covered/

Mr. Fitzgerald made a Motion to Excuse Mr. Fodor from tonight’s meeting which was seconded by Mr. DeLeone. All members answered “yes”. Motion carried. He also commented on the traffic light issue on Mentor Avenue Extension and Wood Avenue and would like administration to look into all of the traffic light issues going on within the City.

Mr. DeLeone made a Motion to Excuse Mrs. DiNallo from tonight’s meeting which was seconded by Mr. Fitzgerald. All members answered “yes”. Motion carried.

Mrs. Jenkins joked with Council for “stealing her thunder” regarding the stop light issue. She reiterated resident complaints she has received regarding the traffic lights. She requested the Finance Director look into scheduling a Finance Committee Meeting for the 1st Quarter; and expressed her excitement for Laketran locking in a fuel rate low enough to be able to expand their busing services.

Mr. Hach thanked everyone for coming, discussed the Harvey High Chili Cook-Off, which he will be participating in; his daughter will be playing for the Varsity Basketball team that same evening. He asked for a Motion to Adjourn.

Motion to Adjourn made by Mrs. Jenkins seconded by Mr. Fitzgerald. All members answered “yes”. Motion carried. The meeting was adjourned at 8:00 p.m.

Tara Diehl
Clerk of Council

Paul W. Hach II
President of Council

Attachment #1

Comments to Painesville City Council February 2, 2015

Raymond F. Sternot
346 Birchwood Lane
Painesville, Ohio 44077

What good organization wouldn't want to encourage employees to speak out in favor of continuous process improvement? I ask that question because over the last two council sessions I observed former Assistant City Engineer's Mark Sudecamp's suggestions to members of council on how he thought the city might improve the maintaining of Painesville's roads. And, I think that most residents would agree that they do need improvement. In my opinion, some may have viewed Mr. Sudecamp's presentation as coming from a disgruntled former employee and perhaps being of little value! However, as a former student of organizational behavior, I attempted to take a step back and look at the data he presented and asked what was it that he trying to convey to Council by presenting the 4 points that he did. What was his major objective? What was his message?

I don't believe that he said the city wasn't performing road maintenance as s the administration seemed to indicate in a recent letter to David Krizan where it was the following statement was made... "Contrary to what the former city employee stated at the last two council meetings the city does perform maintenance on our roadways." Everyone knows that the city uses cold patch to patch the roads in the winter and a hot mix to address the potholes as part of the summer repair process and it does attempt to do road maintenance. Everyone also knows the city is using the road funding to replace all of the bad roads that they can as soon as possible. So again, I don't believe he was saying the city doesn't work on the roads or perform some maintenance. What I think he was asking the Administration, via Council, was whether they are performing the road maintenance using best practices and is there room for improvement and changes in processes to make road maintenance in the city more effective. I think he was saying that maybe, just maybe, the city ought to look at performing road maintenance differently in order to utilize its road funding more efficiently.

I think we've heard from Mr. Sudecamp where we think the City Manager is about his suggestion! But, what troubles me most is that I don't understand what our city's current Engineer's professional opinion is relative to the current road maintenance processes used by the Road department. Nor has she provided her professional opinion of Mr. Sudecamp's suggestions to Council or the residents who recently passed the road levy. Does anyone else think that might be important? Shouldn't an organization always strive to look to its processes for continual improvement? Are the city's processes sufficient? Are they defined? Do they need to change/be updated? Are they consistent with recommendations made by the state? And, how do the former Assistant City Engineer's suggestions stand up to industry standards and best practices? Who best to respond to these types of issues than a Professional Engineer? So, I hope as a city (via city council and the administration) we just don't throw away and refuse to see the benefit of Mr. Sudecamp's suggestion. Personally, from an organizational standpoint, I believe they have merit just by being introduced into the discussion of road maintenance!

Secondly, the following comments go to perhaps the need for some organizational performance and process reviews. Does the organization welcome input from its employees relative to perceived/needed change? How should suggested changes from an employee be handled; discussed; and vetted? Does

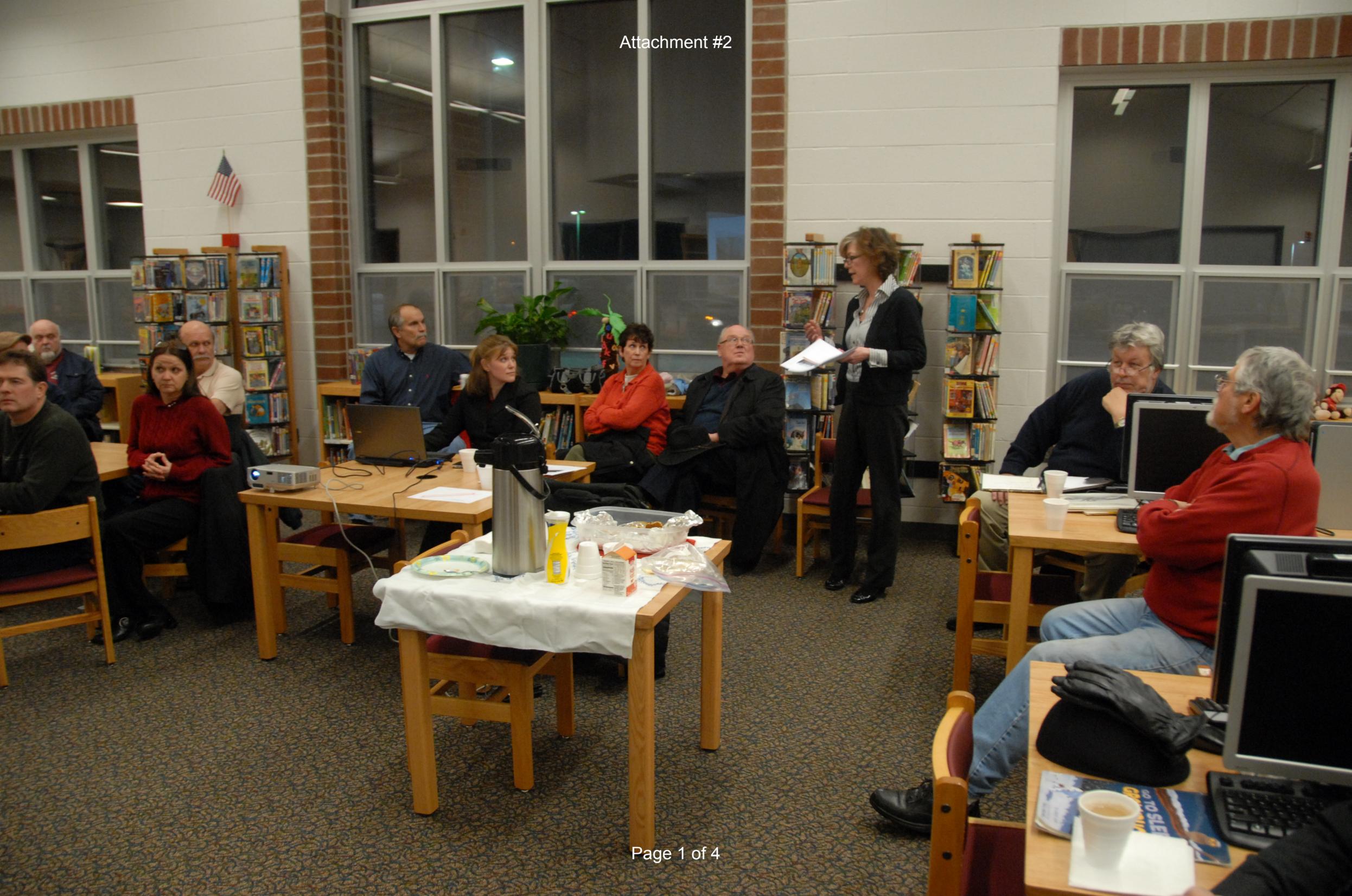
Attachment #1

the city have an organizational process to handle suggested method changes openly? This goes to organizational performance effectiveness.

I would suggest that members of council review these kinds of items with the City Manager so that residents can be assured that the city is moving forward and continuously working to improve its processes for the city and its residents. Again, what good organization wouldn't want to encourage employees to speak out in favor of continuous process improvement?

Thank you!

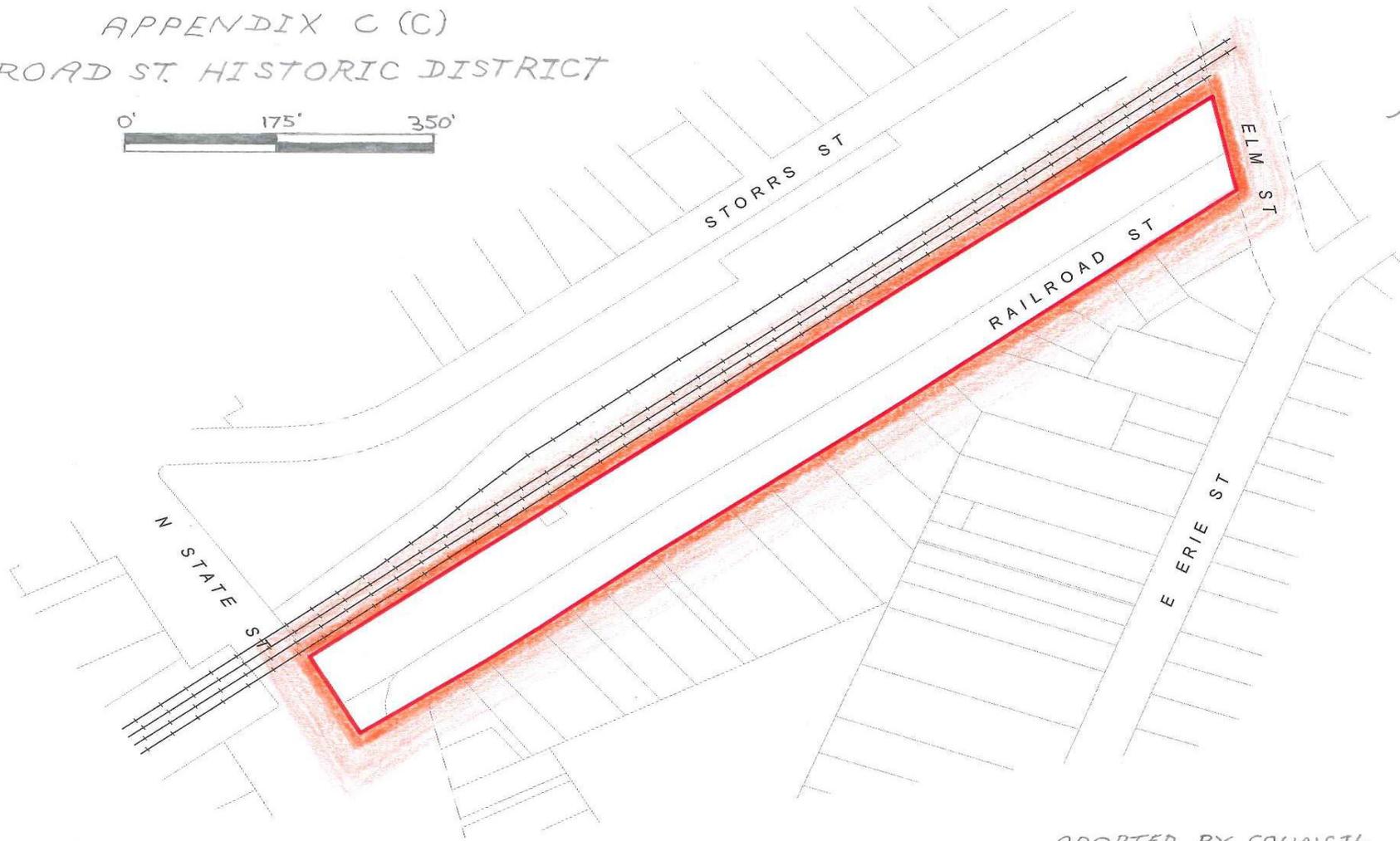
Ray Sternot







APPENDIX C (C)
RAILROAD ST. HISTORIC DISTRICT



ADOPTED BY COUNCIL
EFFECTIVE

CITY OF PAINESVILLE
WATER POLLUTION CONTROL
AND
CITYWIDE SAFETY PROGRAM

* 2015

* CAPITAL BUDGET

1. Recreation Park Pump Station
 - a. Replace existing dry well horizontal pumps with new submersible pumps.
2. Backwash Pumps (2)
 - a. Remove backwash pumps and have manufacturer representative perform maintenance inspection and replacement of worn parts.
3. Aeration Diffuser's
 - a. Replace aeration diffuser membranes to improve oxygen transfer efficiency.

* 2014

* CAPITAL BUDGET

1. Sludge Digester Heater Replacement (2)

- a. Replace the two existing sludge digester heater with new. New design will improve the use of digester gas to heat the two anaerobic digesters and reduce cost of natural gas heating. Operation controlled by plant's SCADA system.
- b. Union Industrial Contractor's, Ashtabula, OH was the low bidder.
- c. \$393,675.00

* CITY SAFETY PROGRAM

2014

1. Safety Committee

a. Department Representatives

1. Bob Martin – Electric Plant
2. James Weiss – Public Works
3. Julie Peterson – Finance
4. Jarod McCrone – Parks and Cemeteries
5. Anthony Botirus – Engineering
6. Sue Fuerst – Water
7. Jamie Fairbanks – Utilities
8. Paola Cichocki – Police
9. Frank Stropkey – Electric Distribution
10. Ohio BWC
11. Randy Bruback - Wastewater

1. Accomplishment's

1. Ohio BWC Classroom Training

1. Trenching and Excavating – Two day, hands on event that trains workers in procedures and guidelines to safely conduct an excavation in Garfield Heights, OH.
2. Personal Protection Equipment Selection Criteria – Training to determine PPE's for worker safety (gloves, eyewear, boots, clothing, etc.).
3. Effective Safety Teams – Trained to improve your safety organization, measure effectiveness and group problem solving and decision making.
4. Ergonomics – Trained to identify risk factors, design procedures and awareness of ergonomic applications.
5. Emergency Preparedness Planning – Attendees are trained to emergency plan; utilize resources available and conduct mock drills.

Other Safety Training Provider's

2014

1. Public Employee's Risk Reduction Program (PERRP)
 - a. Confined Space Entry Permitting – Permit writing, equipment selection, entry procedures, attendants and rescue.
2. Local Technical Assistance Program (LTAP) (Ohio Department of Transportation)
 - a. Work Zone Traffic Control and Safety Training – Basic elements and applications of roadway work zones for temporary traffic control.
3. Painesville Fire Department
 - a. Fire Extinguisher Training – Video simulator used to train employees on extinguishing fires. Simulator passes or fails attendant based upon training techniques.
4. American Heart Association
 - a. AED and CPR – 4 hours of training on Automatic External Defibrillators and CPR. Two year certification program.

Other Safety Training Provider's

2014

5. AMP Ohio

1. AMP Ohio provides two monthly safety training events on a pre-selected safety programs. The training is provided at the Electric Plant to all city departments.

6. OHIO SAFETY CONGRESS

1. Annual Safety Congress held annually in Columbus, OH is attended by safety committee members. The conference is free of charge and offers more than 180 educational sessions, 225 exhibitors and free continuing education credit. By attending the safety congress, we learn to:
 - * Prevent workplace injuries and illnesses;
 - * Achieve better outcomes for injured workers;
 - * Reduce workers' compensation claims costs;
 - * Keep Ohio's work force healthy and productive.

7. AMERISAFE SERVICES

1. Articulating Boom Lift Training and Certification – Training to safely operate new boom lift equipment.

* Ohio BWC Safety Grant

1. Grant Process

2. Applied for a safety grant through Ohio BWC – Ohio BWC awards up to \$40,000 towards a safety program or equipment that provides means of preventing workplace injuries. City had to match 1/3 of the total cost of the project.
3. Articulating Boom Lift – Prevention of injuries on elevated work assignments. Examples include:
 1. Painting
 2. Cleaning
 3. Overhead light replacement
 4. Tree trimming
 5. Building repairs
 6. Tele-communications installations and repairs

* Ohio BWC Safety Grant

4. Training – Certified training to operate the new articulating boom lift.



CITY OF PAINESVILLE – SAFETY COMMITTEE TRAINING PROGRAM

| Training Event | Training Provider | Hours |
|--------------------------------|-----------------------------|-----------------------------------|
| Fire Extinguisher Training | Painesville Fire Department | 84 employees x 1.0 hrs. = 84 hrs. |
| Trenching and Excavating | Ohio BWC | 4 employees x 12 hrs. = 48 hrs. |
| Personal Protective Equipment | Ohio BWC | 4 employees x 3 hrs. = 12 hrs. |
| Ergonomics | Ohio BWC | 3 employees x 6 hrs. = 18 hrs. |
| Effective Safety Teams | Ohio BWC | 3 employees x 6 hrs. = 18 hrs. |
| Emergency Preparedness | Ohio BWC | 1 employee x 6 hrs. = 6 hrs. |
| Confined Space Entry | PERRP | 19 employees x 6 hrs. = 114 hrs. |
| Work Zone Safety | LTAP | 17 employees x 3 hrs. = 51 hrs. |
| Aerial Boom Lift Certification | Amerisafe Services | 11 employees x 6 hrs. = 66 hrs. |
| CPR and AED Certification | American Heart Association | 64 employees x 4 hrs. = 256 hrs. |
| | | TOTAL = 673 HOURS |