



## INTEROFFICE MEMORANDUM

DATE: JANUARY 31, 2012

TO: RITA MCMAHON, CITY MANAGER  
CITY COUNCIL

FROM: ANDY UNETIC, DIRECTOR OF FINANCE

RE: 2011 YEAR END FINANCE REPORT

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### **December 2011 Financial Information**

- The December 31, 2011 total fund balance was \$41,359,280 an increase of \$1,165,265, 2.90% from December 31, 2010.
- Total 2011 revenues were \$70,925,338 an increase of \$418,612, less than 1%, compared to 2010. The main reason for the increase was the Electric Revenue Fund revenues were up compared to 2010.
- Total 2011 expenses were \$69,760,073 an increase of \$663,125, less than 1% from 2010 expenses. The main reason for the increase was the hospitalization costs were up over \$336,000 from 2010.
- For 2011, total revenues exceeded total expenses by \$1,165,265.
- For all of the City's funds in 2011, actual revenues exceeded budgeted revenues by over \$3,000,000.
- For all of the City's funds in 2011 actual expenses were close to \$1.2 million dollars less than budgeted expenses.
- Actual ending fund balances were higher, in most of the funds. than anticipated.
- In 2011, the City spent or encumbered 98% of the total budget.

## **101 – General Fund**

- The December 31, 2011 General Fund balance was \$3,293,756 a decrease of \$58,443, 1.74% from December 31, 2010. The reason for the decrease was the fund balance in 2010 was higher than it was in 2011.
- Total 2011 General Fund revenues were \$12,619,986 an increase of \$226,191, 1.83% from the 2010 General Fund revenues. The reason for the increase was the General Fund received an additional \$240,000 in inheritance tax when compared to 2010. It should be noted that due to state budget cuts, the inheritance tax will be eliminated in 2013.
- The City received \$7,000,000 in income taxes in 2011, \$8,000 less than we received in 2010.
- In 2011, the General fund received \$360,000 in interest revenues, almost \$100,000 less than it received in 2010.
- For all of 2011, General Fund actual revenues met budgeted revenues.
- Total 2011 General Fund expenditures were \$12,678,429 a decrease of \$294,708, 2.27% from 2010 General Fund expenditures. The main reason for the decrease was in 2010 the City had 27 pays while in 2011, the City had 26 pays.
- Several General Fund departments reduced their overtime expenses in 2011.
- For 2011, 99% of the General Fund budget has been spent or encumbered.

## **201 – Street Construction Maintenance & Repair Fund**

- The December 31, 2011 Street Construction Maint., & Repair Fund Balance was \$884,429 a decrease of \$36,458, 4%, from December 31, 2010. The main reason for the decrease was this fund had a higher beginning fund balance in 2010.
- Total 2011 SCM&R revenues were \$1,829,611, a decrease of \$107,337, 6% from 2010. The reason for the decrease was this fund received over \$176,000 in OPWC and OWDA monies in 2010 for road projects.
- For 2011, this fund's actual revenues exceeded budgeted revenues by over \$100,000.
- Total 2011 SCM&R expenses were \$1,866,070 a decrease of \$528,324, 22% from 2010. The main reason for the decrease was this fund had \$300,000 less expenses for road pavings in 2011 compared to 2010. In 2010 this fund received several grants to assist with paving the roads, while in 2011, the State reduced the grants they sent to cities to help roads get paved. Another reason for the decrease was the road salt expenses were reduced by \$50,000 in 2011.
- This fund's debt payments were reduced by almost \$100,000 in 2011 due to the debt being paid down.
- For 2011, this fund spent or encumbered 99% of its budget.

## **710 – Water Revenue Fund**

- The December 31, 2011 Water Revenue Fund Balance was \$1,130,031 a decrease of \$1,440, less than 1% from December 31, 2010.
- Total 2011 Water Revenue Fund revenues were \$4,911,885 a decrease of \$177,419, 3% from December 2010 Water revenues. The reason for the decrease was this fund received over \$220,000 in grant revenues in 2010 and none in 2011.
- Actual revenues exceeded budgeted revenues in this fund for 2011.
- The Water Infrastructure Fee generated approximately \$100,000 a month, which is what this fee was projected to generate. With these additional revenues, numerous waterlines will be replaced each year, which would not have been able to happen without this fee.
- Total 2011 Water Revenue Fund expenses were \$4,913,324 a decrease of \$113,678, down 2.26% from December of 2010. The main reason for the decrease is the Water Dept. now disposes of their sludge at the WPCP instead of contracting it out to have it hauled somewhere. This saved the water fund almost \$55,000 in 2011.
- This Water Department reduced their OT by almost \$26,000 in 2011.
- For 2011, the Water Department spent or encumbered 98% of their budget.

## **720 – Sewer Revenue Fund**

- The December 31, 2011 Sewer Revenue Fund balance was \$1,656,134 a decrease of \$245,480, 12.91%, from December 31, 2010.
- The main reason for the decrease was the Sewer Revenue Fund had a higher beginning fund balance in 2010, than it did in 2011.
- Total 2011 Sewer Revenue Fund revenues were \$3,657,919, an increase of \$205,499, 6%, from December of 2010. The reason for the increase was this fund received over \$200,000 more in 2011 for contracted sewer revenues than it did in 2010.
- For 2011, this fund's actual revenues exceeded budgeted revenues.
- Total 2011 Sewer Revenue Fund expenses were \$3,903,399 an increase of \$31,696, less than 1%, from December of 2010. The main reason for the increase is this fund were the hospitalization expenses increased by over \$50,000 in 2011.
- This fund spent 99% of its budgeted expenses in 2011.

### **730 – Electric Revenue Fund**

- The December 31, 2011 Electric Revenue Fund balance was \$12,317,530 an increase of 11%, from December 31, 2010. The reason for the increase was revenues exceeded expenses in 2011 in this fund.
- Total 2011 Electric Revenue Funds revenues were \$26,864,326, an increase of 3% from 2010. The reason for this was the electric sales were up in 2011 compared to 2010.
- For 2011, actual revenues exceeded budgeted revenues in this fund.
- Total 2011 Electric Revenue Funds expenses were \$25,655,163 a decrease of 3% from 2010. The reason for the decrease was the in 2010, this fund transferred out \$4,000,000 to other electric funds as part of the end of the year transfers and a little over \$1 million was transferred out in 2011.
- For 2011, 99% of the budgeted expenses were spent or encumbered.
- For 2011, Electric Revenue Fund revenues exceeded expenditures.

### **760 – Storm Water Utility Fund**

- The December 31, 2011 Storm Water Utility Fund balance was \$199,441, a decrease of \$163,297, 45% from December 31, 2010. The reason for this is the expenditures were greater than revenues in this fund for 2011.
- Total 2011 Storm Water Utility Fund revenues were \$1,042,558, a decrease of \$73,435, 7% from December of 2010. The reason for the decrease was this fund paid down the notes by over \$64,000 in 2011.
- Budgeted revenues slightly exceeded actual revenues in this fund. The reason this happened was the City paid down more debt in 2011 than was originally budgeted for.
- Total 2011 Storm Water Utility Fund expenses were \$1,205,856, an increase of \$118,396, less than 1% from December of 2010.
- This fund spent or encumbered 98% of its budgeted expenditures.

### **City Wide Goals**

#### **Achieved in the Year of 2011**

- **Stewardship**
  - o The City of Painesville was just 1 of 108 government entities in Ohio that received the Auditor of State Award With Distinction for 2010. This award is given to entities that do not have any: findings for recovery, material weaknesses, significant deficiencies, Single Audit findings or questioned cost.

- The City of Painesville received the CAFR award for the 22<sup>nd</sup> consecutive year.
- The City of Painesville received the Distinguished Budget award for the 9<sup>th</sup> year in a row.
- Continue to reduce professional expenses by at least \$10,000 annually, by doing more things in-house instead of farming them out.
- Have increased collections on delinquent municipal income taxes and delinquent utility bills.
- Several of the ending 2011 fund balances were better than originally anticipated, due to all of the departments being very prudent with their budgets.
- Gave numerous presentations to Council, so they are informed of the City's financial condition.
- Reduced staffing in the utility department, without having service be affected.

- **Improve Customer Service**

- The City of Painesville's Finance Department does the municipal income tax returns for the residents of Painesville, free of charge. For 2011 the Finance Department completed hundreds of these returns for the Painesville residents.
- Completed the installation of new touch pad meters, which will allow for more accurate utility meter reads.
- Continue to analyze ways the utility department can better meet the needs of the customer.
- Whenever possible, worked with the customer to set up payment plan with the City, instead of shutting off their utilities.

Respectfully Submitted,

  
 Andy Unetic  
 Finance Director  
 City of Painesville

Attached to this memo are:

- Month to Date Fund Report as of December 31, 2011
- 2011 December collection report for the utilities
- 2011 December billing reports for utilities
- The December 2011 investment portfolio provided by Productive Portfolios

Fund Description.....	Beg Yr Bal....	Ytd Receipts..	Ytd Expenses..	Unexp Bal.....	Encumbrances..	Unenc Bal.....
101 GENERAL FUND	3,352,199.04	12,619,986.18	12,678,429.18	3,293,756.04	444,102.80	2,849,653.24
151 GENERAL FUND RESERVE	300,000.00	150,000.00	0.00	450,000.00	0.00	450,000.00
152 EMPLOYEE HEALTH INSURANCE RES	372,005.00	200,000.00	0.00	372,005.00	0.00	372,005.00
153 WORKERS COMPENSATION RESERVE	322,245.55	0.00	0.00	322,245.55	0.00	322,245.55
154 COMPENSATED BALANCES RESERVE	460,196.15	235,000.00	0.00	451,646.50	0.00	451,646.50
201 ST CONST, MAINT & REPAIR FUND	920,887.04	1,829,611.08	1,866,069.52	884,428.60	169,127.44	715,301.16
202 STATE HIGHWAY IMPROVEMENT FUND	98,570.03	51,665.75	30,000.00	120,235.78	0.00	120,235.78
204 CEMETERIES FUND	146,779.18	449,789.07	492,472.65	104,035.60	3,362.97	100,732.63
208 POLICE PENSION TRANSFER FUND	20,602.82	80,918.83	85,932.35	15,588.30	0.00	15,588.30
209 FIRE PENSION TRANSFER FUND	20,644.89	80,919.46	85,932.79	15,631.56	0.00	15,631.56
212 LAW ENFORCEMENT FUND	18,268.21	12,755.73	7,346.79	23,677.15	2,621.25	21,055.90
215 MUNI MTR VEH LICENSE TAX FUND	12,211.14	33,836.24	41,000.00	5,047.38	0.00	5,047.38
217 INDIGENT DRIVERS ALCHL TRFMT FD	108,763.76	15,455.73	26,180.25	98,039.24	0.00	64,902.39
218 ENFORCEMENT AND EDUCATION FUND	49,436.88	15,276.00	0.00	64,712.88	0.00	64,712.88
219 CITY MOTOR VEH LICENSE TAX FD	12,274.43	67,672.50	71,000.00	8,946.93	0.00	8,946.93
220 FIRE LEVY FUND	248,570.53	280,932.43	332,253.67	197,249.29	3.60	197,245.69
221 UNDERGROUND STORAGE TANK FUND	4,930.90	0.00	481.25	4,449.65	518.75	3,930.90
222 PROBATION SERVICES FUND	81,187.57	101,235.95	136,140.31	46,283.21	12,857.97	33,425.24
223 COPS FUND	1,412.89	40,984.50	34,577.30	7,820.09	0.00	7,820.09
226 SKATE FACILITY FUND	626.83	0.00	0.00	626.83	0.00	626.83
227 FIRE SPECIAL REVENUE FUND	4,483.79	15,278.77	18,835.09	927.47	0.00	927.47
228 FEDERAL EMERGENCY MANGMT FUND	0.00	0.00	0.00	0.00	0.00	0.00
229 EMERGENCY MEDICAL SERVICES FD	513,703.44	682,000.00	719,838.65	475,864.79	37,456.77	438,408.02
230 MUNI COURT COMPUTERIZATION FD	42,727.04	76,025.40	91,961.99	26,790.45	0.00	26,790.45
231 SHAMROCK BUSINESS CENTER TRF	551,990.44	499,937.14	487,180.96	564,746.62	33,742.34	531,004.28
232 2008 FEMA FUND	0.00	0.00	0.00	0.00	0.00	0.00
233 BROWNFIELD GRANT FUND	53,965.01	17,270.91	71,235.92	1,952.28	0.00	1,952.28
234 VICTIM'S ADVOCATE GRANT FUND	1,127.07	56,865.99	56,040.78	1,952.28	0.00	1,952.28
301 GENERAL BOND RETIREMENT FUND	94,921.86	66,669.72	745.78	160,845.80	0.00	160,845.80
303 SPECIAL ASSMNT BOND RET FUND	152,211.24	92,546.72	97,628.82	147,129.14	0.00	147,129.14
304 LAND ACQUISITION NOTE RET FD	0.00	239,000.00	239,000.00	0.00	0.00	0.00
415 MUNI COURT CAPITAL PRJCTS FD	34,165.52	36,759.50	54,210.00	16,715.02	0.00	16,715.02
424 CAPITAL IMPROVEMENT FUND	404,617.41	77,224.08	88,752.36	393,089.13	135,117.11	257,972.02
425 GIRDLED RD WATER IMPRVMTS FD	68,475.30	180,000.00	118,905.38	129,569.92	0.00	129,569.92
426 SHAMROCK BOULEVARD RD PROJ FD	121,255.99	1,883,844.65	1,874,116.39	130,984.25	0.00	130,984.25
427 JACKSON ST INTERCHANGE IMP FD	108,804.85	46,034.61	38,124.80	116,714.66	215.54	116,499.12
428 INDUSTRIAL PARK PROJECT FUND	18,514.03	14,000.00	15,460.00	17,054.03	0.00	17,054.03
429 MUNI COURT SPECIAL PROJECTS FD	297,525.55	105,238.67	125,764.21	277,000.01	74,420.43	202,579.58
430 CAPITAL EQUIPMENT RESERVE FUND	426,737.34	80,000.00	106,872.81	399,864.53	264,232.86	135,631.67
431 MILLSTONE ACQUISITION FUND	245,434.81	795,468.76	797,100.74	243,802.83	243,058.20	744.63
432 GRISTMILL EMA ACQUISITION FUND	0.00	0.00	0.00	0.00	0.00	0.00
433 GRISTMILL HMGF ACQUISITION FD	0.00	0.00	0.00	0.00	0.00	0.00
434 LAKE HOSPITAL DEMOLITION FD	187,961.03	1,504,372.90	1,630,826.26	61,507.67	31.29	61,476.38
435 CITY HALL FIRE FUND	0.00	6,512.76	6,238.73	274.03	0.00	274.03
601 DEPOSIT TRUST FUND	549,507.99	54,475.19	62,788.43	541,194.75	159,856.07	381,338.68
602 PLAN REVIEW TRUST FUND	106,099.75	12,500.00	21,778.51	96,821.24	1,488.47	95,332.77
603 ZONING APPLICATION TRUST FUND	9,616.50	475.00	72.63	10,018.87	67.37	9,951.50
605 CEMETERY TRUST-OPERATIONS FUND	81,830.35	1,326.66	1,122.00	82,035.01	176.00	81,859.01
606 SPECIAL ENDOWMENT-OPERS FUND	58,972.03	549.90	0.00	59,521.93	0.00	59,521.93
607 COLUMBARIUM TRUST FUND	88.55	0.00	0.00	88.55	0.00	88.55
613 LAW ENFORCEMENT TRUST FUND	15,739.19	1,365.00	0.00	17,104.19	0.00	17,104.19
710 WATER REVENUE FUND	1,131,470.81	4,911,884.81	4,913,324.36	1,130,031.26	108,063.43	1,021,967.83
711 WATER DEPOSIT FUND	272,418.86	40,454.85	0.00	312,873.71	0.00	312,873.71
712 WATER CONSTRUCTION FUND	879,653.31	1,864,523.48	1,549,677.07	1,194,499.72	708,725.00	485,774.72

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Fund Description.....	Beg Yr Bal....	Ytd Receipts..	Ytd Expenses..	Unexp bal.....	Encumbrances..	Unenc bal.....
720 SEWER REVENUE FUND	1,901,613.64	3,657,919.21	3,903,399.00	1,656,133.85	79,283.53	1,576,850.32
722 SEWER CONSTRUCTION FUND	1,146,978.85	929,579.79	821,554.91	1,255,003.73	37,996.38	1,217,007.35
730 ELECTRIC REVENUE FUND	11,108,366.05	26,864,326.39	25,655,162.85	12,317,529.59	2,134,751.03	10,182,778.56
731 ELECTRIC DEPOSIT FUND	559,347.50	54,179.28	0.00	613,526.78	0.00	613,526.78
732 ELECTRIC CONSTRUCTION FUND	7,138,148.83	500,000.00	994,097.33	6,644,051.50	4,619,735.20	2,024,316.30
733 ELECTRIC RPLCMNT & IMPRVNMT FD	0.00	0.00	0.00	0.00	0.00	0.00
734 ELECTRIC UTILITY RESERVE FUND	2,934,646.21	500,000.00	0.00	3,434,646.21	0.00	3,434,646.21
735 SMART GRID PROJECT FUND	539,027.09	2,267,160.76	2,189,219.99	616,967.86	607,450.00	9,517.86
740 REFUSE FUND	9,491.14	49,736.72	42,049.41	17,178.45	18.02	17,160.43
750 OFF-ST PARKING REVENUE FUND	144,450.77	100,347.00	132,911.62	111,886.15	22,951.54	88,934.61
751 OFF-ST PARKING DEBT SVE FUND	7,311.73	0.00	0.00	7,311.73	0.00	7,311.73
752 OFF-ST PARKING DEPOSIT FUND	3,792.00	74.00	0.00	3,866.00	0.00	3,866.00
760 STORM WATER UTILITY FUND	362,737.59	1,042,558.47	1,205,855.55	199,440.51	67,910.35	131,530.16
770 COMMUNITY PROGRAMS	3,253.59	40,342.09	37,278.59	6,317.09	350.00	5,967.09
801 FUEL AND OIL ROTARY FUND	41,289.41	406,069.96	389,581.97	57,777.40	8,544.85	49,232.55
802 SUPPLIES ROTARY FUND	30,928.62	38,367.76	36,498.21	32,798.17	0.00	32,798.17
803 EMPLOYEE HEALTH INSURANCE FUND	11,523.51	3,547,396.55	3,547,396.55	11,523.51	0.00	11,523.51
805 WORKERS' COMP RETROSPECTIVE FD	153,776.61	433,973.62	433,973.62	153,776.61	0.00	153,776.61
901 EVERGREEN CEMETERY TRUST FUND	403,427.35	1,200.00	0.00	404,627.35	0.00	404,627.35
902 RIVERSIDE CEMETERY TRUST FUND	359,026.57	5,700.00	0.00	364,726.57	0.00	364,726.57
903 SPECIAL ENDOWMENT TRUST FUND	317,770.81	6,480.00	0.00	324,250.81	0.00	324,250.81
902 STATE PATROL TRANSFER FUND	18,284.21	73,341.68	73,341.68	18,284.21	0.00	18,284.21
952 ELECTRONIC LICENSE FORFEITURE	7,206.00	0.00	0.00	7,206.00	0.00	7,206.00
953 J.E.D.D. FUND	0.00	726,477.27	726,477.27	0.00	0.00	0.00
954 C.D.B.G. FUND	841.75	51,463.00	52,304.75	4,942.83	0.00	4,942.83
955 LAND BANK FUND	4,942.83	0.00	0.00	4,942.83	0.00	4,942.83
960 GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
990 GENERAL LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00	0.00
995						
***	40,194,014.56	70,925,338.47	69,760,072.68	41,359,280.35	10,011,373.41	31,347,906.94

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CITY OF PAINESVILLE, DEPARTMENT OF FINANCE, UTILITIES OFFICE DIVISION

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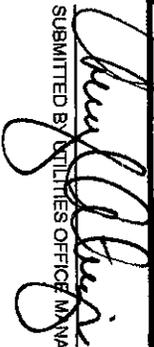
COMPARATIVE UTILITIES COLLECTION REPORT FOR THE MONTH OF DECEMBER 2011

	CURRENT MONTH 2011	YEAR TO DATE 2011	CURRENT MONTH 2010	YEAR TO DATE 2010
<b>WATER</b>				
SALES (CHARGES FOR SERVICE)	\$342,876	\$4,552,576	\$309,357	\$4,493,035
NEW SERVICES	\$3,619	\$49,180	\$1,627	\$70,302
SALES MISCELLANEOUS	\$16,085	\$202,035	\$10,372	\$189,164
LATE & RECONNECTION FEES	\$6,050	\$83,540	\$5,282	\$81,422
CAPITAL IMPROVEMENT FEE	\$102,172	\$554,472		
<b>TOTAL TO WATER REVENUE FUND</b>	<b>\$470,802</b>	<b>\$5,441,802</b>	<b>\$326,637</b>	<b>\$4,833,923</b>
<b>ELECTRIC</b>				
SALES (CHARGES FOR SERVICE)	\$2,448,611	\$25,878,640	\$1,961,300	\$25,050,119
SALES MISC. AND TEMPORARY SERVICES	\$50	\$14,762	\$0	\$34,868
LATE & RECONNECTION FEES	\$53,963	\$491,548	\$28,509	\$460,466
<b>TOTAL TO ELECTRIC REVENUE FUND</b>	<b>\$2,502,624</b>	<b>\$26,384,949</b>	<b>\$1,989,810</b>	<b>\$25,545,453</b>
<b>REFUSE</b>				
<b>SALES (CHARGES FOR SERVICE) TOTAL</b>	<b>\$123</b>	<b>\$2,182</b>	<b>\$131</b>	<b>\$1,691</b>
<b>SEWER</b>				
SALES (CHARGES FOR SERVICE) REGULAR	\$233,303	\$2,675,551	\$209,744	\$2,635,368
SALES (CHARGES FOR SERVICE) SPECIAL	\$57,332	\$653,255	\$68,248	\$448,453
SEPTIC	\$8,228	\$125,314	\$21,782	\$193,034
LATE FEES	\$6,328	\$70,979	\$5,465	\$72,118
<b>TOTAL TO SEWER REVENUE FUND</b>	<b>\$305,192</b>	<b>\$3,525,099</b>	<b>\$305,239</b>	<b>\$3,348,973</b>
<b>STORM WATER</b>				
SALES (CHARGES FOR SERVICE)	\$36,073	\$423,665	\$36,163	\$431,485
LATE FEES	\$882	\$10,093	\$797	\$9,945
<b>TOTAL STORM WATER COLLECTIONS</b>	<b>\$36,954</b>	<b>\$433,758</b>	<b>\$36,960</b>	<b>\$441,431</b>
<b>TOTAL ALL UTILITIES COLLECTIONS</b>	<b>\$3,315,695</b>	<b>\$35,787,790</b>	<b>\$2,658,777</b>	<b>\$34,171,471</b>

YTD \$ Increase	YTD % Increase
From 2010	From 2010
\$1,616,319.85	4.73%

**CITY OF PAINESVILLE, DEPARTMENT OF FINANCE, UTILITIES OFFICE DIVISION  
UTILITY BILLING FOR THE MONTH OF DECEMBER 2011**

<b>ELECTRIC BILLING</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>WATER BILLING</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>
KWH RESIDENTIAL	6,773,054	89,557,972	CUBIC FEET CITY RATE	5,854,300	73,564,800
KWH GENERAL COMMERCIAL	1,521,619	21,252,244	CUBIC FEET TOWNSHIP RATE	4,079,600	52,694,200
KWH LARGE COMMERCIAL	5,903,146	74,882,274	TOTAL CUBIC FEET	9,933,900	126,259,000
KWH INDUSTRIAL	4,508,480	53,431,280	CHARGES - CITY RATE	\$167,865	\$2,080,002
<b>TOTAL KWH</b>	<b>18,706,299</b>	<b>239,123,770</b>	CHARGES - TOWNSHIP RATE	\$165,831	\$2,187,663
CHARGE RESIDENTIAL	\$768,199	\$10,355,541	CHARGES - HYDRANTS	\$10,275	\$123,475
CHARGE GENERAL COMMERCIAL	\$201,999	\$2,759,430	CAPITAL IMPROVEMENT FEE	\$100,354	\$601,229
CHARGE LARGE COMMERCIAL	\$618,787	\$7,945,696	TOTAL CHARGES BILLED	\$444,326	\$4,992,389
CHARGE INDUSTRIAL	\$394,849	\$4,783,380	ACCOUNTS - CITY RATE	6,459	77,576
CHARGE SENTINEL LIGHTS	\$34,452	\$411,916	ACCOUNTS - TOWNSHIP RATE	3,844	45,847
<b>TOTAL CHARGES BILLED</b>	<b>\$2,018,286</b>	<b>\$26,255,963</b>	<b>TOTAL ACCOUNTS BILLED</b>	<b>10,303</b>	<b>123,423</b>
ACCOUNTS RESIDENTIAL	10,173	122,107	ACCOUNTS - HYDRANTS	411	
ACCOUNTS GENERAL COMMERCIAL	1,688	20,364	<b>SEWER BILLING</b>		
ACCOUNTS LARGE COMMERCIAL	171	2,047	REGULAR FLOW - CUBIC FEET	4,977,200	57,692,000
ACCOUNTS INDUSTRIAL	6	72	CONTRACT FLOW - GALLONS	7,556,236	108,083,817
<b>TOTAL ACCOUNTS BILLED</b>	<b>12,038</b>	<b>144,690</b>	CHARGES - REGULAR RATE	\$226,620	\$2,642,099
NUMBER SENTINEL LIGHTS	2,024	24,202	CHARGES - CONTRACT RATE	\$41,727	\$627,514
POWER COST ADJUSTMENT CHG.	\$998,526	\$12,618,623	<b>TOTAL CHARGES BILLED</b>	\$268,347	\$3,269,613
P.C.A. CURRENT RATE	0.053598	0.053598	ACCOUNTS REGULAR FLOW	6,186	74,141
<b>STORM WATER UTILITY BILLING</b>			ACCOUNTS CONTRACT FLOW	6	72
<b>TOTAL CHARGES BILLED</b>	<b>\$36,475,51</b>	<b>\$427,682</b>	<b>TOTAL UTILITY CHARGES BILLED</b>	<b>\$2,766,436</b>	<b>\$34,945,646</b>
<b>TOTAL ACCOUNTS BILLED</b>	<b>7,548</b>	<b>90,996</b>	<b>TOTAL ACCOUNTS BILLED</b>	<b>36,081</b>	<b>433,222</b>

SUBMITTED BY  UTILITIES OFFICE MANAGER

REVIEWED BY FINANCE DIRECTOR 

2011	\$2,766,436	\$34,945,646
2010	(\$2,739,652)	(\$32,941,459)
	\$26,783	\$2,004,187

0.96%      6.08%

**CITY OF PAINESVILLE, DEPARTMENT OF FINANCE, UTILITIES OFFICE DIVISION  
ELECTRIC KWH AND REVENUES BILLED - DECEMBER 2011**

	CURRENT MONTH						YEAR TO DATE					
	CITY	PERCENT	TOWNSHIP	PERCENT	TOTAL	PERCENT	CITY	PERCENT	TOWNSHIP	PERCENT	TOTAL	PERCENT
KWH RESIDENTIAL	4,739,989	30.64%	2,037,065	62.65%	6,777,054	36.21%	64,879,348	31.15%	30,227,112	62.55%	95,106,460	37.06%
KWH GEN. COMMERCIAL	1,052,945	6.81%	488,674	14.41%	1,541,619	8.13%	15,017,343	7.21%	7,640,205	15.81%	22,657,548	8.83%
KWH LG. COMMERCIAL	5,157,533	33.37%	745,613	22.93%	5,903,146	31.56%	70,154,121	33.68%	10,455,599	21.64%	80,609,720	31.41%
KWH INDUSTRIAL	4,508,480	29.17%	0	0.00%	4,508,480	24.10%	58,237,680	27.96%	---	---	58,237,680	22.69%
TOTAL KWH	15,454,947	100.00%	3,251,352	100.00%	18,706,299	100.00%	208,288,492	100.00%	48,322,916	100.00%	256,611,408	100.00%
TOTAL PERCENT	82.62%		17.38%			100.00%	81.17%		18.83%		100.00%	
CHG. RESIDENTIAL	\$523,626.85	32.60%	\$244,572.48	59.36%	\$768,199.33	38.06%	\$7,257,507.48	33.07%	\$3,743,271.98	60.30%	\$11,000,779.46	39.07%
CHG. GEN. COMMERCIAL	\$135,498.47	8.44%	\$66,500.20	16.14%	\$201,998.67	10.01%	\$1,889,326.80	8.61%	\$1,058,651.79	17.05%	\$2,947,978.59	10.47%
CHG. LG. COMMERCIAL	\$531,076.79	33.08%	\$87,710.05	21.29%	\$618,786.84	30.66%	\$7,323,540.62	33.37%	\$1,233,848.55	19.88%	\$8,557,389.17	30.39%
CHG. INDUSTRIAL	\$394,849.10	24.58%	\$0.00	0.00%	\$394,849.10	19.56%	\$5,203,675.84	23.71%	\$0.00	0.00%	\$5,203,675.84	18.48%
CHG. SENTINEL LIGHTS	\$21,221.28	1.32%	\$13,231.15	3.21%	\$34,452.43	4.53%	\$274,685.41	61.55%	\$171,628.10	38.45%	\$446,313.51	100.00%
TOTAL CHARGES BILLED	\$1,696,272.49	100.00%	\$412,013.88	100.00%	\$2,018,286.37	98.29%	\$21,948,736.15	98.75%	\$6,207,400.42	97.24%	\$28,156,136.57	98.41%
TOTAL PERCENT	79.59%		20.41%			100.00%	77.95%		22.05%		100.00%	
ACCTS. RESIDENTIAL	7,588	86.11%	2,585	80.13%	10,173	84.51%						
ACCTS. COMMERCIAL	1,087	12.34%	601	18.63%	1,688	14.02%						
ACCTS. LG. COMMERCIAL	131	1.49%	40	1.24%	171	1.42%						
ACCTS. INDUSTRIAL	6	0.07%	0	0.00%	6	0.05%						
TOTAL ACCOUNTS BILLED	8,812	100.00%	3,226	100.00%	12,038	100.00%						
NO. SENTINEL LIGHTS	1,121	55.39%	903	44.61%	2,024	100.00%						

UTILITY BILLING FOR THE MONTH OF DECEMBER 2011

WATER BILLING				HYDRANTS			
RATE GROUP	ACCOUNTS	CONSUMPTION	BILLED	RATE GROUP	COUNT	BILLED	
<b>ZONE 1</b>				<b>ZONE 1</b>			
C	1,229	1,106,700	\$31,499.40	C	20	\$500.00	
Subtotal-City	1,229	1,106,700	31,499.40	Subtotal-City	20	500.00	
O	3	256,500	3230.64	O	11	275.00	
T	1,807	2,157,500	87,969.41	T	82	2050.00	
WF1	15	0	325.00	W	41	1025.00	
Subtotal-TWP	1,825	2,414,000	91,525.05	Subtotal-TWP	134	3350.00	
<b>TOTAL - ZONE 1</b>	<b>3,054</b>	<b>3,520,700</b>	<b>\$ 123,024.45</b>	<b>TOTAL - ZONE 1</b>	<b>154</b>	<b>\$ 3,850.00</b>	
<b>ZONE 2</b>				<b>ZONE 2</b>			
C	2,328	2,633,200	\$74,279.40	C	66	\$1,650.00	
Subtotal-City	2,328	2,633,200	74,279.40	Subtotal-City	66	1650.00	
O	2	0	0	O	0	0.00	
T	1,856	1,582,600	70,740.16	T	20	500.00	
WF1	18	200	0	W	87	2175.00	
Subtotal-TWP	1,876	1,582,800	70,740.16	Subtotal-TWP	107	2675.00	
<b>TOTAL - ZONE 2</b>	<b>4,204</b>	<b>4,216,000</b>	<b>\$ 145,019.56</b>	<b>TOTAL - ZONE 2</b>	<b>173</b>	<b>\$ 4,325.00</b>	
<b>ZONE 3</b>				<b>ZONE 3</b>			
C	2,902	2,114,400	\$62,085.97	C	46	\$1,150.00	
Subtotal-City	2,902	2,114,400	62,085.97	Subtotal-City	46	1150	
O	0	0	0	O	0	0	
T	134	82,800	3,565.72	T	0	0	
WF1	9	0	0	W	38	950.00	
Subtotal-TWP	143	82,800	3,565.72	Subtotal-TWP	38	950.00	
<b>TOTAL - ZONE 3</b>	<b>3,045</b>	<b>2,197,200</b>	<b>\$ 65,651.69</b>	<b>TOTAL - ZONE 3</b>	<b>84</b>	<b>\$ 2,100.00</b>	
<b>RECAP</b>				<b>RECAP</b>			
C	6,459	5,854,300	\$ 167,864.77	C	132	\$3,300.00	\$164,564.77
Subtotal-City	6,459	5,854,300	167,864.77	Subtotal-City	132	3300.00	\$164,564.77
O	5	256,500	3,230.64	O	11	275	\$2,955.64
T	3,797	3,822,900	162,275.29	T	102	2550	\$159,725.29
WF1	42	200	325.00	W	166	4150	-\$3,825.00
Subtotal-TWP	3,844	4,079,600	165,830.93	Subtotal-TWP	279	6975.00	\$158,855.93
<b>TOTAL - ALL</b>	<b>10,303</b>	<b>9,933,900</b>	<b>\$ 333,695.70</b>	<b>TOTAL - ALL</b>	<b>411</b>	<b>\$ 10,275.00</b>	<b>\$333,695.70</b>

SEWER BILLING			
RATE GROUP	ACCOUNTS	CONSUMPTION	BILLED
Zone 1	984	809,400	\$ 37,607.30
Zone 2	2,305	2,036,600	90,930.65
Zone 3	2,897	2,131,200	98,082.02
<b>TOTAL</b>	<b>6,186</b>	<b>4,977,200</b>	<b>\$ 226,619.97</b>

\*\*\*NOTE: SEWER CONTRACT FLOW INFO MUST BE PUT IN MANUALLY

**CITY OF PAINESVILLE**  
 Market Pricing Report  
 As of 12/31/2011

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CUSIP	SAFEKEEPING	TYPE	PAR	COUPON	MATURITY DATE	SETTLE DATE	PURCHASE YIELD	NOTE/CALL FEATURE	ORIGINAL PRINCIPAL <sup>1</sup>	ACCRUED INTEREST <sup>2</sup>	MARKET VALUE	MARKET PRICE	PRICING SOURCE <sup>3</sup>
17307RA61	HNB	CP	1,000,000	0.000%	01/06/12	07/14/11	0.335%	Citigroup Funding, Inc.	998,386.67	1,567.50	999,954.17	99.9954	ACCRET
17307RA11	HNB	CP	2,000,000	0.000%	01/27/12	08/03/11	0.366%	Citigroup Funding Inc.	1,996,460.00	3,020.00	1,999,480.00	99.9740	ACCRET
17307RBUB	HNB	CP	1,000,000	0.000%	02/28/12	09/02/11	0.498%	Citigroup Funding, Inc.	997,563.61	1,660.56	999,224.17	99.9224	ACCRET
17307RC69	HNB	CP	1,000,000	0.000%	03/06/12	09/08/11	0.529%	Citigroup Funding, Inc.	997,400.00	1,661.11	999,061.11	99.9061	ACCRET
912828MU1	HNB	T NOTE	425,000	1.000%	03/31/12	03/31/10	1.087%		424,289.53	1,103.14	426,012.70	100.2383	BID
31331JKR3	HNB	FCB	1,000,000	1.200%	04/16/12	04/21/10	1.118%		1,001,600.00	2,566.67	1,003,250.00	100.3250	PCMFV
36959HE11	HNB	CP	1,500,000	0.000%	05/01/12	11/03/11	0.378%	GE CAPITAL CORP	1,497,210.00	930.00	1,498,140.00	99.8760	ACCRET
36959HEP8	HNB	CP	1,000,000	0.000%	05/14/12	11/16/11	0.376%	GE CAPITAL CORP	998,150.00	483.06	998,633.06	99.8633	ACCRET
31331GYP8	HNB	FCB	600,000	2.125%	06/18/12	07/01/09	2.008%		602,010.00	531.25	605,352.00	100.8920	CUST
3133XXWB7	HNB	FHLB	500,000	0.875%	08/22/12	09/10/10	0.680%		501,885.00	1,592.01	502,280.00	100.4560	BID
3133XXVEM9	HNB	CDARS	1,000,000	0.350%	10/18/12	10/20/11	0.350%	Int. at Mat.	1,000,000.00	700.00	1,000,000.00	100.0000	PAR
31331G2R9	HNB	FHLB	1,000,000	1.625%	11/21/12	04/27/10	1.518%		1,002,680.00	1,895.83	1,012,420.00	101.2420	BID
912828MB3	HNB	FCB	500,000	1.875%	12/07/12	02/22/10	1.584%		503,815.00	677.08	507,630.00	101.5260	BID
912828NIN6	HNB	T NOTE	1,000,000	1.125%	12/15/12	03/25/10	1.524%		989,375.00	584.02	1,009,257.81	100.9258	BID
31331KBR4	HNB	T NOTE	1,000,000	0.625%	01/31/13	05/09/11	0.477%		1,002,539.06	2,649.46	1,004,882.81	100.4883	BID
912828MT4	HNB	FCB	500,000	1.750%	02/21/13	03/03/10	1.573%		502,555.00	3,208.33	508,675.00	101.7350	BID
31331KGC8	HNB	T NOTE	1,000,000	1.375%	03/15/13	03/25/10	1.643%		992,265.63	4,155.22	1,014,257.81	101.4258	BID
912828NIN9	HNB	FCB	1,000,000	0.840%	04/04/13	04/04/11	0.858%	4/4/12 continuous	999,650.00	2,076.67	1,000,000.00	100.0000	BID
912828NIN6	HNB	T NOTE	1,000,000	1.125%	06/15/13	07/12/10	1.010%		1,003,281.25	584.02	1,013,164.06	101.3164	BID
31331KRF54	HNB	T NOTE	750,000	1.000%	07/15/13	03/03/11	0.856%		752,548.83	3,505.43	758,936.55	101.1914	BID
313375SP8	HNB	FHLB	500,000	0.650%	08/09/13	08/09/11	0.650%	2/9/12 qtrly	500,000.00	1,300.00	500,165.00	100.0330	BID
313375H59	HNB	FHLB	500,000	1.000%	09/13/13	08/16/10	0.988%		500,179.00	1,527.78	505,085.00	101.0170	CUST
313375B18	HNB	FHLB	1,000,000	0.550%	09/16/13	09/16/11	0.565%	01/30/12 continuous	999,700.00	1,634.72	998,670.00	99.8670	CUST
31331KF54	HNB	FCB	754,000	0.470%	10/11/13	10/13/11	0.540%	10/11/12 continuous	752,982.10	807.20	754,120.64	100.0160	CUST
313376SS0	HNB	FHLB	1,000,000	0.550%	10/25/13	10/25/11	0.550%	10/25/12 qtrly	1,000,000.00	1,038.89	1,000,140.00	100.0140	CUST
912828PL8	HNB	FHLB	1,000,000	0.750%	11/15/13	11/15/11	0.525%	5/15/12 continuous	999,500.00	666.67	1,000,000.00	100.0000	PCMFV
31331DV6	HNB	T NOTE	1,000,000	0.750%	12/15/13	12/15/10	0.999%		992,656.25	389.34	1,009,453.13	100.9453	BID
313376MF9	HNB	FHLB	1,000,000	0.500%	12/20/13	12/20/11	0.530%	6/20/12 continuous	999,400.00	180.56	999,060.00	99.9060	CUST
313372WR2	HNB	FHLB	1,000,000	1.200%	02/30/13	03/15/11	1.200%		1,000,000.00	100.00	1,013,220.00	101.3220	LAST
31331KAC6	HNB	FCB	500,000	2.125%	02/10/14	03/03/10	2.083%		500,785.00	4,220.49	515,503.00	103.1006	LAST
912828KJ8	HNB	FCB	1,000,000	1.375%	02/10/14	02/10/11	1.470%		997,250.00	5,461.81	1,019,817.00	101.9817	LAST
3133XWET0	HNB	T NOTE	750,000	1.750%	03/31/14	08/27/10	0.932%		771,621.09	3,406.76	774,550.78	103.2734	BID
31331G6H7	HNB	FHLB	500,000	2.500%	06/13/14	06/14/10	2.008%		509,410.00	694.44	523,005.00	104.6010	BID
31331LXR9	HNB	FCB	750,000	2.600%	12/11/14	07/08/10	1.840%		774,112.50	1,191.67	788,940.00	105.1920	BID
Totals			800,000	2.000%	08/06/15	08/06/10	2.000%	8/6/12 continuous	800,000.00	6,533.33	807,536.00	100.9420	CUST
			\$ 30,829,000						\$ 30,861,240.52	\$ 64,305.01	\$ 31,069,875.79		

<sup>1</sup>Original Principal does not include accrued interest, if any, paid at time of purchase

<sup>2</sup>Accrued interest represents the difference between the accreted book value as of date of this report and the original cost of the discount securities. The accrued interest coupon securities represents the amount earned as of the date of this report from the previous coupon payment date. Accrued interest for CD's is based on the stated coupon rate on an actual/360 day basis (actual/365 day basis for CDARS).

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Information related to GASB Statement No. 40

The following information is being provided to assist you in complying with the requirements of GASB Statement No. 40. This information is complete according to the records kept by Productive Portfolios, Inc., however, it may not be an exhaustive representation of all of the investments held by the entity nor sufficient for compliance with GAAP and/or GASB requirements. It is imperative that the appropriate officials within the entity review this information for accuracy, completeness, and compliance.

**CITY OF PAINESVILLE**

Data as of December 31, 2011

Investment Type	S&P/Moody's <sup>1</sup>	Fair Value	Investment Maturities (Par)						Total	% of Total	WTD Maturity (days)
			6 months or less	7 to 12 months	13 to 18 months	19 to 24 months	Greater than 24 months				
CD		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	-	
CDARS		1,000,000	-	1,000,000	-	-	-	-	3.24%	292	
CP - CITI	A1/P1	4,997,719	5,000,000	-	-	-	-	-	16.22%	37	
CP - GE	A1+/P1	2,496,773	2,500,000	-	-	-	-	-	8.11%	127	
CP - UBS	A1/P1	-	-	-	-	-	-	-	0.00%	-	
T NOTE	AA+/Aaa	7,010,515	425,000	1,000,000	3,000,000	1,750,000	750,000	6,925,000	22.46%	507	
MUNI		-	-	-	-	-	-	-	0.00%	-	
FFCB	AA+/Aaa	7,510,824	1,600,000	500,000	1,500,000	754,000	3,050,000	7,404,000	24.02%	615	
FHLB	AA+/Aaa	8,054,045	-	1,500,000	-	6,000,000	500,000	8,000,000	25.95%	615	
FHLMC	AA+/Aaa	-	-	-	-	-	-	-	0.00%	-	
FNMA	AA+/Aaa	-	-	-	-	-	-	-	0.00%	-	
Total		\$ 31,069,876	\$ 9,525,000	\$ 4,000,000	\$ 4,500,000	\$ 8,504,000	\$ 4,300,000	\$ 30,829,000		447	

<sup>1</sup>Published rating as of the date this report except for Citi CP. For Citi CP rating listed is at time of purchase; subsequent to purchase, Citi CP was downgraded to A2/P2 during 2011. Productive Capital Management, Inc. is a registered investment adviser with the Securities and Exchange Commission (SEC) under the Investment Advisers Act of 1940. This communication, including any attachments, is for informational purposes only and is for the sole use of the intended recipient(s). This is not intended to be an offer or solicitation to buy or sell any financial instrument. Productive Capital Management, Inc. has prepared this information from sources which we believe to be reliable. We do not guarantee its accuracy and/or completeness. All market prices, data and other information are subject to change without notice.