



Certificate of Compliance – Zoning Permit COMMERCIAL/INDUSTRIAL

Date:

Applicant:

Project Address:

Reviewed: Application Completeness: Zoning Compliance: Engineering:

I hereby request the following consideration (check all that apply): See Other Side for additional information

- Certificate of Occupancy Application (*Business Occupancy Only*)
 - Existing Building with **NO** change of use alterations – **Application Only**
- Any item checked below** requires **ONE** set of drawings to be submitted for review by the Painesville Fire & Zoning Department
 - Existing Building with change of use alterations
 - New Building
 - Fire Alarms
 - Fire Suppression
 - Existing Building with alterations or addition
 - Fire Sprinklers
 - Grease Hood

Describe the purpose of the application: see list above – be specific

PROPERTY INFORMATION:

Property Information: (check one)		<input type="checkbox"/> Residential Use		<input type="checkbox"/> Commercial Use		<input type="checkbox"/> Industrial Use		<input type="checkbox"/> Mixed Use			
Project Type:						Date Submitted:					
Project Name:											
Address Of Construction:											
Does the lot have existing structures? Yes <input type="checkbox"/> No <input type="checkbox"/>					Describe existing structures on lot:						
If yes, how many presently:											
Parcel #:					Zoning District:						
Previous Use:					Proposed Use:						
Flood Hazard Designated Area: <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, additional regulations may apply.											
City Engineer shall record the flood level elevation:											
Riparian Setback Area: <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, complete form associated with riparian setbacks.											
Check if you will be connecting into the following utilities: <input type="checkbox"/> Electric <input type="checkbox"/> Storm Sewer <input type="checkbox"/> Water Line <input type="checkbox"/> Sanitary Sewer											
Square footage of project:			Site Improvement Costs:			Construction Costs:					
Please select one if applicable: Design Review District: and/or Historic Preservation District: Certificate of Appropriateness Application may be required					<input type="checkbox"/>		Richmond Street		<input type="checkbox"/>		Historic Downtown
					<input type="checkbox"/>		Bank Street		<input type="checkbox"/>		Mentor Avenue
					<input type="checkbox"/>		Railroad Street				
<input type="checkbox"/> Applicant / <input type="checkbox"/> Contractor / <input type="checkbox"/> Owner Information: signature of individual required											
Name:											
Address:				City:		State:		Zip:			
Phone				Email:							
Signature:							Date:				

<input type="checkbox"/> Applicant / <input type="checkbox"/> Owner Information: signature of individual required			
Name:			
Address:	City:	State:	Zip:
Phone	Email:		
Signature:			Date:

****SPECIAL SECTION FOR DESCRIPTION OF USE Incomplete applications will not be accepted or processed**

Applications may be rejected if the description of the proposed use is considered to be vague, overly generalized, misleading or incomplete relative to major components of common business activities such as;

- Descriptive listing of goods and/or services to be made available to the public at or on the premises (*ex. Rather than indicating a use such as "retail clothing sales", differentiate the description of clothing to include categories such as men's, women's, children's, toddlers, infants, including/excluding footwear, etc.*)
- Descriptive listing of business property to be stored on premises and location of storage according to category of business property;
- Descriptive listing of business equipment, supplies and/or merchandise which will be stored or placed outside the exterior walls of the building and the length of time per day such placement is anticipated;
- Descriptive listing of all business activities anticipated to be performed outside the exterior walls of the premises and the length of time per day such activities are anticipated to occur;
- Descriptive listing of sales and merchandising activities intended for the specified premises (*also indicate location*);
- Listing of machinery, equipment, fixtures, vending machines or other items which are or will be rented or leased from others and which are or will be placed on the specified premises (*also indicate location*);
- Listing of any items which are or will be accepted by the business enterprise on a "consignment" basis and are or will be placed on the specified premises (*also indicate location*);
- A statement whether or not the business enterprise has the authority and/or intention of leasing, sub-leasing or renting to others all or part of the specified premises.

Descriptions of the proposed use are also expected to include some discussion concerning hours of operation, number of employees on premises at any given time, anticipated and/or maximum customer load (how many customers/visitors may possibly be on the premises at any one time) and parking arrangements/capacity for both employees and customers.

When an application is submitted for a Zoning Permit, the statements herein are made a part thereof. It is understood and agreed by the applicant, that any error, misstatement or misrepresentation of fact or expression of fact, either with or without intention on the part of the applicant, such as might, or would, operate to cause the issuance of a permit in accordance with this application, shall constitute sufficient ground for the revocation of such permit at any time.

All provisions of the City of Painesville Codified Ordinances, State of Ohio's Building Codes, Lake County Health Department, and the City of Painesville Fire Department shall be complied with whether specified herein or not. This application, when approved, shall cause the issuance of a Certificate of Compliance (Zoning Permit) and shall be attached to and made a part of such certificate.

Permits issued will expire one (1) year after date of issuance. Land and/or premises must be put to the permitted use prior to the expiration date. Applicants must notify the Zoning Administrator when a use or a business is discontinued. Permits shall not be transferable to any new owner, occupant/or applicant.

Application Fee (due at time of submission/nonrefundable)\$100.00