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3/18/2010

During the month of February the Public Service Crews were busy with Street Maintenance, Signal Maintenance and Salting and Plowing of the City streets.

**Street Maintenance:**

- Road patching was done on E. Erie, Jackson, S. State, Skinner, Washington, Stage, Lexington, Button, Hine, Walnut, Grant, N. State, Prospect, Charlotte, Richmond and Sanford. These activities reflect the City wide goals of Stewardship, Public Safety and Improving Customer Service as well as Improving Painesville's Environment and Image.

**Traffic Signs, signals Parking Meters and off Street Parking:**

- Parking garage was checked and maintained daily
- Overhead lights were being replaced at the garage
- Parking Meters were emptied 2 times
- Repaired Several meters
- Checked all Opticon units.
- Replaced LED light at the intersection E. Erie and State.  
Checked all traffic lights
- Plowed and salted the Sterling, Vogue, Monroe, and City Hall parking lots
- Replaced 2 stop signs; Washington and South, Newell and Mentor
- Installed No Parking Any Time signs on South State, High, Tiber, Mildred, Marion, Hartshorne, Walnut, Nelson, North Tate, North St. Claire, Hine, Skinner and Sanford
- Manufactured some street names signs, no trespassing signs and crime watch signs  
These activities reflect the City wide goals of Stewardship, Public Safety and Improving Customer Service as well as Improving Painesville's Environment and Image.

**Sewer Maintenance and Repair:**

- Checked and maintained storm and sanitary sewer trouble areas
- On February 28, 2011 we had heavy rain and a large snow melt that impacted several areas of the City. I have attached a separate sheet showing the areas we responded to and what we found. These activities reflect the City wide goals of Stewardship, Public Safety and Improving Customer Service as well as Improving Painesville's Environment and Image.

**Mowing/Property Maintenance:**

- Maintained the recycle bin area
- Cleaned up brush citywide
- Performed Building maintenance and janitorial duties.

This activity reflects the City Wide Goal of Stewardship and Improving Customer Service

**Storrs Street Complex:**

- Housekeeping and road debris pickup were accomplished by the second and third shift. These activities refer to the City Wide Goals of Stewardship, Improving Customer Service and Enhancing the City's Environment

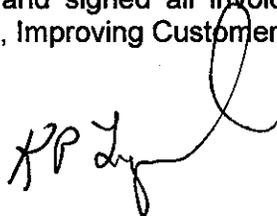
**Salting and Plowing:**

- During the month of February we responded to snow maintenance on several occasions. We used 184 overtime hours and approximately 700 ton of salt. These activities reflect the City wide goals of Stewardship, Public Safety and Improving Customer Service as well as Improving Painesville's Environment and Image

**Assisting other Departments:**

- Performed maintenance for WPCP.
  - Performed Maintenance at the Electric Plant
- These activities reflect the City wide goals of Stewardship, Public Safety and Improving Customer Service as well as Improving Painesville's Environment and Image

**Administration:** During the month of February we met daily with our employees for job assignments. Brian and Kevin Walker also viewed and inspected the work performed. We met several times during the month to talk about job progress. I approved all requisitions and signed all invoices. These activities refer to the city Wide Goals of Stewardship, Improving Customer Service and Enhancing the City's Environment.





**INTEROFFICE  
MEMO**

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Kevin P. Lynch, Service Director • 459 Storrs St. • Painesville, OH 44077  
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**DATE:** 3/2/2011  
**TO:** Rita McMahon, City Manager  
**Cc:**  
**FROM:** Kevin Lynch, Service Director   
**RE:** The following is the list of flooded houses we responded to on February 28, 2011.

<u>Address</u>	<u>Cause of flooding</u>
263 Chestnut	Blockage from Mentor Ave
31 E. Prospect	Residential problem
400 Cedarbrook	Blockage from Mentor Ave
670 Cedarbrook	Blockage from Mentor Ave
650 Hoyt	Residential problem
419 Glenwood	Blockage from Mentor Ave
491 Belmont	Sewer surcharged
321 Marion	Blockage on Marion
505 Cortland	Residential problem
286 St. ;Clair	Residential problem
104 Levan	Water from foundation
718 Cedarbrook	Blockage from Mentor Ave
338 Marion	Sewer blockage on Marion
362 Marion	Sewer blockage on Marion
738 Lucille	Blockage from Mentor Ave
545 Southington	Residential problem
741 Oak	Residential problem
Hein Ave	Sewer surcharged
28 Walnut	Residential problem
242 Ardmore	Sewer surcharged
545 Southington	Sewer surcharged

The Service Department also unclogged catch basins where they were causing flooding. We also cleaned debris from the drainage channel adjacent to Renaissance Business Center that was causing flooding on Newell Street.