



To: Electric Distribution / Utilities / Community Development Departments  
May 4, 2020

### **Guidelines for Loosen / Re-Fasten of Electrical Meters within the City of Painesville**

**Purpose:** This is a guideline to assist in making notification to both property owners and City Departments who are responsible for loosen and re-fasten of electrical meters when necessary. This is not to include an emergency situation, but those in which planned work is being completed and approved.

When a property owner requests to loosen and re-fasten an electrical meter they must determine if the property is residential or commercial:

#### **Residential Properties:**

- A single family or duplex property in which there is only **one** electrical meter on the residence and it is **not** contained or connected to the meter box with conduit pipe.
- The City of Painesville Electric Distribution will loosen and re-fasten those properties that fall under this definition of residential.
- **Note:** If a residential property has a second meter on a garage or other building, this will require the property owner to hire a certified electrician, who is registered with the City of Painesville as a contractor, to complete the work on the second meter.

#### **Commercial Properties:**

- A property that is a business, industrial, or facility not otherwise defined above as a residential property.
- A residential property that is a duplex house with multiple meters on the residence, or a residential rental property with multiple units is defined as a commercial property.
- **Note:** If any property is determined to be a Commercial property it will not be serviced for loosen and re-fasten. It will require the property owner to hire a certified electrician, who is registered with the City of Painesville as a contractor, to complete the work.