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2/14/2011

During the month of January the Public Service Crews were busy with Street Maintenance, Signal Maintenance and Salting and Plowing of the City streets.

**Street Maintenance:**

- Patching was done on E. Erie, Jackson, S. State Skinner, Washington, Hine, Walnut, N. State and Prospect. These activities refer to the City Wide Goals of Improving Customer Service and Enhancing the City's image and Stewardship.

**Traffic Signs, signals Parking Meters and off Street Parking:**

- Parking garage was checked and maintained daily
  - Overhead lights were being replaced at the garage
  - Parking Meters were emptied 2 times
  - Repaired Several meters
  - Checked all Opticon units. Replaced 2 Units, one at Richmond and Skinner and one at East Erie and Wood.
  - Replaced LED light at the intersection E. Erie and St. Clair and Washington and S. State
  - Checked all traffic lights
  - Plowed and salted the Sterling, Vogue, Monroe, and City Hall parking lots
  - Made decals for city vehicles
  - Replaced 3 stop signs. One at King and Liberty, West High and South and Argonne at N. State
  - Manufactured some street names signs, no trespassing signs and crime watch signs
- These activities reflect the City wide goals of Stewardship, Public Safety and Improving Customer Service as well as Improving Painesville's Environment and Image.

**Sewer Maintenance and Repair:**

- Checked and maintained storm and sanitary sewer trouble areas
- Responded to sewer problems on Mentor Ave., E. Prospect, Stage, Newell and W. Erie. All of these were problems in the residents lateral. These activities reflect the City wide goals of Stewardship, Public Safety and Improving Customer Service as well as Improving Painesville's Environment and Image.

**Mowing/Property Maintenance:**

- Maintained the recycle bin area
  - Cleaned up brush citywide
- This activity reflects the City Wide Goal of Stewardship and Improving Customer Service

**Storrs Street Complex:**

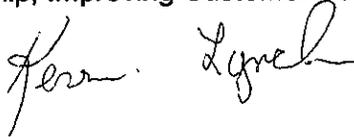
- Housekeeping and road debris pickup were accomplished by the second and third shift. A new hot water tank was installed in the facility by the second shift. These activities refer to the City Wide Goals of Stewardship, Improving Customer Service and Enhancing the City's Environment

**Salting and Plowing:** During the month of January we responded to snow maintenance on several occasions. We used 191 overtime hours and approximately 800 ton of salt.

**Assisting other Departments:**

- Performed maintenance for WPCP.

**Administration:** During the month of January we met daily with our employees for job assignments. Brian and Kevin Walker also viewed and inspected the work performed. We met several times during the month to talk about job progress. I approved all requisitions and signed all invoices. These activities refer to the city Wide Goals of Stewardship, Improving Customer Service and Enhancing the City's Environment.

A handwritten signature in black ink, appearing to read "Kevin Walker". The signature is written in a cursive style with a large initial "K" and "W".