



Community Development Department
66 Mentor Avenue • Painesville, Ohio 44077 • (440) 392-5931

VACANT PROPERTY/BUILDING REGISTRATION FORM

All vacant properties/buildings must register with the City of Painesville Community Development Department in accordance with the Vacant Building Registration Ordinance – Chapter 1375 of the Painesville Codified Ordinances. Please complete this form for each vacant property address. Temporary exemptions for disaster-affected properties, structures actively under construction, properties listed with a licensed realtor in the State of Ohio, or a vacant property that is being marketed for rent may be approved upon **written request**.

Section I: Address of Vacant Property/Building (Required)

Street Address: _____

Section II: Property Owner Information (Required)

(No P.O. Boxes are permitted; must provide a building address.)

If Individual Owner or Designated Agent, please complete the following:

Property Owner's Name: _____

Owner's Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Telephone Number: _____ Cell Number: _____

Designated Agent or Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Telephone Number: _____ Fax Number: _____

If Partnership, Corporation, Trust or Other, please complete the following:

(Please use the supplemental form to list each additional partner, officer, or trustee.)

Tax ID Number of Partnership or Corporation: _____

Name of Partnership or Corporation: _____

Contact Person: _____

Title: _____

Designated Agent or Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Telephone Number: _____ Fax Number: _____

Section III: Designated Agent / Property Manager (If owner is outside of local area)

Name: _____

Address: _____

Phone: _____

E-Mail Address: _____

