



Electric Committee Rules and Regulations

PURPOSE/ DUTIES:

The Painesville Electric Advisory Committee ("Committee") shall be an advisory body appointed by City Council to provide comments and input to assist City Council in its decision-making role to address specific issues related to the purchase of power, financing, operations, improvements and programs associated with city owned Municipal Electric Utility.

MEMBERSHIP:

The Committee shall consist of five (5) voting members appointed by City Council to serve terms set forth as follows: the first and second appointment of Council shall serve an initial term of one (1) year; the third and fourth appointment of Council shall serve an initial term of two (2) years; and the fifth appointment of Council shall serve an initial term of three (3) years. The term of all members of the Committee appointed by the City Council after the initial terms set forth above shall be three (3) years. Appointments are at the sole discretion of the Painesville City Council.

In addition to the five (5) voting members of the Committee, the President of the Painesville City Council shall appoint one council member to serve as a non-voting member of the Committee and liaison between the Committee and the Painesville City Council.

The five (5) voting members of the Committee shall be end users of Painesville Municipal Electric and appointed by the City Council based on their knowledge, skills and ability. The following would be useful, but is not required, for applicants to be successful on the Committee: some experience or education in the fields of engineering, accounting or finance, administration and management.

Staff support shall be provided by the City Manager or its designee, to provide and supply assistance, information and administrative support to the Committee.

MEETINGS:

Meetings shall be held quarterly in the months of January, April, July and October, or at other times as determined by the City Manager to assist City Council in its decision-making role.

A quorum shall consist of three (3) members of the Committee. The number of votes necessary to transact business shall be three (3). Voting shall be by roll call. A record of the roll call vote shall be kept as a part of the minutes.

ORGANIZATION:

An organizational meeting shall be held every two years, said meetings being the first meeting of the Committee held subsequent to the reorganization of City Council.

Nominations for Chairman and Vice-Chairman of the Committee shall be made from the floor at the organization meeting and an election shall follow immediately thereafter.

A candidate receiving a majority vote of the entire membership of the Committee shall be declared elected,



and shall serve for two years or until his successor shall take office.
Vacancies in office of Chairman and Vice-Chairman shall be filled immediately by regular election procedure of the Committee members.

OFFICERS:

The officers of the Committee shall consist of a Chairman and Vice-Chairman.

The Chairman shall preside at all meetings and hearings of the Committee and shall have the duties normally conferred by parliamentary usage on such officers.

The Vice-Chairman shall act for the Chairman in his absence.