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9/30/2011

During the month of August the Public Service Crews were busy with Street Maintenance, Signal Maintenance and, Sewer Maintenance and other assorted tasks

**Street Maintenance:**

- Public Service patched Jackson, Williams, Walnut, Carroll, Pearl, Owego, W. Prospect, Hillside, Fredrick.

These activities reflect the City wide goals of Stewardship, Public Safety and Improving Customer Service as well as Improving Painesville's Environment and Image.

**Traffic Signs, signals Parking Meters and off Street Parking:**

- Parking garage was checked and maintained daily, the sweeper was run on several occasions.
- Parking meters were emptied 2 times.
- Checked all Opticon units.
- Farmers Market was set up every Thursday and the car show signs were provided every Friday.
- Checked all traffic lights.

**Painting**

- Cross Walks and Stop Bars were painted white throughout the City.

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**Sewer Maintenance and Repair:**

- Checked and maintained storm and sanitary sewer trouble areas.
- We responded to twelve residential complaints.

8/15/2011	322	Marion	City
8/15/2011	839	Hine	Resident
8/15/2011	819	Hine	Resident
8/15/2011	904	North	Resident
8/15/2011	1014	N. St. Clair	Resident
8/15/2011	866	E. Eire	Resident
8/16/2011	670	Cedarbrook	Resident

8/17/2011	206	Jefferson	Resident
8/24/2011	29/31	Prospect	Resident
8/25/2011	617	W. Walnut	Resident
8/25/2011	322	Marion	Resident
8/27/2011	222	Mentor Ave.	Resident

- o Checked and maintained storm trouble areas.
- o Rebuilt two catch basin on Chardon St.
- o Rebuilt catch basin on Liberty.
- o Rebuild catch basin at US 20 and St. Clair.
- o Cleaned State and Richmond underpass.

**Televised Sewers**

- o Sanitary and storm on Hine, sanitary and storm on North Ave.

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**Mowing/Property Maintenance:**

- o Cleaned up brush citywide.
- o Performed Building maintenance and janitorial duties.
- o Mowed Renaissance Pkwy. W. Prospect, Richmond and Sanford, State and Washington and Walnut.

These activities reflect the City Wide Goal of Stewardship and Improving Customer Service as well as Improving Painesville's Environment and Image.

**Storrs Street Complex:**

- o Housekeeping and road debris pickup were accomplished by the Night Watchman.
- o Cut grass
- o The barricade building was taken down to make way for the new parking lot.

These activities refer to the City Wide Goals of Stewardship, Improving Customer Service and Enhancing the City's Environment

**Assisting other Departments:**

- o Assisted WPCP with plant maintenance.

This activity refers to the City Wide Goals of Stewardship, Improving Customer Service and Enhancing the City's Environment

**Administration:** During the month of August we met daily with our employees for job assignments. Brian and Kevin Walker also viewed and inspected the work performed. We met several times during the month to talk about job progress. I approved all requisitions and signed all invoices.

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