



City Manager's Report

For
Special City Council Meeting
August 17, 2015

To: The Honorable President and
Members of City Council
From: Anthony Carson, City Manager
Date: August 11, 2015

LEGISLATION:

- 1. Resolution Authorizing Bids for the Resurfacing of North State Street.** This legislation authorizes the bidding of the Resurfacing of North State Street. This project is funded thirty six percent by the Northeast Ohio Area wide Coordinating Agency (NOACA). The project includes resurfacing of North State Street from the intersection with Mentor Avenue north through the intersection with Chester Street. This project will consist of the planning of existing asphalt concrete, and the overlaying of asphalt concrete and pavement markings. *Second Reading.*
- 2. Resolution Approving the Preliminary Plat of Lexington Village Residential Subdivision No. 2.** This item was reviewed by the Planning Commission and recommended approval with stipulations. Lexington Village Residential Subdivision No. 2 is a continuation of the Lexington Village residential development located between Newell Street and Lexington Avenue and includes the extension of Community Lane. The new subdivision includes 19 single family lots. The layout is based on a 60' frontage lot which received a variance as approved by the BZA on June 18, 2015 to permit this development. The proposed stipulations for the subdivision are technical details on the plat and will all be addressed in the improvement plans along with the inclusion of an HOA to serve the new subdivision. *Second Reading.*
- 3. Resolution for the Advertisement for Bid and Purchase of Snow Removal Equipment.** We are requesting authorization to Advertise for Bid and the Purchase of Snow Removal Equipment to be used for the city's sidewalk snow clearing throughout the city. This equipment includes: Two (2) Wacker Nueson WL32 tractors and accompanying snow removal equipment and One (1) Bob Cat T450 TA Skid Steer Loader and accompanying snow removal Equipment. The Total estimated cost of this equipment is \$159,154.61. The equipment recommended can be used with other implements throughout the year. Our existing equipment is over 20 years old and will not make it through our next snow clearing season. *Second Reading.*
- 4. Ordinance Amending Appropriations for FY 2015.** This legislation adds additional appropriations to the 2015 budget. The 2015 General Fund budget is being increased by \$330,291, to provide additional transfers out to pay for additional road projects and to purchase sidewalk snowplow equipment and for maintenance and repairs to the plow trucks. The SCM&R Fund is being increased by \$210,000 to pay for additional road paving projects. The Capital Improvement Fund, Deposit Trust Fund, Water Construction Fund, Smart Grid Project Fund and Community Project Funds are all being increased due to various grants the City received and all of these increases are paid for with grant money. The Capital Equipment Reserve Fund is being increased by \$160,000 to pay for sidewalk snowplow equipment. The Electric Revenue Fund is being increased to pay for additional transformers that are needed. The

2015 amended budget was \$66,363,670 and the new amended 2015 budget will be \$67,481,138, an increase of \$1,117,468. Of this increase \$437,177 is being paid for with grant money. This legislation must be passed on this reading, due to the fact that there are several items in the legislation that are time sensitive. *First Reading.*

5. **Ordinance Authorizing Inter-fund Transfers.** To transfer \$115,000 out of the General Fund into the Street Construction Maint. & Repair Fund to pay for additional road projects. To transfer \$160,000 out of the General Fund into the Capital Equipment Reserve Fund to pay for sidewalk snowplow equipment. This legislation must also be passed on this reading. *First Reading.*

TABLED LEGISLATION:

6. **Ordinance Amending Section 1303 of the Painesville Code of 1998, relating to Permits and Fees.** The proposed legislation addresses a number of needs as identified by new Building Inspector, David Zofko, and the Painesville Building Department. First, it requires that requests for extensions for a permit be put in writing and that the cost to extend the permit not exceed \$100.00. The purpose is to ensure that permits extensions are submitted reviewed and approved by the Building Department. The second proposed change is to increase the penalties for contractors or residents that start a project without a permit. We have found that the \$100.00 penalty is not a sufficient to deter them from obtaining a building permit. For this reason, staff is proposing to double the permit fee on the first offense, triple it for the second offense, and quadruple it on the third offense. It is important to understand that contractors or residents will not be impacted if they are obtaining permits and completing the work within the timeframe provided. Staff is requesting that this item be passed as an emergency measure so that it can be implemented should Council choose to approve. Tabled.
7. – 11. **Ordinances amending Sections 1305.03, 1306.03, 1303.07, 1303.08 and 1303.09 as they relate to Contractor Registration Fees.** The next five pieces of legislation are identical and address contractor registration for the various permits (general, electrical, plumbing, HVAC and sewer) required by the Ohio Building Code and the Residential Building Code of Ohio. The proposed legislation would change the fee to register as a contractor based on when the contractor applies. Staff is attempting to encourage contractors to register at the beginning of the year by providing a financial incentive to do so. In addition, it would reduce the registration fee when construction season has slowed and there will be limited work in the City. The objective of this proposed change is to encourage contractors to obtain a register and obtain a permit at the end of the year rather than take their chances on being caught. In addition, it proposes that the contractor registration fee be doubled if work starts prior to registering as a contractor with the City of Painesville. It is important to understand that this will not impact contractors who register early and do not start work prior to being registered. Staff is requesting that this item be passed as an emergency measure so that it can be implemented should Council choose to approve. Tabled.

UNFINISHED BUSINESS: Prairie State Power Plant

NEW BUSINESS:

1. Refuse Collection – Katie Jenkins
2. Computer Server – Mike DeLeone
3. Comprehensive Zoning – Mike DeLeone
4. Sidewalk Replacement Program – Lori DiNallo
5. New Sidewalk Installation along Elm Street – Andrew Flock
6. Fence Installation Around Retention Pond at Old Huntington School – Andrew Flock

PRESENTATION TO COUNCIL: Finance Department – Andrew Unetic

ADMINISTRATIVE REPORTS: Law Director and City Manager