

City of Painesville, Ohio

Lake County

2009 Budget Document

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Honorable Members of Painesville City Council:

This budget chronicles the responsible management of Painesville taxpayer's dollars over the past several fiscal years and a prudent plan for the allocation and investment of revenues in fiscal year 2009. Our task as the stewards of Painesville financial resources is to remain fiscally conservative while aggressively pursuing reasonable goals for improving the quality of life in Painesville.

Submitted herewith, pursuant to the provisions of Article IV, Section 3 of the City Charter is the City of Painesville's proposed operating budget for the fiscal year beginning January 1, 2009. The budget consists of total estimated new resources of \$85,253,489. Total expenditures for the 2009 budget are \$86,908,578, which represents an 8.25% budget increase from 2008 original total budget. The operating portion of the budget has increased by 2% over the original 2008 budget. The increase in expenditures is primarily in capital projects and represents the inclusion of almost \$5 million in expenditures for the acquisition and demolition of the Millstone and the completion of the demolition of the Gristmill Condominiums; as well as the improvements to restore both sites to their natural state. Other significant capital expenditures are the \$3 million in improvements at the Water Pollution Control Plant and almost \$5 million in system infrastructure improvements in the Electric Division. There is proposed an operating expenditure increase in only two of the major funds specifically the electric and sewer funds; while water, storm and general fund project expenditure decreases in their operating budgets. Capital expenditure in water and sewer are expected to be approximately equal to the 2008 projection, with a significant increase in the electric fund. No capital is proposed in the general fund expenditures, but the associated funds, capital improvement fund and capital equipment reserve, will carry general fund capital expenses. General Fund expenditures are less than the estimated new revenues for the fourth consecutive year. No carryover balance is proposed to be used to cover the operating expenses for the general fund, electric, storm or sewer expenditures. Only the water fund is proposing to use carry-over balance to meet the current year's operating expenditures.

The deliberations on the operating budget present Council with an important opportunity to implement its vision and direction for the future. Demands for funding of programs and services far exceed the capacity of financial resources to satisfy those demands. Budgeting requires making tough choices in establishing program and service priorities and striking the always-delicate balance between the community's need for public services and the reasonable ability and willingness of a community to pay to finance those services, now and in the future. The decisions made this year continue to be difficult and complex. While the City began 2008 with the hope of and signs indicating an improved economy, instability and unprecedented uncertainty in the national financial markets have negatively impacted our local economy. Costs of many basic commodities continue to increase while revenues do not keep pace. Several years of tight fiscal management have resulted in the re-establishment of a reasonable carry-over balance which was maintained in 2008. It is critical that the current year's expenditures remain within the current year's revenues in as many of the funds as possible. Controlled spending continues to be the motto for 2009. Slightly reduced revenue requires that programs and policies reflect to primary mission of the city to improve the quality of life of our community. A primary focus continues to be on the Safety Forces.

However, decisions made in 2009 will continue to impact the City's ability to fund future years' programs and projects.

Revenues are predicted to remain flat in the general fund in part the result of decreased interest rates on investments, reduced income tax in a slumping economy, the completion of the school facility construction and the departure of Lake Hospital Systems, the City's second largest employer, at the end of 2008. At the same time the utility funds have experienced decreased revenues in 2008 which, with the exception of the Electric fund, are not expected to increase significantly in 2009. Expenditures have continued to climb as a result of increased fuel and other commodity costs, such as salt, an aging infrastructure and increasing demands for service.

Budgeting is not a clerical process nor is it just an exercise in counting the beans – where they come from and where they go. This document summarizes the City's budget of four main functions. It is a Policy Document, a Financial Plan, an Operation Guide and a Means of Communication.

- **Policy Document:** This is one of the budget's most vital functions. The budget represents the most important set of policy decisions a City Council will make regarding how and where public resources will be spent.
- **Financial Plan:** The budget process is also a total and thorough effort in fiscal planning. The budget document represents not just a budget built in response to crisis management, but it also provides a multi-year focus. Operating budgets, capital budgets and debt service schedules all include perspectives beyond the current years and discuss the impact of today's decisions on tomorrow's future.
- **Operation Guide:** The budget is a road map for department and division heads. It provides a service framework that includes not only financial information, but personnel levels, goals and objectives.
- **Communications Device:** The final critical function is the budget's use in communications. The printed budget and the public process that surrounds its adoption is an important opportunity the City has for communicating its financial operations and policy goals to all its constituents. It provides the same focal point for City Council, City Administration, department heads and other City staff.

The City of Painesville, Ohio is very aware of the importance of the budget document. The City has been striving over the past several years to provide the most comprehensive, yet readable and usable document possible. It also provides a clear understanding of our sources of revenues and impacts of changes in expenditures. The preparation of the FY 2009 budget began in the summer of 2008 with a review of the accomplishments and highlights of the 2008 year. The Citywide goals for 2009 were reviewed and updated to address emerging issues in the community and to acknowledge achievements of the last two years. For 2009 there are five (5) core goals which cut across all departments. These include Communication, Customer Service, Image, Stewardship and Community Engagement. This year several additional objectives have been added to these citywide goals which are further implemented by the various departments. Again, this year the goals of each department address how they will contribute to these five areas, in addition to specific departmental objectives.

An extensive review of our revenue and a reevaluation of our projections for the next several years were also conducted. The future of our local and national economy is at the fore front of concern in the development of this budget. What has generated additional revenue in the past several years from one-time sources of funds such as income tax from labor at the school facility construction projects will cease in 2009. Declining resources at the State and County level are likely to impact the pass-through resources such as the local government fund and grants. To survive the next several years we must maintain a

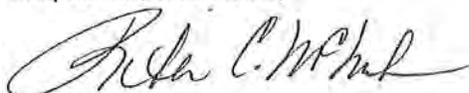
conservative approach to our financial future. It has required us to reevaluate the level of revenue and attempt to develop a budget based on the expected decline, while maintaining the maximum carry-over balance possible. Each department continues to be challenged this year to spend appropriations prudently while maintaining service delivery. The new residential developments, and the construction of a completely new school facilities system for the local school district that began in 2004, have brought new revenue and renewed interest in the City. However, they also increase current demands for service and infrastructure. The move of one of the City's largest employers, Lake Hospital System, in the end of 2009 must be addressed to accommodate financial impacts on both general revenues and utilities. The City's foresight to work cooperatively with the neighboring community of Concord Township in the creation of a Joint Economic Development District (JEDD) is one mechanism to address these impacts.

This proposed budget does not reflect any additional personnel in any department including the Safety Forces. Issues of concern raised in the 2008 budget relating to response time for firefighter/paramedics and Police presence in the community continue to be of concern. Current resources do not permit continued increases in their workforce without decreases in other service areas.

The Capital Improvement Planning provides a guide for investing in our future. The longer term planning of capital projects is critical to the overall financing strategies recommended in this budget. It is equally important to plan for the financing of future year's projects as it is to finance this year's projects. Careful planning and balance between the new developments and the existing service demands is critical to the long-term stability of our community. It is very important that the 2009 budget set the stage for future year's improvements. This year's capital is very limited. The uncertain public finance market has created a challenge to meet the capital needs of the community. The capital budget focuses on those improvements which have outside sources of funding or those that can be paid with resources on hand. Unfortunately the demands continue to far exceed the resources. The systems continue to age, the needs continue to grow and more expensive to our customers in the future.

The 2009 budget brings its own set of challenges for the city and new decisions for City Council. We are pleased to present this budget which addresses many of the issues and look forward to working with Council to deal with the new challenges that lie ahead in 2009.

Respectfully submitted,



Rita C. McMahon
City Manager



Andrew A. Unetic
Director of Finance

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BUDGET OVERVIEW

The budget for the City of Painesville has many components that are outlined in the sections that follow. The main components to the budget are:

Section One - Strategic Plan

This section outlines the goals and objectives of the City of Painesville and explains how the core values will be implemented to achieve the objectives of the City as a whole. The Citywide Goals are referenced by the departments in outlining their individual departmental goals in Section Six of this document.

Section Two – Fund Structure

This section outlines the fund structure used to present the budget and describes the various funds that are included throughout the budget document.

Section Three - Financial Analysis

A financial analysis of how the budget was prepared including the assumptions and thrusts are discussed in this section. Many reports on the overview composition of the budget are located in the back of this section.

Section Four – Budget Overview of the Major Funds

The General Fund and the four major enterprise funds are discussed in detail in this section.

Section Five – Departmental Budget Submissions

Details and highlights of each division's budget are presented in this section of the budget.

Section Six – Non-departmental Budget Submissions

Details of budgets submitted that do not relate to any one division in particular or budgets that effect every area in the city are presented in this section.

Section Seven – Capital Budget

A detailed explanation of the City's Capital Budget is located in this section.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Painesville

Ohio

For the Fiscal Year Beginning

January 1, 2008

Oliver S. Cox

President

Jeffrey R. Egan

Executive Director

The Governmental Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Painesville for its annual budget for the fiscal year beginning January 1, 2008.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

PROFILE OF THE CITY

The History

The City of Painesville was founded in 1803 by General Edward Paine, a soldier of the Revolutionary War from Connecticut who earned the rank of Brigadier General with the New York State Militia before heading west to what would become Ohio. General Paine came to this area with 65 people with the goal of establishing a permanent settlement. At the time the area was known as the Connecticut Western Reserve, which was also referred to as New Connecticut. What is now the City of Painesville was called New Market until 1807 when the name was changed to Champion in honor of Henry Champion who owned the land on which the City was built. In 1816 the City's name was changed to Painesville, the name of the neighboring township, in honor of General Paine who established the first settlement in this area.

The City of Painesville was incorporated as a town on February 11, 1832, reclassified as an incorporated village in 1852 and became a city in 1903. The City became a home rule municipal corporation operating under the laws of the State of Ohio in 1962. The City's current Charter has been amended four times since its original adoption. The State Constitution prevails when conflicts exist between the Charter and the Constitution and in matters where the Charter is silent. The City's Charter can only be amended by a majority of the City voters.

Painesville is located approximately 30 miles east of the City of Cleveland in Northeastern Ohio. It is the county seat for Lake County and is the fourth largest city, based upon population, within the County. According to the 2000 Census, Painesville is the 97th largest city in the State with a population of 17,503. Some of the City's major transportation arteries include State Routes 2, 44, 84, 86, 283 and 535, U. S. Highway 20 and Interstate Highway I-90. Lake Erie College, a private four-year college with an enrollment of approximately 1000, is located near the center of the City.

The Management

The Charter establishes the Council-Manager form of government. The legislative power of the City is vested in a Council of seven members who are elected on a non-partisan basis for a term of four years. Four of the members are elected from wards and their current terms expire on December 31, 2011; the remaining members are elected At-Large and their current terms expire on December 31, 2009. The chief executive power of the City is vested in the City Manager who is appointed by the City Council. The City Manager, with the affirmation of City Council, appoints the Director of Finance and Law Director, as well as other administrative directors.

The Services

As authorized by its Charter and codified ordinances, the City provides a full range of municipal services that include police, fire protection and emergency medical service transport, street construction, maintenance and repair, recreation and cultural activities, cemeteries, municipal court, community development, public improvements, planning and general administrative services. The City does not operate hospitals or schools, nor is it responsible for public assistance programs. The City also operates seven enterprise activities: a water system, sanitary sewer system, electric system, refuse collection, off-street parking facilities, a storm water utility, and recreation. These activities are accounted for in separate enterprise funds. Enterprise funds are used to account for operations financed and operated in a manner similar to private business enterprises. The intent of the City is that the costs of providing the goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The City's enterprise activities are not subject to rate review or determination by the Public Utilities Commission of Ohio or any similar regulatory body. The City's Council has the necessary authority to establish and amend appropriate user rates as required. The rates are monitored on an on-going basis to insure their adequacy. Responsibility for the frequency and amount of rate change lies solely with the City Council.

ORGANIZATIONAL STRUCTURE

The following three presentations are the list of principal officials of the City, the list of City Administrators and Department Heads and the official organization chart for the City of Painesville.

PRINCIPAL OFFICIALS

CITY COUNCIL

President	(at Large)	Joseph Hada, Jr.	Term – 1/01/06 to 12/31/09
Vice President	(Ward 3)	Robert Fountain	Term – 1/01/08 to 12/31/11
Council Member	(Ward 4)	Paul Hach Jr.	Term – 1/01/08 to 12/31/11
Council Member	(Ward 1)	Andrew Flock	Term – 1/01/08 to 12/31/11
Council Member	(Ward 2)	Hal G. Werner	Term – 1/01/08 to 12/31/11
Council Member	(at Large)	Abby DelaMotte	Term – 1/01/06 to 12/31/09
Council Member	(at Large)	Arlene Becks	Term – 1/01/06 to 12/31/09
Clerk of Council		Jennifer Bell	

LIST OF CITY ADMINISTRATORS AND DEPARTMENT HEADS

CITY ADMINISTRATION

City Manager	Rita C. McMahon rmcmahon@painesville.com (440) 392-5800
Assistant City Manager/Community Development Director	Douglas Lewis dlewis@painesville.com (440) 392-5800
Director of Law	Joseph M. Gurley jgurley@rghk.com (440) 354-3800
Human Resources Director	Robert C. Baetzel rbaetzel@painesville.com (440) 392-5798

MUNICIPAL COURT

Judge

Hon. Michael Cicconetti
darmstrong@pmcourt.com
(440) 392-5875

Clerk of Court /Administrator

Nick Cindric

DEPARTMENT/DIVISION HEADS

Department of Community Development

Community Development Director

Douglas Lewis

Engineering Division

City Engineer

Richard Lesiecki

Building and Code Enforcement Division

Building Official

D. Edward Cox

Division of Planning

City Planner

Russ Schaedlich

Department of Finance

Finance Director

Andrew A. Unetic
aunetic@painesville.com
(440) 392-5796

Division of Utilities

Utilities Office Manager

Cheryl Altizer

Division of Accounting & Finance

Division of Purchasing and Warehousing

Department of Public Safety

Public Safety Director

Rita C. McMahon

Division of Police

Chief of Police

Gary L. Smith
gsmith@painesville.com
(440) 392-5840

Division of Fire

Fire Chief

Mark F. Mlachak
mmlachak@painesville.com
(440) 392-5852

Department of Public Service

Public Service Director

Kevin Lynch
klynch@painesville.com
(440) 392-9676

Division of Public Works

Public Works Supervisor

Brian Belfiore

Division of Storm Water

Department of Recreation and Public Lands

Recreation and Public Lands Director

Lee Homyock
lhomyock@painesville.com
(440) 392-5912

Division of Parks

Supervisor of Parks

Stephen Hubbell

Division of Cemeteries

Supervisor of Cemeteries

Stephen Hubbell

Department of Utilities

Utilities Director

Division of Electric

Electric Power Superintendent

Rita C. McMahon*

Thomas A. Green P.E.
tgreen@painesville.com
(440) 392-5954

Division of Water Pollution Control

Water Pollution Control Superintendent

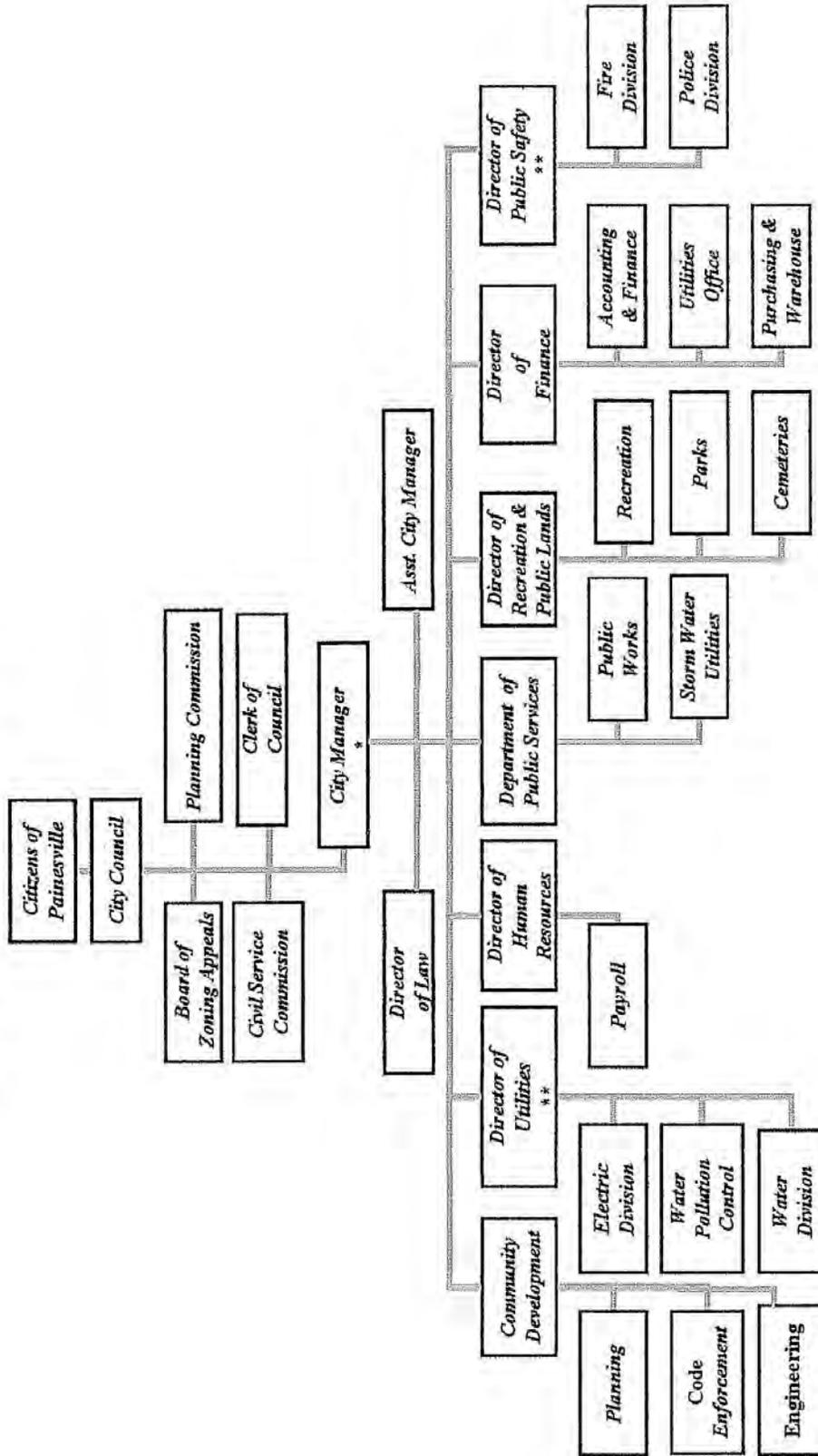
Randy L. Bruback
rbruback@painesville.com
(440) 392-6313

Division of Water

Water Superintendent

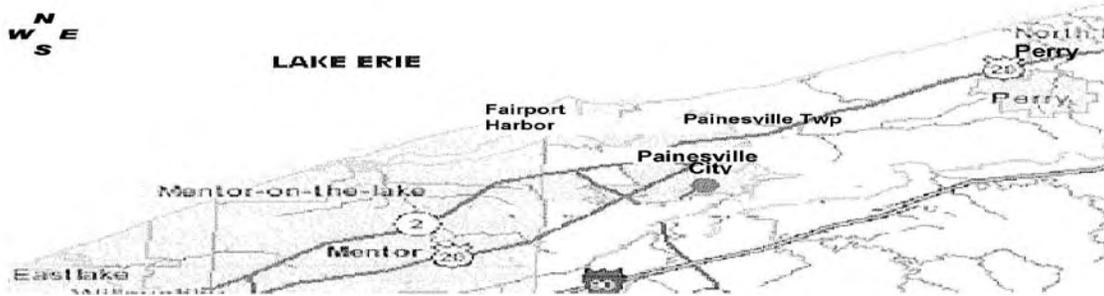
Dan McGannon
dmcgannon@painesville.com
(440) 392-2975

The City of Painesville, Ohio



* Economic Development Coordinator, Assistant City Manager, Information Technology, Communications, and Promotions & Public Relations are included in City Manager's Dept.

** Filled by City Manager



CITY PROFILE

Geography

Location

Northeast Ohio, Lake County

Major Highways:

1-90, U.S. 20, S.R. 2, S.R. 44, S.R. 84, S.R. 86, S.R. 283, S.R. 535

Nearest Major Cities:

Cleveland (30 miles), Akron (55 miles), Youngstown (66 miles), Erie, PA (73 miles)

Population

2000 Census

City: 17,503 County: 227,511

Labor Force

Total Eligible for Employment: 125,400

Total Employed: 116,600

Incentives Offered

Community Reinvestment Area
Enterprise Zone Tax Abatement
PLEDGE Business Loan Program

Local Tax Structure

Year 2004 Assessed Valuation: \$254,533,194
Year 2004 Ratio to Market Value: 35%
Bonded Debt: \$15,050,000 Rating: A3(Moody's)

Real Estate Tax

Net Effective Tax Rate: Community:
Residential: 52.507
Industrial: 72.105
Per \$1000 Of Assessed Valuation,
Includes: Community, County and School Levies.

Tangible Personal Property Tax

Inventories At: 12.25%
Machinery & Equipment At: 12.25%
True Value (Depreciated Value) Times Applicable percentage for classification, Times Millage rate for Community Of 73.20 Mills For Each \$1000 Of Net Value.

Other Taxes

County Sales Tax: 6.75%
Community Income Tax: 2.0%

Utilities

Electric: Painesville Municipal Power

Net Capacity Available: 53.5 MW System

Peak: 54,200 kw (2005)

Natural Gas: Dominion East Ohio

Sewer: City of Painesville

Treatment Type: Secondary & Tertiary

System Capacity: 6 MGPD

Average Load: 3 MGPD

Water: City of Painesville

Source: Lake Erie

Plant Capacity: 7.5 MGPD

Avg. Daily Consumption: 4 MGPD

Transportation

Nearest Major Airport:

Cleveland Hopkins Intl Airport (45 miles)

Nearest Water Port:

Fairport Harbor 2 Miles

Local Airport:

Lost Nation Airport 9 Miles
(5,500-foot runway)

Railroad:

Norfolk & Southern, CSX

Motor Freight Lines:

In Cleveland trucking zone; served by over 30 common carriers

Bus Services:

Local	Laketran
Inter City	Greyhound & Lakefront Trailways

Taxi: Yes

Rental Cars: Yes

Communications

Post Office Class First

Newspapers Frequency **Circulation**

The Plain Dealer	Daily	368,251
The News-Herald	Daily	48,000

Television Stations Location Networks

Channel 3	Cleveland	NBC
Channel 5	Cleveland	ABC
Channel 8	Cleveland	FOX
Channel 19	Cleveland	CBS
Channel 25	Cleveland	PBS
Channel 43	Lorain/Cleveland	UPN
Channel 61	Cleveland	Home Shopping

Cable Television: Yes

Western Union Telegraph: Yes

Telephone Company: SBC

■ **Local Government Facilities**

Government (type): Charter, Council/City Manager

Police: 44 (1 Chief, 4 Lieutenants, 4 Sergeants, 31 Patrolmen, 4 clerks)

Cars: 23

Planning Commission Yes

Zoning Regulations 2001

■ **Fire Defense System**

Equipment: 1 Aerial, 2 Pumpers, 2 Rescue Trucks, 1 Utility Truck, 1 Hazmat Trailer, 1 Chief Car, 1 Fire Prevention, 3 Rescue Boats

Full Time Firemen: 28

Paramedics: 18

Fire Stations: 1

Ambulances: 2 Rescue Trucks

Insurance Rating: 4

■ **Community Facilities**

Education

Public	Schools	Teachers	Grades	Enrollment
Elementary	4	74	K-5	1,138
Jr. High	1	45	6-8	545
Sr. High	1	43	9-12	641
Private	1	50	N-8	225
Parochial	1	11	K-8	235
Colleges	1	FT36/PT50	4YR.	
Libraries: 1	Circulation:	664,185	Volumes:	157,533

Community Facilities Continued

Hospitals: 1

Clinics: 3

Doctors: 33

Dentists: 20

■ **Churches**

Catholic: 1

Protestant: 15

Other: 4

■ **Recreational**

Parks: 9

Golf Courses: 1

Swimming Pools: 2

Country Clubs: 1

Racquetball Courts: 3

Tennis Courts: 2

Basketball Courts: 2

Baseball Diamonds: 11

Soccer Field: 1

Fishing pond: 1

Restaurants: 35

YM/YWCA 1

■ **Climate**

Annual Average Temperature: 50.4°F

Monthly Average Temperature: Jan. 22-24°F

July 65-70°F

35.9"

Annual Average Precipitation: 25-35"

Annual Average Snowfall: Average 140 Days

Growing Season: Low- 599", High-718'

Elevation: Average-650'

Prevailing Winds: Southwest

Days Between Killing Frost: 165 Days

Great Lakes Open To Shipping: Ice-Free 214

Days

■ **Contact**

Ms. Cathy Biertman

Economic Development Coordinator

7 Richmond Street Painesville, Ohio

Phone (440) 392-5795

Fax (440) 639-4831

ecodevo@painesville.com

■ **Total Number of Businesses & Employees**

Total Number of Businesses (3.0 Mile Radius):	1,340
Total Number of Employees (3.0 Mile Radius):	17,531
Total Number of Businesses (5.0 Mile Radius):	2,271
Total Number of Employees (5.0 Mile Radius):	28,074
Total Number of Businesses (10.0 Mile Radius):	5,653
Total Number of Employees (10.0 Mile Radius):	70,082

■ **Median Values**

Household Income 2003	\$37,783	Household Income 2008	\$42,613
Median Home Value 2003	\$108,347	Median Home Value 2008	\$136,405
Per Capita Income 2003	\$17,274	Per Capita Income 2008	\$20,213
Median Age 2003	31.0	Median Age 2008	31.6

■ **Retail Market Profile**

Radius:	3.0 Miles	Population:	38,161
Households:	14,721	Median Disposable Income:	\$36,196
Per Capita Income:	\$22,062	<i>(Based on 2003 Figures)</i>	

Total Retail Trade, Food & Drink:
 Retail Sales - \$256,706,499 Retail Potential - \$365,280,144 No. of Businesses - 277

■ **Downtown Business Mix**

Total Companies: 239

Type of Industry	Number	Percentage of Total
Government Offices	40	17%
Attorney Firms	34	14%
Real Estate	24	10%
Restaurants & Bakers	22	9%



The City of Painesville

The City of Painesville is looking toward the future to enhance our newest industrial parkways, prime development areas and core downtown district. Our focus remains on growing and expanding our business base throughout our largest employers, largest energy users and key downtown office spaces. Recently one of our greatest accomplishments included bringing PCC Airfoils who recently opened a new operation to the State of Ohio bringing more than 100 new jobs to Painesville and the State with a \$32.5 million dollar investment.

The City of Painesville is also working to achieve the Ohio Main Street status through Heritage Ohio and the National Trust for Historic Preservation. This program requires a great commitment on the part of the City, key stakeholders, area developers and downtown merchants. With complete agreement that this is the direction that is needed to preserve and enhance our core downtown district we continue to make all efforts to achieve the Main Street designation and will make application to the program this spring.

Painesville City is a progressive and pro-business community and we have established many programs that enable us to work on business attraction, retention and expansion on a regular basis. These programs include the Synchronist program which enables us to collect valuable data on each of our largest employers to ascertain potential moves in climate and change within their industry and local operations. The Key Accounts and Direct Connections program through American Municipal Power also provides us a one to one communication point on a technical basis with these largest employers as well as our largest energy users on an annual basis. The Office of Economic Development also meets with local business owners and managers monthly to identify resources and sources to aid their future business growth.

Painesville has been awarded the TeamNeo Asset Creation Award for our innovation over the last century to developing utilities that service our residential, commercial and industrial customers with reliability and professionalism.

Some of the new and exciting things taking place at this time include the redevelopment of an 8 acre parcel in our downtown district and a new downtown master plan. These plans are a great compliment to our newest and emerging retail and development areas including a new Lake Erie's College Football Team, the new privately owned Lake Erie College Sports Bar called "The Storm Cellar", and a new personal winery located in the core of our downtown called "Your Vine or Mine".

We remain committed this coming year to developing a new Economic Development plan that will outline our future efforts in the Office of Economic Development over the next five years and further enhance our abilities to grow our local business and industrial investments.

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STRATEGIC PLAN

INTRODUCTION

The Strategic Plan for the City of Painesville is formulated around the City's Mission Statement that focuses on serving the needs of its citizens and growth in the community. The Mission Statement has been reviewed and revised over several years to provide the foundation for establishing the scope of services to meet the needs of the community. The Strategic Plan must be developed within the boundaries of resources available to the City that are increasingly constrained. These constraints are requiring a paradigm shift in the means to provide the needed resources. The Mission Statement has evolved into the following:

“To ensure and improve the quality of life and growth of our community”

PROCEDURE

The Strategic Plan is continuously reviewed and updated annually. The Plan is reviewed and discussed at Department and Division Head Staff Meetings on a monthly basis. Annually the entire document is put under scrutiny to determine accomplishments and goals for future years. The update process begins in July of each year. The Department and Division Heads evaluate the accomplishments from the previous year's goals and objectives and discuss of the current years Citywide goals and objectives. In August, each Department then reviews the City Wide goals and their departmental objectives with their department personnel. By the end of August the Department and Division Heads reconvene and discuss Citywide goals and objectives for the next budget year. Adjustments are made as necessary and a draft of the Goals and Objectives are forwarded to City Council for input and direction. By the end of September, with the input of the Council in hand, the goals and objectives are completed. Each Department is to prepare their budget based on these Citywide Goals and asked to identify specific objectives in their departmental goals and objectives that will further the implementation of the Citywide Goals. These are included in the departmental section of this document.

The Citywide goals are the primary factor used in making determinations of the appropriateness of increased expenditures in any given budget year. Emphasis is placed on communication with a growing and diverse community as well as the need to address Painesville's changing image.

CORE VALUES

The Strategic Plan is developed around four Core Values of the City, which guide the City Administration in the formulation of the Core Strategic Areas for the development of operating plans for the following year and development of long-range plans for major projects and services for the community. These Core Values are:

- | | |
|--------------------|---|
| 1. Respect | Consideration for each other and the diversity we bring to the community. |
| 2. Resourcefulness | Acting effectively and imaginatively. |
| 3. Integrity | Adhering to the highest standard of honesty, professionalism and ethical behavior in all we do. |
| 4. Commitment | Remain obligated to the course of action identified and embrace it in all our actions. |

2009 Citywide Goals

Communication: To develop a comprehensive communication and marketing plan which will establish and maintain vital communications and relationships with all public officials, business leaders, educators, citizens, service providers, charitable organizations and other community entities.

1. Objectives to enhance communication to the Public: Improve the lines of communication with the customers.

- a. Develop a survey tool to ascertain the public's perception and benchmark the results for future comparisons.
 - b. Conduct "creative" public meetings to: Understand the public's perception, facilitate 2 way communications, and to educate the public about the City.
 - c. Continue to enhance and expand the web page in order to provide updated information, easier navigation, education and more interaction within the city and the public
 - d. Continue to foster positive relationships with all local and regional media. Learn to use the media more effectively (print, radio, television, etc) for the purpose of:
 1. Improving the City's image.
 2. Improving communication.
 3. Educating the public.
 - e. Bring media training in-house and house a media day to interact and get to know local media representatives.
 - f. Maintain a list of City Department Head Speaker's and promote the list with community organizations; seek speaking engagements throughout the community and region.
 - g. Promote accomplishments, awards and green initiatives of various departments and individuals in an effort to encourage the community to get involved.
2. Objectives to Enhance Communication with Employees: Improve the lines of communication with employees.
- a. Provide customer service and diversity training programs to all city employees.
 - b. Define an efficient manner to communicate effectively with all city employees (i.e., Intranet, Web Page, and Employee Newsletter). Information must be provided to front line staff in order for them to understand and be brought into the overall vision and goals and objectives.
 - c. Offer departmental education opportunities, departments share resources and learn from one another, share knowledge and explain in-person how departments can assist one another.
 - d. Conduct an internal survey to determine employee satisfaction and define benchmarks for future comparisons.
 - e. Empower and engrain the reasons and necessity for making comments from one department to another through WebQA.

To Improve Community Service

1. Identify the customer and their needs and insure the services we provide are those that are necessary and/or meet the needs of the customer.
 - a. Annual review of operations.
 - i. Are we providing the services that need to be provided?
 - ii. Are we providing services that are not necessary?
 - iii. Are there unnecessary overlap of services between departments?
 - b. Report to council annually any recommended changes in services.
 - c. Establish departmental/divisional services based on direction of Council.
 - d. Establish a team atmosphere between all departments.
 - e. Provide continual customer service training.
2. Be responsive to the needs of the customer.
 - a. Set standards by Department for response to requests.
 - i. Response times and reply to customer in timely manner to:
 1. acknowledge the call.
 2. convey action plan.
 3. follow up if necessary.
 - ii. Quality of service provided.
 - iii. Production timeliness.
 - iv. Job completion standards.

- b. Provide training and continue the use of Web Q&A as an evaluation tool for responsiveness and compliance with standards.
 - c. Routinely make performance measurements available to council and the public.
 - d. Post quarterly departmental updates to the City's web site.
 - e. Equipment/personnel needs shall be based on the services, jobs/tasks and the standards of the department/division.
3. Evaluate and implement "Green Initiatives" that will save the City money and improve the environment.
 - a. Investigate new methods of operation to reduce fuel and salt usage.
 - b. Provide for recycling opportunities at all city functions.
 - c. Continue in house recycling of paper, plastic and metal.
 - d. Evaluate job functions and look for more environmentally sound ways of doing them.

Improving Painesville's Environment and Image: To improve the physical and perceived image of the city.

Physical Image Enhancement: Beautify the city's image through its major entrances and roadways. Make small changes that result in big impacts.

- a. Property and Code Enforcement: Work to improve process and procedures of blighted properties/areas.
 - b. Develop target lists of dilapidated properties to be targeted for investment by community development agencies.
 - c. Continue to expand on the principals of Crime Free Housing to other rental properties. Continue notifying other rental areas about the program.
 - d. Continue to encourage and seek energy efficiency and green initiatives within all city operations to include city facilities, equipment, and properties.
2. **Beautify City Entrances:** Improve the appearances of city entrance corridors including East Erie Street and North Richmond Road (from Fairport). Enhance entrances through additional landscaping, signage and clean-up efforts.
 - a. Clean up litter and debris on on-ramps at curbs and in median strips on all roadways coming into the City and coming off Route 2.
 - b. Develop a "Clean Communities" Program to encourage residents and local organizations to take ownership in their City.
3. **Enhance Appearance of City Property:** Upgrade appearance of City buildings and grounds.
 - a. Continue to develop city wide maintenance management standards for City owned properties and facilities.
 - b. Educate employees on maintenance management standards, inspection, and maintenance and energy conservation procedures at city facilities.
 - c. Develop recommendations and strategic plan for improvements for the care of city properties and facilities.
 - d. Continue landscaping and maintenance to provide year round appeal.
 - e. Continue maintenance program on vehicles as a signal of pride in the community.
 - f. Provide for public recycling at city facilities.
4. **Economic Development:** Expand on and encourage investments through Downtown associations and businesses within the central business district to enhance the image and ownership in properties.
 - a. Support efforts to educate and inform building owners about the importance of preserving and enhancing historic buildings.

- b. Continue to encourage the use of the PLEDGE Program and continue to investigate a separate Low Interest Loan Program dedicated to façade renovations and physical building improvements in the downtown business district.
- c. Encourage fulfillment and investment in the Downtown Master Plan recommendations.
- d. Work with Mentor Avenue and the Bank Street Historic Neighborhoods to encourage neighborhood and property investment.

Perceived Image Enhancement: Start a “Positively Painesville” Program to Promote Painesville’s achievements and benefits.

1. Positive Promotions: Emphasize through the media positive partnerships built, created and sustained with key community partners. (i.e. Schools, college, churches, non-profits)
2. Capitalize on the unity created between the schools, Lake Erie College and other educational institutions throughout the city.
3. Promote Quality of Life: Emphasize the quality of life aspects that residents and visitors come to love about Painesville. (i.e. Grand River, new schools, Town Square, Parks, Municipal Utilities)
4. Promote the achievements and initiatives of the City of Painesville.

Stewardship: The safeguarding of the Public Assets which encompasses the Ownership, Responsible Management, Sound Internal Control and Awareness of all resources.

1. Enhance Fiscal Awareness:
 - a. Engage and educate employees and the public to better understand expenditures and availability of revenue and the budget process (i.e., Budget 101).
 - i. Prepare a “Budget in Brief.”
 - b. Focus on approaches that offer a high “Benefit-to-Cost” ratio.
2. Promote Efficient Operations:
 - a. Address the needs identified by residents that benefit the overall community.
 - b. Review and update operating procedures to ensure that efficient and cost-effective service can be provided.
 - c. Plan and coordinate “short-term” and “long-term” efforts.
 - d. Incorporate performance measurements to determine if the goals are being met.
 - e. Utilize technology to enhance efficiencies.
 - f. Initiate an awards program for cost saving ideas.
 - g. Tell our story of improving efficiencies and cost saving measures.
3. Involve additional resources to increase efficiency and effectiveness:
 - a. Promote effective utilization of all personnel, equipment and buildings.
 - b. Pursue NEW revenue sources.
 - c. Maintain awareness of advancements in equipment technology and material-use strategies.
 - d. Aggressively pursue grant opportunities.
 - e. Review all fees and services schedules.
 - f. Evaluate and implement “Green Initiatives” that will save the City money and improve the environment.
4. Effective utilization of resources and infrastructure.
 - a. Evaluate how to extend the useful life of City assets.
 - b. Establish an employee suggestion program to cut costs, improve service, or enhance work environment. Offer a rewards system for the implementation of positive and cost saving ideas.

Community Engagement To engage our community to promote understanding and positive impacts.

1. Develop a Community Engagement Policy
2. Break Down Cultural Barriers:
 - a. Develop events, information and forums to discuss community and cultural issues.
 - b. Seek out partnerships with other organizations.
3. Neighborhoods:
 - a. Promote and encourage neighborhood group associations, involvement through block watch groups, block parties, and beautification of their areas.
4. Volunteerism:
 - a. Create and promote a City wide volunteer program to involve the community.

IMPLEMENTATION – ACTION PLAN

The implementation of the strategic plan is dependent on the individual departments adopting and embracing the city wide goals and integrating them into their specific departmental goals. This year each department provided an indication of how their goals implemented the City-wide goals. A detailed discussion of each department goals is found in the departmental section along with their budget. Summarized in this section are the highlights of each department’s implementation of the city-wide goals.

COMMUNICATION Council	Maintain open communications with City Manager and Departments. Review information and request update on legislation that impacts city. Communicate to city residents programs and policy of city. Communicate legislative actions to staff and media. Participate in training to expand knowledge and improve leadership skills.
Court	Improve Internal Communication with staff meetings. Review court web site monthly to ensure information current.
City Manager	Expand City website to provide information for residents and employees. Continue quarterly newsletter. Develop semi-annual session for employees on what is new in the community.
Human Resources	Develop and implement education for employees on healthcare costs.
Finance	Develop written polices for personnel.
Police	Develop specialized volunteer groups. Increase public awareness of police duties through various programs, media outlets.
Fire	Increase public education opportunities. Increase departmental training.
Public Service	Improve team work and employee empowerment. Increase awareness and involvement in community. Use Web Q&A to provide service and complaint resolution.
Recreation & Public Lands	Enhance and improve marketing of programs and special events. Improve Recreation web page.
Community Development	Make website more user friendly and informative. Develop customer service cards for customers. Continue to improve interdepartmental cooperation by fostering the "TEAM" effort concept.

Water	Involve employees in budget process, city operations and policies. Continue with quarterly operations meeting. Write article for the Painesville Pride.
Water Pollution Control	Replace existing phone lines with wireless Ethernet to communicate status of pump stations.
Electric	Review web page quarterly to keep information current. Continue working with large customers through the Key Account program. Prepare handout information for public events.
Storm Water	Interact with county organizations to keep current with storm water requirements. Consult with other municipalities on EPA mandates.
<u>IMPROVE COMMUNITY SERVICE</u>	
Council	Request administrative changes to address concerns of residents. Direct redevelopment of Lake East Hospital to ensure medical services remain in community.
Court	Conduct a customer survey. Require training session for all employees focusing on customer service.
City Manager	Establish response time criteria for service requests. Develop performance criteria for all departments.
Human Resources	Expand in-house training opportunities for employees.
Finance	Explore other venues for paying utility bills. Continue to assist residents with their city income tax returns.
Police	Increase involvement in community events. Establish pro-active and citizen involved preventative patrol measures.
Fire	Insure that all City residents have a working smoke detector. Provide staff to perform necessary inspections within the community. Enhance resources to ensure timely delivery of emergency services.
Public Service	Conduct spring clean up in neighborhoods and downtown. Replace or repair failed or collapsed sanitary and storm sewer systems and provide preventive maintenance for sewer systems. Install 70 to 100 trees during Fall Treelawn Planting Program.
Recreation & Public Lands	Increase partnerships with community organizations. Expand community programs and events.
Community Development	Implement GIS system for improve resident access to data. Establish link for updated comprehensive plan to inform community. Improve response time and methods for information calls.
Water	Produce and mail consumer confidence Report by July 1, 2008. Continue plant tours for schools, etc. Follow up communications on customer concerns. Perform tests and monitor devices to stay in compliance.

Water Pollution Control	Provide new odor control equipment to help control and remove odors from grit and septage receiving station.
Electric	Conduct seminars for Key Account customers. Continue search for reliable and economical power sources.
Storm Water	Inspect and coordinate development and construction work within the City.
<u>IMPROVE PAINESVILLE'S ENVIRONMENT AND IMAGE</u>	
Council	Provide support and assistance for Main Street Program. Research a wireless network for the City. Encourage new residential subdivisions and businesses into the City.
City Manager	Establish standards for all public buildings. Continue and expand City-wide safety committee. Develop new resident packets. Expand use of Channel 12 with new technology.
Finance	Implement plan to replace outdated meters.
Police	Increase number of officers on patrol and time on patrol. Maintain a modern, efficient, and well-equipped vehicle fleet.
Fire	Continue equipment replacement. Provide a safe work environment through training, drills, fitness standards. Inspect all educational and institutional properties.
Public Service	Refurbish Public Works Complex common and open areas and improve exterior of building through painting and adding landscaping. Maintain streets and by-ways within the City. Expand snow and ice control operations into new developments. Re-stripe parking stalls and handicap pavement markings in parking lots.
Recreation & Public Lands	Renovate restroom building and pave parking at park facility. Replace roof at Morse Avenue Community Center. Work with United Way, schools, and churches to reestablish neighborhood Restore the Gristmill/Millstone property to a park and conservation area.
Community Development	Development restoration plan for Millstone and Gristmill recreation and open space area. Take proactive approach to enforce the property maintenance code. Continue implementation of Transit Hub preferred alternative in downtown. Improve city infrastructure condition through ranking and CIP.
Water	Maintain compliance in all regulated areas. Upgrade camera monitoring system.
Water Pollution Control	Clean and landscape main corridor entrances.
Electric	Investigate alternate clean and renewable fuel sources. Maintain and improve safety, reliability and efficiency of electric plant.
Storm Water	Design and construct needed storm improvements.

STEWARDSHIP

Council

Examine alternate resources.
 Adopt a fiscally prudent budget.
 Explore and expand other debt mechanism to fund capital improvements.

Court

Review quarterly collection procedures for effectiveness.
 Evaluate court fines and fee structures in first quarter.

City Manager

Evaluate all fee structures.
 Create programs for cross-training or work groups for personnel.
 Explore additional "Green" alternatives for energy efficiency and long-term cost benefits.

Human Resources

Complete union negotiations.

Finance

Increase collections of active and inactive accounts.
 Continue cross-training program for Finance/Utilities Office personnel.

Police

Use technology to improve efficiency of operations.
 Review scheduling options to enhance officer's coverage in community.

Fire

Examine regionalization of fire services.
 Research and apply for grants.
 Continue with fund raising support.

Public Service

Expand parking meter enforcement.
 Provide affordable collection and disposal for residents' refuse and yard waste.

Recreation & Public Lands

Replace old vehicle with hybrid vehicle.
 Increase sponsorships to help support programs and special events.

Community Development

Implement recommendations of Comprehensive Plan.
 Provide in-house engineering for storm water improvements when applicable.
 Continue to utilize contingency bid items in construction projects.
 Work with Fixed assets to ensure accurate data is reflected in records.

Water

Review consumptions with utilities billing to determine free and leakage amounts.
 Clean and inspect various water towers, settling basins, raw wells, etc.

Water Pollution Control

Develop "Performance Indicators" to determine and track critical plant functions.
 Initiate cost savings plan for reduction in cost to dispose or reuse biosolids from

Electric

Investigate alternate fuel supplies.
 Review rate and fee structure.

Storm Water

Construct storm improvements to protect infrastructure investment.

COMMUNITY ENGAGEMENT

Council

Encourage community participation at all events.
 Encourage comments at Council meetings.

Court

Increase court volunteerism and participation on community events.

City Manager	Expand use of volunteers in all departments. Engage various communities to educate employees on their heritage and culture. Promote neighborhood associations through block watch groups, block parties, and beautification of their areas.
Finance	Conduct several tax clinics for citizens of city to obtain help or advice in the preparation of tax returns.
Police	Increase involvement of officer in community. Train citizen observers as partners with the police.
Fire	Encourage public involvement in department through volunteer positions. Increase interaction with public through various events, block parties, etc.
Recreation & Public Lands	Continue growth partnerships with community through volunteerism and fund raising events. Expand programming to include activities at block parties and community events.
Community Development	Assist in the development of neighborhood priorities with groups. Identify and work with neighborhood leaders to address quality of life issues.
Water	Participate in community-organized events.



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FINANCIAL POLICIES

The City of Painesville has an important responsibility to carefully account for public funds, to manage municipal finances wisely, and to plan and provide for the adequate funding of services desired by the public and as required by laws, rules, or regulations, including the provision and maintenance of public facilities and improvements. The financial goals and policies set forth in this document are intended to establish guidelines for the continued financial strength and stability of the City of Painesville. They have been created where needed, reviewed and amended as necessary to compile the first edition of a comprehensive policy document.

Financial Goals

Financial goals are broad, fairly timeless statements of the financial position the City seeks to attain. The financial goals for the City of Painesville are:

- ◆ To provide full value for each tax dollar by delivering quality services efficiently and on a cost-effective basis.
- ◆ To preserve our quality of life by providing and maintaining adequate financial resources necessary to sustain a sufficient level of municipal services, and to respond to changes in the economy, the priorities of governmental and non-governmental organizations, and other changes that may affect our financial well-being.
- ◆ To maintain a strong credit rating in the financial community.

Financial Policies

Financial policies support the financial goals. They are general statements that guide decision-making in specific situations, to ensure that a decision will contribute to the attainment of the financial goals. Federal and state laws, rules, and regulations, our City Charter, and generally accepted accounting principles promulgated by the Governmental Accounting Standards Board ("GASB") and the Government Finance Officers Association of the United States and Canada ("GFOA") that govern our financial policies and processes.

Budget Policy

The Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the annual tax budget, the certificate of estimated resources and the appropriation ordinance, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriation ordinance are subject to amendment throughout the year.

All funds, other than agency funds, are legally required to be budgeted and appropriated; however, only governmental funds are required to be reported in the combined financial statements. The primary level of budgetary control is at the program level and within each program level at the levels of personal services, certain other expenditures, capital outlay, and operating transfers, as required by Ohio law. The City Manager is authorized to transfer appropriations between objects of expenditure budgeted within the same program, so long as total appropriations for each program do not exceed the amount approved by ordinance of the City Council.

Compliance

By July 15th, the City Manager submits an annual tax budget for the following fiscal year to City Council for consideration and passage. The adopted budget is submitted to the County Auditor, as secretary of the County Budget Commission, by July 20th of each year, for the period January 1st to December 31st of the following year.

The County Budget Commission determines if the budget substantiates a need to levy all or part of previously authorized taxes and reviews estimated revenue. The Budget Commission then certifies its action to the City by September 1st of each year. As part of the certification process, the City receives an official certificate of estimated

resources that states the projected receipts by fund. Prior to December 31st, the City must revise its budget so that the total contemplated expenditures from any fund during the ensuing fiscal year will not exceed the amount available as stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation measure. On or about January 1, the certificate of estimated resources is amended to include any unencumbered fund balances from the preceding year. The certificate may be further amended during the year if a new source of revenue is identified or actual receipts exceed current estimates.

A temporary appropriation ordinance to control expenditures may be passed on or about January 1st of each year for the period January 1st through March 31st. By charter, the City Manager must submit an annual appropriation ordinance, for the period January 1st through December 31st, to City Council by March 31st of each year. The appropriation ordinance establishes spending controls at the fund, program and object level. For the past several years City Council has adopted the subsequent year's budget prior to December 31st of the previous year.

The appropriation ordinance may be amended during the year as additional information becomes available, provided that total fund appropriations do not exceed the current estimated resources as certified. During the year, several supplemental appropriations may be necessary. The budget has traditionally been reviewed at the middle of the year and end of the year for adjustments. Budget meetings are conducted with each department to review and determine the status of their budget and make recommendations for increases and reductions to the original budget. During the review the rationale for the changes are evaluated with the department head, the Director of Finance, and the City Manager. The final recommendations are submitted by the City Manager to City Council for approval.

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the subsequent fiscal year and need not be reappropriated.

The Policy

Understanding the budgeting process and compliance requirements of the Ohio Revised Code, the City of Painesville has adopted the following budget policy statements:

- Annual operating budgets will be adopted for the General Fund, Special Revenue Funds, Trust Funds, Proprietary Funds, and Debt Service Funds. Project-length budgets will be adopted for all capital projects.
- Annual operating budgets will be adopted on a balanced basis, where operating revenues (estimated revenues) are used to fund operating expenditures/expenses (appropriations). Operating revenues include taxes, charges for services, interest earnings, license and permit fees, fines and forfeitures, regularly recurring governmental aid, debt proceeds and transfers in from other funds for operating (non-capital) purposes. Operating expenditures/expenses include salaries and wages, employee benefits, non-capital equipment and improvements, depreciation (proprietary funds only), materials, supplies, contractual costs, and transfers out to other funds for operating (non-capital) purposes. Fund balance should not be considered a source of funds for operating expenditures/expenses. Nothing in this policy shall prohibit the use of operating revenues for capital expenditures/expenses.
- The City will adopt an annual budget for the General Fund that includes a contingency equal to at least \$100,000. This contingency will be used to provide for expenditures that exceed or revenues that do not meet budget estimates, and/or for new or increased program requirements required by law or desired.
- Unreserved and undesignated fund balance may be appropriated as part of the adopted budget to capital projects or pay for emergency expenditures/expenses. Unreserved and undesignated fund balance should not be used to fund operating expenditures/expenses in the adopted budget.
- The City's fiscal year shall be the calendar year and its budget calendar will be as provided for the City of Painesville, as follows:

- On or about August 31st of each year, the City Manager will submit a calendar outlining the budget process for the upcoming year.
- On or before November 30th of each year, the City Manager will meet with each department head to obtain operating initiatives for the upcoming budget year.
- The City Manager, with the assistance of the Director of Finance, will determine if a temporary budget is warranted and submit either a temporary or a final budget by December 31st of the current year.
- An operating budget will be presented to City Council at a public meeting at such time as will permit its adoption by City Council and transmittal to the County Budget Commission as required by Ohio Revised Code.
- After the public meeting, the Council may adopt the proposed budget with or without amendment. In amending the proposed budget, it may add or increase programs or amounts, and may decrease or delete programs or amounts, except expenditures required by law, or for debt service or for an estimated cash deficit, provided that it may not increase the estimated revenues or the total proposed expenditures without the affirmative vote of at least five members of the Council.
- The Council shall adopt the proposed or temporary budget and determine the tax rate for the ensuing year on or before December 31st of the current fiscal year.
- ✚ The City Manager may at any time during the fiscal year transfer part or all of any available appropriation balance among programs or accounts within any fund. The Council may, by ordinance, transfer part or all of any available appropriation balance among programs or accounts within and/or between any funds.
- ✚ No appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the available balance thereof.

Comparison of Original Budget to Final Budget

	2008 Original Budget	2008 Final Budget	Change \$	%
General Funds	\$14,414,341	\$16,499,895	\$2,085,554	14.47%
Special Revenue Funds	4,392,910	4,753,055	360,145	8.20%
Debt Service Funds	841,216	860,939	19,723	2.34%
Capital Projects Funds	12,861,345	12,887,945	26,600	0.21%
Proprietary Funds	44,136,939	47,548,030	3,411,091	7.73%
Internal Service Funds	3,292,130	3,627,324	335,194	10.18%
Fiduciary Funds	343,925	382,523	38,598	11.22%
Total All Fund Groups	\$80,282,806	\$86,559,711	\$6,276,905	7.82%

2008 Budget Results

The table above outlines the results of the 2008 budget. The final budget was 7.82% greater than the original budget. Generally, the overall plans for 2008 were accomplished. The main reason for the increase in the General Fund budget was transfers out were increased by \$1,800,000. The Proprietary Funds budget increased due to increasing transfers out, to set aside monies for capital projects that will be done in 2009 and to build up the City's reserve balances. The main reason for the increase in internal service funds is due to the increase in fuel costs.

The comparison of the 2007 budget to the 2008 budget can be found in the financial analysis section of this document.

2009 BUDGET CALENDAR

Monday, May 12 th , 2008	Prepare revenue estimates for 2009
Thursday, May 22 nd , 2008	Complete Tax Budget 2009
Thursday, May 29 th , 2008	Advertise for Tax Budget Public Hearing.
Monday, June 16 th , 2008	Tax Budget Public Hearing and Tax Budget legislation to City Council
Monday, August 4 th , 2008	Distribute 2009 Departmental Budget Manuals
Friday, August 22 nd , 2008	Departmental plans due back to Finance from Budget Manuals
August 25 th – September 15 th , 2008	Prepare preliminary budget
Tuesday, September 16 th , 2008	Preliminary budget summary to City Manager
September 18 th – October 3 rd , 2008	Budget Hearings with departments
Friday, October 10 th , 2008	First Draft of 2009 Budget to City Manager
October 13 th – 16 th , 2008	Review and balance budget with City Manager
Friday, October 17 th , 2008	Final Draft of 2009 Budget to City Manager
October 20 th – 24 th , 2008	Update and balance Draft Budget Document
Friday, October 24 th , 2008	Draft Budget Document to City Council
Saturday, November 1 st , 2008	Special Budget Session with City Council
November 3 rd – 12 th , 2008	Prepare Budget Ordinance to City Council for 2009
Monday, November 17 th , 2008	2009 Budget Ordinance to City Council

Cash Management Policy

The receipt and deposit of the City monies is governed by the provisions of the Charter and Codified Ordinances of the City of Painesville. Article VI of the City Charter, as well as Chapter 137 of the Codified Ordinances of the City of Painesville, states that it is the Director of Finance's responsibility to:

- ✦ Supervise the receipt and recording of all fees and revenues due the City; and
- ✦ Have custody of all public funds belonging to or under control of the City or any office, department or agency of the City government and deposit said funds in such depositories as may be designated by resolution of City Council.

Effective cash management is recognized as essential to good fiscal managements and is a vital component in the City of Painesville's overall financial strategy. The Investment Policy and Revenue Policy provided detailed guidance on how to manage the cash collected and held for deposit for the City of Painesville.

Designation of Depositories

The banks and trust companies authorized for the deposit of money are as follows:

Chase Bank	Charter One Bank	Huntington Bank
Fifth Third Bank	First Merit Bank	Key Bank National Association
National City Bank		

The City Council will review and approve this list every five years.

Collateralizing of Deposits

The deposit and investment of City monies is governed by the provisions of the Charter and Codified Ordinances of the City as well as the Ohio Revised Code. Accordingly, only financial institutions approved by City Council are eligible to hold the City's cash deposits. In addition, investments may only be purchased, after competitive quotations are obtained, through financial institutions located within Ohio or through "primary securities dealers" as designated by the Federal Reserve Bank.

Ohio law requires the classifications of funds held by the City into three categories:

Category 1 consists of "active" funds – those funds required to be kept in a "cash" or "cash equivalent" status for immediate use by the City. Such funds must be maintained either as cash in the City treasury or in depository accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts.

Category 2 consists of "inactive" funds – those funds not required for use within the current five year period of designation of depositories. Inactive funds may be deposited or invested only as certificates of deposit maturing not later than the end of the current period of designation of depositories.

Category 3 consists of "interim" funds – those funds which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim funds may be invested or deposited in the following securities:

- ✦ United States treasury notes, bills, bonds or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal or interest by the United States;
- ✦ Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Governmental National Mortgage Association, and Student Loan Marketing Association. All federal agency securities will be direct issuances of federal government agencies or instrumentalities;
- ✦ Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at

least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;

- Interim deposits in eligible institutions applying for interim funds;
- Bonds and other obligations of the State of Ohio;
- No-load money market funds consisting exclusively of obligations described in the first two bullets of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions, and
- The State Treasury Asset Reserve of Ohio (STAR Ohio).

Ohio Revised Code requires that deposits be placed in eligible banks or savings and loan associations located in Ohio. Any public depository in which the City of Painesville places deposits must pledge as collateral eligible securities of aggregate market value equal to the excess of deposits not insured by the Federal Deposit Insurance Corporation (FDIC). The securities pledged as collateral are pledged to a pool for each individual financial institution in amounts equal to at least 105% of the carrying value of all public deposits held by each institution. Obligations that may be pledged as collateral are limited to obligations of the United States and its agencies and obligations of any state, county, municipal corporation or other legally constituted authority of any other state or any instrumentality of such state, county, municipal corporation or other legally constituted authority of any other state or any instrumentality of such county, municipal corporation or other authority. Based upon criteria described in GASB Statement No. 3 "*Deposits With Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements*," collateral held in single financial collateral pools with securities being held by the pledging financial institutions' agent in the pool's name is classified as Category 3.

Governmental Accounting Standards Board Statement Number 3 (GASB No. 3) has established risk categories for deposits and investments as follows:

Deposits:

- Category 1 Insured or collateralized with securities held by the City or by its agent in the City's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name.
- Category 3 Uncollateralized as defined by the GASB (securities pledged with the pledging financial institution's trust department or agent, but not in the City's name).

Investments:

- Category 1 Insured or registered, or securities held by the City or its agent in the City's name.
- Category 2 Uninsured or unregistered, with securities held by the counterparty's trust department or agent in the City's name.
- Category 3 Uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the City's name.

Internal Controls

It is the policy of the City for all money collected by any officer or employee of the City to transfer those funds to the Department of Finance as soon as is practicable, but in any event within one business day of receipt, or within the time period specified by law, whichever is shorter.

Management should establish standard internal controls that are properly documented and followed by affected department(s) generating cash management controls:

- Segregation of duties – authorization, recordation, custodian functions, and reconciliation.
- Daily processing – daily cash/collection total reconciled to subsequent deposit.

- ✦ Timely depositing of funds received – For those governmental entities that have centralized cash collection points with direct supervision by treasury management, daily processing procedures should be developed and adhered to including daily deposit to financial institutions.
- ✦ Reconciliation to the general ledger and other supporting accounting ledgers will be performed in a timely manner.
- ✦ Physical security procedures during work hours and non-working hours for all funds received and change drawers maintained.
- ✦ Automated system resources should be utilized where practical to provide better processing and reconciliation support as well as providing a more efficient and effective manner to manage receipts.

Investment Policy

The purpose of this investment policy, in conjunction with the Ohio Revised Code, as amended, will govern the investments and the investment activities of the City of Painesville.

Scope

This investment policy applies to the investment of all funds of the City of Painesville both short-term operating funds and longer-term funds, including investments of proceeds from certain bond issues.

General Objectives

The City's investment portfolio is designed and managed in a manner responsive to the public trust and consistent with state and local statutes. Investments are made on the basis of the following list of objectives which are listed in the order of importance:

1. Security of City funds and investments.
2. Preservation of capital and protection of principal.
3. Maintenance of sufficient liquidity to meet operating needs.
4. Diversification of investments to avoid unreasonable or avoidable risks.
5. Market rate of return on the portfolio within the above constraints.

The City is generally restricted to investing in certificates of deposit, savings accounts, money market accounts, the State Treasury Asset Reserve (STAR Ohio), obligations of the State of Ohio and obligations of the United States government or certain agencies thereof. All investment transactions will be completed on a competitive basis, whenever possible.

Investments will be made with care and judgment which persons of prudence, discretion, and intelligence exercise in the management of their own affairs. Additionally, purchases will be executed, not for speculation, but for investment, considering the safety of the capital as well as the probable income to be derived.

Standards of Care

1. Delegation of Authority

In accordance with City Charter Article VI Section 5.8, responsibility for administration of the cash management and investment program is delegated to the Director of Finance, who shall establish written procedures for the operation of the investment program consistent with the investment policy. Such procedures shall include an internal control structure adequate to provide a satisfactory level of accountability, maintaining records incorporating descriptions and amounts of investments, transaction dates, and other relevant information, and regulating the activities of subordinate employees. The Director of Finance in conjunction with the City Manager utilizing the advice of a licensed or a designated agent is fully authorized to buy or sell investments in accordance with the goals and objectives of this policy and to sign investment-related agreements with authorized financial institutions, and broker/dealers on behalf of the City of Painesville.

2. Prudence

All participants in the cash management and investment process will act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the City.

Investment officers acting in accordance with written procedures and this policy and exercising due diligence will be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action which may include the liquidation or sale of securities is carried out in accordance with terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

3. Ethics and Conflicts of Interest

All participants involved in the investment process will refrain from personal business activity that could conflict or appear to conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials will disclose to Council any material interests in financial institutions with which the City of Painesville conducts business. They will further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers will refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City of Painesville.

Safekeeping and Custody

1. Authorized Financial Institutions and Dealers

A list will be maintained of financial institutions authorized to provide investment services. In addition, a list also will be maintained of approved security broker/dealers selected by creditworthiness (e.g. a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers with which the City conducts business must supply the following as appropriate:

- a. Audited financial statements,
- b. Proof of National Association of Securities Dealers (NASD) certification,
- c. Proof of State of Ohio registration,
- d. Certification of having read the City's Investment Policy.

The Director of Finance is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the Director of Finance.

In accordance with Ohio Revised Code, a copy of this policy will be forwarded to each investment advisor, financial institution and broker/dealer doing investment business with the City of Painesville. Their signature will be required indicating that they have received, read, comprehend and will abide by its content when recommending or selling any investment security of the City.

2. Internal Controls

The Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Painesville are protected from loss, theft or misuse. The internal control structure will be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits

likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

The internal controls will address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement

Accordingly, the Director of Finance will establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures.

3. Delivery vs. Payment

All deliverable securities will be settled by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts.

Suitable and Authorized Investments

1. Permitted Investments

The Director of Finance will be permitted to invest in any security specifically authorized by the Ohio Revised Code, Section 135.14 or other relevant sections as amended. Eligible obligations include but are not limited to:

- a. Obligation of the United States Government:
 - ◆ United States Treasury Bills
 - ◆ United States Treasury Notes
 - ◆ United States Treasury Bonds
1. U. S. Government agency and instrumentality obligations including but not limited to:
 - ◆ Federal Farm Credit Bank
 - ◆ Federal Home Loan Bank
 - ◆ Federal Home Loan Mortgage Corporation
 - ◆ Federal National Mortgage Association
- c. Up to twenty-five percent of interim moneys available for investment in either of the following:
 - ◆ Commercial Paper notes issued by an entity that is defined in division (D) of Section 1705.01 of the Revised Code and that has assets exceeding five hundred million dollars, to which notes all of the following apply:
 - The notes are rated at the time of purchase in the highest classification established by at least two nationally recognized standard rating services.
 - The aggregate value of the notes does not exceed ten percent of the aggregate value of the outstanding commercial paper of the issuing corporation.
 - ◆ Bankers Acceptances of banks that are insured by the Federal Deposit Insurance Corporation and to which both of the following apply:
 - The obligations are eligible for purchases by the Federal Reserve system.
 - The obligations mature no later than 270 days after purchases.
- d. The Ohio State Treasurer's Asset Reserve Fund (STAR Ohio).
- e. Repurchase Agreements with eligible institutions.
- f. Bank certificates of deposit with eligible institutions.
- g. No-load money market mutual funds consisting exclusively of obligations described in a. and b. above or repurchase agreements secured by such obligations, provided such investments are

made only through banks and savings and loan institutions authorized by Ohio Revised Code 135.03.

h. Bonds and other obligations of the State of Ohio.

All investment obligations will be payable, saleable or redeemable at the option of the City within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable, saleable or redeemable at the option of the City within three years of the date of purchase.

2. Collateralization

All deposits will be collateralized pursuant to the requirements of the Ohio Revised Code. Eligible securities used for collateralizing deposits will be held by the depository and/or a third party bank or trust company, subject to security and custodial agreements.

The security agreement will provide that eligible securities are being pledged to secure City deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released providing collateral values are maintained, and, the events which will enable the City to exercise its rights against the pledged securities including failure to meet deposit repayment or collateral terms, or the deposit institution's insolvency. In the event that the securities are not registered or inscribed in the name of the City, such securities will be delivered in a form suitable for transfer or with an assignment in blank to the City or its custodial bank.

The custodial agreement will provide that securities held by the bank or trust company, as agent of and custodian for the City, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement will also describe how the custodian will confirm the receipt, substitution or release of the securities. The agreement will provide for daily revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. The agreement will provide that the custodian will exercise the City's rights to the security or as instructed by the City. Such agreement will include all provisions necessary to provide the City with a perfected interest in the securities.

3. Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase agreement providing for the terms outlined below and satisfactory to the Law Director of the City of Painesville.
- The City may only be the initial purchaser in such agreements.
- Trading partners are limited to authorized financial institutions or primary government securities dealers reporting to the Federal Reserve Bank of New York.
- Obligations shall be limited to obligations of the United States of America and obligations guaranteed as to principal and interest by the United States of America.
- No substitution of securities will be allowed.
- The custodian of the purchased securities shall be a party other than the trading partner, satisfactory to the City.
- Tenure of the repurchase agreement should be no longer than 3 months.
- Tenure of the securities to be purchased should be no longer than 10 years.
- The market value of the securities purchased shall exceed the purchased funds by at least 102%; and, the securities will be revalued daily, and the stated margin will be maintained by the initial seller during the life of the transaction:
 1. No one repurchase agreement may exceed \$2,000,000, and,
 2. The City retains the right to terminate the agreement and sell the securities outside the repurchase agreement if any of the above items are not met after adequate notice to the initial seller.

Investment Parameters1. Diversification

It is the policy of the City to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

The following diversification limitations shall be imposed on the City's portfolio of deposits and investments at the time of purchase of each deposit or security:

Institution - No more than 55% of the overall portfolio may be deposited in a single bank.

Instrument:

- a. No more than 55% of the overall portfolio may be invested in cooperative or pooled investment programs, and,
- b. No more than 25% of the overall portfolio may be invested in the securities of a single issuer, except the U.S. Treasury.

2. Maturity

To the extent possible, the City of Painesville will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. The City will adopt a weighted average maturity limitation, consistent with the investment objectives.

Maturities guidelines will be as follows:

- a. The average maturity of the portfolio will never exceed two years, and,
- b. At least 10% of the portfolio will be invested in liquid instruments or marketable securities that can be sold to raise cash on one business day's notice.

Reserve funds and other funds with longer-term investments horizons may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities will be disclosed in writing to City Council.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as STAR Ohio, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

Reporting1. Methods

The Director of Finance will prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City of Painesville to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the City Manager, City Council and any pool participants.

2. Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return throughout budgetary and economic cycles. A series of appropriate benchmarks shall be established against which portfolio performances will be compared on a regular basis.

3. Marking to Market

The market value of the portfolio will be calculated at least quarterly and a statement of the market value of the investment portfolio will be issued at least quarterly. This will ensure that review of the investment portfolio, in term of value and price volatility, has been performed consistent with the GFOA Recommended practices.

Capital Asset Policy

Introduction

This is the capital asset accounting policy issued for the City of Painesville. The capital asset system is an accounting and management system that coordinates policies and procedures with various methods for recording and reporting monetary amounts associated with capital asset acquisitions, transfers and dispositions. The capital asset system is an integrated module within the City's financial management package and is maintained independently from the financial data of the City.

Each department and/or division of the City of Painesville is required to maintain an independent subsystem of the capital assets it controls or owns. Quarterly, the subsystem of the individual departments/divisions must be reconciled to the capital asset system maintained by the Department of Finance to ensure accuracy of the financial records.

Purpose

The capital asset management system is designed to facilitate:

1. Financial statement information
 - a. Control and accountability
 - b. Accounting for depreciation
 - c. Audit compliance
 - d. Track information technology hardware and software for management purposes only

Definition of Capital Asset

A capital asset is defined as a financial resource that meets all of the following characteristics:

1. Tangible or intangible in nature, possesses physical substance or a contract agreement outlining a defined scope; and
2. Expected useful life of five (5) years or more.

Reporting Thresholds

For purposes of budgetary reporting, capital assets are:

1. Equipment and vehicles with a cost of \$5,000.00 or more; and
2. Infrastructure with a cost of \$10,000.00 or more.

For purposes of management control reporting, capital assets are:

1. All computer hardware costs; and
2. Computer software costs with a value of \$1,000.00 or more.

Reporting Policy

Capital asset purchases of \$5,000 or more are reasonable and represent at least 80% of the total value of assets owned by the City of Painesville. Assets having values under \$5,000, regardless of their useful life, will not be reported as a capital asset on the financial reports of the City as they do not meet the reporting threshold. Land and land improvements, buildings and building betterments are always a capital asset. The term "nominal asset" will be used for assets purchased and tracked in the capital asset system that do not meet the reporting threshold established by the City. Nominal assets may or may not be tracked and will be reported separate from capital assets. The tracking and reporting of nominal assets is for management control or insurable purposes.

Capital assets should be reported using the definitions outlined below and the thresholds above. The cost of a capital asset should include capitalized interest and ancillary charges necessary to place the asset into its intended location and condition for use. Ancillary charges include costs that are directly attributable to asset acquisition – such as freight and transportation charges, site preparation costs, and professional fees.

Definitions of Capital Asset Infrastructure

Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets.

A network of assets is composed of all assets that provide a particular type of service for a government. A network of infrastructure assets may be only one infrastructure asset that is composed of many components.

A subsystem of a network of assets is composed of all assets that make up a similar portion or segment of a network of assets.

Capital Asset Classifications

1. **Land** – includes all land parcels acquired for municipal or resale purposes.
2. **Buildings** – includes all buildings (or structures which serve as buildings, such as permanently established trailers). Permanently attached fixtures installed during construction are considered a part of the building. The subsequent addition of equipment will be recorded as machinery and equipment. Major improvements, such as additions to buildings, are capitalized.
3. **Improvements Other than Buildings** – includes improvements such as park facilities, parking lots, baseball fields, tennis courts, swimming pools and infrastructures associated with City owned utilities (water, sanitary sewers, and electrical distribution).
4. **Machinery and Equipment** – includes all motor vehicles (licensed and non-licensed), trailers, construction and maintenance equipment and furniture and fixtures.
 - A. Office Machinery & Equipment – includes all office equipment such as typewriters, computers, printers, terminals, calculators, etc. which meet the criteria previously established for classification as a capital asset and furniture and fixtures.
 - B. Licensed Vehicles – includes all motor vehicles that are licensed for on-road use such as automobiles, trucks, vans, buses, etc.
 - C. Non-Licensed Vehicles – includes vehicles such as tractors, mowers, backhoes, graders, rollers, etc.
5. **Construction in Progress** – includes all partially completed projects except roads and bridges. Buildings of various types will be the main component in this area. Upon completion, these assets are transferred to one of the other capital asset classifications.
6. **Computer Purchases** - All computer purchases must comply with the computer standards sheet which can be obtained from the Department of Finance. In order to have system consistency and compatibility with the existing system/network, all computer purchases must be approved by the information technology consultant. Please refer to the Purchasing Policy for proper procedures.

Networks and Subsystems

1. **Roadway Network** consist of roads, right of ways, bridges, ramps, and state routes all located within the City limits. Subsystems of the roadway network include the curb, gutter, pavement, base and land that make a street, roadway, or state route.

2. **Electric Distribution Network** system includes infrastructure improvements essential to the production and distribution of electricity from the City's electric generating facility. Subsystems of the electric distribution network include residential and industrial transformers, poles, wires, and voltage regulators.
3. **Water Distribution Network** system includes infrastructure improvements required for delivery of potable water which is produced at the City's water treatment facility. Subsystems of the water distribution network include the water main, fire hydrant assembly, valves, fittings, service connections and meters.
4. **Sanitary Sewer Network** system includes infrastructure improvements required for the transportation of sanitary sewers, pumping facilities, taps, etc. Subsystems of the sanitary sewer network include sanitary sewers, forced mains, and pump stations.
5. **Storm Sewer Network** includes infrastructure improvements required for the transportation of storm sewer and drains. Subsystems of the storm sewer network include open drainage ways, piped drainage, roadside drainage ditches, flood control facilities, storm drains, and open drainage swales.

Capital Asset Valuation

1. **Historical Cost** – capital assets are valued at historical cost. Historical cost includes the purchase price as well as other costs incurred to prepare the asset for its intended use such as freight and insurance. See Acquisition Cost for more examples.
2. **Estimated Original Cost** – when historical costs are unavailable, capital asset costs are estimated by using the cost of similar items acquired around the same time.
3. **Donations** – gifts and donations are valued at fair market value at the time of the donation.

Acquisition Cost

The following costs associated with the acquisition of a capital asset are to be capitalized:

1. Purchase costs before trade-in allowance and less discounts; or a qualified appraisal of value at the time of acquisition if the asset is contributed.
2. Assembled costs if constructed by personnel of the government unit.
3. Professional fees of attorneys, architects, engineers, appraisers, surveyors, etc. which are necessary to make the asset functional (ready to be placed in service).
4. Site preparation costs such as clearing, leveling, filling and demolition of unwanted structures.
5. Fixtures attached to a building or other structure.
6. Transportation and installation charges.
7. Any other expenditure required to put the asset into its intended state of use.

Each Department must complete a Capital Asset Acquisition Form to report the purchase of a Capital Asset to the Department of Finance (see Appendix B).

Asset Purchases under a Capital Lease in accordance with FASB Statement No. 13, any non-cancelable lease agreement which meets one or more of the following criteria should be capitalized:

1. The lease transfers ownership of the property to the City at the end of the term of the lease.
2. The lease contains a bargain purchase option. A bargain exists where the cost of acquisition is less than market value.

3. The lease term is equal to 75% or more of the estimated economic life of the lease asset.
4. The present value of the minimum lease payments equals or exceeds 90% of the fair value of the leased asset.

When none of the criteria for a capital lease are met, the lease is an operating lease. If the operating lease is material, a note disclosure must be made in the notes to the financial statements.

If a capital asset is acquired under a capital lease agreement, the capital asset must be identified in the same manner as purchased assets. Lease agreements must be analyzed by the Department and coordinated with the Finance Department through the Capital Improvement Plan for the Department. The capital asset should be capitalized based upon the same determination, as of the date originally placed in service. The present value of the amounts owed by the City for future lease payments will be used as the capitalized value.

Costs Subsequent to Acquisition

After capital assets are in use, additional costs are incurred that range from maintenance to significant additions. These costs should be capitalized if any of the following conditions exist.

-  The useful life of the asset is increased.
-  The quantity of services produced from the asset is increased.
-  The quality of the units produced is enhanced.

The distinction between an expense and a capital expenditure is not always readily apparent and may require careful consideration and analysis before a decision can be made. Proper routine maintenance is considered a normal operating expense necessary for the continued efficient operation of a capital asset during its estimated useful life. Certain forms of routine maintenance activity require large expenditures, but cost alone does not justify capitalization. For example, the replacement of a major section of tubing in a boiler which will allow the boiler to continue efficient operation during its useful life is a maintenance expense and should not be capitalized.

Another important consideration is the determination of the property unit with which costs are associated. When a fully equipped fire pumper is recorded as a single capital asset item in the capital asset system the replacement of a pump may represent a maintenance expense. However, if the pump is initially considered a separate property unit (a separate capital asset in the system) then its replacement would be capitalized.

The following are major types of expenditures that should be capitalized:

-  Additions – Any additions to assets are capitalized because a new asset with a distinct useful life has been created which will increase the ability to provide service.
-  Improvements (betterments) and replacements – Represents the substitution of one asset, typically a better or improved asset, for another asset already in use.
-  Reinstallations and rearrangements – Costs associated with moving and reinstalling a capital asset in a new location or rearrangement of capital asset components which results in an improved operation should be capitalized.

Composite Grouping for Asset Valuation

Capital assets that are purchased in larger quantities may be grouped as one item if the cost of the individual item is more than \$5,000.00.

1. In order for assets to be grouped when recorded on the capital asset system they must also meet the following criteria:
 -  All items must be exactly the same (Make, Model, Color)

-  All items must have the same cost
-  All items must have been purchased at the same time or within six months of one another.
-  All items must be physically located in the same area
-  All items must be the responsibility of one Department/Division.

2. Items bought under a composite group purchase will be recorded at the allocated purchase cost for one item.

Transfers of Capital Assets

Transfer of property within the same fund is merely a change in location, department responsibility, etc. The transfer of an asset will not change the depreciation schedule. The capital asset will be disposed by the originating department and acquired by the new department at its book value. An item will remain on the capital asset list of the original department until the transfer is fully documented for the new department.

Transfers of property between funds are fully disposed at book value. The new department will receive the capital asset at current fair market value at the date of transfer. The transfer of a capital asset will change the depreciation schedule for both departments.

Transfers will be documented and recorded on the respective ledgers of the Transferor and Transferee Departments at the time of transfer. Transferor Department must complete a Capital Asset Transfer Form to report the transfer to the Department of Finance. Transferee Department must complete a Capital Asset Acquisition Form. All forms noted above can be obtained from the Department of Finance.

Disposals

Capital Assets are retired through several means including sale, trade-in, and loss by theft, etc. All disposals by any means must be reported on a Capital Asset Disposal Form to the Department of Finance. The form can be obtained from the Department of Finance.

Any item with a value in excess of \$1,000 requires the approval of City Council prior to its disposal. Assets disposed of by sale at auction will be itemized in a full report of the auction results and the related capital assets disposed of in the ledger.

Construction in Progress

Construction in Progress (CIP) is used to account for expenditures accumulated at the statement of net assets or balance sheet date relative to the construction of capital assets. Work in Progress (WIP) has a meaning similar to Construction in Progress. Construction in Progress refers to a specific Capital Asset that is recorded on the ledger. Work in Progress refers to Capital Projects that are not substantially completed (greater than 70%) and not in use as a capital asset. Expenditures include construction cost, contractor payments, interest costs (incurred applicable to the period of construction) and other costs required to finish the project.

Construction in Progress is an accounting valuation of assets that is typically supported by capital projects to track and record construction expenses until such time as the asset is substantially completed (greater than 70%) and placed into service. Completed and placed into service refers to the date at which all contingencies and retainages are resolved.

Depreciation

Depreciation expense should be measured by allocating the net cost of depreciable assets (historical cost less estimated salvage value) over their estimated useful lives in a systematic and rational manner. It may be calculated for (a) a class of assets, (b) a network of assets, (c) a subsystem of a network, or (d) individual assets.

Composite depreciation methods refer to depreciating a grouping of similar assets or dissimilar assets of the same class using the same depreciation rate. Initially, a depreciation rate for the composite is determined. Annually, the

determined rate is multiplied by the cost of the grouping of assets to calculate depreciation expense. A composite depreciation rate may also be calculated based on an assessment of the useful lives of the grouping of assets. This assessment could be based on condition assessments or experience with the useful lives of the grouping of assets.

The composite depreciation rate is generally used throughout the life of the grouping of assets. However, it should be recalculated if the composition of the assets or the estimate of average useful lives changes significantly. The average useful lives of assets may change as assets are capitalized or taken out of service.

Depreciation will be calculated in the first year for a half year, in the final year for a half year and all other years will be for one full year. Each Department will be responsible for accurately reporting the date the capital asset is placed in service. All depreciation is calculated using the straight-line method.

Salvage Value

It is the policy of the City of Painesville to exhaust the usefulness of a capital asset before its disposition; therefore, salvage value on all assets is considered to be insignificant and is generally not exceeded by the cost of disposition.

Should the occasion arise where an asset is disposed of prior to the exhaustion of its useful life and since the book value is determined by the cost of the asset spread over its useful life less salvage value, appropriate adjustments will be made to account for the proper gain or loss on the sale of the asset at the time of disposition.

Tagging of Capital Assets

All capital assets will be assigned a unique capital asset number by the originating department/division that will not change during the time that the asset is the property of that department. After an asset is disposed, the capital asset number will not be reassigned to a newly acquired asset.

All capital assets with the exception of the following categories should be physically tagged by the originating department:

-  Land
-  Land Improvements
-  Buildings
-  Live Animals
-  Vegetation
-  Equipment of a sensitive nature, in cases where a tag might impair the functional ability of the asset.
-  Works of art
-  Any other capital assets on which it is physically impossible to affix the tag

There may be cases in which a tag cannot be affixed to the capital asset; however, the capital asset number can be either marked or imprinted on the asset. This should be done whenever possible.

Physical Inventory of Capital Assets

A periodic physical inventory of capital assets is necessary for accountability and control. It confirms the reliability (or lack of reliability) that can be placed on the capital asset system by verifying the actual existence of the items represented by the capital asset ledgers.

A detailed ledger of capital assets will be maintained by each department and reconciled on a regular basis to the detailed ledgers maintained by the Department of Finance in the capital asset system. If a discrepancy occurs between the departmental ledger and the capital asset system it will be resolved and the proper adjustments will be made to both ledgers to keep them in agreement. The ledgers of the capital asset system will be given to the auditors as the record of capital assets maintained by the City of Painesville.

Debt Management Policy

Introduction

This Debt Policy is a companion document to the City Capital Improvement Plan. The purpose of this policy is to guide City officials as they consider the proper use of debt to fund capital projects. The primary objective is to establish conditions for the use of debt and to create policies that minimize the City's debt service and issuance costs, retain the highest credit rating and maintain full and complete financial disclosure and reporting. The debt policy is intended to guide the prudent use of resources to provide the needed services to the citizens of the City of Painesville and to maintain sound financial management practices. These policies, therefore, are flexible in design to allow for exceptions under changing and extraordinary circumstances.

Overview

One of the primary decisions made regarding financing the City's Capital Improvement Plan is whether to use cash on hand, interim debt financing or debt, including notes and bonds, as the funding source. This policy sets forth guidelines for this decision by identifying the parameters within each funding source that is considered appropriate. These parameters are defined below. The second part of this policy establishes recommended administrative procedures for managing the City's debt.

Cash Funding

City policy encourages funding capital projects with cash, on a "pay as you go" basis, to the extent possible and prudent. The City will allocate at least 5% of its income tax collections to capital projects each year and that money is used first for annual debt payments, and the amount remaining after paying debt service is available for cash funded projects. Cash funding is recommended under the following circumstances:

- To finance purchases of assets whose lives are shorter than five years.
- To finance recurring maintenance expenditures (i.e. street repair vs. street construction)
- When market conditions are unstable or present difficulties in achieving acceptable interest rates.

Debt Financing

Short term debt financing:

Short-term bond anticipation notes may be issued to finance projects or portions of projects. Short-term debt is appropriate under the following conditions:

- Short-term notes (with final maturities of five years or less) are suitable as a source of permanent financing for projects with useful lives of less than five years.
- Notes are used as a temporary funding source prior to and in anticipation of the completion of a bond sale.
- The immediate need for financing is less than \$5 million.

Long-term Debt Financing:

It is prudent policy to use notes and bonds for capital asset funding under the parameters set forth below. No single parameter stands alone; they must all be considered under the then current circumstances and in relation to the others. The parameters are as follows:

- Variable rate bonds or short-term notes are suitable as long term financing tools designed to manage interest costs. When either is used for long-term financing, the City must schedule annual principal payments similar to a fixed rate financing that will not exceed 20% of the City's outstanding debt.
- Long-term bonds are recommended for projects with useful lives of ten years or longer and for amounts of \$5 million or greater.
- Debt is recommended when the fiscal year's beginning balance of the General Fund is \$3 million or less.
- Debt is acceptable as long as the ratio of available capital fund dollars to income tax supported debt payments, projected forward five years, does not fall below 2 to 1.

- ✦ Long-term bonds are considered especially appropriate when average long-term interest rates, as indicated by the Bond Buyer General Obligation 20 Bond Index, are at or below eighty-five percent of the index's twenty-year average. Long-term bonds are considered less appropriate when average rates for the index are at or above one hundred and fifteen percent of the twenty-year average. The City will make every effort to structure the terms of its bonds to match the status of the market at the time.
- ✦ Debt funding is not recommended if it causes certain debt burden measurements to exceed maximum acceptable levels consistent with the City's A2 Moody's bond rating.
- ✦ Debt funding is recommended for projects where the burden of payment rests more directly on a selected group of taxpayers or beneficiaries, such as for project revenue bonds, special assessment projects, tax increment financing, or economic development projects. Any financing of this type must receive a rating in the single A category or higher to receive City approval.

Revenue Bonded Debt

- ✦ It will be a long-term goal that each utility or enterprise will ensure future capital financing needs are met by using a combination of current operating revenues and revenue bond financing. Therefore a goal is established that 15% of total project costs should come from operating funds of a utility or enterprise.
- ✦ It is City policy that each utility or enterprise should provide adequate debt service coverage. A specific factor is established by City Council that projected operating revenues in excess of operating expenses less capital expenditures, depreciation and amortization in the operating fund should be at least 1.25 times the annual debt service costs.

Capital Lease Debt

- ✦ Capital lease debt will be considered to finance certain vehicle and equipment purchases when the aggregate cost of equipment to be purchased exceeds \$15,000. Adequate funds for the repayment of principal and interest must be included in the requesting department's approved budget.
- ✦ The term of short-term financing will be limited to the usual useful life period of the vehicle or equipment, but in no case will exceed ten years.
- ✦ Departments requesting capital financing must have an approved budget appropriation. Departments will submit documentation for approved purchases to the Finance Department each year within sixty days after the annual budget is adopted. The Finance Department will consolidate all requests and may solicit competitive or negotiated proposals for capital financing to insure the lowest possible interest costs.

The following table provides a simple reference source for these policies.

PARAMETERS	FUNDING SOURCES		
	Cash	Short-term Notes	Long-term Bonds
Project life is less than 10 years	✓	✓	
Project life is 10 years or greater		✓	✓
Recommended temporary funding prior to a bond sale	✓	✓	
Recommended variable rate funding mechanism		✓	
The amount borrowed is less than \$5,000,000		✓	
The amount borrowed is \$5,000,000 or larger			✓
Estate tax beginning balance is less than \$5,000,000		✓	✓
Estate tax beginning balance is greater than \$5,000,000	✓	✓	
Ratio of available capital fund dollars to income tax supported debt payments is 2 to 1 or greater		✓	✓
Bond Buyer 20-Bond Index is at 85% of 20-year average			✓
Bond Buyer 20-Bond Index is at 115% of 20-year average	✓	✓	
Debt funding will cause debt measurement to exceed target measurements consistent with the City's "A3" Moody's rating	✓		
Payment for debt will be made by a select group of taxpayers or other beneficiaries		✓	✓

Revenue Policy

To ensure strong financial management practices, the proper controls over revenues are imperative to determining budget, forecasting reconciliations and general oversight over the various revenues collected. Management will provide for appropriate mechanisms automated and manual to collect all funds for services and ensure the proper controls exist over all receipts. The internal controls set must abide by authoritative standards and practices as they pertain to Governmental Accounting Standards Board (GASB) pronouncements and Ohio Revised Code. To ensure that our revenues are balanced and capable of supporting our desired levels of services, the City of Painesville has adopted the following revenue policy statements.

- ✦ A process to review diversified and stable revenues will be maintained to shelter us from short-run fluctuations in any one revenue source.
- ✦ Each year and whenever appropriate, existing revenues will be re-examined and possible new sources of revenues will be explored to ensure that we are maximizing our revenue potential.
- ✦ Each year, major revenues will be projected for at least the next three years.
- ✦ Legally restricted revenues will be avoided when they adversely affect the short or long-term financial health of our government.
- ✦ We will strive to be informed and aware of all grants and other aid that may be available to us. All potential grants and other aid will be carefully examined for matching requirements (both dollar and level-of-effort) and restrictive covenants, to ensure that our participation in such grants will be beneficial and cost-effective.
- ✦ Each year and whenever appropriate, intergovernmental revenues will be reviewed to determine their short and long-term stability, to minimize the impact of any adverse changes. Intergovernmental revenues will be used as legally prescribed or otherwise set forth by policy.
- ✦ A balance will be sought in the revenue structure between elastic and inelastic revenues, to minimize any adverse effects caused by inflationary or economic changes.
- ✦ One-time revenues will be used for capital improvements or as legally restricted to a specific purpose.
- ✦ We will carefully and routinely monitor any amounts due to us. An aggressive policy of collection will be followed for all receivables, including property taxes.
- ✦ Proprietary funds will generate revenue sufficient to support the full direct and indirect costs of these funds.
- ✦ Revenue forecasts will be conservative, using generally accepted forecasting techniques and appropriate data.
- ✦ Each year and whenever appropriate, we will review our schedule of fees and related administrative procedures.

Expenditure/Expense Policy

Expenditure/expense is a rough measure of a local government's service output. While many expenditures/expenses can be easily controlled, emergencies, unfunded mandates, and unanticipated service demands may strain our ability to maintain a balanced budget. To ensure the proper control of expenditures/expenses and provide for a quick and effective response to adverse financial situations, the City of Painesville adopted the following expenditure/expense policy statements.

- ✦ Expenditures/expenses and purchase commitments will be made in a form and process that is legal, appropriate, funded, authorized and sufficiently documented.
- ✦ Expenditures/expenses and purchase commitments will be recorded in an accurate and timely fashion.
- ✦ The review and approval process for all claims made against the City will be as follows:
 - Departments must issue purchase orders as required under our Purchasing Policy. Departments are encouraged to issue purchase orders whenever practical, even if they are not required.
 - Properly completed claims must be prepared and submitted to the Finance Department by the department responsible for originating the claim. A "properly completed claim" must include, but is not limited to, the vendor's name and address, date of claim, explanation, and accounts to be charged, department authorization signature and sufficient documentation. "Sufficient documentation" means

that a person unfamiliar with the transaction could understand what was ordered, when, by whom, from what vendor, at what price, when the goods or services were delivered, who accepted delivery, and who authorized payment. Typical documentation includes copies of purchase orders, invoices and/or statements, City Council resolutions authorizing bids or state contracts, records of quotes received, receiving slips, correspondence and other communications.

- Finance will issue checks promptly for all claims properly completed and submitted.
- ✦ The balances in appropriation accounts will be monitored regularly to ensure that the total of expenditures/ expenses and purchase commitments in any account do not exceed the authorized budget for that account.
- ✦ Requests for competitive bids, proposals, formal and informal quotes, and other methods of seeking and encouraging vendor competition will be obtained as required by law or otherwise established by the City Manager or Director of Finance.
- ✦ Arrangements will be encouraged with other governments, private individuals, and firms, to contract out or cooperatively deliver services, in a manner that reduces cost and/or improves efficiency and effectiveness while maintaining service quality.
- ✦ The full direct and indirect costs will be calculated for any service provided for a fee or charge, or where there is a potential for the reimbursement of such costs.
- ✦ We will maintain an effective risk management program that provides adequate coverage, minimizes losses, and reduces costs.
- ✦ Expenditures/Expenses are to be made for a purpose that is in compliance with operational or capital activities with the related department/division in the City (proper public purpose).
- ✦ All appropriations shall lapse at the close of the fiscal year to the extent that they shall not have been expended or encumbered.

Operating Position Policy

Operating position refers to the City's ability to balance its budget on a current basis, maintain reserves for emergencies, and sufficient cash to pay its bills on a timely basis. Our operating position policy requires that:

- ✦ The City will pay all current operating expenditures with current operating revenues.
- ✦ Encumbrances represent commitments related to unperformed contracts for goods or services, and will be recorded when incurred. Encumbrances outstanding at year-end will be reported as reservations of fund balance.
- ✦ The City will strive to maintain the unreserved, undesignated fund balance of the General Fund at a level at least equal to 5% of the total General Fund appropriations.
- ✦ General Fund unreserved and undesignated fund balances should be used for capital or emergency expenditures.
- ✦ The City will prepare a cash-flow analysis of all major funds on a regular basis. Disbursements, collections and investments will be managed to provide sufficient cash for daily financial needs.

The City will prepare quarterly financial reports of the financial position and results of operations, and an analysis thereof, for the major funds of the City.

BASIS OF ACCOUNTING

The City of Painesville maintains a cash basis of accounting throughout the year; consequently, revenue is recognized when it is received and expenditures *are* recognized when they are paid. Fund liabilities are recorded only in terms of encumbrances, as dictated by the Ohio Revised Code and the Auditor of State. The City of Painesville recognizes that most governmental units within the State of Ohio accomplish their basis of accounting as meeting "GAAP" (i.e., Generally Accepted Accounting Principles) for reporting. This provides the users of their financial statements with a method of good comparison, both for current operations and future estimates. Therefore, the City of Painesville's cash basis accounting statements are converted to meet Generally Accepted Accounting Principles as presented in the City's audited year end General Purpose Financial Statements.

BASIS OF BUDGETING

The City of Painesville's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The budgetary basis (Non-GAAP Basis) provides a meaningful comparison of actual results with the budget and to demonstrate compliance with State statute. The major differences between the budgetary basis and the GAAP basis (financial statement presentation) are:

1. Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP)
2. Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP)
3. Encumbrances are treated as expenditures (budget) rather than as a reservation of fund balance (GAAP)

FUND STRUCTURE

For accounting purposes, the City is divided into smaller separate entities known as funds. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular services. These funds are divided into seven types within three broad categories.

Governmental Funds

Governmental funds are used to account for the governmental-type activities of the City. In accordance with generally accepted accounting principles (GAAP), these funds are accounted for and budgeted on a modified accrual basis. This means that revenues are recorded when they are both measurable and available, and expenditures are recorded when they are expected to draw on current spendable resources. These funds are required by Ohio Revised Code to be budgeted on a cash basis. The City has five Governmental Fund types:

General Fund accounts for most of the day-to-day operating expenditures of the City. This fund and its reserves account for all revenues and expenditures to carry out basic governmental activities of the City such as general government, public safety, public works, culture and recreation, municipal court and community environment. Revenues are received from municipal income tax, general property taxes, licenses and permits, charges for services, fines and forfeits, interest earnings, etc. The General Fund and its reserves account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds account for proceeds of revenues that are "earmarked" for particular purposes. By law these revenues are designated to finance a particular function or activity of the government. The City has eighteen Special Revenue Funds.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related costs of general obligations and special assessments. The City has three Debt Service Funds.

Capital Projects Funds account for financial resources used to acquire or construct major capital facilities other than those financed by enterprise funds. The City has eight Capital Project Funds.

Permanent Funds are the newest governmental fund type. They were first introduced as part of the governmental financial reporting model established by GASB 34. They are to be used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the government's programs or benefit the government or its citizenry.

In compliance with GASB 34, funds that have historically been reported as expendable trust will be reclassified at conversion to special revenue funds and nonexpendable trusts will be reported as permanent funds. The expendable portions of the permanent funds will be reported as part of the permanent funds.

But, for budgetary presentation purposes, the funds maintain the historic fund type of expendable and non-expendable trust funds.

Proprietary Funds

Proprietary Funds are used to account for the City's business-type activities. In accordance with generally accepted accounting principles (GAAP), these funds are accounted for on an accrual basis that records revenues and expenses at the time they are earned or incurred rather than when cash is actually received or spent. However, for budgetary purposes, the City shows items such as debt principal payments, capital outlay, and capital improvements as expenses. Depreciation is not shown as a budget expense but is recorded as an audit adjustment. The City has two Proprietary Fund types:

Enterprise Funds account for business-type activities that are provided to residents and businesses and financed and operated in a manner similar to private business. They are established to account for the financing, operation and maintenance of the City activities where the intent is that the costs of providing the services to the public is financed through user charges or where the City would have a periodic determination of revenues earned, expenses incurred and net income available for capital maintenance, public policy, management control or accountability for activity. The City has sixteen Enterprise Funds.

Internal Service Funds are used to account for expenses provided centrally for all departments on a cost-reimbursement basis. There are four Internal Service Funds.

Fiduciary Funds

Fiduciary Funds are used to account for financial resources that the City holds or manages as an agent or fiduciary. There is only one type of fiduciary fund – Agency Funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The City has five Fiduciary Funds.



FUNDS LISTED BY CATEGORY

The following is a list of all active funds by category within the fund structure:

GOVERNMENTAL FUND TYPES

100 GENERAL FUND

- 101 GENERAL FUND
- 151 GENERAL FUND RESERVE
- 152 EMPLOYEE HEALTH INSURANCE RESERVE
- 153 WORKERS COMPENSATION RESERVE
- 154 COMPENSATED BALANCE RESERVE

200 SPECIAL REVENUE FUNDS

- 201 STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND
- 202 STATE HIGHWAY IMPROVEMENT FUND
- 204 CEMETERIES FUND
- 208 POLICE PENSION TRANSFER FUND
- 209 FIRE PENSION TRANSFER FUND
- 212 LAW ENFORCEMENT FUND
- 215 MUNICIPAL MOTOR VEHICLE LICENSE TAX FUND
- 217 INDIGENT DRIVERS ALCOHOL TREATMENT FUND
- 218 ENFORCEMENT AND EDUCATION FUND
- 219 CITY MOTOR VEHICLE LIC. TAX FUND
- 220 FIRE LEVY FUND
- 221 UNDERGROUND STORAGE TANK FUND
- 222 PROBATION SERVICES FUND
- 223 COPS FUND
- 224 CLEVELAND FOUNDATION GRANT FUND
- 225 MUNI COURT CAPITAL PROJECTS
- 226 SKATE FACILITY FUND
- 227 FIRE SPECIAL REVENUE FUND
- 228 FEDERAL EMERGENCY MANAGEMENT AGENCY FUND
- 229 EMERGENCY MEDICAL SERVICES FUND
- 230 MUNI COURT COMPUTERIZATION FUND
- 231 SHAMROCK BUSINESS CENTER TIF FUND
- 232 2008 FEMA FUND
- 233 BROWNFIELD GRANT FUND

300 DEBT SERVICE FUNDS

- 301 GENERAL BOND RETIREMENT FUND
- 303 SPECIAL ASSESSMENT BOND RETIREMENT FUND
- 304 LAND ACQUISITION NOTE RETIREMENT FUND (LANR FUND)

400 CAPITAL PROJECT FUNDS

- 415 MUNI COURT CAPITAL PROJECTS FUND
- 424 CAPITAL IMPROVEMENT FUND
- 425 GIRDLED ROAD WATER IMPROVEMENT FUND
- 426 SHAMROCK BLVD. ROAD PROJECT FUND
- 427 JACKSON STREET INTERCHANGE PROJECT FUND
- 428 INDUSTRIAL PARK PROJECT FUND
- 429 MUNI COURT SPECIAL PROJECTS FUND
- 430 CAPITAL EQUIPMENT RESERVE FUND
- 431 MILLSTONE ACQUISITION FUND
- 432 GRISTMILL FMA ACQUISITION FUND
- 433 GRISTMILL HMGP ACQUISITION FUND

PERMANENT FUNDS

600 EXPENDABLE TRUST FUNDS

- 601 DEPOSIT TRUST FUND
- 602 PLAN REVIEW TRUST FUND
- 603 ZONING APPLICATION TRUST FUND
- 605 CEMETERY TRUST - OPERATIONS FUND
- 606 SPECIAL ENDOWMENT - OPERATIONS FUND
- 607 COLUMBARIUM TRUST FUND
- 610 PAINESVILLE SAFETY TOWN FUND
- 613 LAW ENFORCEMENT TRUST FUND

PROPRIETARY FUND TYPES

700 ENTERPRISE (UTILITIES) FUNDS

- 710 WATER REVENUE FUND
- 711 WATER DEPOSIT FUND
- 712 WATER CONSTRUCTION FUND
- 720 SEWER REVENUE FUND
- 722 SEWER CONSTRUCTION FUND
- 730 ELECTRIC REVENUE FUND
- 731 ELECTRIC DEPOSIT FUND
- 732 ELECTRIC CONSTRUCTION FUND
- 733 ELECTRIC REPLACEMENT AND IMPROVEMENT FUND
- 734 ELECTRIC UTILITY RESERVE FUND
- 740 REFUSE FUND
- 750 OFF-STREET PARKING REVENUE FUND
- 751 OFF-STREET PARKING DEBT SERVICE FUND
- 752 OFF-STREET PARKING DEPOSIT FUND
- 760 STORM WATER UTILITY FUND
- 770 COMMUNITY PROGRAMS

800 INTERNAL SERVICE FUND

- 801 FUEL AND OIL ROTARY FUND
- 802 SUPPLIES ROTARY FUND
- 803 EMPLOYEE HEALTH INSURANCE FUND
- 805 WORKERS' COMPENSATION RETROSPECTIVE FUND

PERMANENT FUNDS

900 NON-EXPENDABLE TRUST FUNDS

- 901 EVERGREEN CEMETERY TRUST FUND
- 902 RIVERSIDE CEMETERY TRUST FUND
- 903 SPECIAL ENDOWMENT TRUST FUND

FIDUCIARY FUNDS

950 AGENCY FUNDS

- 952 STATE PATROL TRANSFER FUND
- 953 ELECTRONIC LICENSE FORFEITURE FUND
- 960 LAND BANK FUND
- 990 GENERAL FIXED ASSETS
- 998 GENERAL LONG TERM DEBT



DESCRIPTION OF EACH FUND

<i>FUND NAME</i>	<i>DESCRIPTION OF THE FUND</i>
General Fund	Used to account for government resources not accounted for in any other fund. The General Fund balance is available to the City for any purpose provided it is expended or transferred according to the Charter and/or the general laws of Ohio.
General Fund Reserve Fund	Accumulate funds that may be used for future unanticipated expenses of a devastating nature to the General Fund.
Employee Health Insurance Reserve Fund	Accumulate funds that may be used for future unanticipated expenses regarding healthcare claims for the City.
Workers' Compensation Reserve Fund	Accumulate funds that may be used to make required payoff for the retrospective rating program in which the City participates.
Compensated Balances Reserve Fund	Accumulate funds that may be used to make payment for an employee's separation of service with the City of Painesville due to retirement or termination.
Street Construction, Maintenance & Repair Fund	Required by the Ohio Revised Code to account for 92.5% of the state gasoline tax and motor vehicle registration fees designated for maintenance of state highways within the City.
State Highway Improvement Fund	Required by the Ohio Revised Code to account for 7.5% of the state gasoline tax and motor vehicle registration fees designated for maintenance of state highways within the City.
Cemeteries Fund	To account for revenue received from the operation of the City's two municipal cemeteries.
Police Pension Transfer Fund	To accumulate property taxes levied for the partial payment of the current and accrued liability for police disability and pension.
Fire Pension Transfer Fund	To accumulate property taxes levied for the partial payment of the current and accrued liability for fire disability and pension.
Municipal Motor Vehicle License Tax Fund	To account for County-levied motor vehicle registration fees designated for street construction, maintenance and repair.
Indigent Drivers Alcohol Treatment Fund	To account for funds received pursuant to Ohio Revised Code Section 4511.191 (M) to be used for the incarceration and/or treatment of alcohol abuse by individuals that are determined by the court to be indigent.
Enforcement and Education Fund	To account for funds received pursuant to Ohio Revised Code Section 4511.99 (A) to be used by the Painesville Police to pay the costs of educating the public about laws governing operation of a motor vehicle while under the influence of alcohol.

<i>FUND NAME</i>	<i>DESCRIPTION OF THE FUND</i>
City Motor Vehicle License Tax Fund	To account for City-levied motor vehicle registration fees designated for street construction, maintenance and repair.
Fire Levy Fund	To account for property tax revenues derived from a voted tax levy for the purchase of fire fighting apparatus.
Underground Storage Tank Fund	To account for monies to pay for the deductible amount of costs of third party damages and corrective actions necessary to clean up petroleum release from an underground storage tank.
Probation Services Fund	To account for monies received pursuant to Ohio Revised Code Section 2951.021 to be used for operating expenses of the Probation Department.
Community Oriented Policing (COPS) Fund	To account for federal grant monies designated for the cost of additional police officers.
Skate Facility Fund	To account for monies designated for the costs to construct and maintain a skate facility.
Fire Fund	To account for grants and donated monies received for funding the operations of the Fire Division.
Federal Emergency Management Agency Fund	To account for disbursement of federal funds received pursuant to Auditor of State Bulletin 98-013 that addresses how to handle federal funds.
Emergency Medical Services Fund	To account for revenue received from the operation of the City's Emergency Medical Service costs.
Municipal Court Computerization Fund	To account for the costs relating to the maintenance and improvements to the court's computer network and the related technology infrastructure.
Shamrock Business Center TIF Fund	To track TIF tax revenues and expenditures relating to the Shamrock Business Center.
2008 FEMA Fund	To account for the disbursement of federal funds received for city-wide emergencies due to the snow storm in 2008.
Brownfield Grant Fund	To keep track of grant monies and other revenues for the assessment of hazardous substances.
General Bond Retirement Fund	To account for the accumulation of resources for the payments of general obligation debt of the City including self-supporting obligations not otherwise paid from proprietary funds.
Special Assessment Bond Retirement Fund	To accumulate special assessment revenues collected by County Treasurer and remitted to the City by the County Auditor for payment of assessment bonds.
Land Acquisition Note Retirement Fund	To account for the accumulation of resources for the payments of land acquisition notes of the City. (The Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balances are not presented because there are no liabilities.)

<i>FUND NAME</i>	<i>DESCRIPTION OF THE FUND</i>
Municipal Court Improvement Fund	To account for the capital costs to maintain and upgrade to current municipal court facilities. Costs include remodeling and furnishing of the existing facilities financed by unvoted general obligation bond anticipation notes.
Capital Improvement Fund	To account for the costs associated with design/construction of City-owned capital improvements
Shamrock Boulevard Road Project Fund	To account for the costs associated with the construction of Shamrock Boulevard.
Industrial Park Project Fund	To account for the costs associated with the construction of the Renaissance Industrial Park for street construction and development of lots for reselling.
Municipal Court Special Projects Fund	To account for accumulation of funds for general use of the Municipal Court.
Capital Equipment Reserve Fund	To account for the costs associated with the purchase and maintenance of capital equipment.
Millstone Acquisition Fund	To account for costs associated with the acquisition and demolition of Millstone Condominiums
Gristmill FMA Acquisition Fund	To account for costs associated with the acquisition and demolition of 24 Gristmill Condominiums
Gristmill HMGP Acquisition Fund	To account for costs associated with the acquisition and demolition of 18 Gristmill Condominiums
Water Fund	To account for operation of City's water treatment and distribution systems.
Sewer Fund	To account for operation of City's sewage treatment and collection systems.
Electric Fund	To account for operation of City's electric generation and distribution systems.
Refuse Fund	To account for the operation of the City's solid waste collection and transmission systems.
Off-Street Parking Fund	To account for the operation of the City's off-street parking garage.
Storm Water Utility Fund	To account for the operation of the City's storm water utility.
Fuel and Oil Rotary Fund	To account for the accumulation and allocation of costs associated with petroleum products.
Community Programs	To account for community cultural and recreational activities that are funded by an established user-fee.
Supplies Rotary Fund	To account for the accumulation and allocation of costs associated with operating supplies.

FUND NAME	DESCRIPTION OF THE FUND
Workers' Compensation Retrospective Fund	To account for expenses for workers' compensation coverage provided by the Ohio Bureau of Workers' Compensation.
Deposit Trust Fund	To account for monies received and held by the City for various deposits.
Plan Review Trust Fund	To account for monies received and held by the City for various deposits for review of construction plans.
Zoning Application Trust Fund	To account for monies received and held by the City for zoning application requests.
Cemetery Trust – Operations Fund	To account for interest income earned from the investment of cemetery trust principal.
Special Endowment Operations Fund	To account for income earned from the investment of special endowment (non-resident) principal. The interest portion of the trust can be used to maintain the City's two cemeteries.
Columbarium Trust Fund	To account for monies received and held by the City for charges related to columbarium burial site.
Law Enforcement Trust Fund	To account for monies received by the police division from the sale of drug related contraband.
Evergreen Cemetery Trust Fund	To account for the principal, acquired from contributions and endowments, for the City's Evergreen Cemetery.
Riverside Cemetery Trust Fund	To account for the principal, acquired from contributions and endowments, for the City's Riverside Cemetery.
Special Endowment Trust Cemetery	To account for the principal, acquired from contributions and endowments, from non-residents, for the City's two cemeteries.
Municipal Court Fund	To account for funds that flow through the municipal court.
State Patrol Transfer Fund	To account for the receipt from the City's municipal court and disbursement to the City and County Law Library of fines and forfeitures for State Highway Patrol cases in accordance with provisions of the Ohio Revised Code.
Electric License Fund	To account for funds from the fifteen percent (15%) fees as required by Ohio Revised Code.
Land Bank Fund	To account for the receipt of monies from the sale of property under the Land Bank Program and the disbursement to the County for back taxes.
General Fixed Assets Fund	To account for current year capital acquisitions and depreciation by functional area. To accumulate historical costs for capital expenditures.
General Long Term Debt Fund	To record capital debt issues, capital debt payments, accrued interest on long term debt and related changes.

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FINANCIAL ANALYSIS

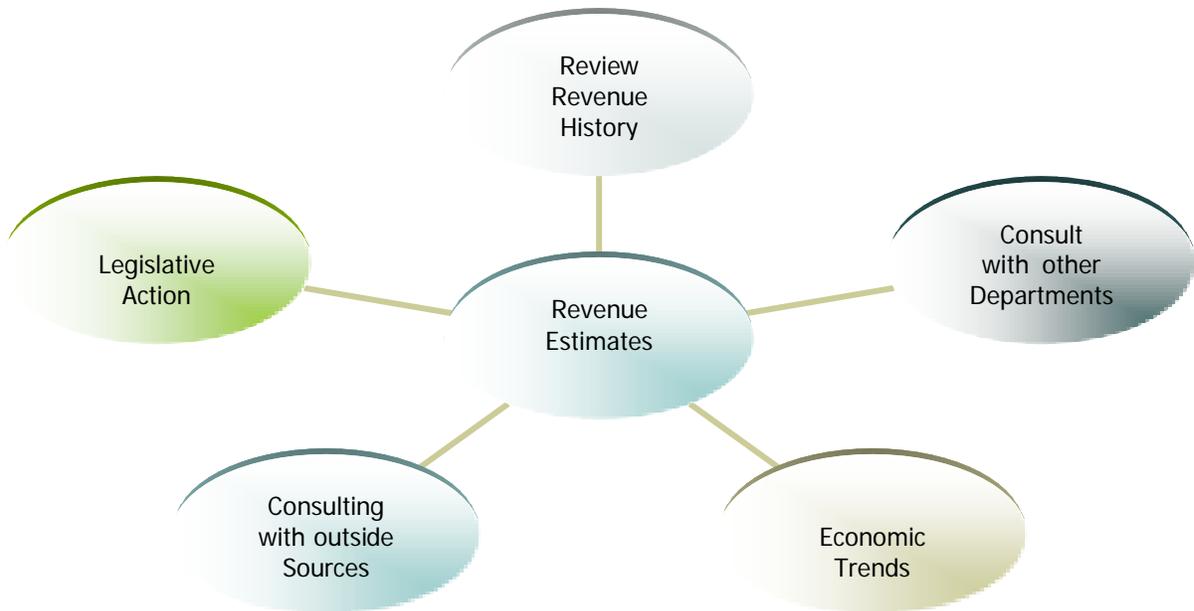
BUDGET SUMMARY

Total expenditures for all funds is \$86,908,578, a 8.25% increase over last year's original budget of \$80,282,806. Approximately \$5 million of the increase is budgeting to build a second substation and reconducturing for the new Joint Economic Development District, \$3 million is for the second phase of Millstone/Gristmill project and \$3 million is for WPCP improvements. Total estimated resources for all funds is \$85,253,489, an 18.71% increase over last year's estimated resources of \$71,819,586. On pages 81-82 is a 2009 budget summary presentation. It is important that each fund be looked at to analyze where the expenditures have changed significantly and to examine the offsetting revenue sources for those expenditures. At the end of this section is a series of schedules that detail various aspects of the 2009 budget that include the prior three years actual data and the budgets for the prior two years.

ASSUMPTIONS FOR REVENUE ESTIMATES

Revenues are estimated based on the following factors:

1. Legislative action: The City continues to monitor the legislature when in session to determine potential bills which would directly affect the amount of revenue received from the state.
2. Consultation with departments directly involved in evaluating potential and existing revenues: Department heads are required to review the estimated resources and their revenue streams during the budget process and make recommendations to the Director of Finance.
3. Review of revenue history: The City reviews previous years' revenues to determine revenue projections for the upcoming budget year. A statistical analysis is prepared by the Director of Finance and reviewed with the City Manager and other administrators to determine a reasonable revenue projection..
4. Economic trends: The City reviews how the economy is doing as a whole in the area and Nationally to evaluate the potential changes in the economy.
5. Consulting with outside sources: The City consults with surrounding communities, County government, financial advisors and third-party administrators to assist in determining revenue forecasts and trends.



The table below lists the City's revenues by source from 2003 to 2008.

**Revenue By Source
FY 2003 to FY 2008**

	2003	2004	2005	2006	2007	2008
Taxes	\$ 10,122,727	\$ 10,423,685	\$ 11,008,772	\$ 11,464,395	\$ 11,323,002	\$ 12,197,470
Intergovernmental Revenue	434,391	257,076	1,616,720	1,246,260	547,918	2,542,721
Charges for Services (Except Utilities)	449,196	592,861	595,889	530,091	657,837	688,572
User Fees - Charges for Services	25,795,612	26,425,120	29,857,670	28,667,722	30,644,219	30,996,983
License, Permit, Inspection & Other Fees	178,545	256,613	340,865	349,161	399,505	398,804
Municipal Court Receipts-Fines & Forfeits	1,097,884	1,121,670	1,147,239	1,313,988	1,351,012	1,447,278
Other Revenues	1,294,774	1,682,741	1,945,588	2,548,962	3,313,512	2,559,186
Other Financing Sources	6,010,631	7,301,579	9,411,921	10,231,434	13,264,592	8,219,044
TOTAL REVENUE	\$ 45,383,760	\$ 48,061,345	\$ 55,924,664	\$ 56,352,013	\$ 61,501,597	\$ 59,050,057

ASSUMPTIONS FOR APPROPRIATIONS

This budget has been constructed with the following assumptions:

- This year's primary objective was to maintain costs within a conservative revenue estimate for the current year in all of the primary funds especially within the General Fund.
- The 2009 budget reflects a decrease in General Fund supported expenditures. This will maintain a year-end fund balance of approximately 21% of expenditures. Which is more than the desired carry-over balance between 15-20%.
- The General Fund continued its primary focus on Public Safety Departments.
- The budget does not include wage increases for any union except the IBEW. Negotiations will occur in 2009 for all unions except IBEW which completed a 3 year contract in 2008. A budget adjustment during 2009 will be required for negotiated increases
- Incorporated into the budget are step increases and longevity increases for the eligible employees
- The budget includes staffing several positions that have been vacant in recent years. Vacant positions will only be filled if estimated resources are available. The only vacant positions continued to be funded in the General Fund supported function are:
 - One Community Service Officer in the Police Department.
 - One Engineering Technician in Community Development.
 - ❖ One vacancies in the Water Revenue supported functions.
 - ❖ Three vacancies in the Electric Revenue support Functions.
- Maintain where possible public outreach programs to further the citywide goals.
- Only the most essential capital improvements are budgeted and generally paid by cash balances .
- Maintaining and enhancing cash reserves for the major funds.
- Revenue estimates are conservative yet reasonable based on current knowledge of the tax base and expected changes in development, grant sources or user fees. However instability in the national economy and financial market could drastically alter the revenue projects.

BUDGET PREPARATION

The 2009 budget preparation incorporated the above assumptions to formulate the current year's budget. The estimated resources were prepared initially by reviewing the prior five year's revenue to calculate three analyses—trend, ratio and sensitivity. The calculations are reviewed by the Director of Finance followed by a recommendation each line item of revenue in the revenue forecast. Each department head reviews the revenue forecasts and makes recommendation to the City Manager utilizing their own resources and expertise to formulate a revenue forecast. The forecasts were discussed at the budget hearings and a mutual consensus was made as to the final estimated resource amounts. The City Manager makes a final recommendation as it appears in this proposed budget.

Every department was requested to maintain their budget at an approximate to that which was budgeted for 2008 and only request increases where offsetting revenue was identified. Each department was asked to re-evaluate programs and staffing, if additional revenue was available public safety was given first priority, followed by other positions and lastly new positions. All recommendations were made in consideration of the citywide goals and objectives and the departments' ability to achieve the goals. The funding of capital items also considered City Council's directives and priorities. Each department submits its budget on-line to the Finance Department in the financial management software package. The presentations on the following pages are the results of the efforts of the administrators of the City of Painesville.

ECONOMIC OUTLOOK

Fiscal year 2008 was a mixed year financially for the City of Painesville. For the third year in a row we successfully controlled the amount expended from the General Fund to less than the revenue collected by the fund. This permitted the yearend balance to remain stable and to maintain the approximate 20% of expenditure carry-over as outlined in the financial policies. The City continued its aggressive economic development program which resulted in the securing of a large new employer PCC Airfoils. The jobs generated by this manufacturer helped to offset the loss of income tax from the Hospital Administrative Offices and the near completion of the City Schools building project.

The General Fund for the City of Painesville appears to have stabilized. The enterprise funds in 2008 experienced mixed results. Previous years conservative approach to spending have permitted the increase in the carry-over balance in the General Fund to be within the 15-20% guideline of expenditure established by the Financial Policies, which is 21% for 2009. This year we once again present a balanced budget with no deficit spending in the General Fund. Total revenue is estimated to be less than 2008 in the general fund, which is attributed to decreased interest income, a slowing and unpredictable local and national economy, and the loss of the Hospital in the 4th quarter.

The Water and Electric funds experienced flat or slight decreases in revenue in 2008. This has been attributed to the cooler and wetter than normal summer and an increased awareness of conservation and "green" initiatives. National trends to conserve energy as the result of increased energy costs and a greater awareness of the need to conserve one of our most important natural resources, water, are believed to have influenced this year consumption. The sewer fund maintains a stable or slightly increased revenue as the result of the 2008 rate increase and increased septage processing. Water and electric continue to have declining carry-over balances. This is of particular concern in the Water Fund, which despite the rate increase in 2008 was not able to generate adequate revenue to meet current operating costs. If resources do not increase in 2009, subsidy from the General Fund is likely and/or a reduction in infrastructure improvements will be necessary to balance the budget in future years.

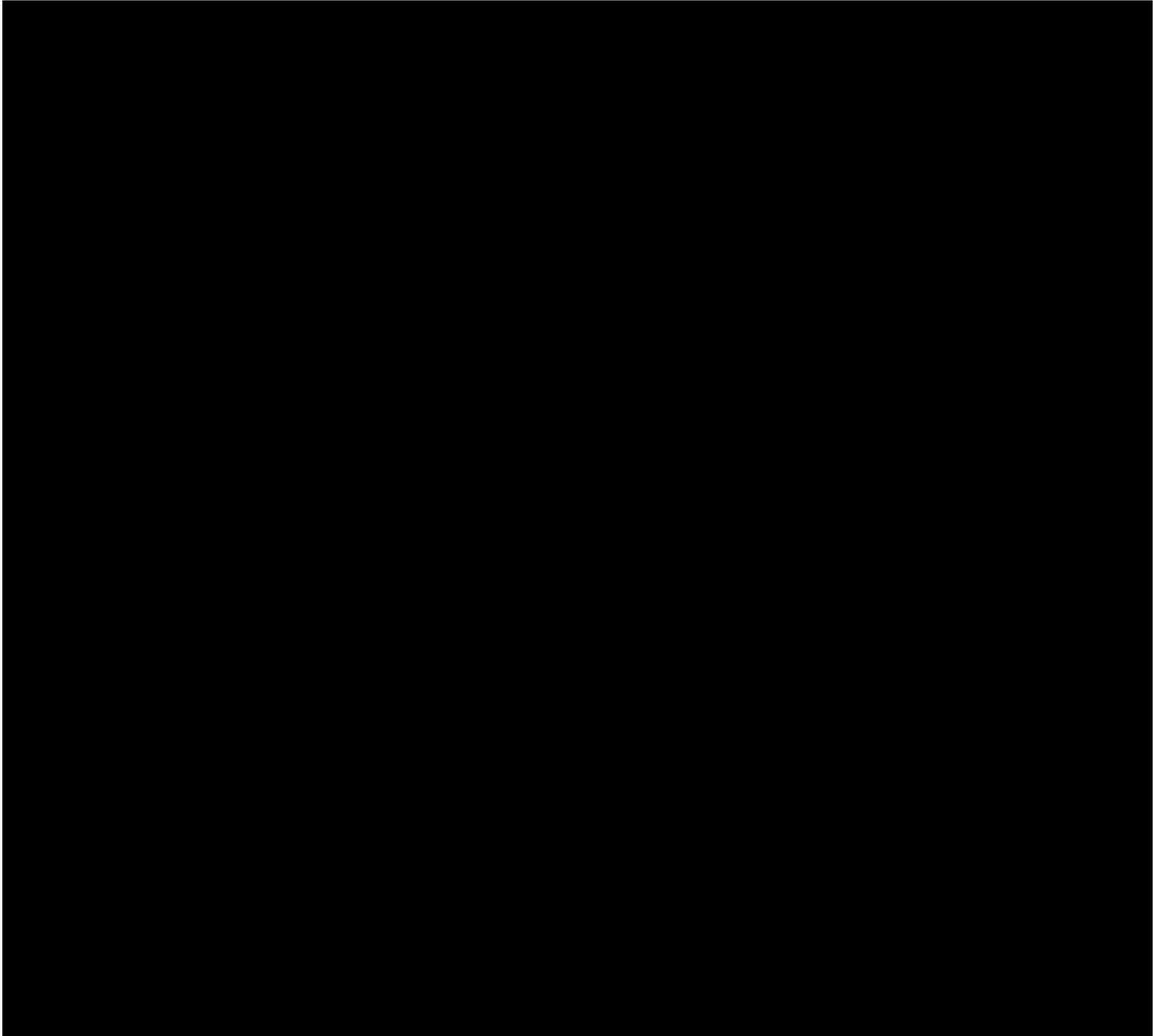
The City needs to prepare for future growth and the service needs related to a thriving community. The residential economy has slowed after several growth years. While some residential development is anticipated it is not expected to return to the rates experienced in 2005 and 2006 until the turmoil in the housing financial markets are stabilized at the national level. In 2008, the City continued to see investment in the industrial and commercial sectors, but at a much reduced rate from previous years. The primary investments were in the PCC Airfoils plant and the City Schools. The long awaited departure of Lake Hospital Systems is to occur in the last quarter of 2009. This move will have minor impacts on 2009 revenue but significant impacts on the 2010 estimated resources. A continuation of the economic development policies established and implemented over the last several years must continue.

The City has taken a very aggressive approach with its economic development and recruitment programs. It makes a concerted effort to acquaint new businesses with the advantages of locating in the City of Painesville. The City is expecting continual interest in economic and community development in the years to come. The City's Economic Development Strategy will be updated in 2009 to address recent changes in the marketplace. The management team in the City of Painesville, at the direction of City Council, continues to prepare the City for the future and is charged with the task of anticipating obstacles and hindrances that would or could prevent the City from accomplishing the goals and objectives set forth by this budget. Close monitoring of the National and Global economic situation will be necessary since much of the future of the local economy is beyond our means to influence an outcome. We must be prepared to react to changes in a timely and meaningful way to maintain a balanced budget.

The 2009 budget includes limited capital outlay for all the funds in the City. The capital outlay plans are made over a five year horizon and delays in expenditures now will cost the City in the future. The approach to capital this year was conservative in all funds except Electric. Revenues in the three major utilities were less than expected in 2008 creating an obstacle to cover continued growing expenses. Debt capacity and debt planning options were reviewed in 2008 and several changes occurred. The state assisted Water Pollution Control Loan

Fund were explored for Water and Sewer respectively. However the need for additional revenue to make needed improvements in the Water and Sewer system still demands the implementation of rate increases to meet the growing demand of capital investment. The details of specific projects and plans are outlined in the capital budget section of this document.

General Fund in 2008 performed as expected, however a conservative spending approach is still the mantra for operations. The enterprise funds continued to be charged with reviewing cost so that their expenditures were in line with revenue estimates. However deficit spending occurs in the Water Fund in this year's budget as it has for the last 4 budgets. Significant structural changes need to occur in the fund to bring it back into alignment long term. The Electric Revenue Fund operational costs are within estimated revenue but capital expenditures continue to be a significant issue. While it is not projected to encounter any financial distress over the next four years, the Electric fund will need to look at long term debt to maintain a stable balance and continue the necessary investment in the future.



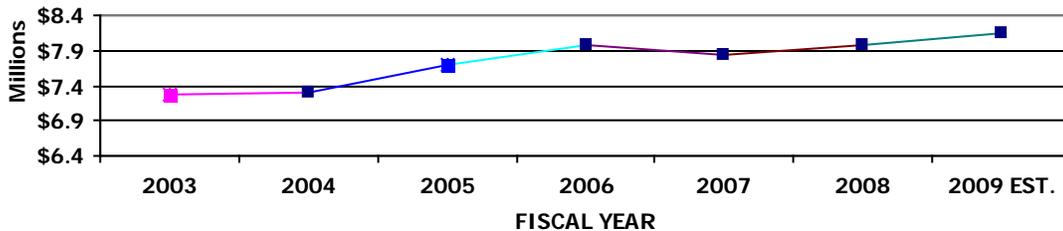
REVENUES

The City has five major funds that represent approximately 58% of the total estimated resources of the City and 57% of the City's appropriations. These funds are the General Fund, Water Revenue Fund, Sewer Revenue Fund, Electric Revenue Fund and Storm Water Fund. The General Fund is the chief operating fund of the City. The Water Revenue, Water Pollution Revenue, Electric Revenue Funds and Storm Water Fund are all enterprise funds. The Electric Revenue Fund is the largest single fund in the City.

The revenue used to support the City programs and projects comes from a variety of sources. The pie chart on page 73 shows the distribution of these revenues by major categories. The two largest revenue generators for the City are Taxes and User-Fees. The three major taxes that makeup the 13.30% of the total estimated resources of the City are municipal income tax, local government tax and property tax. These three taxes are defined below along with the key user-fees of the City:

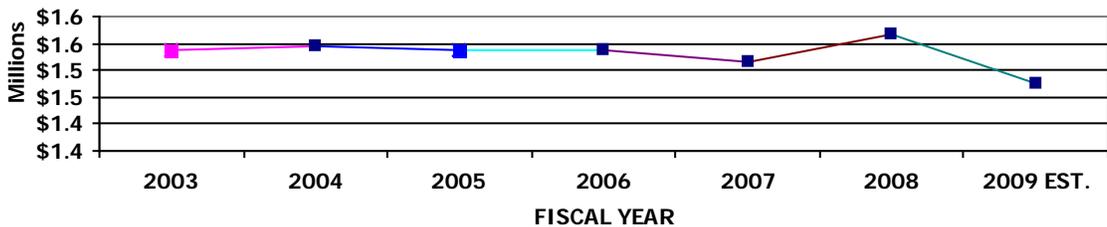
Municipal Income Tax is assessed to all individuals who are 16 years of age and older. It is generated by a 2% tax on wages and earnings, not only of Painesville residents but also of those working within the City, regardless of place of residence. The City has contracted with a third-party to assess and collect the tax on its behalf. It is the primary source of income to the General Fund.

MUNICIPAL INCOME TAX



Local Government Taxes are State of Ohio revenue sharing programs in which cities share in the collection of the State Income, Sales, Corporate Franchise and Public Utilities Excise Taxes. These funds are distributed in two ways – 9/10 to counties which in turn divide them among all towns, villages and municipalities, and 1/10 directly to cities which collect an income tax. The Local Government Revenue Assistance Fund went into effect July 1, 1989. Based on the State of Ohio's distribution formula, 4.2% of total tax collection is allocated to the Local Government Fund and 5.7% of total collection is allocated to the Revenue Assistance Fund. This is the second largest revenue source to the General Fund.

LOCAL GOVERNMENT TAXES



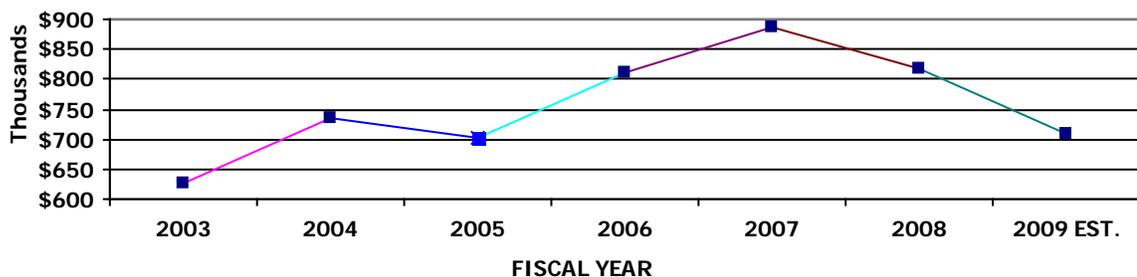
Property Taxes include amounts levied against all real estate and public utility property. It also includes tangible personal property used in business and located in the City. Real property taxes (other than public utility) collected during 2006 were levied October 1, 2005 on assessed values as of January 1, 2005, the lien date. Assessed values are established by the County Auditor at 35% of appraised market value. Real property taxes are payable annually or semi-annually. The first payment is due January 20th; the remainder is payable by June 20th.

Taxes collected from tangible personal property (other than public utility) in one calendar year are levied in the prior calendar year on assessed values during and at the close of the most recent fiscal year of the taxpayer that ended on or before March 31st of that calendar year, and at the tax rates determined in the preceding year. Tangible personal property used in business (except for public utilities was previously assessed for ad valorem taxation purposes at 25% of its true value. Amounts paid by multi-county taxpayers are due September 20th of the year assessed. Single county taxpayers may pay annually or semi-annually. The first payment is due April 30th; the remainder is payable by September 20th. Under Ohio law, personal property taxes do not attach as a lien on the personal property. Changes in Ohio law passed in 2005 are to gradually eliminate this tax by 2008. In future years the City revenue will decline as result of the new law.

Public utility and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31st of the second year preceding the tax collection year, the lien date. Public utility tangible personal property is currently assessed at 25% of its true value and real property is assessed at 35% of its true (market) value. Public utility property taxes are payable on the same dates as real property taxes described previously.

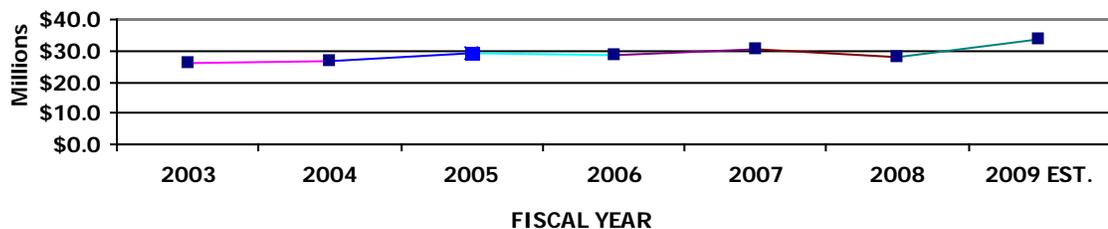
The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the City of Painesville. The County Auditor periodically remits to the City its portion of the taxes collected. Property taxes are the key revenue source for the General Fund, Police Pension Transfer Fund, Fire Pension Transfer Fund and General Bond Retirement Fund.

PROPERTY TAXES



User-Fees are derived primarily from the four main enterprise activities of the City water, sewer, electric and storm utilities. The fees are determined from consumption of water, flow of waste water, consumption of electricity and existence of impervious surface space. User fees are combined in a monthly bill sent to residents and businesses. Meters are read every month to determine consumptions.

USER-FEES

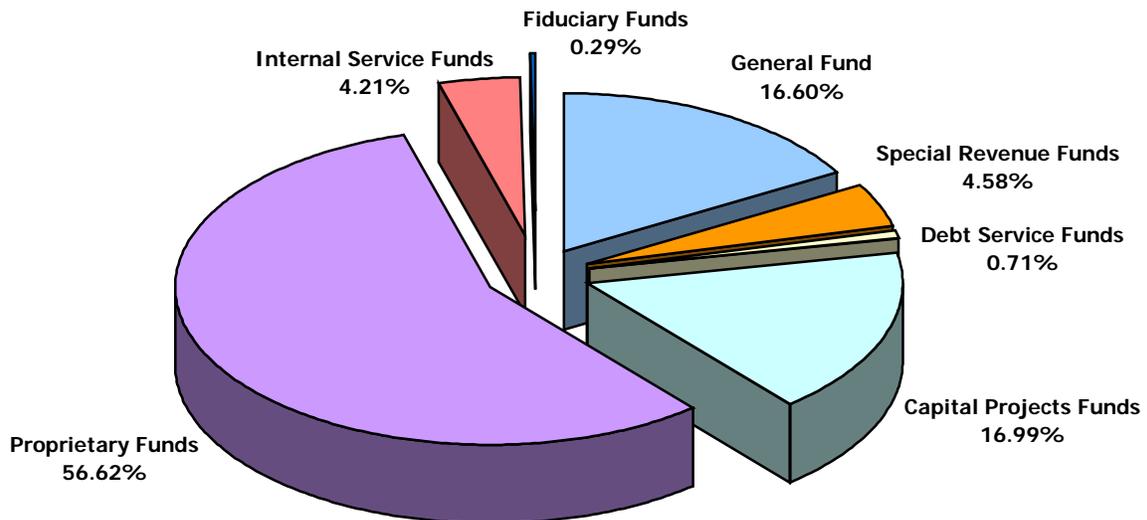


Revenues

Total for 2009 Budget \$85,253,489

Summary of Revenue by Fund Group

	2009 Budget	%	2008 Budget	%
General Funds	\$ 14,155,581	16.60%	\$ 14,552,190	20.26%
Special Revenue Funds	3,901,457	4.58%	3,999,742	5.57%
Debt Service Funds	608,160	0.71%	838,113	1.17%
Capital Projects Funds	14,480,336	16.99%	11,878,433	16.54%
Proprietary Funds	48,272,248	56.62%	36,918,378	51.40%
Internal Service Funds	3,585,707	4.21%	3,292,130	4.58%
Fiduciary Funds	250,000	0.29%	340,600	0.47%
Total All Fund Groups	\$ 85,253,489	100.00%	\$ 71,819,586	100.00%



The City anticipates a large increase in revenues in 2009. The increase in revenues is the result of the City attempting to optimize our revenues and issuing some new notes. The addition of PCC Airfoils to the City will greatly increase the City's user fees especially in electric. Another revenue the City anticipates to increase significantly in 2009 is the Other Financing Sources due to the fact the City is proposing to issue more notes for several large capital projects. Specifically note revenue is included for the Shamrock Blvd. bridge extension and electric infrastructures. The bridge project will only proceed if a payment plan is in place with the developer. The electric notes are budgeted as an option if financing markets improve, otherwise cash will be used. The City also will be maximizing our revenues by increasing the rates for companies whom have attachments on the City's utility poles.

Due to the struggling national economy, the City anticipates an \$800,000 decrease in investment income. In an effort to make each individual funds more self-supporting, less funds will be transferred to other funds. The City will again receive money in 2009 for the Millstone and Gristmill projects.

The table below is a summary comparison of the prior two years of budgets by sources.

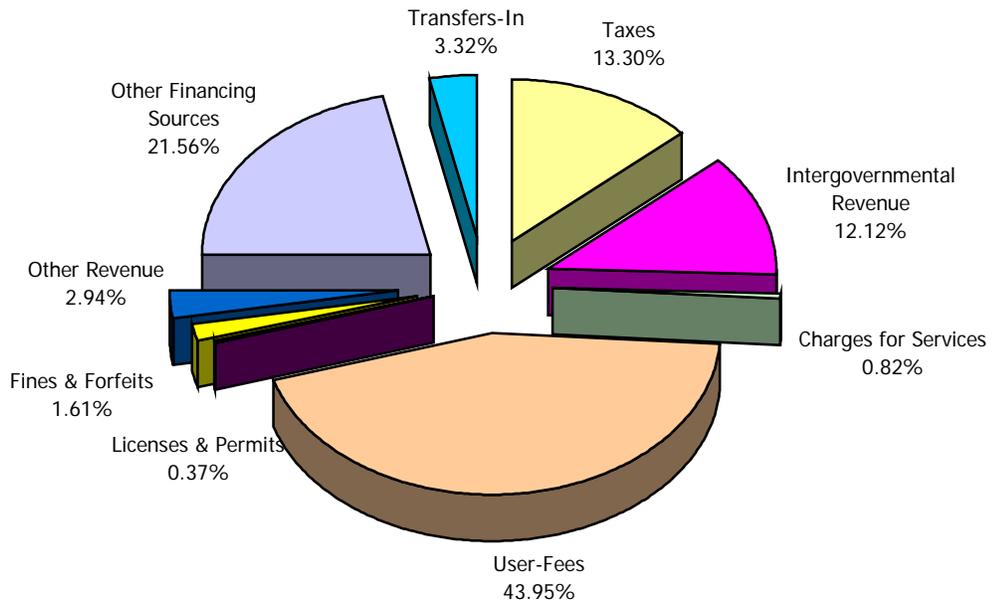
Summary of Revenues by Source

	2009 %	2009 Budget	2008 Budget	Change \$	%
Taxes	13.30%	\$ 11,341,173	\$ 11,272,881	\$ 68,292	0.61%
Intergovernmental	12.12%	10,331,840	12,015,643	(1,683,803)	-14.01%
Charges for Services	0.82%	700,160	542,548	157,612	29.05%
User Fees	43.95%	37,471,850	28,581,680	8,890,170	31.10%
Licenses & Permits	0.37%	313,150	313,300	(150)	-0.05%
Fines & Forfeitures	1.61%	1,376,550	1,273,703	102,847	8.07%
Other Revenues	2.94%	2,509,626	3,887,793	(1,378,167)	-35.45%
Other Financing Sources	21.56%	18,378,390	9,009,038	9,369,352	104.00%
Transfer-In-All Funds	3.32%	2,830,750	4,923,000	(2,092,250)	-42.50%
	100.00%	\$ 85,253,489	\$ 71,819,586	\$ 13,433,903	18.71%

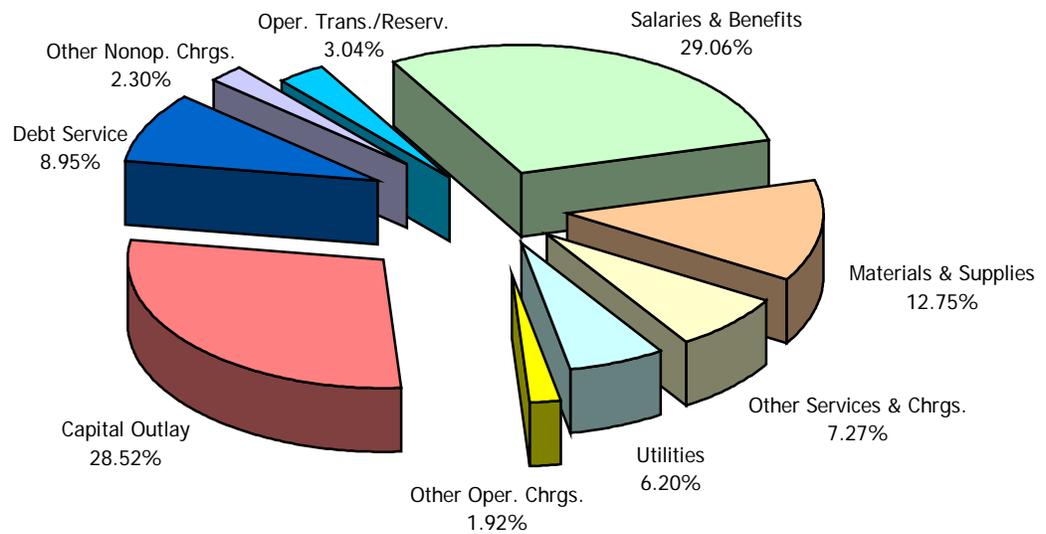
- There is a slight increase in the taxes. In 2009, the City will no longer be receiving tangible personal property tax and the real estate taxes are projected to be down as well in 2009. Income tax is projected to increase slightly.
- The decrease in intergovernmental revenues is due to the fact the City will not be receiving as many grants that we did in 2008.
- The increase in charges for services is mostly due to an anticipated increase in EMS revenues.
- User Fees, primarily in the form of utility charges, continue to be the largest share of the revenue received by the City. There is a large increase in the user fees for a couple of reasons. The City anticipates increased electric revenues, due to the addition of new businesses to the City of Painesville. The City also changed how we accounted for the health insurance in the funds and where the revenues are recorded for this.
- The main reason for the large decrease in Other Revenues is the 2009 interest income is expected to be significantly less than what was budgeted in 2008.

- The largest increase in revenues is in the Other Financing Sources. The reason this increase is so large is due to the fact the City would like to issue notes for construction projects. However if the City is not able to issue notes, and some offsetting revenue is not available for some projects, the capital projects will not be done.
- The Transfers decreased because the City used to account for the health insurance revenues as transfers in, however now they are being recorded as charges for services.
- Total Estimated Revenue is greater than 2008 budgeted revenue.

WHERE IT COMES FROM



WHERE IT GOES



EXPENDITURES

The increase in expenditures is mainly the result of capital projects. The large capital projects the City is budgeting for in 2009 are: constructing the Shamrock Boulevard Bridge, building a second substation for the electric plant, reconducturing for the JEDD, and plant improvements to the Water Pollution Plant. However if proper funding is not available in 2009 for the Shamrock Blvd. project, it will not be done. The City is also anticipating the debt payments to increase. Even though the City anticipates several increased costs for items such as coal, salt, chemicals and asphalt; the City is only anticipating a 3% increase in this line item. The reason for the minimal increase in materials and supplies is the City is being prudent and cutting expenses where ever possible. There is only a minimal increase in Personnel Services, however the City has five union contracts up in 2009 and the City has not budgeted for a salary increase for any of these unions. A budget adjustment will be requested after negotiations. The City is anticipating a decrease in other services and charges due to the City again cutting costs wherever possible.

The table below is comparison summary of the current budget for 2009 to the prior year-end budget for 2008:

Summary of Expenditures by Cost Center

	2009 %	2009 Budget	2008 Budget	Change \$	%
Personnel Services	29.06%	\$ 25,258,418	\$ 24,956,890	\$ 301,528	1.21%
Materials & Supplies	12.75%	11,080,059	10,693,799	386,260	3.61%
Other Services & Charges	7.27%	6,317,119	6,734,391	-417,272	-6.20%
Utilities	6.20%	5,391,307	5,411,906	-20,599	-0.38%
Other Operating Charges	1.92%	1,665,551	1,763,588	-98,037	-5.56%
Capital Outlay	28.52%	24,785,190	20,346,209	4,438,981	21.82%
Debt Service	8.95%	7,774,009	5,888,398	1,885,611	32.02%
Other Nonoperating Charges	2.30%	1,998,775	2,844,625	-845,850	-29.74%
Operating Transfers/Reserves	3.04%	2,638,150	1,643,000	995,150	60.57%
Total	100.00%	\$ 86,908,578	\$ 80,282,806	\$ 6,625,772	8.25%

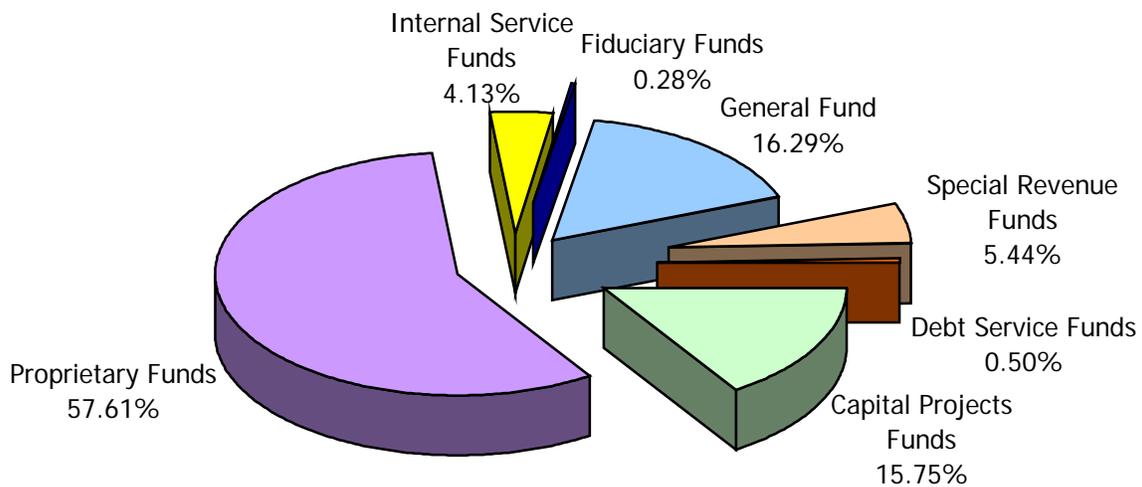
- The increase in Personnel Services is due to the increases in longevity, step increases, and IBEW contract.
- The slight increase in materials and supplies is due to increasing costs, particularly in fuel, salt and chemicals.
- The decrease in operating charges is due to the fact the City is being diligent in reducing the City's expenses.
- The increase in capital outlay is due to additional capital projects the City is proposing for 2009. However if proper funding is not available for several of these capital projects, they will not be done. The capital budget section of the document outlines the details of the various projects and the funding sources and methods of the plan.
- The decrease in other non-operating charges again is the City being diligent and cutting costs wherever possible.

Expenditures

Total for 2009 Budget \$86,908,578

	2009 Budget	%	2008 Budget	%
General Funds	\$ 14,161,684	16.29%	\$ 14,414,341	22.42%
Special Revenue Funds	4,728,109	5.44%	4,392,910	8.37%
Debt Service Funds	435,616	0.50%	841,216	1.97%
Capital Projects Funds	13,684,808	15.75%	12,861,345	5.14%
Proprietary Funds	50,067,279	57.61%	44,136,939	56.49%
Internal Service Funds	3,585,707	4.13%	3,292,130	5.50%
Fiduciary Funds	245,375	0.28%	343,925	0.12%
Total All Fund Groups	\$ 86,908,578	100.00%	\$ 80,282,806	100.00%

Summary of Expenditures by Fund Group

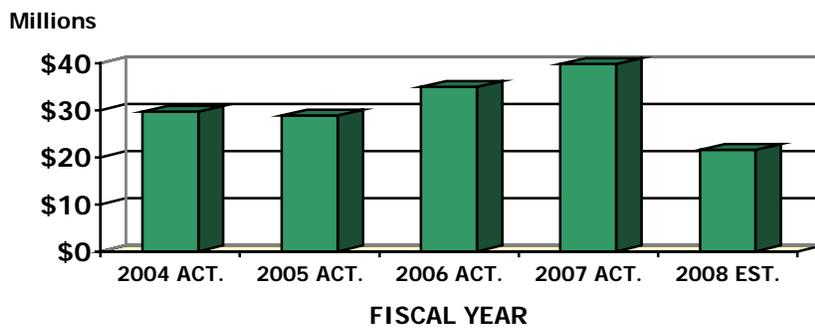


FUND BALANCES

A review of the overall beginning and ending cash balances of the funds shows that the effect of this year's budget is that the City will again rely on cash reserves to make up the shortfall in revenues in the overall budget. For the fourth consecutive year, the 2009 General Fund will have a balanced budget. In 2009, the City again will have total budgeted expenditures exceed total budgeted revenues. However this variance will be the smallest that it has been in the last two years. In 2009, budgeted expenses will exceed budgeted revenues by \$1,655,089. In 2008, budgeted expenses exceeded budgeted revenues by \$8,463,220 and in 2007, this variance was \$6,672,007. The City is making a concerted effort to keep expenditures within current revenues. A statement estimating the fund cash flow can be found on pages 74-75 of this document.

Every department is still challenged to find alternative funding to maintain services and to cut costs wherever possible. Cash reserves have improved in the general fund but are approaching more critical levels in the utility funds. All balances will continue to be monitored. The administration realizes that we cannot continue to rely upon cash carry-over balances to meet current and future budget shortfalls, this particularly critical in user fee support funds such as the utilities. Each one of the Enterprise funds must be self-supporting. The General Fund appears to have stabilized but will continue to be monitored. The increase in sewer rates will allow the Water Pollution Control Fund to set aside funds for capital projects. The Electric Fund continues to have an adequate balance, however more money will have to be set aside for infrastructure improvements. The balance of the storm water program will have to be closely monitored as over \$200,000 of carryover balance will be used in 2009. Most critical will be the Water Fund which is expected to reduce its carry-over balance by about 20% of what we will start 2009 with by the end of the year. Even though the water rates were raised in 2008, in these times of national economic hardships, people are finding ways to cut costs. Watering your lawn is something people are not doing in an effort to save money. Also companies are becoming more "Green" and concentrating on ways to lower expenses. Administrators will continue to monitor and control spending while looking for innovative methods to stretch a dollar.

Year-End Cash Balances



CAPITAL IMPROVEMENTS

Capital projects are designed to be funded primarily through note issuances and cash. This year the only lease proposed is for the purchase of a sewer camera. The details of the capital budget are outlined in a separate section of the budget. A few of the key projects included in the Capital Equipment Budget are the purchase of three new police vehicles, a new ambulance, and various truck replacements in Public Works and Parks. Also in the Capital Budget is construction for a new bridge for Shamrock Boulevard. In the enterprise funds the major projects are the Jackson Street water line replacement, the facility improvements at the WPCP; and storm sewer improvements on various areas of the city. The key projects for the Electric Division are building a second substation to increase capacity and reliability of the system, reconducting for the JEDD area, and ongoing equipment replacements.

REVENUE BUDGET SUMMARY ALL FUNDS

FUND	NAME	ACTUAL 2005	ACTUAL 2006	ACTUAL 2007	BUDGETED 2008	BUDGET 2009
GENERAL FUNDS						
101	General Fund	\$ 13,228,859	\$ 14,428,416	\$ 15,524,324	\$ 14,472,190	\$ 14,145,581
151	General Fund Reserve	75,000	50,000	25,000	50,000	-
152	Employee Health Insurance Reserve	100,000	100,000	100,000	-	-
153	Workers' Compensation Reserve	-	-	10,000	10,000	-
154	Compensated Balance Reserve	100,000	50,000	20,000	20,000	10,000
TOTAL FOR GENERAL FUNDS		\$ 13,503,859	\$ 14,628,416	\$ 15,679,324	\$ 14,552,190	\$ 14,155,581
SPECIAL REVENUE FUNDS						
201	Street Construction, Maintenance and Repair	\$ 2,316,048	\$ 4,308,655	\$ 2,565,929	\$ 2,020,948	\$ 1,753,235
202	State Highway Improvement	49,052	52,546	53,750	52,000	44,960
204	Cemeteries	541,109	490,306	509,275	536,433	518,700
208	Police Pension Transfer	71,211	77,949	87,803	85,680	88,331
209	Fire Pension Transfer	71,211	77,949	87,803	85,680	88,331
212	Law Enforcement	5,665	12,544	5,597	6,000	20,000
215	Municipal Motor Vehicle License Tax	34,113	33,872	34,141	33,500	31,000
217	Indigent Drivers Alcohol Treatment	23,736	26,003	23,818	21,040	24,000
218	Enforcement and Education	1,065	1,368	1,369	1,200	1,200
219	City Motor Vehicle License Tax	68,226	67,744	68,283	67,000	64,000
220	Fire Levy	611,987	515,136	250,795	511,261	314,450
221	Underground Storage Tank	5,000	3,750	-	-	3,750
222	Probation Services	168,867	172,837	127,096	130,000	120,000
223	COPS	83,340	60,181	-	-	40,000
226	Skate Facility	6,351	606	37,200	5,000	5,000
227	Fire Special Revenue	1,350	51,926	15,428	19,000	11,500
228	Federal Emergency Management Agency	-	310,674	77,358	-	-
229	Emergency Medical Services	317,010	343,567	376,672	330,000	485,000
230	Municipal Court Computerization	-	353,291	116,432	95,000	93,000
233	Brownfield Grant	-	-	-	-	195,000
TOTAL FOR SPECIAL REVENUE FUNDS		\$ 4,375,341	\$ 6,960,904	\$ 4,438,749	\$ 3,999,742	\$ 3,901,457
DEBT SERVICE FUNDS						
301	General Bond Retirement	\$ 448,945	\$ 263,107	\$ 205,485	\$ 138,613	\$ 130,560
303	Special Assessment Bond Retirement	66,077	57,399	354,709	137,500	217,000
304	Land Acquisition Note Retirement	695,275	668,100	612,000	562,000	260,600
TOTAL FOR DEBT SERVICE FUNDS		\$ 1,210,297	\$ 988,606	\$ 1,172,194	\$ 838,113	\$ 608,160
CAPITAL PROJECT FUNDS						
415	Municipal Court Capital Projects	\$ 457,086	\$ 247,074	\$ 243,961	\$ 43,000	\$ 40,000
424	Capital Improvement	741,623	675,970	1,461,135	150,000	1,130,000
425	Girdled Road Water Improvements	-	-	-	100,000	-
426	Shamrock Boulevard Road Project	100,000	-	-	2,900,000	8,350,000
427	Jackson St. Interchange Project	500,002	249,946	48,488	450,000	450,000
428	Industrial Park Project	1,089,490	529,494	502,646	-	-
429	Muni Court Special Projects	93,205	110,082	112,708	105,500	115,000
430	Capital Equipment Reserve	326,424	319,043	696,482	100,000	25,000
431	Millstone Acquisition	-	-	250,000	3,984,701	3,984,701
432	Gristmill FMA Acquisition	-	-	100,000	2,245,304	196,905
433	Gristmill HMGP Acquisition	-	-	50,000	1,799,928	188,730
TOTAL FOR CAPITAL PROJECT FUNDS		\$ 3,307,830	\$ 2,131,609	\$ 3,465,420	\$ 11,878,433	\$ 14,480,336

REVENUE BUDGET SUMMARY ALL FUNDS (Continued)

FUND	NAME	ACTUAL 2005	ACTUAL 2006	ACTUAL 2007	BUDGETED 2008	BUDGET 2009
PROPRIETARY FUNDS						
710	Water Revenue	\$ 5,226,856	\$ 4,637,195	\$ 8,677,874	\$ 4,535,250	\$ 4,594,350
711	Water Deposit	2,040	13,890	2,912	2,654	60,000
712	Water Construction	2,286,332	1,557,458	1,860,573	2,324,300	2,733,875
720	Sewer Revenue	3,335,766	3,261,506	3,537,187	3,233,000	3,691,300
722	Sewer Construction	1,074,295	2,043,773	1,409,787	4,060,500	3,957,430
730	Electric Revenue	23,050,766	21,565,947	23,509,699	21,166,600	26,063,700
731	Electric Deposit	6,052	8,208	6,101	5,114	80,000
732	Electric Construction	137,433	4,205,043	5,000,000	-	5,000,000
734	Electric Reserve	-	-	-	-	1,000,000
740	Refuse	37,461	48,542	10,416	2,500	4,000
750	Off-Street Parking Revenue	199,521	180,033	155,919	169,550	153,650
751	Off-Street Parking Debt Service	-	6,057	-	-	-
752	Off-Street Parking Deposit	174	156	252	200	200
760	Storm Water Utility	778,798	630,521	865,874	1,237,250	844,150
770	Community Programs	-	99,757	70,041	181,460	89,593
TOTAL FOR PROPRIETARY FUNDS		\$ 36,135,494	\$ 38,258,086	\$ 45,106,635	\$ 36,918,378	\$ 48,272,248
INTERNAL SERVICES						
801	Fuel and Oil Rotary	305,339	200,139	238,557	194,693	284,119
802	Supplies Rotary	40,609	44,336	43,784	47,437	45,088
803	Employee Health Insurance	2,442,168	1,772,300	2,000,279	2,550,000	2,706,500
805	Workers' Compensation Retrospective	275,851	354,815	355,447	500,000	550,000
TOTAL FOR INTERNAL SERVICES FUNDS		\$ 3,063,967	\$ 2,371,590	\$ 2,638,067	\$ 3,292,130	\$ 3,585,707
FIDUCIARY FUNDS						
601	Deposit Trust	\$ 13,479	\$ 128,159	\$ 73,486	\$ 55,500	\$ 85,950
602	Plan Review Trust	325	-	238,462	210,000	70,000
603	Zoning Application Trust	851	384	600	300	400
605	Cemetery Trust - Operations	12,775	31,741	-	3,500	5,000
606	Special Endowment - Operations	12,775	24,725	-	-	2,000
607	Columbarium Trust	-	-	-	1,000	1,000
613	Law Enforcement Trust	1,875	1,430	3,722	5,000	5,000
901	Evergreen Cemetery Trust	19,655	1,560	-	2,300	1,500
902	Riverside Cemetery Trust	7,500	8,220	8,673	7,300	3,850
903	Special Endowment Trust	8,640	1,620	3,580	1,200	1,300
952	State Patrol Transfer	68,295	75,259	-	54,500	74,000
953	Electronic License Forfeiture	-	-	74,752	-	-
960	Land Bank	-	-	-	-	-
TOTAL FOR FIDUCIARY FUNDS		\$ 146,170	\$ 273,098	\$ 403,275	\$ 340,600	\$ 250,000
TOTAL REVENUES/ESTIMATED RESOURCES		\$ 61,742,958	\$ 65,612,309	\$ 72,903,664	\$ 71,819,586	\$ 85,253,489

EXPENDITURE BUDGET SUMMARY ALL FUNDS

FUND	NAME	ACTUAL 2005	ACTUAL 2006	ACTUAL 2007	Budget 2008	BUDGET 2009
GENERAL FUNDS						
101	General Fund	\$ 14,048,805	\$ 12,496,956	\$ 15,524,324	\$ 14,404,341	\$ 14,101,684
151	General Fund Reserve	-	-	25,000	-	-
152	Employee Health Insurance Reserve	-	-	100,000	-	-
153	Workers' Compensation Reserve	-	-	10,000	-	10,000
154	Compensated Balance Reserve	-	-	20,000	-	50,000
TOTAL FOR GENERAL FUNDS		\$ 14,048,805	\$ 12,496,956	\$ 15,679,324	\$ 14,404,341	\$ 14,161,684
SPECIAL REVENUE FUNDS						
201	Street Construction, Maintenance and Repair	\$ 2,466,520	\$ 4,350,343	\$ 2,565,929	\$ 2,280,234	\$ 2,381,373
202	State Highway Improvement	39,851	130,000	53,750	40,000	40,000
204	Cemeteries	573,377	388,676	509,275	524,220	518,640
208	Police Pension Transfer	71,500	77,500	87,803	85,680	88,331
209	Fire Pension Transfer	71,500	77,500	87,803	85,680	88,331
212	Law Enforcement	9,934	14,424	5,597	20,000	20,000
215	Municipal Motor Vehicle License Tax	33,000	32,000	34,141	33,000	30,000
217	Indigent Drivers Alcohol Treatment	20,000	30,000	23,818	30,000	30,000
218	Enforcement and Education	-	-	1,369	-	-
219	City Motor Vehicle License Tax	63,500	65,000	68,283	65,000	62,000
220	Fire Levy	600,127	378,140	250,795	569,997	419,816
221	Underground Storage Tank	1,000	1,999	-	2,500	1,000
222	Probation Services	139,632	148,608	127,096	118,439	128,745
223	COPS	69,341	78,779	-	-	40,000
226	Skate Facility	-	-	37,200	5,000	5,000
227	Fire Special Revenue	7,986	45,913	15,428	19,500	18,200
228	Federal Emergency Management Agency	-	310,674	77,358	-	-
229	Emergency Medical Services	212,873	282,618	376,672	344,079	527,041
230	Municipal Court Computerization	-	151,473	116,432	169,581	134,632
233	Brownfield Grant	-	-	-	-	195,000
TOTAL FOR SPECIAL REVENUE FUNDS		\$ 4,380,141	\$ 6,563,647	\$ 4,438,749	\$ 4,392,910	\$ 4,728,109
DEBT SERVICE FUNDS						
301	General Bond Retirement	\$ 387,979	\$ 336,766	\$ 205,485	\$ 125,100	\$ 72,280
303	Special Assessment Bond Retirement	54,800	88,538	354,709	154,116	102,736
304	Land Acquisition Note Retirement	695,275	668,100	612,000	562,000	260,600
TOTAL FOR DEBT SERVICE FUNDS		\$ 1,138,054	\$ 1,093,404	\$ 1,172,194	\$ 841,216	\$ 435,616
CAPITAL PROJECT FUNDS						
415	Municipal Court Capital Projects	\$ 413,899	\$ 489,119	\$ 243,961	\$ 59,128	\$ 61,843
423	Elm/Argonne Sanitary Sewer Improvement	-	-	-	-	-
424	Capital Improvement	698,686	692,626	1,461,135	808,375	1,218,500
425	Girdled Road Water Improvements	118,905	118,905	-	118,906	118,907
426	Shamrock Boulevard Road Project	81,880	-	-	2,900,000	7,407,357
427	Jackson St. Interchange Project	373,000	280,000	48,488	450,000	450,000
428	Industrial Park Project	1,105,380	566,594	502,646	15,371	16,225
429	Muni Court Special Projects	22,302	105,705	112,708	70,908	100,174
430	Capital Equipment Reserve	140,735	288,494	696,482	329,405	392,167
431	Millstone Acquisition Fund	-	-	250,000	4,063,948	3,534,000
432	Gristmill FMA Acquisition	-	-	100,000	2,245,376	196,905
433	Gristmill HMGP Acquisition	-	-	50,000	1,799,928	188,730
TOTAL FOR CAPITAL PROJECT FUNDS		\$ 2,954,787	\$ 2,541,443	\$ 3,465,420	\$ 12,861,345	\$ 13,684,808

EXPENDITURE BUDGET SUMMARY ALL FUNDS (continued)

FUND	NAME	ACTUAL 2005	ACTUAL 2006	ACTUAL 2007	BUDGET 2008	BUDGET 2009
PROPRIETARY FUNDS						
710	Water Revenue	\$ 4,414,902	\$ 4,479,825	\$ 8,677,874	\$ 5,089,933	\$ 4,830,453
711	Water Deposit	-	-	2,912	12,000	-
712	Water Construction	1,744,844	1,800,863	1,860,573	2,942,956	3,064,271
720	Sewer Revenue	3,046,177	2,957,662	3,537,187	3,239,714	3,542,980
722	Sewer Construction	1,170,272	1,894,279	1,409,787	4,103,552	4,088,870
730	Electric Revenue	20,864,164	25,712,108	23,509,699	24,565,814	25,825,858
731	Electric Deposit	-	-	6,101	43,000	-
732	Electric Construction	402,177	3,239,435	5,000,000	2,650,756	7,426,221
734	Electric Utility Reserve	-	-	-	-	-
740	Refuse	45,646	50,950	10,416	2,000	4,000
750	Off-Street Parking Revenue	181,710	172,021	155,919	163,478	142,975
751	Off-Street Parking Debt Service	-	-	-	-	-
752	Off-Street Parking Deposit	-	-	252	100	-
760	Storm Water Utility	742,353	938,806	865,874	1,142,176	1,052,058
770	Community Programs	-	88,549	70,041	181,460	89,593
TOTAL FOR PROPRIETARY FUNDS		\$ 32,612,245	\$ 41,334,498	\$ 45,106,635	\$ 44,136,939	\$ 50,067,279
INTERNAL SERVICES FUNDS						
801	Fuel and Oil Rotary	209,004	272,122	238,557	194,693	284,119
802	Supplies Rotary	42,441	41,720	43,784	47,437	45,088
803	Employee Health Insurance	2,320,516	1,928,877	2,000,279	2,550,000	2,706,500
805	Workers' Compensation Retrospective	275,851	354,815	355,447	500,000	550,000
TOTAL FOR INTERNAL FUNDS		\$ 2,847,812	\$ 2,597,534	\$ 2,638,067	\$ 3,292,130	\$ 3,585,707
FIDUCIARY FUNDS						
601	Deposit Trust	\$ 9,270	\$ 21,498	\$ 73,486	\$ 68,500	\$ 85,950
602	Plan Review Trust	-	-	238,462	210,000	70,000
603	Zoning Application Trust	222	200	600	300	400
605	Cemetery Trust - Operations	2,034	1,564	-	3,500	5,000
606	Special Endowment - Operations	-	-	-	-	2,000
607	Columbarium Trust	-	-	-	-	1,000
613	Law Enforcement Trust	855	-	3,722	5,000	5,000
901	Evergreen Cemetery Trust	-	-	-	1,000	1,000
902	Riverside Cemetery Trust	360	-	8,673	1,000	1,000
903	Special Endowment Trust	-	-	3,580	25	25
952	State Patrol Transfer	56,653	75,285	74,752	54,500	74,000
953	Electronic License Forfeiture	-	-	-	-	-
960	Land Bank	-	-	-	100	-
TOTAL FOR FIDUCIARY FUNDS		\$ 69,394	\$ 98,547	\$ 403,275	\$ 343,925	\$ 245,375
TOTAL EXPENDITURES/APPROPRIATIONS		\$ 58,051,238	\$ 66,726,029	\$ 72,903,664	\$ 80,272,806	\$ 86,908,578

FUND REVENUE & EXPENDITURE SUMMARY

Fund Revenue & Expenditure Summary

Fund	Fund No.	Estimated Beginning Balance	FY 2009 Budgeted Revenue	FY 2009 Budgeted Expenses	Estimated Ending Balance	% Change in End Bal. to Beg. Bal.
General	101	\$ 2,898,083	\$ 14,145,581	\$ 14,101,684	\$ 2,941,980	1.51%
General Fund Reserve	151	225,000	-	-	225,000	0.00%
Employee Health Insurance	152	475,000	-	-	475,000	0.00%
Workers' Comp Reserve	153	310,000	-	10,000	300,000	-3.23%
Compensated Balances Reserve	154	171,999	10,000	50,000	131,999	-23.26%
Subtotal General Fund		<u>\$ 4,080,082</u>	<u>\$ 14,155,581</u>	<u>\$ 14,161,684</u>	<u>\$ 4,073,979</u>	
<u>Special Revenue Funds</u>						
Street Const., Maint. & Repair	201	\$ 1,128,655	\$ 1,753,235	\$ 2,381,373	\$ 500,517	-55.65%
State Highway	202	62,490	44,960	40,000	67,450	7.94%
Cemeteries	204	194,455	518,700	518,640	194,515	0.03%
Police Pension Transfer	208	3,157	88,331	88,331	3,157	0.00%
Fire Pension Transfer	209	3,157	88,331	88,331	3,157	0.00%
Law Enforcement Fund	212	7,137	20,000	20,000	7,137	0.00%
Municipal Motor Vehicle Tax	215	6,510	31,000	30,000	7,510	15.36%
Indigent Drivers Alcohol Treat.	217	82,392	24,000	30,000	76,392	-7.28%
Enforcement & Education	218	44,072	1,200	-	45,272	2.72%
City Vehicle License Tax	219	13,792	64,000	62,000	15,792	14.50%
Fire Levy	220	311,649	314,450	419,816	206,283	-33.81%
Underground Storage Tank	221	1,423	3,750	1,000	4,173	193.25%
Probation Services	222	97,167	120,000	128,745	88,422	-9.00%
COPS	223	1,750	40,000	40,000	1,750	0.00%
Skate Facility	226	457	5,000	5,000	457	0.00%
Fire Special Revenue	227	21,284	11,500	18,200	14,584	-31.48%
Emergency Medical Services	229	394,670	485,000	527,041	352,629	-10.65%
Municipal Court Computerization	230	67,477	93,000	134,632	25,845	-61.70%
Brownfield Grant	233	-	195,000	195,000	-	0.00%
Subtotal Special Revenue Funds		<u>\$ 2,441,694</u>	<u>\$ 3,901,457</u>	<u>\$ 4,728,109</u>	<u>\$ 1,615,042</u>	
<u>Debt Service Funds</u>						
General Bond Retirement	301	\$ 19,193	\$ 130,560	\$ 72,280	\$ 77,473	303.65%
Special Assessment Bond Retirement	303	150,984	217,000	102,736	265,248	75.68%
Land Acquisition Note Retirement	304	-	260,600	260,600	-	0.00%
Subtotal Debt Service Funds		<u>\$ 170,177</u>	<u>\$ 608,160</u>	<u>\$ 435,616</u>	<u>\$ 342,721</u>	
<u>Capital Projects Funds</u>						
Municipal Court Capital Projects	415	\$ 32,791	\$ 40,000	\$ 61,843	\$ 10,948	33.39%
Capital Improvement	424	599,827	1,130,000	1,218,500	511,327	85.25%
Girdled Road Water Improvements	425	181,286	-	118,907	62,379	34.41%
Shamrock Blvd Road Project	426	287,867	8,350,000	7,407,357	1,230,510	427.46%
Jackson St. Interchange Project	427	134,910	450,000	450,000	134,910	100.00%
Industrial Park Project	428	50,582	-	16,225	34,357	67.92%
Municipal Court Special Projects	429	292,950	115,000	100,174	307,776	105.06%
Capital Equipment Reserve	430	664,277	25,000	392,167	297,110	44.73%
Millstone Acquisition	431	245,637	3,984,701	3,534,000	696,338	283.48%
Gristmill FMA Acquisition	432	100,000	196,905	196,905	100,000	0.00%
Gristmill HMGP Acquisition	433	100,000	188,730	188,730	100,000	0.00%
Subtotal Capital Projects Funds		<u>\$ 2,690,127</u>	<u>\$ 14,480,336</u>	<u>\$ 13,684,808</u>	<u>\$ 3,485,655</u>	

FUND REVENUE & EXPENDITURE SUMMARY (continued)

Fund	Fund No.	Estimated Beginning Balance	FY 2009 Revenue	FY 2009 Expenses	Estimated Ending Balance	% Change in End Bal. to Beg. Bal.
Expendable Trust Funds						
Deposit Trust	601	\$ 252,503	\$ 85,950	\$ 85,950	\$ 252,503	0.00%
Plan Review Trust	602	25,098	70,000	70,000	25,098	0.00%
Zoning Application Trust	603	8,804	400	400	8,804	0.00%
Cemetery Trust - Operations	605	75,849	5,000	5,000	75,849	0.00%
Special Endowment - Operations	606	54,563	2,000	2,000	54,563	0.00%
Columbarium Trust	607	89	1,000	1,000	89	0.00%
Law Enforcement Trust	613	-	5,000	5,000	-	0.00%
Subtotal Expendable Funds		\$ 416,906	\$ 169,350	\$ 169,350	\$ 416,906	
Enterprise Funds						
Water Revenue	710	\$ 1,173,910	\$ 4,594,350	\$ 4,830,453	\$ 937,807	-20.11%
Water Deposit	711	150,358	60,000	-	210,358	39.90%
Water Construction	712	343,603	2,733,875	3,064,271	13,207	-96.16%
Water Pollution Revenue	720	2,227,336	3,691,300	3,542,980	2,375,656	6.66%
Water Pollution Construction	722	250,342	3,957,430	4,088,870	118,902	-52.50%
Electric Revenue	730	8,175,983	26,063,700	25,825,858	8,413,825	2.91%
Electric Deposit	731	342,183	80,000	-	422,183	23.38%
Electric Construction	732	3,536,350	5,000,000	7,426,221	1,110,129	-68.61%
Electric Replacement & Improvements	733	300,000	-	-	300,000	0.00%
Electric Utility Reserve	734	100,000	1,000,000	-	1,100,000	0.00%
Refuse	740	9,438	4,000	4,000	9,438	0.00%
Off-Street Parking Revenue	750	35,539	153,650	142,975	46,214	30.04%
Off-Street Parking Debt Service	751	7,312	-	-	7,312	0.00%
Off-Street Parking Deposit	752	3,400	200	-	3,600	5.88%
Storm Water Utility	760	406,491	844,150	1,052,058	198,583	-51.15%
Community Programs	770	8,936	89,593	89,593	8,936	0.00%
Subtotal Enterprise Funds		\$ 17,071,181	\$ 48,272,248	\$ 50,067,279	\$ 15,276,150	
Internal Service Funds						
Fuel & Oil Rotary	801	\$ 44,125	\$ 284,119	\$ 284,119	\$ 44,125	0.00%
Supplies Rotary	802	27,760	45,088	45,088	27,760	0.00%
Employee Health Insurance	803	81,605	2,706,500	2,706,500	81,605	0.00%
Workers' Comp. Retrospective	805	153,777	550,000	550,000	153,777	0.00%
Subtotal Internal Service Funds		\$ 307,267	\$ 3,585,707	\$ 3,585,707	\$ 307,267	
Non-Expendable Trust Funds						
Evergreen Cemetery Trust	901	\$ 400,347	\$ 1,500	\$ 1,000	\$ 400,847	0.12%
Riverside Cemetery Trust	902	343,534	3,850	1,000	346,384	0.83%
Special Endowment Trust	903	310,141	1,300	25	311,416	0.41%
Subtotal Nonexpendable Trust		\$ 1,054,022	\$ 6,650	\$ 2,025	\$ 1,058,647	
Agency Funds						
State Patrol Transfer	952	\$ 21,262	\$ 74,000	\$ 74,000	\$ 21,262	0.00%
Electronic License Forfeiture	953	7,206	-	-	7,206	0.00%
Land Bank	960	4,943	-	-	4,943	0.00%
Subtotal Agency Funds		\$ 33,411	\$ 74,000	\$ 74,000	\$ 33,411	
GRAND TOTAL ALL FUNDS		\$ 28,264,867	\$ 85,253,489	\$ 86,908,578	\$ 26,609,778	

Revenue Comparison by Fund

Fund	Fund No.	Revenues			
		Budget FY 2009	Budget FY 2008	Increase (Decrease)	Percentage Change
General	101	\$ 14,145,581	\$ 14,472,190	\$ (326,609)	-2.26%
General Fund Reserve	151	-	50,000	(50,000)	-100.00%
Employee Health Insurance Reserve	152	-	-	-	0.00%
Workers Compensation Reserve	153	-	10,000	(10,000)	-100.00%
Compensated Balance Reserve	154	10,000	20,000	(10,000)	-50.00%
Subtotal General Funds		\$ 14,155,581	\$ 14,552,190	\$ (386,609)	
<u>Special Revenue Funds</u>					
Street Const., Maint. & Repair	201	\$ 1,753,235	\$ 2,020,948	\$ (267,713)	-13.25%
State Highway	202	44,960	52,000	(7,040)	-13.54%
Cemeteries	204	518,700	536,433	(17,733)	-3.31%
Police Pension Transfer	208	88,331	85,680	2,651	3.09%
Fire Pension Transfer	209	88,331	85,680	2,651	3.09%
Law Enforcement	212	20,000	6,000	14,000	233.33%
Municipal Motor Vehicle Tax	215	31,000	33,500	(2,500)	-7.46%
Indigent Drivers Alcohol Treat.	217	24,000	21,040	2,960	14.07%
Enforcement & Education	218	1,200	1,200	-	0.00%
City Vehicle License Tax	219	64,000	67,000	(3,000)	-4.48%
Fire Levy	220	314,450	511,261	(196,811)	-38.50%
Underground Storage Tank	221	3,750	-	3,750	0.00%
Probation Services	222	120,000	130,000	(10,000)	-7.69%
COPS	223	40,000	-	40,000	100.00%
Skate Facility	226	5,000	5,000	-	0.00%
Fire Special Revenue	227	11,500	19,000	(7,500)	-39.47%
Emergency Medical Services Fund	229	485,000	330,000	155,000	46.97%
Municipal Court Computerization	230	93,000	95,000	(2,000)	-2.11%
Brownfield Grant	233	195,000	-	195,000	100.00%
Subtotal Special Revenue Funds		\$ 3,901,457	\$ 3,999,742	\$ (291,285)	
<u>Debt Service Funds</u>					
General Bond Retirement	301	\$ 130,560	\$ 138,613	\$ (8,053)	-5.81%
Special Assessment Bond Retirement	303	217,000	137,500	79,500	57.82%
Land Acquisition Note Retirement	304	260,600	562,000	(301,400)	-53.63%
Subtotal Debt Service Funds		\$ 608,160	\$ 838,113	\$ (229,953)	
<u>Capital Projects Funds</u>					
Municipal Court Capital Projects	415	\$ 40,000	\$ 43,000	\$ (3,000)	-6.98%
Capital Improvement	424	1,130,000	150,000	980,000	653.33%
Girdled Road Water Improvements	425	-	100,000	(100,000)	100.00%
Shamrock Blvd Road Project	426	8,350,000	2,900,000	5,450,000	187.93%
Jackson St. Interchange Project	427	450,000	450,000	-	0.00%
Industrial Park Project	428	-	-	-	0.00%
Municipal Court Special Projects	429	115,000	105,500	9,500	9.00%
Capital Equipment Reserve	430	25,000	100,000	(75,000)	-75.00%
Millstone Acquisition	431	3,984,701	3,984,701	-	0.00%
Gristmill FMA Acquisition	432	196,905	2,245,304	(2,048,399)	-91.23%
Gristmill HMGP Acquisition	433	188,730	1,799,928	(1,611,198)	-89.51%
Subtotal Capital Projects Funds		\$ 14,480,336	\$ 11,878,433	\$ 2,601,903	

Revenue Comparison by Fund (continued)

Fund	Fund No.	Revenues			
		Budget FY 2009	Budget FY 2008	Increase (Decrease)	Percentage Change
Expendable Trust Funds					
Deposit Trust	601	\$ 85,950	\$ 55,500	\$ 30,450	54.86%
Plan Review Trust	602	70,000	210,000	(140,000)	-66.67%
Zoning Application Trust	603	400	300	100	33.33%
Cemetery Trust - Operations	605	5,000	3,500	1,500	42.86%
Special Endowment - Operations	606	2,000	-	2,000	100.00%
Columbarium Trust	607	1,000	1,000	-	0.00%
Law Enforcement Trust	613	5,000	5,000	-	0.00%
Subtotal Expendable Funds		\$ 169,350	\$ 275,300	\$ (105,950)	
Enterprise Funds					
Water Revenue	710	\$ 4,594,350	\$ 4,535,250	\$ 59,100	1.30%
Water Deposit	711	60,000	2,654	57,346	2160.74%
Water Construction	712	2,733,875	2,324,300	409,575	17.62%
Sewer Revenue	720	3,691,300	3,233,000	458,300	14.18%
Sewer Construction	722	3,957,430	4,060,500	(103,070)	-2.54%
Electric Revenue	730	26,063,700	21,166,600	4,897,100	23.14%
Electric Deposit	731	80,000	5,114	74,886	1464.33%
Electric Construction	732	5,000,000	-	5,000,000	100.00%
Electric Replacement & Improvement	733	-	-	-	0.00%
Electric Utility Reserve	734	1,000,000	-	1,000,000	100.00%
Refuse	740	4,000	2,500	1,500	60.00%
Off-Street Parking Revenue	750	153,650	169,550	(15,900)	-9.38%
Off-Street Parking Debt Service	751	-	-	-	100.00%
Off-Street Parking Deposit	752	200	200	-	0.00%
Storm Water Utility	760	844,150	1,237,250	(393,100)	-31.77%
Community Programs	770	89,593	181,460	(91,867)	-50.63%
Subtotal Enterprise Funds		\$ 48,272,248	\$ 36,918,378	\$ 11,445,737	
Internal Service Funds					
Fuel & Oil Rotary	801	\$ 284,119	\$ 194,693	\$ 89,426	45.93%
Supplies Rotary	802	45,088	47,437	(2,349)	-4.95%
Employee Health Insurance	803	2,706,500	2,550,000	156,500	6.14%
Workers' Comp. Retrospective	805	550,000	500,000	50,000	10.00%
Subtotal Internal Service Funds		\$ 3,585,707	\$ 3,292,130	\$ 293,577	
Non-Expendable Trust Funds					
Evergreen Cemetery Trust	901	\$ 1,500	\$ 2,300	\$ (800)	-34.78%
Riverside Cemetery Trust	902	3,850	7,300	(3,450)	-47.26%
Special Endowment Trust	903	1,300	1,200	100	8.33%
Subtotal Nonexpendable Trust		\$ 6,650	\$ 10,800	\$ (4,150)	
Agency Funds					
State Patrol Transfer	952	\$ 74,000	\$ 54,500	\$ 19,500	35.78%
Electronic License Forfeiture	953	-	-	-	0.00%
Land Bank	960	-	-	-	0.00%
Subtotal Agency Funds		\$ 74,000	\$ 54,500	\$ 19,500	
GRAND TOTAL ALL FUNDS		\$ 85,253,489	\$ 71,819,586	\$ 13,402,770	

Expenditure Comparison by Fund

Fund	Fund No.	Expenditures			
		Budget FY 2009	Budget FY 2008	Increase (Decrease)	Percentage Change
General	101	\$ 14,101,684	\$ 14,404,341	\$ (302,657)	-2.10%
General Fund Reserve	151	-	-	-	0.00%
Employee Health Insurance Reserve	152	-	-	-	0.00%
Workers Compensation Reserve	153	10,000	10,000	-	0.00%
Compensated Balance Reserve	154	50,000	-	50,000	100.00%
Subtotal General Funds		\$ 14,161,684	\$ 14,414,341	\$ (302,657)	
<u>Special Revenue Funds</u>					
Street Const., Maint. & Repair	201	\$ 2,381,373	\$ 2,280,234	\$ 101,139	4.44%
State Highway	202	40,000	40,000	-	0.00%
Cemeteries	204	518,640	524,220	(5,580)	-1.06%
Police Pension Transfer	208	88,331	85,680	2,651	3.09%
Fire Pension Transfer	209	88,331	85,680	2,651	3.09%
Law Enforcement	212	20,000	20,000	-	100.00%
Municipal Motor Vehicle Tax	215	30,000	33,000	(3,000)	-9.09%
Indigent Drivers Alcohol Treat.	217	30,000	30,000	-	0.00%
Enforcement & Education	218	-	-	-	0.00%
City Vehicle License Tax	219	62,000	65,000	(3,000)	-4.62%
Fire Levy	220	419,816	569,997	(150,181)	-26.35%
Underground Storage Tank	221	1,000	2,500	(1,500)	-60.00%
Probation Services	222	128,745	118,439	10,306	8.70%
COPS	223	40,000	-	40,000	0.00%
Skate Facility	226	5,000	5,000	-	100.00%
Fire Special Revenue	227	18,200	19,500	(1,300)	-6.67%
Emergency Medical Services Fund	229	527,041	344,079	182,962	53.17%
Municipal Court Computerization	230	134,632	169,581	(34,949)	-20.61%
Brownfield Grant	233	195,000	-	195,000	100.00%
Subtotal Special Revenue Funds		\$ 4,728,109	\$ 4,392,910	\$ 175,148	
<u>Debt Service Funds</u>					
General Bond Retirement	301	\$ 72,280	\$ 125,100	\$ (52,820)	-42.22%
Special Assessment Bond Retirement	303	102,736	154,116	(51,380)	-33.34%
Land Acquisition Note Retirement	304	260,600	562,000	(301,400)	-53.63%
Subtotal Debt Service Funds		\$ 435,616	\$ 841,216	\$ (405,600)	
<u>Capital Projects Funds</u>					
Municipal Court Capital Projects	415	\$ 61,843	\$ 59,128	\$ 2,715	4.59%
Capital Improvement	424	1,218,500	808,375	410,125	50.73%
Girdled Road Water Improvements	425	118,907	118,906	1	0.00%
Shamrock Blvd Road Project	426	7,407,357	2,900,000	4,507,357	155.43%
Jackson St. Interchange Project	427	450,000	450,000	-	100.00%
Industrial Park Project	428	16,225	15,371	854	5.56%
Municipal Court Special Projects	429	100,174	70,908	29,266	41.27%
Capital Equipment Reserve	430	392,167	329,405	62,762	19.05%
Millstone Acquisition	431	3,534,000	4,063,948	(529,948)	-13.04%
Gristmill FMA Acquisition	432	196,905	2,245,376	(2,048,471)	-91.23%
Gristmill HMGP Acquisition	433	188,730	1,799,928	(1,611,198)	-89.51%
Subtotal Capital Projects Funds		\$ 13,684,808	\$ 12,861,345	\$ 823,463	

Expenditure Comparison by Fund (continued)

Fund	Fund No.	Expenditures			
		Budget FY 2009	Budget FY 2008	Increase (Decrease)	Percentage Change
<u>Expendable Trust Funds</u>					
Deposit Trust	601	\$ 85,950	\$ 68,500	\$ 17,450	25.47%
Plan Review Trust	602	70,000	210,000	(140,000)	-66.67%
Zoning Application Trust	603	400	300	100	33.33%
Cemetery Trust - Operations	605	5,000	3,500	1,500	42.86%
Special Endowment - Operations	606	2,000	-	2,000	100.00%
Columbarium Trust	607	1,000	-	1,000	100.00%
Law Enforcement Trust	613	5,000	5,000	-	0.00%
Subtotal Expendable Funds		\$ 169,350	\$ 287,300	\$ (117,950)	
<u>Enterprise Funds</u>					
Water Revenue	710	\$ 4,830,453	\$ 5,089,933	\$ (259,480)	-5.10%
Water Deposit	711	-	12,000	(12,000)	-100.00%
Water Construction	712	3,064,271	2,942,956	121,315	4.12%
Sewer Revenue	720	3,542,980	3,239,714	303,266	9.36%
Sewer Construction	722	4,088,870	4,103,552	(14,682)	-0.36%
Electric Revenue	730	25,825,858	24,565,814	1,260,044	5.13%
Electric Deposit	731	-	43,000	(43,000)	-100.00%
Electric Construction	732	7,426,221	2,650,756	4,775,465	180.15%
Electric Replacement & Improvement	733	-	-	-	0.00%
Electric Utility Reserve	734	-	-	-	0.00%
Refuse	740	4,000	2,000	2,000	100.00%
Off-Street Parking Revenue	750	142,975	163,478	(20,503)	-12.54%
Off-Street Parking Debt Service	751	-	-	-	100.00%
Off-Street Parking Deposit	752	-	100	(100)	-100.00%
Storm Water Utility	760	1,052,058	1,142,176	(90,118)	-7.89%
Community Programs	770	89,593	181,460	(91,867)	-50.63%
Subtotal Enterprise Funds		\$ 50,067,279	\$ 44,136,939	\$ 5,930,340	
<u>Internal Service Funds</u>					
Fuel & Oil Rotary	801	\$ 284,119	\$ 194,693	\$ 89,426	45.93%
Supplies Rotary	802	45,088	47,437	(2,349)	-4.95%
Employee Health Insurance	803	2,706,500	2,550,000	156,500	6.14%
Workers' Comp. Retrospective	805	550,000	500,000	50,000	10.00%
Subtotal Internal Service Funds		\$ 3,585,707	\$ 3,292,130	\$ 293,577	
<u>Non-Expendable Trust Funds</u>					
Evergreen Cemetery Trust	901	\$ 1,000	\$ 1,000	\$ -	0.00%
Riverside Cemetery Trust	902	1,000	1,000	-	0.00%
Special Endowment Trust	903	25	25	-	0.00%
Subtotal Nonexpendable Trust		\$ 2,025	\$ 2,025	\$ -	
<u>Agency Funds</u>					
State Patrol Transfer	952	\$ 74,000	\$ 54,500	\$ 19,500	35.78%
Electronic License Forfeiture	953	-	-	-	0.00%
Land Bank	960	-	100	(100)	-100.00%
Subtotal Agency Funds		\$ 74,000	\$ 54,600	\$ 19,400	
GRAND TOTAL ALL FUNDS		\$ 86,908,578	\$ 80,282,806	\$ 6,415,721	

**CITY OF PAINESVILLE
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCES - BY FUND
GOVERNMENTAL FUNDS
BUDGET FISCAL YEAR 2009**

	General Funds	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Expendable Trust Funds	Non-Expendable Trust Funds	Total Governmental Funds
REVENUES:							
40 Taxes	\$10,322,291	\$ 954,822	\$ 64,060	\$ -	\$ -	\$ -	\$ 11,341,173
41 Intergovernmental Revenue	7,500	332,500	-	5,567,840	-	-	5,907,840
42 Charges for Services (except Utilities)	61,460	638,700	-	-	-	-	700,160
43 User Fees-Charges for Services	-	-	-	-	-	-	-
44 License, Permit, Inspection and Other Fees	303,150	-	-	-	10,000	-	313,150
45 Municipal Court Receipts-Fines and Forfeits	909,350	238,200	-	155,000	-	-	1,302,550
46 Other Revenues	1,116,530	34,000	217,000	357,496	137,350	6,650	1,869,026
48 Other Financing Sources	415,300	1,242,485	327,100	8,350,000	22,000	-	10,356,885
Total Revenue	\$13,135,581	\$ 3,440,707	\$ 608,160	\$14,430,336	\$ 169,350	\$ 6,650	\$ 31,790,784
EXPENDITURES:							
51 Personal Services	\$10,398,293	\$ 1,507,975	\$ -	\$ 27,334	\$ -	\$ -	\$ 11,933,602
52 Materials and Supplies	527,137	339,935	-	19,640	3,000	-	889,712
53 Other Services and Charges	1,146,598	325,389	-	24,200	46,850	-	1,543,037
54 Utilities	184,532	11,300	-	-	-	-	195,832
55 Other Operating Charges	674,251	142,700	20,000	-	80,000	-	916,951
56 Capital Outlay	-	760,000	-	10,914,690	-	-	11,674,690
57 Debt Service	121,708	1,525,025	155,016	2,698,944	-	-	4,500,693
58 Other Nonoperating Charges	357,915	-	260,600	-	39,500	2,025	660,040
Total Expenditures	\$13,410,434	\$ 4,612,324	\$ 435,616	\$13,684,808	\$ 169,350	\$ 2,025	\$ 32,314,557
TRANSFERS:							
47 Transfers-In (Governmental Fund Types)	\$ 1,020,000	\$ 460,750	\$ -	\$ 50,000	\$ -	\$ -	\$ 1,530,750
49 Transfers-In (Proprietary Fund Types)	-	-	-	-	-	-	-
59 Operating Transfers-Out/Reserves	(751,250)	(115,785)	-	-	-	-	(867,035)
Total Transfers	\$ 268,750	\$ 344,965	\$ -	\$ 50,000	\$ -	\$ -	\$ 663,715
EXCESS REVENUE OVER EXPENDITURES	\$ (6,103)	\$ (826,652)	\$ 172,544	\$ 795,528	\$ -	\$ 4,625	\$ 139,942
BUDGETED CASH CARRYOVER BALANCE	6,103	826,652	-	-	-	-	832,755
TOTAL GOVERNMENTAL FUNDS	\$ -	\$ -	\$ 172,544	\$ 795,528	\$ -	\$ 4,625	\$ 972,697

**CITY OF PAINESVILLE
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCES - BY FUND
ENTERPRISE & PROPRIETARY FUNDS
BUDGET FISCAL YEAR 2009**

	Water Funds	Sewer Funds	Electric Funds	Refuse Fund	Off-Street Parking Funds	Storm Water Fund	Community Programs	Internal Service Funds	Agency Funds	TOTAL Enterprise & Proprietary Funds
REVENUES:										
40 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41 Intergovernmental Revenue	1,424,000	3,000,000	-	-	-	-	-	-	-	4,424,000
42 Charges for Services (except Utilities)	-	-	-	-	-	-	-	-	-	-
43 User Fees-Charges for Services	4,230,200	3,530,400	25,560,000	300	53,650	425,000	86,593	3,585,707	-	37,471,850
44 License, Permit, Inspection and Other Fees	-	-	-	-	-	-	-	-	74,000	74,000
45 Municipal Court Receipts-Fines and Forfeits	352,150	60,400	217,600	3,700	-	3,750	3,000	-	-	640,600
46 Other Revenues	1,381,875	857,930	5,366,100	-	-	415,400	-	-	-	8,021,305
48 Other Financing Sources	-	-	-	-	-	-	-	-	-	-
Total Revenue	\$ 7,388,225	\$ 7,448,730	\$ 31,143,700	\$ 4,000	\$ 53,650	\$ 844,150	\$ 89,593	\$ 3,585,707	\$ 74,000	\$ 50,631,755
EXPENDITURES:										
51 Personal Services	\$ 2,295,430	\$ 1,957,912	\$ 6,502,426	\$ -	\$ 58,392	\$ 104,843	\$ 24,313	\$ 2,281,500	\$ -	\$ 13,324,816
52 Materials and Supplies	392,096	233,078	9,204,341	-	6,625	18,200	8,000	329,207	-	10,191,547
53 Other Services and Charges	756,773	569,171	2,443,900	4,000	44,333	22,425	57,280	875,000	-	4,772,882
54 Utilities	314,064	314,065	4,540,006	-	27,340	-	-	-	-	5,195,475
55 Other Operating Charges	16,938	13,350	602,912	-	5,400	110,000	-	-	-	748,600
56 Capital Outlay	1,937,340	3,310,940	7,432,220	-	-	430,000	-	-	-	13,110,500
57 Debt Service	2,068,683	922,654	31,344	-	-	365,070	-	-	74,000	3,387,701
58 Other Nonoperating Charges	-	-	1,250,350	-	-	-	-	-	-	1,324,350
Total Expenditures	\$ 7,781,224	\$ 7,321,170	\$ 32,007,499	\$ 4,000	\$ 142,090	\$ 1,050,488	\$ 89,593	\$ 3,585,707	\$ 74,000	\$ 52,055,871
TRANSFERS:										
47 Transfers-In (Governmental Fund Types)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
49 Transfers-In (Proprietary Fund Types)	-	200,000	1,000,000	-	100,000	-	-	-	-	1,300,000
59 Operating Transfers-Out/Reserves	(113,400)	(310,680)	(1,244,580)	-	(885)	(1,570)	-	-	-	(1,671,115)
Total Net Transfers	\$ (113,400)	\$ (110,680)	\$ (244,580)	\$ -	\$ 99,115	\$ (1,570)	\$ -	\$ -	\$ -	\$ (371,115)
EXCESS REVENUE OVER EXPENDITURES	\$ (506,499)	\$ 16,880	\$ (1,108,379)	\$ -	\$ 10,675	\$ (207,908)	\$ -	\$ -	\$ -	\$ (1,795,231)
BUDGETED CASH CARRYOVER BALANCE	506,499	-	1,108,379	-	-	207,908	-	-	-	1,822,786
TOTAL ENTERPRISE & PROPRIETARY FUNDS	\$ -	\$ 16,880	\$ -	\$ -	\$ 10,675	\$ -	\$ -	\$ -	\$ -	\$ 27,555

**CITY OF PAINESVILLE
THREE-YEAR FORECAST**

	<u>2008 Actual</u>	<u>2009 Estimate</u>	<u>2010 Estimate</u>
Beginning Cash Balance	\$ 39,757,403	\$ 42,128,241	\$ 40,473,152
Revenues			
Taxes	\$ 12,197,470	\$ 11,341,173	11,700,000
Intergovernmental Revenue	2,542,721	10,331,840	800,000
Charges for Services (Except Utilities)	688,572	700,160	715,000
User Fees	30,996,983	37,471,850	37,500,000
License, Permit, and Other Fees	398,804	313,150	320,000
Municipal Court Revenues - Fines & Forfeits	1,447,278	1,376,550	1,400,000
Other Revenues	2,559,186	2,509,626	2,500,000
Transfers-In (Governmental Fund Types)	3,017,059	1,530,750	1,500,000
Other Financing Sources	8,219,044	18,378,390	12,000,000
Transfers-In (Proprietary Fund Types)	6,614,780	1,300,000	2,000,000
Total Revenues	\$ 68,681,897	\$ 85,253,489	\$ 70,435,000
Expenditures			
Personal Services	\$ 23,260,936	\$ 25,258,418	\$ 26,750,000
Materials and Supplies	10,350,359	11,081,259	11,500,000
Other Services and Charges	5,109,841	6,315,919	6,500,000
Utilities	3,456,349	5,391,307	5,500,000
Other Operating Charges	1,514,227	1,665,551	1,750,000
Capital Outlay	8,075,122	24,785,190	9,400,000
Debt Service	5,912,111	7,888,394	7,500,000
Other Nonoperating Charges	2,384,796	1,984,390	2,045,000
Transfers Out/Reserves	6,247,318	2,538,150	3,600,000
Total Expenditures	\$ 66,311,059	\$ 86,908,578	\$ 74,545,000
Ending Cash Balance	<u>\$ 42,128,241</u>	<u>\$ 40,473,152</u>	<u>\$ 36,363,152</u>

PERSONNEL SUMMARY

The Personnel Summary is based on all full- and part-time employees. Full-time is based on a 40-hour work week and part-time is based on less than a 40-hour work week.

FISCAL YEARS 2006 through 2009

	ACTUALS		BUDGETED	
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Legislative				
<u>City Council</u>				
Council President	1	1	1	1
Council Members	6	6	6	6
Clerk of Council (Part-Time)	1	0	0	0
Clerk of Council (Full-Time)	0	1	1	1
Total Legislative	8	8	8	8
Judicial				
<u>Municipal Court:</u>				
Municipal Court Judge	1	1	1	1
Bailiffs	2	2	2	2
Security Officers (Part-Time)	4	4	4	4
Clerk of Court	1	1	1	1
Civil Division Supervisor	1	1	1	1
Chief Deputy Clerk	0	0	0	0
Deputy Clerk Supervisor	0	1	1	1
Deputy Court Clerk II	2	3	3	2
Deputy Court Clerk I	9	7	7	7
Deputy Clerk (Part-Time)	1	1	1	2
Deputy Clerk II (Part-Time)	0	0	0	1
Chief Probation Officer	1	0	0	0
Probation Officer II	1	0	0	0
Secretary I	1	1	1	1
Probation Supervisor	0	1	1	1
Probation Officer	0	1	1	1
Probation Officer I	1	1	1	1
Probation Officer I (Part-Time)	2	2	2	2
Total Judicial	27	27	27	28
Executive				
<u>City Manager's Office</u>				
City Manager	1	1	1	1
Assistant City Manager/CDD	1	1	1	1
Administrative Secretary	1	1	1	1
Communications Coordinator(Full-Time)	0	0	0	0
Communications Coordinator(Part-Time)	0	0	0	0
Network Technician (Part-Time)	0	0	0	0
Economic Development Coordinator	1	1	1	1
Secretary I (Part-Time)	1	1	1	1
Public Lands and Buildings Custodian II	1	1	1	1
Switchboard Operators (Part-Time)	2	2	2	2
Law Director	1	1	1	1
Assistant Law Director (Part-Time)	2	2	2	2
Total City Manager's Office	11	11	11	11
<u>Human Resources</u>				
Human Resources Director	1	1	1	1
Fiscal Clerk II	2	2	2	2
Total Human Resources	3	3	3	3

PERSONNEL SUMMARY (continued)

FISCAL YEARS 2006 through 2009

	ACTUALS		BUDGETED	
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<u>Finance</u>				
Director of Finance	1	1	1	1
Finance Analyst	1	1	1	1
Administrative Analyst	1	1	1	1
Fiscal Clerk II	3	3	3	3
Fiscal Clerk III	1	1	1	1
Store Clerk/Building & Ground Work	1	1	1	1
Utility Office Manager	1	1	1	1
Utility Office Supervisor	1	0	0	0
Utility Field Supervisor	1	1	1	1
Collections Analyst	1	1	1	1
Fiscal Clerk I	6	6	6	6
Utilities Service Worker	1	1	1	1
Meter Reader	4	4	4	4
Total Finance	23	22	22	22
<u>Public Services</u>				
Service Director	1	1	1	1
Supervisor	1	1	1	1
Maintenance Supervisor II	1	0	0	0
Maintenance Supervisor I	0	1	1	1
Secretary I	1	1	1	1
Automotive Maintenance Mechanic	1	2	2	2
Automotive Maintenance Worker	1	0	0	0
Main Crew Leader	3	2	2	2
Maintenance Worker II	9	11	11	11
Heavy Equipment Operator	1	0	0	0
Parking & Traffic Technician	1	1	1	1
Sign Fabricator	1	1	1	1
Parking Enforcement/Cashier	1	1	1	1
Parking Cashier, Perm (Part-Time)	1	1	0	0
Public Works Guard	0	0	0	0
Total Public Services	23	23	22	22
<u>Police</u>				
Police Chief	1	1	1	1
Lieutenants	4	4	4	4
Sergeants	4	4	4	4
Police Officer	26	28	29	29
Police Office Supervisor	1	1	1	1
Community Service Officer	1	2	2	2
Police Records Clerk I	3	3	3	3
Police Officer (Grant Funded)	1	0	0	0
School Resource Officer	1	1	1	1
Special Court Officer	1	1	1	1
Total Police	43	45	46	46

PERSONNEL SUMMARY (continued)

FISCAL YEARS 2006 through 2009

	ACTUALS		BUDGETED	
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<u>Fire</u>				
Fire Chief	1	1	1	1
Fire Captains	4	4	4	4
Fire Lieutenants	3	3	3	3
Firefighters/EMTs	18	18	20	20
Secretary I (Part-Time)	1	1	1	1
Training Coordinator (Part-Time)		1	1	1
Firefighters (Part-Time)		3	3	3
Fire Inspector (Part-Time)	1	1	1	1
Total Fire	28	32	34	34
<u>Recreation & Public Lands</u>				
Recreation & Public Lands Director	1	1	1	1
Recreation Supervisor	0	0	0	0
Recreation Coordinator	2	2	2	2
Secretary I (Part-Time)	1	0	0	0
Secretary I (Full-Time)	1	1	1	1
Parks & Cemeteries Supervisor	1	1	1	1
Maintenance Supervisor I	2	2	2	2
Administrative Secretary	1	1	1	1
Maintenance Worker II (Cem/Parks)	2	2	2	2
Maintenance Worker I (Cem/Parks)	4	6	8	7
Automotive Maintenance Mechanic	0	1	1	1
Automotive Service Worker	1	0	0	0
Maintenance Worker I (Cemeteries)	0	0	0	0
Maintenance Worker II (Cemeteries)	0	0	0	0
Total Recreation & Public Lands	16	17	19	18
<u>Community Programs</u>				
Counselors (Part-Time)	3	3	3	3
Recreation Assistant (Part-Time)	2	2	2	2
Total Community Programs	5	5	5	5
<u>Community Development</u>				
Planner	1	1	1	1
Secretary (Part-Time)	1	1	1	2
City Engineer	0	1	1	1
Senior Engineer	1	1	1	1
Engineering Technician	1	1	2	2
Building Official	1	1	1	1
Building Inspector	1	1	1	1
Housing Inspector	1	2	2	2
Secretary I	1	1	1	1
Total Community Development	8	10	11	12

PERSONNEL SUMMARY (continued)

FISCAL YEARS 2006 through 2009

	ACTUALS		BUDGETED	
	2006	2007	2008	2009
<u>Water</u>				
Water Superintendent	1	1	1	1
Water Treatment Plant Supervisor	1	1	1	1
Chief Operator	0	0	1	0
Laboratory Technician II	3	3	3	1
Water Treatment Plant Operator II	3	2	2	1
Water Treatment Plant Operator I	1	0	0	0
Treatment Plant Mechanic II	1	1	1	1
Treatment Plant Mechanic I	1	0	0	0
Maintenance Technician II	1	4	0	0
Maintenance Technician	0	0	3	4
Water Distribution Supervisor	1	1	1	1
Secretary I	1	1	1	1
Engineering Technician	1	1	1	1
Maintenance Supervisor I	2	2	2	2
Assistant Water Engineering Technician	2	2	2	2
Heavy Equipment Operator	1	1	1	1
Utility Service/Maintenance Worker	5	5	5	5
Total Water	25	25	25	22
<u>Water Pollution Control Service</u>				
Water Pollution Superintendent	1	1	1	1
Secretary I	1	1	1	1
WPCP Operations Supervisor	1	1	1	1
WPCP Maintenance Supervisor	1	1	1	1
Lab Tech Services Supervisor	1	1	1	1
WPCP Operator II	5	5	5	5
WPCP Operator I	5	5	5	4
Laboratory Technician I	1	1	1	1
Mechanic, Electrician, WPCP	1	1	1	1
Mechanic II, WPCP	1	1	1	1
Mechanic I, WPCP	1	1	1	1
Total Water Pollution Control Service	19	19	19	18

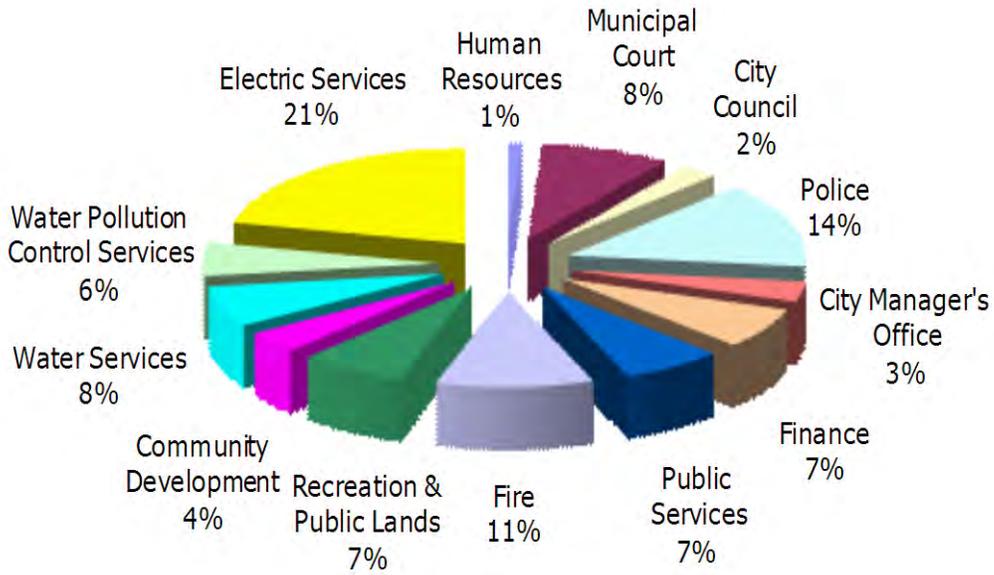
PERSONNEL SUMMARY (continued)

FISCAL YEARS 2006 through 2009

	ACTUALS		BUDGETED	
	2006	2007	2008	2009
<u>Electric Services</u>				
Electric Superintendent	1	1	1	1
GSI Coordinator	0	0	1	1
Electric Generation Supervisor	1	1	1	1
Secretary I	1	1	1	1
Building Custodian II	1	0	0	0
Senior Engineer-Maintenance	1	1	1	1
Stationery Engineer	8	8	8	8
Mechanic/Welder, EP	3	3	3	3
Maintenance Worker II, EP	9	9	10	10
Utility Worker	5	5	5	5
Heavy Equipment Operator	2	2	2	2
Mechanic, EP	2	2	2	2
Senior Engineer-Operations	1	1	1	1
Operating Engineer	5	5	5	5
Electrician	3	3	3	3
Assistant Electric Distribution Supervisor	1	1	1	1
Secretary I	1	1	1	1
Field Supervisor, Electric Distribution	2	2	2	2
Electric Distribution Worker I	7	7	7	7
Electric Distribution Worker II	3	3	3	3
Apprentice Electric Distribution Worker	2	2	2	2
Tree Trimmer	1	1	1	1
Assistant Tree Trimmer	1	1	1	1
Electric Meter Repair Worker	1	1	1	1
Electric Ground Worker	4	4	4	4
Public Works Guard	1	1	1	1
Total Electric Services	67	66	68	68
Total Executive	271	278	285	281
Total Personnel Summary	306	313	320	317



Annual Personnel for 2009



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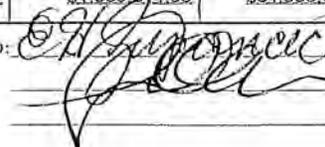
AMENDED CERTIFICATE OF ESTIMATED RESOURCES

Office of the Budget Commission, Lake County, Ohio.
Painesville, Ohio, January 14, 2009
To the Council of the City of Painesville:

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1, 2009, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

FUND	FUND NO.	UNENCUMBERED BALANCE JANUARY 1, 2009	PROPERTY TAX	OTHER SOURCES	TOTAL
General Fund	101	\$2,931,403.52	\$654,092.00	\$13,316,845.00	\$16,902,340.52
General Fund Reserve	151	625,000.00		0.00	625,000.00
Employee Health Insurance Reserve	152	325,000.00		0.00	325,000.00
Workers compensation Reserve	153	320,000.00		0.00	320,000.00
compensated Balance Reserve	154	276,826.41		10,000.00	286,826.41
Street Construction, Maint. & Repair	201	1,359,768.58		1,753,235.00	3,113,003.58
State Highway	202	64,384.04		44,960.00	109,344.04
Cemeteries	204	232,739.80		518,700.00	751,439.80
Police Pension Transfer	208	13,267.84	90,856.00	0.00	104,123.84
Fire Pension Transfer	209	13,271.12	90,856.00	0.00	104,127.12
Law Enforcement	212	15,478.14		20,000.00	35,478.14
Muny Motor Vehicle Tax	215	6,577.27		31,000.00	37,577.27
Indigent Drivers Alcohol Treatment	217	92,725.25		24,000.00	116,725.25
Enforcement Education	218	44,319.38		1,200.00	45,519.38
City Vehicle License Tax	219	13,926.43		64,000.00	77,926.43
Fire Protection	220	284,951.83	121,788.00	221,250.00	627,999.83
Underground Storage Tank	221	1,423.22		3,750.00	5,173.22
Probation Services	222	95,036.09		120,000.00	215,036.09
COPS Fund	223	1,075.45		40,000.00	41,075.45
Skate Facility	226	456.83		5,000.00	5,456.83
Fire Special Revenue	227	20,247.68		11,500.00	31,747.68
FEMA Fund	228	0.00		0.00	0.00
Emergency Medical Services Fund	229	417,332.97		485,000.00	902,332.97
Municipal Court Computerization	230	74,407.38		93,000.00	167,407.38
2008 FEMA Fund	232	104,048.00		0.00	104,048.00
Brownfield Grand Fund	233	0.00		195,000.00	195,000.00
General Bond Retirement	301	26,944.15	72,752.00	66,500.00	166,196.15
Special Assessment Bond Retirement	303	156,872.55		217,000.00	373,872.55
Land Acquisition Nota Retirement	304	0.00		260,600.00	260,600.00
Muni Court Capital Project #415	415	31,327.02		40,000.00	71,327.02
Capital Improvement Fund	424	676,939.97		1,130,000.00	1,806,939.97
Girdled Road Water Improvement	425	206,286.06		0.00	206,286.06
Shamrock Blvd Road Project	426	313,867.37		8,350,000.00	8,663,867.37
Jackson St. Interchange Project	427	134,909.94		450,000.00	584,909.94
Industrial Park Project	428	50,581.53		0.00	50,581.53
Muni Court Capital Projects	429	277,218.84		115,000.00	392,218.84
Capital Equipment Reserve	430	682,488.95		25,000.00	707,488.95
Millstone Acquisition	431	637.30		3,984,701.00	3,985,338.30
Gristmill FMA Acquisition	432	1,439.14		196,905.00	198,344.14
Gristmill HMPG Acquisition	433	168.13		188,730.00	188,898.13
Deposit Trust	601	291,574.70		85,950.00	377,524.70
Plan Review Trust	602	31,203.89		70,000.00	101,203.89
Zoning Application Trust	603	8,970.49		400.00	9,370.49
Cemetary Trust - OPRS	605	82,670.17		5,000.00	87,670.17
Special Endowment OPRS	606	56,887.31		2,000.00	58,887.31
Columbanum Trust	607	88.55		1,000.00	1,088.55
Law Enforcement Trust	613	12,210.89		5,000.00	17,210.89
Water Revenue	710	1,690,828.00		4,594,350.00	6,285,178.00
Water Deposit	711	164,176.90		60,000.00	224,176.90
Water Construction	712	286,683.61		2,733,875.00	3,020,558.61
Sewer Revenue	720	2,496,862.16		3,691,300.00	6,188,162.16
Sewer Construction	722	249,017.45		3,957,430.00	4,206,447.45
Electric Light Revenue	730	8,437,107.15		26,063,700.00	34,500,807.15
Electric Deposits	731	371,222.00		80,000.00	451,222.00
Electric Construction	732	5,621,008.51		5,000,000.00	10,621,008.51
Electric Replace. and Improvement	733	0.00		0.00	0.00
Electric Utility Reserve	734	900,000.00		1,000,000.00	1,900,000.00
Refuse	740	7,106.14		4,000.00	11,106.14
Off Street Parking Revenue	750	191,571.41		153,650.00	345,221.41
Off Street Parking Debt Service	751	7,311.73		0.00	7,311.73
Off Street Parking Deposits	752	3,572.00		200.00	3,772.00
Storm Water Utility	760	58,366.22		844,150.00	902,516.22
Community Programs	770	798.52		89,593.00	90,391.52
Fuel and Oil Rotary	801	34,298.35		284,119.00	318,417.35
Supplies Rotary	802	30,161.40		45,088.00	75,249.40
Employee Health Insurance	803	6,018.76		2,706,500.00	2,712,518.76
Worker's Comp. Retrospective	805	153,776.61		550,000.00	703,776.61
Evergreen Cemetery Trust	901	399,167.35		1,500.00	400,667.35
Riverside Cemetery Trust	902	344,629.07		3,850.00	348,479.07
Special Endowment Cemetery Trust	903	311,185.81		1,300.00	312,485.81
State Patrol Transfer Trust	952	15,352.01		74,000.00	89,352.01
Electronic License Forfeiture	953	7,206.00		0.00	7,206.00
Land Bank Fund	960	4,942.83		0.00	4,942.83
TOTALS		\$32,169,334.17	\$1,030,344.00	\$84,090,831.00	\$117,290,509.17

SIGNED:



BUDGET COMMISSION

ORDINANCE NO. 24-08

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURE OF THE CITY OF PAINESVILLE, STATE OF OHIO DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2009, AND ADOPTING THE 2009 OPERATING BUDGET, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PAINESVILLE, LAKE COUNTY, OHIO:

SECTION I. That there be appropriated from the GENERAL FUND, FUND NO. 101:

GENERAL GOVERNMENT:
 LEGISLATIVE:
 COUNCIL:
 FUNCTION NO. 111:

PERSONAL SERVICES	\$	9,908.00
MATERIALS AND SUPPLIES	\$	9.00
OTHER SERVICES AND CHARGES	\$	<u>1,610.00</u>
TOTAL - COUNCIL:	\$	11,527.00

CLERK OF COUNCIL:
 FUNCTION NO. 112:

PERSONAL SERVICES	\$	8,711.00
MATERIALS AND SUPPLIES	\$	270.00
OTHER SERVICES AND CHARGES	\$	<u>3,063.00</u>
TOTAL - CLERK OF COUNCIL:	\$	<u>12,044.00</u>

TOTAL - LEGISLATIVE: \$ 23,571.00

JUDICIAL - MUNICIPAL COURT:
 JUDICIAL ACTIVITIES:
 FUNCTION NO. 121:

PERSONAL SERVICES	\$	214,334.00
MATERIALS AND SUPPLIES	\$	1,550.00
OTHER SERVICES AND CHARGES	\$	<u>5,560.00</u>
TOTAL - JUDICIAL ACTIVITIES:	\$	221,444.00

CLERK OF COURT:
 FUNCTION NO. 122:

PERSONAL SERVICES	\$	592,455.00
MATERIALS AND SUPPLIES	\$	5,170.00
OTHER SERVICES AND CHARGES	\$	<u>85,314.00</u>
TOTAL - CLERK OF COURT:	\$	682,939.00

PROBATION:
FUNCTION NO. 123:

PERSONAL SERVICES		\$	148,218.00
TOTAL - PROBATION:		\$	<u>148,218.00</u>
TOTAL - JUDICIAL - MUNICIPAL COURT:		\$	1,052,601.00

EXECUTIVE:
CITY MANAGER:
FUNCTION NO. 131:

PERSONAL SERVICES		\$	46,155.00
MATERIALS AND SUPPLIES		\$	705.00
OTHER SERVICES AND CHARGES		\$	<u>7,970.00</u>
TOTAL - CITY MANAGER:		\$	54,830.00

PROMOTIONS, COMMUNICATIONS AND PR ACTIVITY:
FUNCTION NO. 133:

MATERIALS AND SUPPLIES		\$	238.00
OTHER SERVICES AND CHARGES		\$	<u>4,700.00</u>
TOTAL - PROMOTIONS, COMMUNICATIONS AND PR		\$	4,938.00

INFORMATION TECHNOLOGY:
FUNCTION NO. 134:

MATERIALS AND SUPPLIES		\$	500.00
OTHER SERVICES AND CHARGES		\$	<u>36,175.00</u>
TOTAL - INFORMATION TECHNOLOGY:		\$	36,675.00

HUMAN RESOURCES:
FUNCTION NO. 135:

PERSONAL SERVICES		\$	32,560.00
MATERIALS AND SUPPLIES		\$	515.00
OTHER SERVICES AND CHARGES		\$	<u>12,195.00</u>
TOTAL - HUMAN RESOURCES:		\$	45,270.00

ECONOMIC DEVELOPMENT:
FUNCTION NO. 137:

PERSONAL SERVICES		\$	18,509.00
MATERIALS AND SUPPLIES		\$	1,592.00
OTHER SERVICES AND CHARGES		\$	11,900.00
OTHER NON-OPERATING CHARGES		\$	<u>4,200.00</u>
TOTAL - ECONOMIC DEVELOPMENT:		\$	<u>36,201.00</u>
TOTAL - EXECUTIVE:		\$	177,914.00

FINANCE:

ADMINISTRATION:

FUNCTION NO. 141:

PERSONAL SERVICES	\$	39,994.00
MATERIALS AND SUPPLIES	\$	580.00
OTHER SERVICES AND CHARGES	\$	<u>10,555.00</u>
TOTAL - ADMINISTRATION:	\$	51,129.00

ACCOUNTING:

FUNCTION NO. 142:

PERSONAL SERVICES	\$	27,272.00
MATERIALS AND SUPPLIES	\$	600.00
OTHER SERVICES AND CHARGES	\$	<u>26,740.00</u>
TOTAL - ACCOUNTING:	\$	54,612.00

PURCHASING AND WAREHOUSING:

FUNCTION NO. 143:

PERSONAL SERVICES	\$	20,354.00
MATERIALS AND SUPPLIES	\$	95.00
OTHER SERVICES AND CHARGES	\$	<u>2,015.00</u>
TOTAL - PURCHASING AND WAREHOUSING:	\$	22,464.00

INCOME TAX COLLECTION:

FUNCTION NO. 144:

OTHER SERVICES AND CHARGES	\$	<u>165,000.00</u>
TOTAL - INCOME TAX COLLECTION:	\$	<u>165,000.00</u>
TOTAL - FINANCE:	\$	293,205.00

LAW:

ADMINISTRATION:

FUNCTION NO. 151:

PERSONAL SERVICES	\$	28,726.00
OTHER SERVICES AND CHARGES	\$	<u>61,410.00</u>
TOTAL - LAW:	\$	90,136.00

ENGINEERING:

ADMINISTRATION:

FUNCTION NO. 161:

PERSONAL SERVICES	\$	133,887.00
MATERIALS AND SUPPLIES	\$	2,810.00
OTHER SERVICES AND CHARGES	\$	<u>14,950.00</u>
TOTAL - ENGINEERING:	\$	151,647.00

PUBLIC LANDS AND BUILDINGS:
 BUILDING OPERATIONS, MAINTENANCE AND REPAIRS:
 FUNCTION NO. 171:

PERSONAL SERVICES	\$	54,719.00
MATERIALS AND SUPPLIES	\$	13,900.00
OTHER SERVICES AND CHARGES	\$	205,267.00
DEBT SERVICE	\$	<u>114,385.00</u>
TOTAL - PUBLIC LANDS AND BUILDINGS:	\$	388,271.00

BOARDS AND COMMISSIONS:
 CIVIL SERVICE COMMISSION:
 FUNCTION NO. 181:

OTHER SERVICES AND CHARGES	\$	<u>12,000.00</u>
TOTAL - BOARDS AND COMMISSIONS:	\$	12,000.00

MISCELLANEOUS:
 INSURANCE:
 FUNCTION NO. 191:

OTHER SERVICES AND CHARGES	\$	<u>48,871.00</u>
TOTAL - INSURANCE:	\$	48,871.00

TAX SETTLEMENT DEDUCTIONS:
 FUNCTION NO. 192:

OTHER SERVICES AND CHARGES	\$	<u>22,700.00</u>
TOTAL - TAX SETTLEMENT DEDUCTIONS:	\$	<u>22,700.00</u>
TOTAL - MISCELLANEOUS:	\$	<u>71,571.00</u>
TOTAL - GENERAL GOVERNMENT:	\$	2,260,916.00

PUBLIC SAFETY :
 POLICE:
 LAW ENFORCEMENT-SWORN OFFICERS:
 FUNCTION NO. 211:

PERSONAL SERVICES	\$	<u>3,200,515.00</u>
TOTAL - LAW ENFORCEMENT-SWORN OFFICERS:	\$	3,200,515.00

LAW ENFORCEMENT-OTHER:
 FUNCTION NO. 212:

PERSONAL SERVICES	\$	386,163.00
MATERIALS AND SUPPLIES	\$	114,630.00
OTHER SERVICES AND CHARGES	\$	<u>160,002.00</u>
TOTAL - LAW ENFORCEMENT-OTHER:	\$	<u>660,795.00</u>
TOTAL - POLICE:	\$	3,861,310.00

FIRE:
 FIRE FIGHTING, PREVENTION AND INSPECTION:
 FUNCTION NO. 221:

PERSONAL SERVICES	\$	2,291,824.00
MATERIALS AND SUPPLIES	\$	65,500.00
OTHER SERVICES AND CHARGES	\$	<u>134,042.00</u>
TOTAL - FIRE FIGHTING, PREVENTION AND INSPECTION:	\$	2,491,366.00

FIRE SERVICE-OTHER:
 FUNCTION NO. 222:

PERSONAL SERVICES	\$	177,905.00
MATERIALS AND SUPPLIES	\$	18,000.00
OTHER SERVICES AND CHARGES	\$	<u>5,100.00</u>
TOTAL - FIRE SERVICE-OTHER:	\$	<u>201,005.00</u>

TOTAL - FIRE:	\$	2,692,371.00
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POLICE AND FIRE COMMUNICATIONS:
 CONTROL CENTER:
 FUNCTION NO. 231:

OTHER SERVICES AND CHARGES	\$	<u>458,434.00</u>
TOTAL - CONTROL CENTER:	\$	458,434.00
TOTAL - PUBLIC SAFETY :	\$	7,012,115.00

HIGHWAYS AND STREETS:
 PUBLIC WORKS:
 ADMINISTRATION:
 FUNCTION NO. 311:

PERSONAL SERVICES	\$	149,906.00
MATERIALS AND SUPPLIES	\$	4,470.00
OTHER SERVICES AND CHARGES	\$	<u>38,668.00</u>
TOTAL - ADMINISTRATION:	\$	193,044.00

STREET MAINTENANCE AND REPAIR:
 FUNCTION NO. 313:

MATERIALS AND SUPPLIES	\$	<u>37,000.00</u>
TOTAL - STREET MAINTENANCE AND REPAIR:	\$	37,000.00

SIDEWALKS:
 FUNCTION NO. 314:

MATERIALS AND SUPPLIES	\$	2,570.00
OTHER SERVICES AND CHARGES	\$	<u>12,000.00</u>
TOTAL - SIDEWALKS:	\$	14,570.00

BUILDING MAINTENANCE:
FUNCTION NO. 318:

MATERIALS AND SUPPLIES	\$	7,425.00
OTHER SERVICES AND CHARGES	\$	53,255.00
DEBT SERVICE	\$	<u>3,638.00</u>
TOTAL - BUILDING MAINTENANCE:	\$	64,318.00

EQUIPMENT MAINTENANCE:
FUNCTION NO. 319:

PERSONAL SERVICES	\$	114,507.00
MATERIALS AND SUPPLIES	\$	154,600.00
OTHER SERVICES AND CHARGES	\$	<u>10,075.00</u>
TOTAL - EQUIPMENT MAINTENANCE:	\$	279,182.00

EMPLOYEE BENEFITS:
FUNCTION NO. 320:

PERSONAL SERVICES	\$	<u>313,802.00</u>
TOTAL - EMPLOYEE BENEFITS:	\$	313,802.00

SIDEWALKS-SNOW REMOVAL:
FUNCTION NO. 322:

MATERIALS AND SUPPLIES	\$	3,000.00
OTHER SERVICES AND CHARGES	\$	<u>500.00</u>
TOTAL - SIDEWALKS-SNOW REMOVAL:	\$	3,500.00

LEAF/YARD WASTE REMOVAL:
FUNCTION NO. 323:

MATERIALS AND SUPPLIES	\$	950.00
OTHER SERVICES AND CHARGES	\$	<u>1,950.00</u>
TOTAL - LEAF/YARD WASTE REMOVAL:	\$	<u>2,900.00</u>

TOTAL - PUBLIC WORKS:	\$	908,316.00
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PARKING:
PARKING METERS:
FUNCTION NO. 331:

PERSONAL SERVICES	\$	48,285.00
MATERIALS AND SUPPLIES	\$	1,655.00
OTHER SERVICES AND CHARGES	\$	<u>1,900.00</u>
TOTAL - PARKING METERS:	\$	51,840.00

PARKING LOTS:
FUNCTION NO. 333:

MATERIALS AND SUPPLIES	\$	25.00
OTHER SERVICES AND CHARGES	\$	<u>11,700.00</u>
TOTAL - PARKING LOTS:	\$	11,725.00
TOTAL - PARKING:	\$	63,565.00

TRAFFIC SIGNS, MARKINGS, SIGNALS:
FUNCTION NO. 341:

PERSONAL SERVICES	\$	54,388.00
MATERIALS AND SUPPLIES	\$	24,300.00
OTHER SERVICES AND CHARGES	\$	24,200.00
DEBT SERVICE	\$	<u>528.00</u>
TOTAL - TRAFFIC SIGNS, MARKINGS, SIGNALS:	\$	<u>103,416.00</u>
TOTAL - HIGHWAYS AND STREETS:	\$	1,075,297.00

PUBLIC HEALTH AND WELFARE:
SUPPORT OF PRISONERS:
PRISONER EXPENSE:
FUNCTION NO. 411:

MATERIALS AND SUPPLIES	\$	74.00
OTHER SERVICES AND CHARGES		<u>12,000.00</u>
TOTAL - PRISONER EXPENSE:	\$	12,074.00

PAYMENT TO COUNTY HEALTH BOARD:
COUNTY HEALTH DISTRICT ASSESSMENT:
FUNCTION NO. 431:

OTHER SERVICES AND CHARGES	\$	<u>138,077.00</u>
TOTAL - COUNTY HEALTH DISTRICT ASSESSMENT:	\$	138,077.00

ASSISTANCE TO NEEDY/AGED:
POOR RELIEF:
FUNCTION NO. 441:

OTHER SERVICES AND CHARGES	\$	<u>2,500.00</u>
TOTAL - POOR RELIEF:	\$	<u>2,500.00</u>
TOTAL - PUBLIC HEALTH AND WELFARE:	\$	152,651.00

CULTURE-RECREATION:
PARKS:
ADMINISTRATION:
FUNCTION NO. 511:

PERSONAL SERVICES	\$	121,541.00
MATERIALS AND SUPPLIES	\$	725.00
OTHER SERVICES AND CHARGES	\$	<u>9,160.00</u>
TOTAL - ADMINISTRATION:	\$	131,426.00

PARKS SYSTEM:
FUNCTION NO. 512:

PERSONAL SERVICES	\$	282,644.00
MATERIALS AND SUPPLIES	\$	47,584.00
OTHER SERVICES AND CHARGES	\$	39,073.00
DEBT SERVICE	\$	<u>729.00</u>
TOTAL - PARKS SYSTEM:	\$	370,030.00

BUILDINGS MAINTENANCE:
FUNCTION NO. 513:

MATERIALS AND SUPPLIES	\$	1,135.00
OTHER SERVICES AND CHARGES	\$	<u>17,350.00</u>
TOTAL - BUILDINGS MAINTENANCE:	\$	18,485.00

MORSE AVENUE COMMUNITY CENTER:
FUNCTION NO. 514:

MATERIALS AND SUPPLIES	\$	550.00
OTHER SERVICES AND CHARGES	\$	<u>11,800.00</u>
TOTAL - MORSE AVENUE COMMUNITY CENTER:	\$	<u>12,350.00</u>
TOTAL - PARKS:	\$	532,291.00

RECREATION ACTIVITIES:
FUNCTION NO. 521:

PERSONAL SERVICES	\$	161,419.00
MATERIALS AND SUPPLIES	\$	3,275.00
OTHER SERVICES AND CHARGES	\$	<u>29,190.00</u>
TOTAL - RECREATION ACTIVITIES:	\$	193,884.00

OTHER LEISURE TIME ACTIVITIES:
SENIOR CITIZENS CENTER:
FUNCTION NO. 531:

OTHER SERVICES AND CHARGES	\$	<u>25,000.00</u>
TOTAL - SENIOR CITIZENS CENTER:	\$	<u>25,000.00</u>

COMMUNITY FUNCTIONS:
FUNCTION NO. 532:

MATERIALS AND SUPPLIES	\$	2,500.00
OTHER SERVICES AND CHARGES	\$	<u>30,000.00</u>
TOTAL - COMMUNITY FUNCTIONS:	\$	<u>32,500.00</u>
TOTAL - OTHER LEISURE TIME ACTIVITIES:	\$	<u>57,500.00</u>
TOTAL - CULTURE-RECREATION:	\$	783,675.00

COMMUNITY ENVIRONMENT:
 COMMUNITY PLANNING AND ZONING:
 PLANNING COMMISSION:
 FUNCTION NO. 611:

PERSONAL SERVICES	\$	3,392.00
MATERIALS AND SUPPLIES	\$	185.00
OTHER SERVICES AND CHARGES	\$	<u>2,325.00</u>
TOTAL - PLANNING COMMISSION:	\$	5,902.00

DEMOLITION:
 FUNCTION NO. 621:

OTHER SERVICES AND CHARGES	\$	<u>7,750.00</u>
TOTAL - DEMOLITION:	\$	7,750.00

PLANNING AND DEVELOPMENT:
 FUNCTION NO. 631:

PERSONAL SERVICES	\$	28,245.00
MATERIALS AND SUPPLIES	\$	520.00
OTHER SERVICES AND CHARGES	\$	5,135.00
OTHER NON-OPERATING CHARGES	\$	<u>7,500.00</u>
TOTAL - PLANNING AND DEVELOPMENT:	\$	41,400.00

HOUSING AND BUILDING CODE ENFORCEMENT:
 CODE ENFORCEMENT:
 FUNCTION NO. 641:

PERSONAL SERVICES	\$	320,884.00
MATERIALS AND SUPPLIES	\$	7,730.00
OTHER SERVICES AND CHARGES	\$	<u>12,300.00</u>
TOTAL - CODE ENFORCEMENT:	\$	340,914.00

TREE CARE AND WEED CONTROL:
 TREE CARE:
 FUNCTION NO. 651:

OTHER SERVICES AND CHARGES	\$	<u>3,000.00</u>
TOTAL - TREE CARE:	\$	3,000.00

WEED CONTROL:
 FUNCTION NO. 652:

MATERIALS AND SUPPLIES	\$	200.00
OTHER SERVICES AND CHARGES	\$	<u>10,900.00</u>
TOTAL - WEED CONTROL:	\$	<u>11,100.00</u>
TOTAL - TREE CARE AND WEED CONTROL:	\$	<u>14,100.00</u>
TOTAL - COMMUNITY ENVIRONMENT:	\$	410,066.00

OTHER:

OTHER FINANCING USES:

FUNCTION NO. 901:

OTHER NON-OPERATING CHARGES		\$	<u>85,615.00</u>
TOTAL -	OTHER FINANCING USES:	\$	85,615.00

TRANSFERS-OUT:
FUNCTION NO. 910:

TRANSFERS-OUT:		\$	<u>526,250.00</u>
TOTAL -	TRANSFERS-OUT:	\$	526,250.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	1,307,071.00
DEBT SERVICE		\$	2,428.00
OTHER NON-OPERATING CHARGES		\$	<u>260,600.00</u>
TOTAL -	NON-DEPARTMENTAL:	\$	1,570,099.00

RESERVES:
FUNCTION NO. 999:

RESERVES:		\$	<u>225,000.00</u>
TOTAL -	RESERVES:	\$	<u>225,000.00</u>
TOTAL -	OTHER:	\$	<u>2,406,964.00</u>
TOTAL -	GENERAL FUND	\$	14,101,684.00

SECTION II. That there be appropriated from the WORKERS COMPENSATION RESERVE.
FUND NO. 153:

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	<u>10,000.00</u>
TOTAL -	WORKERS COMPENSATION RESERVE	\$	10,000.00

SECTION III. That there be appropriated from the COMPENSATION BALANCE RESERVE
FUND, FUND NO. 154:

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	<u>50,000.00</u>
TOTAL -	COMPENSATED BALANCE RESERVE	\$	50,000.00

SECTION IV. That there be appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND, FUND NO. 201:

HIGHWAYS AND STREETS:
PUBLIC WORKS:
ADMINISTRATION:
FUNCTION NO. 311:

PERSONAL SERVICES	\$	28,922.00
TOTAL - ADMINISTRATION:	\$	28,922.00

STREET CONSTRUCTION AND RECONSTRUCTION:
FUNCTION NO. 312:

PERSONAL SERVICES	\$	278,932.00
TOTAL - STREET CONSTRUCTION AND RECONSTRUCTION:	\$	278,932.00

STREET MAINTENANCE AND REPAIR:
FUNCTION NO. 313:

MATERIALS AND SUPPLIES	\$	20,800.00
OTHER SERVICES AND CHARGES	\$	5,000.00
DEBT SERVICE	\$	3,903.00
TOTAL - STREET MAINTENANCE AND REPAIR:	\$	29,703.00

SNOW AND ICE REMOVAL:
FUNCTION NO. 316:

MATERIALS AND SUPPLIES	\$	215,000.00
OTHER SERVICES AND CHARGES	\$	70,550.00
TOTAL - SNOW AND ICE REMOVAL:	\$	285,550.00
TOTAL - HIGHWAYS AND STREETS:	\$	623,107.00

HIGHWAY/STREET IMPROVEMENT:
FUNCTION NO. 791:

CAPITAL OUTLAY	\$	318,000.00
TOTAL - HIGHWAY/STREET IMPROVEMENT:	\$	318,000.00

OTHER IMPROVEMENTS/EQUIPMENT:
FUNCTION NO. 799:

CAPITAL OUTLAY	\$	60,000.00
TOTAL - OTHER IMPROVEMENTS/EQUIPMENT:	\$	60,000.00

DEBT SERVICE FUNCTIONS:
DEBT SERVICE-UNVOTED:
FUNCTION NO. 801:

DEBT SERVICE	\$	1,220,574.00
TOTAL - DEBT SERVICE	\$	1,220,574.00

DEBT SERVICE-OTHER:
FUNCTION NO. 805:

DEBT SERVICE		\$	<u>14,891.00</u>
TOTAL -	DEBT SERVICE-OTHER:	\$	14,891.00

OTHER FINANCING USES:
FUNCTION NO. 901:

DEBT SERVICE		\$	<u>73,827.00</u>
TOTAL -	OTHER FINANCING USES:	\$	73,827.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	<u>64,914.00</u>
TOTAL -	NON-DEPARTMENTAL:	\$	64,914.00

RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES		\$	<u>6,060.00</u>
TOTAL -	RESERVES:	\$	<u>6,060.00</u>
TOTAL -	STREET CONSTRUCTION, MAINTENANCE & REPAIR	\$	2,381,373.00

SECTION V. That there be appropriated from the STATE HIGHWAY IMPROVEMENT FUND,
FUND NO. 202:

HIGHWAYS AND STREETS:
PUBLIC WORKS:
STATE HIGHWAY MAINTENANCE:
FUNCTION NO. 321:

OTHER SERVICES AND CHARGES		\$	<u>40,000.00</u>
TOTAL -	STATE HIGHWAY IMPROVEMENT FUND	\$	40,000.00

SECTION VI. That there be appropriated from the CEMETERIES FUND, FUND NO. 204:

PUBLIC HEALTH AND WELFARE:
CEMETERIES:
ADMINISTRATION:
FUNCTION NO. 421:

PERSONAL SERVICES		\$	170,188.00
MATERIALS AND SUPPLIES		\$	1,645.00
OTHER SERVICES AND CHARGES		\$	<u>7,513.00</u>
TOTAL -	ADMINISTRATION:	\$	179,346.00

EVERGREEN/RIVERSIDE:
FUNCTION NO. 422:

PERSONAL SERVICES	\$	196,281.00
MATERIALS AND SUPPLIES	\$	27,255.00
OTHER SERVICES AND CHARGES	\$	<u>5,676.00</u>
TOTAL - EVERGREEN/RIVERSIDE:	\$	229,212.00

BUILDINGS MAINTENANCE:
FUNCTION NO. 423:

MATERIALS AND SUPPLIES	\$	1,135.00
OTHER SERVICES AND CHARGES	\$	<u>12,950.00</u>
TOTAL - BUILDINGS MAINTENANCE:	\$	14,085.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES	\$	<u>88,382.00</u>
TOTAL - NON-DEPARTMENTAL:	\$	88,382.00

RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES	\$	<u>7,615.00</u>
TOTAL - RESERVES:	\$	<u>7,615.00</u>
TOTAL - CEMETERIES FUND	\$	518,640.00

SECTION VII. That there be appropriated from the POLICE PENSION TRANSFER FUND,
FUND NO. 208:

TAX SETTLEMENT DEDUCTIONS:
FUNCTION NO. 192:

OTHER SERVICES AND CHARGES	\$	<u>1,200.00</u>
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LAW ENFORCEMENT-SWORN OFFICERS:
FUNCTION NO. 211:

PERSONAL SERVICES	\$	<u>87,131.00</u>
TOTAL - POLICE PENSION TRANSFER FUND	\$	88,331.00

SECTION VIII. That there be appropriated from the FIRE PENSION TRANSFER FUND,
FUND NO. 209:

TAX SETTLEMENT DEDUCTIONS:
FUNCTION NO. 192:

OTHER SERVICES AND CHARGES	\$	<u>1,200.00</u>
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FIRE FIGHTING, PREVENTION AND INSPECTION:
FUNCTION NO. 221:

PERSONAL SERVICES		\$	<u>87,131.00</u>
TOTAL -	FIRE PENSION TRANSFER FUND	\$	88,331.00

SECTION IX. That there be appropriated from the LAW ENFORCEMENT FUND,
FUND NO. 212:

PUBLIC SAFETY :
POLICE:
LAW ENFORCEMENT-OTHER:
FUNCTION NO. 212:

MATERIALS AND SUPPLIES		\$	16,000.00
OTHER NON-OPERATING CHARGES		\$	<u>4,000.00</u>
TOTAL -	LAW ENFORCEMENT FUND	\$	20,000.00

SECTION X. That there be appropriated from the MUNICIPAL MOTOR VEHICLE LICENSE
FUND, FUND NO. 215:

STREET MAINTENANCE AND REPAIR:
TRANSFERS-OUT:
FUNCTION NO. 910:

OPERATING TRANSFERS/RESERVES		\$	<u>30,000.00</u>
TOTAL -	MUNICIPAL MOTOR VEHICLE LICENSE TAX FUND	\$	30,000.00

SECTION XI. That there be appropriated from the INDIGENT DRIVERS ALCOHOL
TREATMENT FUND, FUND NO. 217:

GENERAL GOVERNMENT:
JUDICIAL - MUNICIPAL COURT:
JUDICIAL ACTIVITIES:
FUNCTION NO. 121:

OTHER SERVICES AND CHARGES		\$	<u>30,000.00</u>
TOTAL -	INDIGENT DRIVERS ALCOHOL TREATMENT FUND	\$	30,000.00

SECTION XII. That there be appropriated from the CITY MOTOR VEHICLE LICENSE TAX
FUND, FUND NO. 219:

OTHER:
TRANSFERS-OUT:
FUNCTION NO. 910:

OPERATING TRANSFERS/RESERVES		\$	<u>62,000.00</u>
TOTAL -	CITY MOTOR VEHICLE LICENSE TAX FUND	\$	62,000.00

SECTION XIII. That there be appropriated form the FIRE LEVY FUND, FUND NO. 220:

PUBLIC SAFETY :
 FIRE SERVICE-OTHER:
 FUNCTION NO. 222:

MATERIALS AND SUPPLIES	\$	21,000.00
CAPITAL OUTLAY	\$	<u>194,000.00</u>
TOTAL - FIRE SERVICE-OTHER:	\$	215,000.00

DEBT SERVICE FUNCTIONS:
 DEBT SERVICE-UNVOTED:
 FUNCTION NO. 801:

DEBT SERVICE-UNVOTED:	\$	<u>77,438.00</u>
TOTAL - DEBT SERVICE-UNVOTED:	\$	77,438.00

OTHER:
 OTHER FINANCING USES:
 FUNCTION NO. 901:

DEBT SERVICE	\$	<u>127,378.00</u>
TOTAL - OTHER FINANCING USES:	\$	<u>127,378.00</u>
TOTAL - FIRE LEVY FUND	\$	419,816.00

SECTION XIV. That there be appropriated from the UNDERGROUND STORAGE TANK FUND, FUND NO. 221:

HIGHWAYS AND STREETS:
 PUBLIC WORKS:
 FUNCTION NO. 319:

OTHER SERVICES AND CHARGES	\$	<u>1,000.00</u>
TOTAL - UNDERGROUND STORAGE TANK FUND	\$	1,000.00

SECTION XV. That there be appropriated form the PROBATION SERVICES FUND, FUND NO. 222:

GENERAL GOVERNMENT:
 JUDICIAL - MUNICIPAL COURT:
 PROBATION:
 FUNCTION NO. 123:

PERSONAL SERVICES	\$	87,222.00
MATERIALS AND SUPPLIES	\$	9,000.00
OTHER SERVICES AND CHARGES	\$	<u>28,500.00</u>
TOTAL - PROBATION:	\$	124,722.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	<u>2,073.00</u>
TOTAL -	NON-DEPARTMENTAL:	\$	2,073.00

RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES		\$	<u>1,950.00</u>
TOTAL -	RESERVES:	\$	<u>1,950.00</u>
TOTAL -	PROBATION SERVICES FUND	\$	128,745.00

SECTION XVI. That there be appropriated form the COPS FUND, FUND NO. 223:

LAW ENFORCEMENT-SWORN OFFICERS:
FUNCTION NO. 211:

PERSONAL SERVICES		\$	<u>40,000.00</u>
TOTAL -	COPS FUND	\$	40,000.00

SECTION XVII. That there be appropriated form the SKATE FACILITY FUND, FUND NO. 226:

CULTURE-RECREATION:
RECREATION:
PARKS SYSTEM:
FUNCTION NO. 512:

OTHER SERVICES AND CHARGES		\$	<u>5,000.00</u>
TOTAL -	SKATE FACILITY FUND	\$	5,000.00

SECTION XVIII. That there be appropriated from the FIRE SPECIAL REVENUE FUND, FUND NO. 227:

FIRE:
FIRE SERVICE-OTHER:
FUNCTION NO. 222:

MATERIALS AND SUPPLIES		\$	<u>18,200.00</u>
TOTAL -	FIRE SERVICE-OTHER:	\$	<u>18,200.00</u>
TOTAL -	FIRE SPECIAL REVENUE FUND	\$	18,200.00

SECTION XIX. That there be appropriated from the EMERGENCY MEDICAL SERVICES FUND, FUND 229:

FIRE:
FIRE FIGHTING, PREVENTION AND INSPECTION:
FUNCTION NO. 221:

PERSONAL SERVICES		\$	254,602.00
MATERIALS AND SUPPLIES		\$	6,500.00
OTHER SERVICES AND CHARGES		\$	40,400.00
CAPITAL OUTLAY		\$	<u>171,000.00</u>
TOTAL -	FIRE FIGHTING, PREVENTION AND INSPECTION:	\$	472,502.00

FIRE SERVICE-OTHER:
FUNCTION NO. 222:

PERSONAL SERVICES		\$	13,752.00
TOTAL -	FIRE SERVICE-OTHER:	\$	13,752.00

OTHER FINANCING USES:
FUNCTION NO. 901:

DEBT SERVICE		\$	3,882.00
TOTAL -	OTHER FINANCING USES:	\$	3,882.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	30,075.00
TOTAL -	NON-DEPARTMENTAL:	\$	30,075.00

RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES		\$	6,830.00
TOTAL -	RESERVES:	\$	6,830.00
TOTAL -	EMERGENCY MEDICAL SERVICES FUND	\$	527,041.00

SECTION XX. That there be appropriated from the MUNICIPAL COURT COMPUTERIZATION
FUND, FUND NO. 230:

CLERK OF COURT:
FUNCTION NO. 122:

PERSONAL SERVICES		\$	44,615.00
MATERIALS AND SUPPLIES		\$	3,400.00
OTHER SERVICES AND CHARGES		\$	31,400.00
CAPITAL OUTLAY		\$	17,000.00
TOTAL -	CLERK OF COURT:	\$	96,415.00

PROBATION:
FUNCTION NO. 123:

PERSONAL SERVICES		\$	22,682.00
TOTAL -	PROBATION:	\$	22,682.00

OTHER FINANCING USES:
FUNCTION NO. 901:

DEBT SERVICE		\$	3,132.00
TOTAL -	OTHER FINANCING USES:	\$	3,132.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	11,073.00
TOTAL -	NON-DEPARTMENTAL:	\$	11,073.00

RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES		\$	<u>1,330.00</u>
TOTAL -	RESERVES:	\$	<u>1,330.00</u>
TOTAL -	MUNICIPAL COURT COMPUTERIZATION FUND	\$	134,632.00

SECTION XXI. That there be appropriated from the BROWNFIELD GRANT FUND, FUND NO. 233:

ECONOMIC DEVELOPMENT:
FUNCTION NO. 137:

OTHER SERVICES AND CHARGES		\$	<u>195,000.00</u>
TOTAL -	BROWNFIELD GRANT FUND	\$	195,000.00

SECTION XXII. That there be appropriated from the GENERAL BOND RETIREMENT FUND, FUND NO. 301:

DEBT SERVICE FUNCTIONS:
DEBT SERVICE-UNVOTED:
FUNCTION NO. 801:

DEBT SERVICE		\$	<u>72,280.00</u>
TOTAL -	GENERAL BOND RETIREMENT FUND	\$	72,280.00

SECTION XXIII. That there be appropriated from the SPECIAL ASSESSMENT BOND RETIREMENT FUND, FUND NO. 303:

TAX SETTLEMENT DEDUCTIONS:
FUNCTION NO. 192:

OTHER SERVICES AND CHARGES		\$	<u>7,000.00</u>
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NON-DEPARTMENTAL:
FUNCTION NO. 195:

OTHER OPERATING CHARGES		\$	<u>13,000.00</u>
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DEBT SERVICE FUNCTIONS:
DEBT SERVICE-UNVOTED:
FUNCTION NO. 801:

DEBT SERVICE		\$	<u>82,736.00</u>
TOTAL -	SPECIAL ASSESSMENT BOND RETIR. FUND	\$	102,736.00

SECTION XXIV. That there be appropriated from the LAND ACQUISITION NOTE RETIREMENT FUND, FUND NO. 304:

OTHER:
NON-DEPARTMENTAL:
FUNCTION NO. 970:

OTHER FINANCING USES:		\$	<u>260,600.00</u>
TOTAL -	LAND ACQUISITION NOTE RETIREMENT FUND	\$	260,600.00

SECTION XXV. That there be appropriated from the MUNICIPAL COURT CAPITAL PROJECTS FUND, FUND NO. 415:

GENERAL GOVERNMENT:
FUNCTION NO. 801:

DEBT SERVICE		\$	<u>61,843.00</u>
TOTAL -	DEBT SERVICE-UNVOTED:	\$	<u>61,843.00</u>
TOTAL -	MUNICIPAL COURT CAPITAL PROJECTS FUND	\$	61,843.00

SECTION XXVI. That there be appropriated from the CAPITAL IMPROVEMENT FUND, FUND NO. 424:

BUILDING OPERATIONS, MAINTENANCE AND REPAIRS:
FUNCTION NO. 171:

CAPITAL OUTLAY		\$	<u>50,000.00</u>
TOTAL -	BUILDING OPERATIONS, MAINTENANCE AND	\$	50,000.00

PARKS SYSTEM:
FUNCTION NO. 512:

CAPITAL OUTLAY		\$	<u>990,000.00</u>
TOTAL -	PARKS SYSTEM:	\$	990,000.00

MORSE AVENUE COMMUNITY CENTER:
FUNCTION NO. 514:

CAPITAL OUTLAY		\$	<u>85,000.00</u>
TOTAL -	MORSE AVENUE COMMUNITY CENTER:	\$	85,000.00

PLANNING AND DEVELOPMENT:
FUNCTION NO. 631:

CAPITAL OUTLAY		\$	<u>93,500.00</u>
TOTAL -	PLANNING AND DEVELOPMENT:	\$	<u>93,500.00</u>
TOTAL -	CAPITAL IMPROVEMENT FUND	\$	1,218,500.00

SECTION XXVII. That there be appropriated from the GIRDLED ROAD WATER IMPROVEMENT FUND, FUND NO. 425:

DEBT SERVICE FUNCTIONS:
DEBT SERVICE-OTHER:
FUNCTION NO. 805:

DEBT SERVICE-OTHER:		\$	<u>118,907.00</u>
TOTAL -	GIRDLED ROAD WATER IMPROVEMENT FUND	\$	118,907.00

SECTION XXVIII. That there be appropriated from the SHAMROCK BLVD. ROAD PROJECT FUND, FUND NO. 426:

HIGHWAY/STREET IMPROVEMENT:
FUNCTION NO. 791:

CAPITAL OUTLAY \$ 5,000,000.00

DEBT SERVICE-UNVOTED:
FUNCTION NO. 801:

DEBT SERVICE \$ 2,407,357.00

TOTAL - SHAMROCK BLVD. ROAD PROJECT FUND \$ 7,407,357.00

SECTION XXIX. That there be appropriated from the JACKSON STREET INTERCHANGE PROJECT FUND, FUND NO. 427:

HIGHWAY/STREET IMPROVEMENT:
FUNCTION NO. 791:

CAPITAL OUTLAY \$ 450,000.00

TOTAL - JACKSON STREET INTERCHANGE PROJECT FUND \$ 450,000.00

SECTION XXX. That there be appropriated from the INDUSTRIAL PARK PROJECT FUND, FUND NO. 428:

DEBT SERVICE-UNVOTED:
FUNCTION NO. 801:

DEBT SERVICE \$ 16,225.00

TOTAL - INDUSTRIAL PARK PROJECT FUND \$ 16,225.00

SECTION XXXI. That there be appropriated from the MUNI COURT SPECIAL PROJECTS FUND, FUND NO. 429:

GENERAL GOVERNMENT:
JUDICIAL - MUNICIPAL COURT:
JUDICIAL ACTIVITIES:
FUNCTION NO. 121:

PERSONAL SERVICES \$ 11,545.00

MATERIALS AND SUPPLIES \$ 8,400.00

OTHER SERVICES AND CHARGES \$ 9,200.00

CAPITAL OUTLAY \$ 30,000.00

TOTAL - JUDICIAL ACTIVITIES: \$ 59,145.00

CLERK OF COURT:
FUNCTION NO. 122:

PERSONAL SERVICES \$ 14,914.00

MATERIALS AND SUPPLIES \$ 10,240.00

OTHER SERVICES AND CHARGES \$ 5,000.00

TOTAL - CLERK OF COURT: \$ 30,154.00

IMMOBILIZATION REMOTE DEVICES
FUNCTION NO. 124:

OTHER SERVICES AND CHARGES		\$	10,000.00
TOTAL -	IMMOBILIZATION REMOTE DEVICES	\$	10,000.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	875.00
TOTAL -	NON-DEPARTMENTAL:	\$	875.00
TOTAL -	MUNI COURT SPECIAL PROJECTS FUND	\$	100,174.00

SECTION XXXII. That there be appropriated from the CAPITAL EQUIPMENT RESERVE
FUND, FUND NO. 430:

ACCOUNTING:
FUNCTION NO. 142:

CAPITAL OUTLAY		\$	2,262.00
TOTAL -	ACCOUNTING:	\$	2,262.00

BUILDING OPERATIONS, MAINTENANCE AND REPAIRS:
FUNCTION NO. 171:

CAPITAL OUTLAY		\$	1,000.00
TOTAL -	BUILDING OPERATIONS, MAINTENANCE AND REPAIRS:	\$	1,000.00

EVERGREEN/RIVERSIDE:
FUNCTION NO. 422:

CAPITAL OUTLAY		\$	45,000.00
TOTAL -	EVERGREEN/RIVERSIDE:	\$	45,000.00

RECREATION ACTIVITIES:
FUNCTION NO. 521:

CAPITAL OUTLAY		\$	15,000.00
TOTAL -	RECREATION ACTIVITIES:	\$	15,000.00

PLANNING AND DEVELOPMENT:
FUNCTION NO. 631:

CAPITAL OUTLAY		\$	30,000.00
TOTAL -	PLANNING AND DEVELOPMENT:	\$	30,000.00

CODE ENFORCEMENT:
FUNCTION NO. 641:

CAPITAL OUTLAY		\$	<u>7,000.00</u>
TOTAL -	CODE ENFORCEMENT:	\$	7,000.00

OTHER IMPROVEMENTS/EQUIPMENT:
FUNCTION NO. 799:

CAPITAL OUTLAY		\$	<u>197,293.00</u>
TOTAL -	OTHER IMPROVEMENTS/EQUIPMENT:	\$	197,293.00

OTHER FINANCING USES:
FUNCTION NO. 901:

DEBT SERVICE		\$	<u>94,612.00</u>
TOTAL -	OTHER FINANCING USES:	\$	<u>94,612.00</u>
TOTAL -	CAPITAL EQUIPMENT RESERVE FUND	\$	392,167.00

SECTION XXXIII. That there be appropriated from the MILLSTONE ACQUISITION FUND,
FUND NO. 431:

PLANNING AND DEVELOPMENT:
FUNCTION NO. 631:

CAPITAL OUTLAY		\$	<u>3,534,000.00</u>
TOTAL -	PLANNING AND DEVELOPMENT:	\$	<u>3,534,000.00</u>
TOTAL -	MILLSTONE ACQUISITION FUND	\$	3,534,000.00

SECTION XXXIV. That there be appropriated from the GRISTMILL FMA ACQUISITION FUND,
FUND NO. 432:

PLANNING AND DEVELOPMENT:
FUNCTION NO. 631:

CAPITAL OUTLAY		\$	<u>196,905.00</u>
TOTAL -	PLANNING AND DEVELOPMENT:	\$	<u>196,905.00</u>
TOTAL -	GRISTMILL FMA ACQUISITION FUND	\$	196,905.00

SECTION XXXV. That there be appropriated from the GRISTMILL HMGP ACQUISITION FUND,
FUND NO. 433:

PLANNING AND DEVELOPMENT:
FUNCTION NO. 631:

CAPITAL OUTLAY		\$	<u>188,730.00</u>
TOTAL -	PLANNING AND DEVELOPMENT:	\$	<u>188,730.00</u>
TOTAL -	GRISTMILL HMGP ACQUISITION FUND	\$	188,730.00

SECTION XXXVI. That there be appropriated from the DEPOSIT TRUST FUND, FUND NO. 601:

ECONOMIC DEVELOPMENT:

FUNCTION NO. 137:

OTHER NON-OPERATING CHARGES	\$	<u>22,000.00</u>
TOTAL - ECONOMIC DEVELOPMENT:	\$	22,000.00

ADMINISTRATION:

FUNCTION NO. 161:

OTHER NON-OPERATING CHARGES	\$	<u>500.00</u>
TOTAL - ADMINISTRATION:	\$	500.00

STREET MAINTENANCE AND REPAIR:

FUNCTION NO. 313:

OTHER OPERATING CHARGES	\$	<u>25,000.00</u>
TOTAL - STREET MAINTENANCE AND REPAIR:	\$	25,000.00

ADMINISTRATION:

FUNCTION NO. 421:

OTHER SERVICES AND CHARGES	\$	<u>6,450.00</u>
TOTAL - ADMINISTRATION:	\$	6,450.00

CODE ENFORCEMENT:

FUNCTION NO. 641:

OTHER OPERATING CHARGES	\$	<u>10,000.00</u>
TOTAL - CODE ENFORCEMENT:	\$	10,000.00

TREE CARE:

FUNCTION NO. 651:

OTHER SERVICES AND CHARGES	\$	<u>7,000.00</u>
TOTAL - TREE CARE:	\$	7,000.00

OTHER FINANCING USES:

FUNCTION NO. 901:

OTHER NON-OPERATING CHARGES	\$	<u>15,000.00</u>
TOTAL - OTHER FINANCING USES:	\$	<u>15,000.00</u>
TOTAL - DEPOSIT TRUST FUND	\$	85,950.00

SECTION XXXVII. That there be appropriated from the PLAN REVIEW TRUST FUND,
FUND NO. 602:

ADMINISTRATION:
 FUNCTION NO. 161:

OTHER OPERATING CHARGES	\$	<u>30,000.00</u>
TOTAL - ADMINISTRATION:	\$	30,000.00

NON-DEPARTMENTAL:
 FUNCTION NO. 195:

OTHER OPERATING CHARGES	\$	<u>40,000.00</u>
TOTAL - NON-DEPARTMENTAL:	\$	<u>40,000.00</u>
TOTAL - PLAN REVIEW TRUST FUND	\$	70,000.00

SECTION XXXVIII That there be appropriated from the ZONING APPLICATION TRUST FUND
FUND NO. 603:

COMMUNITY ENVIRONMENT:
 ZONING APPLICATION:
 FUNCTION NO. 612:

OTHER SERVICES AND CHARGES	\$	<u>400.00</u>
TOTAL - ZONING APPLICATION TRUST FUND	\$	400.00

SECTION XXXIX. That there be appropriated from the CEMETERY TRUST - OPERATIONS
FUND, FUND NO. 605:

PUBLIC HEALTH AND WELFARE:
 CEMETERIES:
 EVERGREEN/RIVERSIDE:
 FUNCTION NO. 422:

OTHER SERVICES AND CHARGES	\$	<u>5,000.00</u>
TOTAL - CEMETERIES:	\$	<u>5,000.00</u>
TOTAL - CEMETERY TRUST - OPERATIONS FUND	\$	5,000.00

SECTION XL. That there be appropriated from the SPECIAL ENDOWMENT-OPERATIONS
FUND, FUND NO. 606:

EVERGREEN/RIVERSIDE:
 FUNCTION NO. 422:

OTHER SERVICES AND CHARGES	\$	<u>2,000.00</u>
TOTAL - SPECIAL ENDOWMENT - OPERATIONS FUND	\$	2,000.00

SECTION XLI. That there be appropriated from the COLUMBARIUM TRUST FUND,
FUND NO. 607:

PUBLIC HEALTH AND WELFARE:
CEMETERIES:
EVERGREEN/RIVERSIDE:
FUNCTION NO. 422:

OTHER SERVICES AND CHARGES		\$	<u>1,000.00</u>
TOTAL -	COLUMBARIUM TRUST FUND	\$	1,000.00

SECTION XLII. That there be appropriated from the LAW ENFORCEMENT TRUST FUND,
FUND NO. 613:

PUBLIC SAFETY :
POLICE:
LAW ENFORCEMENT-OTHER:
FUNCTION NO. 212:

MATERIALS AND SUPPLIES		\$	3,000.00
OTHER NON-OPERATING CHARGES		\$	<u>2,000.00</u>
TOTAL -	LAW ENFORCEMENT TRUST FUND	\$	5,000.00

SECTION XLIII. That there be appropriated from the WATER REVENUE FUND, FUND NO. 710:

WATER SERVICE:
ADMINISTRATION:
FUNCTION NO. 711:

PERSONAL SERVICES		\$	527,322.00
MATERIALS AND SUPPLIES		\$	8,593.00
OTHER SERVICES AND CHARGES		\$	<u>237,642.00</u>
TOTAL -	ADMINISTRATION:	\$	773,557.00

UTILITIES OFFICE:
FUNCTION NO. 712:

PERSONAL SERVICES		\$	125,102.00
MATERIALS AND SUPPLIES		\$	4,933.00
OTHER SERVICES AND CHARGES		\$	23,650.00
CAPITAL OUTLAY		\$	<u>1,940.00</u>
TOTAL -	UTILITIES OFFICE:	\$	155,625.00

FILTRATION AND PUMPING:
FUNCTION NO. 713:

PERSONAL SERVICES		\$	489,669.00
MATERIALS AND SUPPLIES		\$	179,420.00
OTHER SERVICES AND CHARGES		\$	<u>536,300.00</u>
TOTAL -	FILTRATION AND PUMPING:	\$	1,205,389.00

SUPERVISION-DISTRIBUTION OPERATIONS:
FUNCTION NO. 714:

PERSONAL SERVICES	\$	131,787.00
MATERIALS AND SUPPLIES	\$	5,850.00
OTHER SERVICES AND CHARGES	\$	<u>44,765.00</u>
TOTAL - SUPERVISION-DISTRIBUTION OPERATIONS:	\$	182,402.00

DISTRIBUTION OPERATIONS:
FUNCTION NO. 715:

PERSONAL SERVICES	\$	657,352.00
MATERIALS AND SUPPLIES	\$	173,300.00
OTHER SERVICES AND CHARGES	\$	<u>131,200.00</u>
TOTAL - DISTRIBUTION OPERATIONS:	\$	961,852.00

FIRE HYDRANTS:
FUNCTION NO. 716:

PERSONAL SERVICES	\$	15,586.00
MATERIALS AND SUPPLIES	\$	<u>20,000.00</u>
TOTAL - FIRE HYDRANTS:	\$	35,586.00

INSURANCE AND MISCELLANEOUS:
FUNCTION NO. 719:

OTHER SERVICES AND CHARGES	\$	<u>114,218.00</u>
TOTAL - INSURANCE AND MISCELLANEOUS:	\$	<u>114,218.00</u>
TOTAL - WATER SERVICE:	\$	3,428,629.00

DEBT SERVICE FUNCTIONS:
DEBT SERVICE-REVENUE SUPPORTED:
FUNCTION NO. 803:

DEBT SERVICE	\$	<u>648,203.00</u>
TOTAL - DEBT SERVICE-REVENUE SUPPORTED:	\$	648,203.00

OTHER:
OTHER NONOPERATING EXPENSES:
FUNCTION NO. 902:

DEBT SERVICE	\$	<u>291,609.00</u>
TOTAL - OTHER NONOPERATING EXPENSES:	\$	291,609.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES	\$	<u>348,612.00</u>
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RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES	\$	<u>113,400.00</u>
TOTAL - OTHER:	\$	<u>753,621.00</u>
TOTAL - WATER REVENUE FUND	\$	4,830,453.00

SECTION XLIV. That there be appropriated from the WATER CONSTRUCTION FUND,
FUND NO. 712:

WATER PLANT IMPROVEMENT:
FUNCTION NO. 796:

CAPITAL OUTLAY		\$	<u>81,000.00</u>
TOTAL -	WATER PLANT IMPROVEMENT:	\$	81,000.00

WATER DISTRIBUTION IMPROVEMENT:
FUNCTION NO. 797:

CAPITAL OUTLAY		\$	<u>1,854,400.00</u>
TOTAL -	WATER DISTRIBUTION IMPROVEMENT:	\$	1,854,400.00

DEBT SERVICE FUNCTIONS:
DEBT SERVICE-OTHER:
FUNCTION NO. 805:

DEBT SERVICE		\$	<u>1,101,202.00</u>
TOTAL -	DEBT SERVICE-OTHER:	\$	1,101,202.00

OTHER:
OTHER NONOPERATING EXPENSES:
FUNCTION NO. 902:

DEBT SERVICE		\$	<u>27,669.00</u>
TOTAL -	OTHER NONOPERATING EXPENSES:	\$	<u>27,669.00</u>
TOTAL -	WATER CONSTRUCTION FUND	\$	3,064,271.00

SECTION XLV. That there be appropriated from the SEWER REVENUE FUND, FUND NO. 720:

SANITARY SEWER SERVICE:
ADMINISTRATION:
FUNCTION NO. 721:

PERSONAL SERVICES		\$	445,205.00
MATERIALS AND SUPPLIES		\$	6,875.00
OTHER SERVICES AND CHARGES		\$	<u>190,113.00</u>
TOTAL -	ADMINISTRATION:	\$	642,193.00

UTILITIES OFFICE:
FUNCTION NO. 722:

PERSONAL SERVICES		\$	125,102.00
MATERIALS AND SUPPLIES		\$	4,933.00
OTHER SERVICES AND CHARGES		\$	23,650.00
CAPITAL OUTLAY		\$	<u>1,940.00</u>
TOTAL -	UTILITIES OFFICE:	\$	155,625.00

SUPERVISION-PLANT AND SYSTEM:
FUNCTION NO. 723:

PERSONAL SERVICES	\$	39,726.00
MATERIALS AND SUPPLIES	\$	2,530.00
OTHER SERVICES AND CHARGES	\$	<u>10,900.00</u>
TOTAL - SUPERVISION-PLANT AND SYSTEM:	\$	53,156.00

PLANT AND PUMPING OPERATIONS:
FUNCTION NO. 724:

PERSONAL SERVICES	\$	956,387.00
MATERIALS AND SUPPLIES	\$	212,515.00
OTHER SERVICES AND CHARGES	\$	<u>533,850.00</u>
TOTAL - PLANT AND PUMPING OPERATIONS:	\$	1,702,752.00

SANITARY SEWER-COLLECTION AND TRANSMISSION:
FUNCTION NO. 725:

PERSONAL SERVICES	\$	61,721.00
MATERIALS AND SUPPLIES	\$	3,000.00
OTHER SERVICES AND CHARGES	\$	<u>35,000.00</u>
TOTAL - SANITARY SEWER-COLLECTION AND TRANSMISSION:	\$	99,721.00

SANITARY SEWER-EQUIP. OPERATIONS & MAINTENANCE:
FUNCTION NO. 726:

MATERIALS AND SUPPLIES	\$	3,225.00
OTHER SERVICES AND CHARGES	\$	2,200.00
CAPITAL OUTLAY	\$	<u>100,000.00</u>
TOTAL - SANITARY SEWER-EQUIP. OPERATIONS & MAINTENANCE:	\$	105,425.00

INSURANCE AND MISCELLANEOUS:
FUNCTION NO. 729:

OTHER SERVICES AND CHARGES	\$	<u>100,873.00</u>
TOTAL - INSURANCE AND MISCELLANEOUS:	\$	<u>100,873.00</u>
TOTAL - SANITARY SEWER SERVICE:	\$	2,859,745.00

OTHER:
OTHER NONOPERATING EXPENSES:
FUNCTION NO. 902:

DEBT SERVICE	\$	<u>42,784.00</u>
TOTAL - OTHER NONOPERATING EXPENSES:	\$	42,784.00

TRANSFERS-OUT:
FUNCTION NO. 910:

OPERATING TRANSFERS/RESERVES	\$	<u>201,000.00</u>
TOTAL - TRANSFERS-OUT:	\$	201,000.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES		\$	<u>329,771.00</u>
TOTAL -	NON-DEPARTMENTAL:	\$	329,771.00

RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES		\$	<u>109,680.00</u>
TOTAL -	RESERVES:	\$	<u>109,680.00</u>
TOTAL -	OTHER:	\$	<u>683,235.00</u>
TOTAL -	SEWER REVENUE FUND	\$	3,542,980.00

SECTION XLVI. That there be appropriated from the SEWER CONSTRUCTION FUND,
FUND NO. 722:

SANITARY SEWER SERVICE:
SANITARY SEWER IMPROVEMENT:
FUNCTION NO. 793:

CAPITAL OUTLAY		\$	<u>100,000.00</u>
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WATER POLLUTION CONTROL PLANT IMPROVEMENT:
FUNCTION NO. 798:

CAPITAL OUTLAY		\$	<u>3,109,000.00</u>
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DEBT SERVICE-OTHER:
FUNCTION NO. 805:

DEBT SERVICE		\$	<u>860,649.00</u>
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OTHER NONOPERATING EXPENSES:
FUNCTION NO. 902:

DEBT SERVICE		\$	<u>19,221.00</u>
TOTAL -	OTHER NONOPERATING EXPENSES:	\$	19,221.00
TOTAL -	SEWER CONSTRUCTION FUND	\$	4,088,870.00

SECTION XLVII. That there be appropriated from the ELECTRIC REVENUE FUND,
FUND NO. 730:

ELECTRIC SERVICE:
TRAFFIC SIGNS, MARKINGS, SIGNALS:
FUNCTION NO. 341:

MATERIALS AND SUPPLIES		\$	5,900.00
OTHER SERVICES AND CHARGES		\$	<u>41,750.00</u>
TOTAL -	TRAFFIC SIGNS, MARKINGS, SIGNALS:	\$	47,650.00

TREE CARE:
FUNCTION NO. 651:

OTHER SERVICES AND CHARGES		\$	<u>15,000.00</u>
TOTAL -	TREE CARE:	\$	15,000.00

ADMINISTRATION:
FUNCTION NO. 731:

PERSONAL SERVICES	\$	653,410.00
MATERIALS AND SUPPLIES	\$	10,468.00
OTHER SERVICES AND CHARGES	\$	<u>324,392.00</u>
TOTAL - ADMINISTRATION:	\$	988,270.00

UTILITIES OFFICE:
FUNCTION NO. 732:

PERSONAL SERVICES	\$	375,293.00
MATERIALS AND SUPPLIES	\$	14,798.00
OTHER SERVICES AND CHARGES	\$	70,950.00
CAPITAL OUTLAY	\$	<u>22,820.00</u>
TOTAL - UTILITIES OFFICE:	\$	483,861.00

SUPERVISION-PLANT OPERATIONS:
FUNCTION NO. 733:

PERSONAL SERVICES	\$	136,180.00
MATERIALS AND SUPPLIES	\$	25,950.00
OTHER SERVICES AND CHARGES	\$	438,567.00
OTHER NON-OPERATING CHARGES	\$	<u>1,250,350.00</u>
TOTAL - SUPERVISION-PLANT OPERATIONS:	\$	1,851,047.00

BOILER OPERATIONS AND MAINTENANCE:
FUNCTION NO. 734:

PERSONAL SERVICES	\$	2,043,447.00
MATERIALS AND SUPPLIES	\$	632,150.00
OTHER SERVICES AND CHARGES	\$	<u>1,140,400.00</u>
TOTAL - BOILER OPERATIONS AND MAINTENANCE:	\$	3,815,997.00

GENERATION OPERATIONS AND MAINTENANCE:
FUNCTION NO. 735:

PERSONAL SERVICES	\$	725,669.00
MATERIALS AND SUPPLIES	\$	351,000.00
OTHER SERVICES AND CHARGES	\$	<u>841,000.00</u>
TOTAL - GENERATION OPERATIONS AND MAINTENANCE:	\$	1,917,669.00

FUEL AND PURCHASED POWER:
FUNCTION NO. 736:

MATERIALS AND SUPPLIES	\$	7,800,000.00
OTHER SERVICES AND CHARGES	\$	<u>4,378,799.00</u>
TOTAL - FUEL AND PURCHASED POWER:	\$	12,178,799.00

SUPERVISION-DISTRIBUTION OPERATIONS:
FUNCTION NO. 737:

PERSONAL SERVICES	\$	178,702.00
MATERIALS AND SUPPLIES	\$	12,775.00
OTHER SERVICES AND CHARGES	\$	<u>50,413.00</u>
TOTAL - SUPERVISION-DISTRIBUTION OPERATIONS:	\$	241,890.00

DISTRIBUTION OPERATIONS:
FUNCTION NO. 738:

PERSONAL SERVICES	\$	1,358,278.00
MATERIALS AND SUPPLIES	\$	351,300.00
OTHER SERVICES AND CHARGES	\$	<u>88,900.00</u>
TOTAL - DISTRIBUTION OPERATIONS:	\$	1,798,478.00

INSURANCE AND MISCELLANEOUS:
FUNCTION NO. 739:

OTHER SERVICES AND CHARGES	\$	<u>196,647.00</u>
TOTAL - INSURANCE AND MISCELLANEOUS:	\$	<u>196,647.00</u>
TOTAL - ELECTRIC SERVICE:	\$	23,535,308.00

OTHER:
OTHER NONOPERATING EXPENSES:
FUNCTION NO. 902:

DEBT SERVICE	\$	<u>14,523.00</u>
TOTAL - OTHER NONOPERATING EXPENSES:	\$	<u>14,523.00</u>

TRANSFERS-OUT:
FUNCTION NO. 910:

OPERATING TRANSFERS/RESERVES	\$	<u>1,001,500.00</u>
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NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES	\$	<u>1,031,447.00</u>
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RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES	\$	<u>243,080.00</u>
TOTAL - OTHER:	\$	<u>2,290,550.00</u>
TOTAL - ELECTRIC REVENUE FUND	\$	25,825,858.00

SECTION XLVIII. That there be appropriated from the ELECTRIC CONSTRUCTION FUND,
FUND NO. 732:

ELECTRIC SERVICE:
TRAFFIC SIGNS, MARKINGS, SIGNALS:
FUNCTION NO. 341:

CAPITAL OUTLAY		\$	<u>14,000.00</u>
TOTAL -	TRAFFIC SIGNS, MARKINGS, SIGNALS:	\$	14,000.00

ELECTRIC PLANT IMPROVEMENT:
FUNCTION NO. 794:

CAPITAL OUTLAY		\$	<u>4,900,000.00</u>
TOTAL -	ELECTRIC PLANT IMPROVEMENT:	\$	4,900,000.00

ELECTRIC DISTRIBUTION IMPROVEMENT:
FUNCTION NO. 795:

CAPITAL OUTLAY		\$	<u>2,495,400.00</u>
TOTAL -	ELECTRIC DISTRIBUTION IMPROVEMENT:	\$	2,495,400.00

OTHER NONOPERATING EXPENSES:
FUNCTION NO. 902:

DEBT SERVICE		\$	<u>16,821.00</u>
TOTAL -	OTHER NONOPERATING EXPENSES:	\$	<u>16,821.00</u>
TOTAL -	ELECTRIC CONSTRUCTION FUND	\$	7,426,221.00

SECTION XLIX. That there be appropriated from the REFUSE FUND, FUND NO. 740:

UTILITIES OFFICE:
FUNCTION NO. 742:

OTHER SERVICES AND CHARGES		\$	<u>3,000.00</u>
TOTAL -	UTILITIES OFFICE:	\$	3,000.00

COLLECTION AND DISPOSAL:
FUNCTION NO. 743:

OTHER SERVICES AND CHARGES		\$	<u>1,000.00</u>
TOTAL -	COLLECTION AND DISPOSAL:	\$	<u>1,000.00</u>
TOTAL -	REFUSE FUND	\$	4,000.00

SECTION L. That there be appropriated from the OFF-STREET PARKING REVENUE FUND,
FUND NO. 750:

PARKING:
PARKING GARAGE:
FUNCTION NO. 332:

PERSONAL SERVICES		\$	42,870.00
MATERIALS AND SUPPLIES		\$	6,625.00
OTHER SERVICES AND CHARGES		\$	<u>77,073.00</u>
TOTAL -	PARKING GARAGE:	\$	126,568.00

OTHER:
NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES	\$	15,522.00
TOTAL - NON-DEPARTMENTAL:	\$	15,522.00

RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES	\$	885.00
TOTAL - OTHER:	\$	16,407.00
TOTAL - OFF-STREET PARKING REVENUE FUND	\$	142,975.00

SECTION LI. That there be appropriated from the STORM WATER UTILITY FUND,
FUND NO. 760:

STORM WATER UTILITY SERVICE:
ADMINISTRATION:
FUNCTION NO. 761:

PERSONAL SERVICES	\$	9,641.00
MATERIALS AND SUPPLIES	\$	100.00
OTHER SERVICES AND CHARGES	\$	110,425.00
TOTAL - ADMINISTRATION:	\$	120,166.00

STORM WATER OPERATIONS:
FUNCTION NO. 763:

PERSONAL SERVICES	\$	69,740.00
MATERIALS AND SUPPLIES	\$	18,100.00
OTHER SERVICES AND CHARGES	\$	22,000.00
CAPITAL OUTLAY	\$	100,000.00
TOTAL - STORM WATER OPERATIONS:	\$	209,840.00

CAPITAL PROJECTS:
STORM SEWER IMPROVEMENT:
FUNCTION NO. 792:

CAPITAL OUTLAY	\$	330,000.00
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DEBT SERVICE-OTHER:
FUNCTION NO. 805:

DEBT SERVICE	\$	342,790.00
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OTHER:
OTHER NONOPERATING EXPENSES:
FUNCTION NO. 902:

DEBT SERVICE	\$	22,230.00
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NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES \$ 25,462.00

RESERVES:
FUNCTION NO. 999:

OPERATING TRANSFERS/RESERVES \$ 1,570.00

TOTAL - OTHER: \$ 49,262.00

TOTAL - STORM WATER UTILITY FUND \$ 1,052,058.00

SECTION LII. That there be appropriated from the COMMUNITY PROGRAMS FUND.
FUND NO. 770:

ADMINISTRATION:
FUNCTION NO. 771:

PERSONAL SERVICES \$ 23,090.00

TOTAL - ADMINISTRATION: \$ 23,090.00

SUMMER CAMP:
FUNCTION NO. 773:

MATERIALS AND SUPPLIES \$ 3,000.00

OTHER SERVICES AND CHARGES \$ 23,280.00

TOTAL - SUMMER CAMP: \$ 26,280.00

ADULT TRIPS:
FUNCTION NO. 774:

OTHER SERVICES AND CHARGES \$ 9,500.00

TOTAL - ADULT TRIPS: \$ 9,500.00

SPECIAL EVENTS:
FUNCTION NO. 777:

MATERIALS AND SUPPLIES \$ 5,000.00

OTHER SERVICES AND CHARGES \$ 21,000.00

TOTAL - SPECIAL EVENTS: \$ 26,000.00

RECREATIONAL ACTIVITIES:
FUNCTION NO. 778:

OTHER SERVICES AND CHARGES \$ 3,500.00

TOTAL - RECREATIONAL ACTIVITIES: \$ 3,500.00

NON-DEPARTMENTAL:
FUNCTION NO. 970:

PERSONAL SERVICES \$ 1,223.00

TOTAL - NON-DEPARTMENTAL: \$ 1,223.00

TOTAL - COMMUNITY PROGRAMS FUND \$ 89,593.00

SECTION LIII. That there be appropriated from the FUEL AND OIL ROTARY FUND,
FUND NO. 801:

INTERNAL SERVICE FUNCTIONS:
 ROTARY FUEL AND OIL:
 FUNCTION NO. 781:

MATERIALS AND SUPPLIES	\$	284,119.00
TOTAL - FUEL AND OIL ROTARY FUND	\$	284,119.00

SECTION LIV. That there be appropriated from the SUPPLIES ROTARY FUND, FUND NO. 802:

INTERNAL SERVICE FUNCTIONS:
 ROTARY SUPPLIES:
 FUNCTION NO. 782:

MATERIALS AND SUPPLIES	\$	45,088.00
TOTAL - SUPPLIES ROTARY FUND	\$	45,088.00

SECTION LV. That there be appropriated from the EMPLOYEE HEALTH INSURANCE FUND,
FUND NO. 803:

INTERNAL SERVICE FUNCTIONS:
 ROTARY CONTRACT SERVICES:
 FUNCTION NOS. 111. THROUGH 749:

PERSONAL SERVICES	\$	2,227,500.00
OTHER SERVICES AND CHARGES	\$	479,000.00
TOTAL - EMPLOYEE HEALTH INSURANCE FUND	\$	2,706,500.00

SECTION LVI. That there be appropriated from the WORKERS' COMPENSATION
RETROSPECTIVE FUND, FUND NO. 805:

INTERNAL SERVICE FUNCTIONS:
 ROTARY CONTRACT SERVICES:
 FUNCTION NOS. 111. THROUGH 763:

PERSONAL SERVICES	\$	154,000.00
OTHER SERVICES AND CHARGES	\$	396,000.00
TOTAL - WORKERS' COMPENSATION RETROSPECTIVE FUND	\$	550,000.00

SECTION LVII. That there be appropriated from the EVERGREEN CEMETERY TRUST FUND,
FUND NO. 901:

OTHER:
 OTHER NONOPERATING EXPENSES:
 FUNCTION NO. 902:

OTHER NON-OPERATING CHARGES	\$	1,000.00
TOTAL - EVERGREEN CEMETERY TRUST FUND	\$	1,000.00

SECTION LVIII. That there be appropriated from the RIVERSIDE CEMETERY TRUST FUND,
FUND NO. 902:

OTHER:
 OTHER NONOPERATING EXPENSES:
 FUNCTION NO. 902:

OTHER NON-OPERATING CHARGES	\$	1,000.00
TOTAL - RIVERSIDE CEMETERY TRUST FUND	\$	1,000.00

SECTION LIX. That there be appropriated from the SPECIAL ENDOWMENT TRUST FUND,
FUND NO. 903:

OTHER:
 OTHER NONOPERATING EXPENSES:
 FUNCTION NO. 902:

OTHER NON-OPERATING CHARGES	\$	25.00
TOTAL - SPECIAL ENDOWMENT TRUST FUND	\$	25.00

SECTION LX. That there be appropriated from the STATE PATROL TRANSFER AGENCY
FUND, FUND NO. 952:

OTHER:
 OTHER NONOPERATING DISBURSEMENTS:
 FUNCTION NO. 903:

OTHER NON-OPERATING CHARGES	\$	74,000.00
TOTAL - STATE PATROL TRANSFER FUND	\$	74,000.00
***GRAND TOTAL - ALL FUNDS	\$	86,908,578.00

SECTION LXI. That the Director of Finance is hereby instructed to transmit a certified copy of this ordinance to the Lake County Auditor, and to obtain a Certificate of County Auditor that the total appropriations from each fund do not exceed the Official Estimate of Resources from the County Auditor, in accordance with applicable provisions of the Ohio Revised Code.

SECTION LXII. That the Operating Budget for the City of Painesville, Ohio for the period beginning January 1, 2009 hereto filed with the City Council in preliminary form, and which has been reviewed by this Council, and upon which all of the appropriations contained herein have been based, be and the same hereby is adopted, in accordance with the applicable provisions of Article V, Section I, of the Charter of the City of Painesville, Ohio.

SECTION LXIII. That the Director of Finance is hereby authorized to establish line item appropriations accounting records with the Accounting Division of the Department of Finance, in accordance with the line item expenditure/expense accounts contained in the 2009 Operating Budget of the City of Painesville, Ohio.

SECTION LXIV. That the City Manager is hereby authorized to transfer appropriations among expenditure accounts, within activity account appropriation totals, in order to better meet the operating needs of the activity accounts during the year. Such transfers of personal service appropriation amounts shall be only to or from other personal service accounts. Such transfers shall not exceed the total appropriated for the specific activity account purpose.

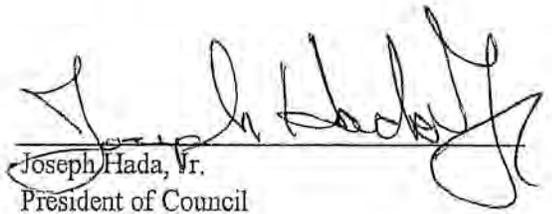
SECTION LXV That the City Manager is hereby authorized to transfer appropriations among capital expenditures within the same fund to meet the capital improvement demands of the fund during the year. Such transfers shall not exceed the total appropriated for the capital activities of the fund.

SECTION LXVI That the Director of Finance is hereby authorized to draw his/her checks upon the City treasury for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers approved by officers authorized by law to approve, or authority of Council to make expenditures, provided no checks shall be drawn for salaries or wages except to persons employed by authority of law or ordinance.

SECTION LXVII. That, in addition to expenses for travel and attendance at conferences, seminars and meetings of recognized public interest groups and meetings directly concerned with City business, expenses for the following are deemed to be a public purpose and, subject to appropriation, documentation by invoices or receipts, and approval by the City Manager or President of Council as the appropriate approving authority, may legally be paid from City funds; receptions deemed beneficial to the City, including refreshments, but excluding alcoholic beverages; advertisements in programs, magazines and newspapers; meals and expenses to promote the City; honorariums for service; attendant expenses for official celebrations; and expenses of individuals appointed by Council to City Boards, Commissions and Committees.

SECTION LXVIII. That this ordinance is hereby declared to be and is passed as an emergency measure for the protection and preservation of the peace, health, safety and general welfare of the inhabitants of the City of Painesville, the emergency being that it is necessary that an appropriations ordinance be immediately passed in order to maintain the finances of said City, and therefore, this ordinance shall become effective immediately upon its passage.

PASSED: December 15, 2008



Joseph Hada, Jr.
President of Council

ATTEST:



Jennifer Bell
Clerk of Council

BUDGET OVERVIEW OF THE MAJOR FUNDS

GENERAL FUND

The General Fund is used to account for all financial transactions which are not accounted for in other funds. The principal sources of revenue of the General Fund are municipal income taxes, property taxes; revenue shared from other governments, municipal court fines and cost reimbursements from other funds.

The 2009 General Fund budget is comprised of \$14,101,684 in expenditures. This represents a decrease of \$302,657 or 2.1% less than the 2008 original appropriation budget of \$14,404,341. The proposed revenues are estimated at \$14,145,581 which represents a decrease of \$326,609 or 2.26% less than 2008 budgeted revenue of \$14,472,190. The proposed 2009 budget is balanced and will not need any supplement from the cash carry-over balance. The 2009 operating and capital expense will be within the current year revenue.

The 2009 General Fund will not pay for any capital outlays. What limited capital expenditures that are proposed will be paid from the Capital Improvement Fund or the Capital Equipment Reserve. There are only limited transfers from the General fund to other associated funds such as Cemeteries and Parking Garage funds and only minimal allocations (\$25,000 each) to the Capital Improvement and Capital Equipment funds. As in the past, funds closely associated with the General Fund will cover portions of both operating and capital costs for various operations. The Street Construction Maintenance and Repair Fund will continue cover a large portion of the costs for road improvements, however the General Fund is contributing a larger percentage this year than in years past. The decreasing gas tax revenue and license plates fees further continues to jeopardize the Street Construction Maintenance and Repair fund. The Fire Levy Fund will pay for the capital equipment for the Fire Department. The Municipal Court will utilize its computerization fund to make its technological upgrades. The specific details of the capital projects for the General Fund and the associated funds are outlined in the Capital Budget section of this document. However, the long term financial analysis indicates that both the Street Construction Maintenance and Repair Fund and the Fire Levy Fund will not have adequate resources to provide for significant capital investments that will be needed in the future. This year's Street Construction Maintenance and Repair Fund capital investment is very limited and includes only those construction projects where outside agency funds or grants would be jeopardized if the city did not participate or projects carried forward from 2008.

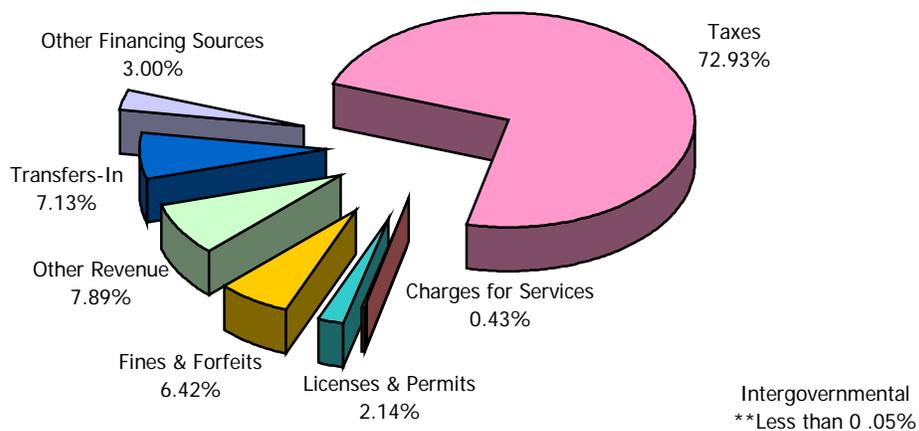
The Street Construction Maintenance and Repair Fund has traditionally been the fund that pays for the street improvements and maintenance operation. Currently 40% of the operational cost of street maintenance is paid from this fund; the remainder is paid from the General Fund, Storm Water and Sewer Funds. This year 40% of the salary expenditures for Public Works will continue to be paid by the Street Construction Maintenance and Repair Fund; however a larger percentage of the operating material and supplies are now being paid from the General Fund. As identified last year, dwindling revenue from gas tax and license fees have resulted in a reduced capital budget this year. The city is proposing to fund its share of the Mentor Avenue resurfacing and the N. St. Clair Street water and street improvement while carrying forward the Main Street paving project from 2008. We are not proposing a neighborhood street paving program this year. There are not adequate cash resources to meet this expense. With the tight lending market as well as the growing debt on the Street Construction Maintenance and Repair fund with decreasing revenue, the Administration is recommending a moratorium on other road improvements until a more stable funding mechanism is found. The City will continue to actively pursuing funding from the Ohio Department of Transportation, the Ohio Public Works Commission and other sources to help offset improvement costs. These funds are also dwindling and all require a match sometimes as much as 50% of the project cost. In 2009, Council will be asked to provide direction on the future of our street paving program.

The Fire Levy Fund was established as a result of the passage of the .7 mill fire levy in 1991. It generates approximately \$120,000 annually. The purpose is to purchase capital equipment and associated materials. Since that time, we have replaced several pieces of equipment by borrowing against the future revenue. However, the cost of each item, such as the rescue squads and pumper truck, have increased more quickly

than the amount of revenue generated. This year two smaller vehicles are proposed to be replaced and no station improvements are budgeted. For the first time we are proposing to acquire a rescue squad through the use of EMS funds rather than the Fire Levy Fund.

While the General Fund has improved the long term stability remains a concern. The major issue that will be facing the city over the next year is the loss of the Lake Hospital System income tax by the end of 2009. This represents approximately \$600,000 of annual revenue or over 7.5% of the expected \$8 million in income tax receipts. Recent economic development initiatives such as the development of PCC Airfoils, the consolidation of Coe Manufacturing's operations in Painesville and the expansion of Core Systems, as well as the implementation of the Joint Economic Development District (JEDD) with Concord Township will help to close the gap created by the Hospital's departure. While these positive impacts to our local economy help replace lost revenue, no significant growth is expected. However again this year the budget proposes to expend approximately all of the current year's revenue which may mean operational cuts in future years to continue to balance the budget. In addition, a significant portion of the General Fund revenue is from interest earnings. In 2009 interest revenue is expected to decline by almost \$800,000 from the revenue in 2008. While in 2008 it represented over \$1.8 million or 12% of total anticipated revenue, in 2009 it represents 7% of projected revenue. Changes in the market, outside of our control are dramatically impacting this revenue stream. The uncertain economy and the continued structural changes to the financial and investment markets provide an unpredictable basis for the coming year. Significant changes in any segment of the economy could result in our projections and estimates missing their mark and result in further adjustments to the proposed budget. Lastly, continuing changes in the State budget and the discussion of the Local Government Fund is also an unknown factor to our general fund. All of these factors require that we continue to be conservative in our spending, closely monitor our local and national economy and continue to build reserves for the inevitable changes that will occur.

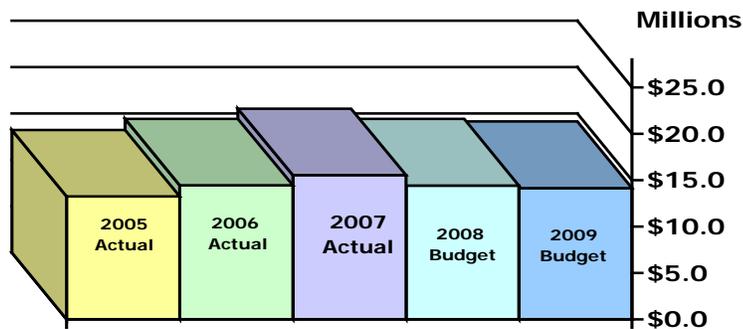
**GENERAL FUND REVENUE BREAKDOWN
FOR 2009**



The Administration continues a serious investigative approach to research, verify and quantify all possible General Fund revenue streams. This year's revenue estimates are based on a five year analysis of revenue and a review with each administrator charged with collecting the revenue to forecast achievable amounts that are neither overly conservative nor overly liberal. The City is projecting a slight decrease in total revenue for the General Fund. In this year's review of the General Fund revenues, taxes

continue to be the primary revenue source. The taxes have increased from 70.70% of the total revenues in 2008 to almost 73% in 2009. Since this source of funds is very reliant on the economy this will be watched carefully in 2009. Should significant changes occur in receipt budget adjustments will be proposed. We are continually searching for ways to be less dependent on taxes in the General Fund. Review of fees and other charges will be conducted in 2009, however it is unlikely adequate revenues can be garnered from fees alone to significantly reduce our dependency on income tax.

GENERAL FUND REVENUE HISTORICALLY

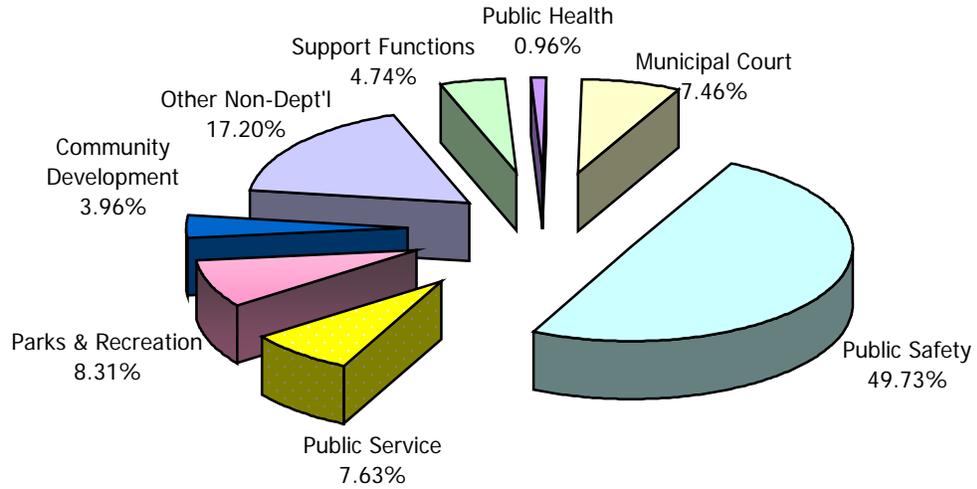


2005 Actual	\$13,228,859
2006 Actual	\$14,428,416
2007 Actual	\$15,524,323
2008 Budget	\$14,404,341
2009 Budget	\$14,145,581

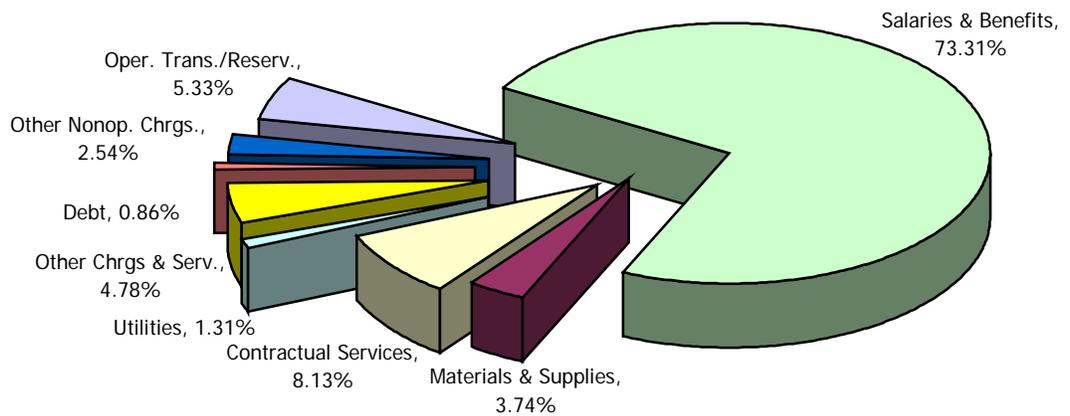
The City delivers tax-supported services to its residents in several basic program areas including Safety Services, Street Maintenance Services, Public Health, Community Development and Economic Development. The following pie chart illustrates the individual departmental allocations of the General Fund. The chart shows that almost half of the General Fund budget (49.73%) is devoted to Public Safety, In 2009 an accounting change will be implemented in the method health benefits are budgeted. In the past, the health insurance cost was allocated to each individual department as a line item. This year the health benefit costs are being allocated by fund only and budgeted in other support services. Therefore, the other non-departmental costs appear to increase significantly from previous years, for example last year this category represented only 11.54% of the budget, while this year it represents 17.20% of the total general fund budget. Also included in this category are debt service and lease payments. The expenditures in the general fund on Public Services is approximately 7.63%, while the Support Functions, such as Finance, City Manager’s Office and Human Resources are reduced to 4.74% of the budget.

The General Fund is providing the minimal amount to operate only the most vital programs. The administration has made great strides over the past two years to focus the spending in the General Fund on the critical services for the City. This year the budget does not increase personnel in any general fund supported operation including Public Safety. It does reflect the continuation of staffing levels set by the 2008 budget. Any position that is vacated in 2009 will be evaluated before filled to insure resources are available and focused on the city’s primary and core missions. The 2009 budget is a prudent and efficient spending plan of the estimated resources available to the City.

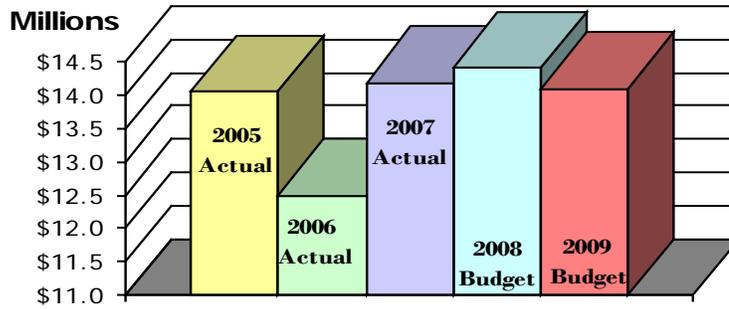
GENERAL FUND EXPENDITURES BY DISTRIBUTION 2009



GENERAL FUND EXPENDITURE BY COST CATEGORY 2009

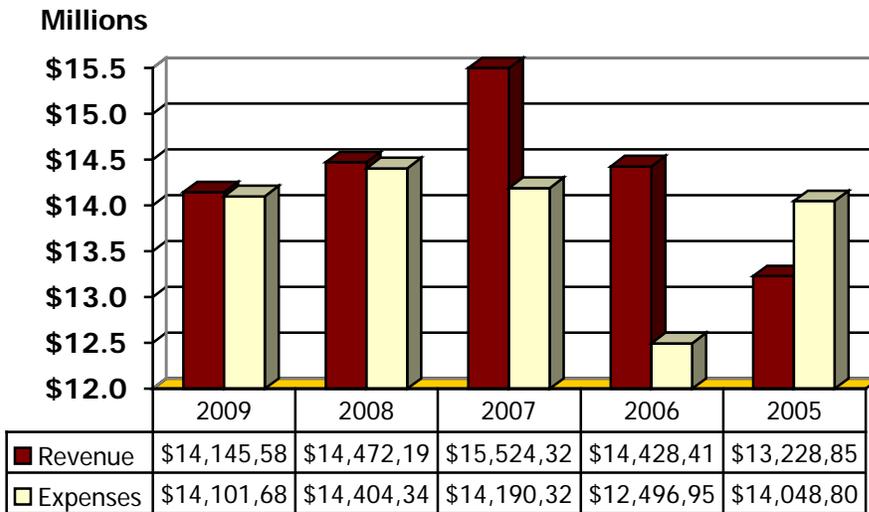


GENERAL FUND EXPENDITURES HISTORICALLY

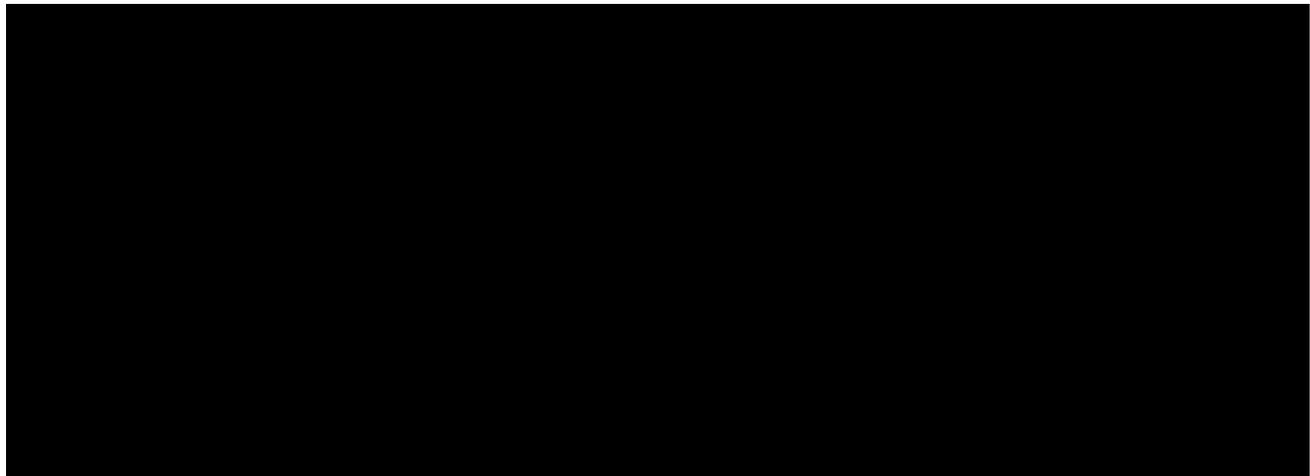


■ FY 2005 Actual	\$14,048,805
■ FY 2006 Actual	\$12,496,956
■ FY 2007 Actual	\$14,190,327
■ FY 2008 Budget	\$14,404,341
■ FY 2009 Budget	\$14,101,684

GENERAL FUND REVENUES & EXPENSES HISTORICALLY



FISCAL YEAR



The following two statements are summaries listing the General Fund Revenue by Source and Expenditures by Program for the current proposed budget, as well as last year's budget and the actual expenditures for the three prior years.

**GENERAL FUND
REVENUE BY SOURCE - FY 2009**

Source	2006 Actual Receipts	2007 Actual Receipts	2008 Proposed Budget	2009 Proposed Budget
Taxes	\$ 10,423,596	\$ 10,239,310	\$ 10,231,899	\$ 10,322,291
Intergovernmental Revenue	-	10	10	7,500
Charges for Services	83,490	83,862	64,398	61,460
License, Permit, Insp. & Other Fees	349,113	394,674	303,300	303,150
Fines & Forfeits	835,261	870,329	823,463	909,350
Other Revenue	1,145,695	2,184,314	1,922,600	1,116,530
Transfers-In	933,907	835,643	765,000	1,010,000
Other Financing Sources	657,354	916,182	361,520	415,300
TOTAL GENERAL FUND REVENUE	\$ 14,428,416	\$ 15,524,324	\$ 14,472,190	\$ 14,145,581



EXPENDITURES BY PROGRAM AREA

	2006 Actual		2007 Actual		2008 Budget		2009 Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
LEGISLATIVE								
111 Council	\$ 11,802	7.00	\$ 10,986	7.00	\$ 11,747	7.00	\$ 11,527	7.00
112 Clerk of Council	7,457	1.00	10,502	1.00	11,583	1.00	12,044	1.00
Total Legislative	\$ 19,259	8.00	\$ 21,488	8.00	\$ 23,330	8.00	\$ 23,571	8.00
JUDICIAL - MUNICIPAL COURT								
121 Judicial Activities	\$ 191,722	7.00	\$ 220,972	7.00	\$ 243,518	7.00	\$ 221,444	7.00
122 Clerk Of Court	713,033	15.00	742,770	15.00	836,236	14.00	682,939	15.00
123 Probation	143,984	5.00	157,796	5.00	171,567	6.00	148,218	6.00
Total Judicial-Municipal Court	\$ 1,048,739	27.00	\$ 1,121,538	27.00	\$ 1,251,321	27.00	\$ 1,052,601	28.00
EXECUTIVE								
131 City Manager	\$ 110,530	3.00	\$ 68,824	3.00	\$ 61,822	3.00	\$ 54,830	3.00
133 Promo, Comm, PR Activity	2,525	-	8,766	-	12,495	-	4,938	-
134 Information Technology	20,656	-	21,558	-	26,550	-	36,675	-
135 Human Resources	47,035	3.00	54,217	3.00	53,103	3.00	45,270	3.00
137 Economic Development	24,649	2.00	26,248	2.00	34,314	2.00	36,201	2.00
Total Executive	\$ 205,395	8.00	\$ 181,613	8.00	\$ 186,284	8.00	\$ 177,914	8.00
FINANCE								
141 Administration	\$ 55,317	3.00	\$ 56,498	3.00	\$ 62,281	3.00	\$ 51,129	3.00
142 Accounting	51,861	3.00	55,274	3.00	57,006	3.00	54,612	3.00
143 Purchasing and Warehousing	23,165	2.00	25,603	2.00	27,232	2.00	22,464	2.00
144 Income Tax Collection	142,121	-	144,613	-	151,450	-	165,000	-
Total Finance	\$ 272,464	8.00	\$ 283,988	8.00	\$ 297,979	8.00	\$ 293,205	8.00
LAW								
151 Administration	\$ 86,228	3.00	\$ 44,561	3.00	\$ 63,706	3.00	\$ 80,136	3.00
Total Law	\$ 86,228	3.00	\$ 44,561	3.00	\$ 63,706	3.00	\$ 80,136	3.00
ENGINEERING								
151 Administration	\$ 49,448	3.00	\$ 161,135	3.00	\$ 162,058	5.00	\$ 151,647	5.00
Total Engineering	\$ 49,448	3.00	\$ 161,135	3.00	\$ 162,058	5.00	\$ 151,647	5.00
PUBLIC LANDS AND BUILDINGS								
171 Bldg Operations, Maint and Repairs	\$ 328,316	3.00	\$ 658,514	3.00	\$ 413,587	3.00	\$ 273,886	3.00
Total Public Lands and Buildings	\$ 328,316	3.00	\$ 658,514	3.00	\$ 413,587	3.00	\$ 273,886	3.00
BOARDS AND COMMISSIONS								
181 Civil Service Commission	\$ 2,060	-	\$ -	-	\$ 4,442	-	\$ 12,000	-
Total Boards and Commissions	\$ 2,060	-	\$ -	-	\$ 4,442	-	\$ 12,000	-

EXPENDITURES BY PROGRAM AREA

	2006 Actual		2007 Actual		2008 Budget		2009 Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
MISCELLANEOUS								
191 Insurance	\$ 87,322	-	\$ 109,736	-	\$ 72,759	-	\$ 48,871	-
192 Tax Settlement Deductions	21,811	-	13,874	-	19,600	-	22,700	-
199 Other Miscellaneous	-	-	911	-	2,000	-	-	-
Total Miscellaneous	109,133	-	124,521	-	94,359	-	71,571	-
TOTAL GENERAL GOVERNMENT	\$ 2,121,042	60.00	\$ 2,597,358	60.00	\$ 2,519,066	62.00	\$ 2,146,531	63.00
POLICE								
211 Law Enforcement-Sworn Officers	\$ 2,929,135	35.00	\$ 3,049,385	37.00	\$ 3,494,197	38.00	\$ 3,200,515	38.00
212 Law Enforcement-Other	569,543	8.00	627,275	8.00	716,421	8.00	680,795	8.00
Total Police	\$ 3,498,678	43.00	\$ 3,676,660	45.00	\$ 4,210,618	46.00	\$ 3,881,310	46.00
FIRE								
221 Fire Fighting, Preventions and Inspections	\$ 2,322,606	26.00	\$ 2,417,313	26.00	\$ 2,766,729	28.00	\$ 2,481,366	28.00
222 Fire Service-Other	52,995	2.00	136,253	6.00	181,369	6.00	201,905	6.00
Total Fire	\$ 2,375,601	28.00	\$ 2,553,566	32.00	\$ 2,958,098	34.00	\$ 2,683,271	34.00
POLICE AND FIRE COMMUNICATIONS								
231 Control Center	\$ 411,115	-	\$ 423,000	-	\$ 431,527	-	\$ 458,434	-
Total Police and Fire Communications	\$ 411,115	-	\$ 423,000	-	\$ 431,527	-	\$ 458,434	-
TOTAL PUBLIC SAFETY	\$ 6,285,394	71.00	\$ 6,653,226	77.00	\$ 7,600,243	80.00	\$ 7,012,115	80.00
PUBLIC WORKS								
311 Administration	\$ 168,149	3.00	\$ 189,718	3.00	\$ 218,916	3.00	\$ 193,044	3.00
313 Street Maintenance and Repair	25,549	-	13,911	-	37,000	-	37,000	-
314 Sidewalks	3,353	-	3,506	-	14,570	-	14,570	-
315 Street Cleaning	-	-	-	-	-	-	-	-
317 Storm Sewers and Drains	-	-	-	-	-	-	-	-
318 Building Maintenance	52,394	-	68,833	-	67,291	-	64,318	-
319 Equipment Maintenance	232,770	2.00	225,679	2.00	252,065	2.00	279,182	2.00
320 Employee Benefits	320,109	13.00	343,373	13.00	365,848	13.00	313,302	13.00
322 Sidewalks-Snow Removal	2,350	-	3,658	-	4,200	-	3,500	-
323 Leaf/Yard Waste Removal	2,660	-	968	-	3,620	-	2,900	-
Total Public Works	\$ 807,334	18.00	\$ 849,546	18.00	\$ 963,510	18.00	\$ 908,316	18.00
PARKING								
331 Parking Meters	\$ 52,219	1.00	\$ 49,855	1.00	\$ 57,259	1.00	\$ 51,840	1.00
333 Parking Lots	11,593	-	9,393	-	12,625	-	11,725	-
Total Parking	\$ 63,812	1.00	\$ 59,248	1.00	\$ 69,884	1.00	\$ 63,565	1.00
TRAFFIC SIGNS, MARKINGS, SIGNALS								
341 Traffic Signs, Markings, Signals	\$ 97,544	1.00	\$ 100,283	1.00	\$ 143,276	1.00	\$ 103,416	1.00
Total Traffic Signs, Markings, Signals	\$ 97,544	1.00	\$ 100,283	1.00	\$ 143,276	1.00	\$ 103,416	1.00
TOTAL HIGHWAYS AND STREETS	\$ 968,690	20.00	\$ 1,009,177	20.00	\$ 1,176,670	20.00	\$ 1,075,297	20.00

EXPENDITURES BY PROGRAM AREA

	2006 Actual		2007 Actual		2008 Budget		2009 Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
SUPPORT OF PRISONERS								
411 Prisoners Expense	\$ 4,865	-	\$ -	-	\$ 12,074	-	\$ 12,074	-
Total Support of Prisoners	\$ 4,865	-	\$ -	-	\$ 12,074	-	\$ 12,074	-
PAYMENT TO COUNTY HEALTH BOARD								
431 County Health District Assessment	\$ 139,792	-	\$ 130,372	-	\$ 134,710	-	\$ 138,077	-
Total Payment to County Health Board	\$ 139,792	-	\$ 130,372	-	\$ 134,710	-	\$ 138,077	-
ASSISTANCE TO NEEDY/AGED								
441 Poor Relief	\$ -	-	\$ 1,126	-	\$ 2,500	-	\$ 2,500	-
Total Assistance To Needy/Aged	\$ -	-	\$ 1,126	-	\$ 2,500	-	\$ 2,500	-
TOTAL PUBLIC HEALTH AND WELFARE	\$ 144,657	-	\$ 131,498	-	\$ 149,284	-	\$ 152,651	-
PARKS								
511 Administration	\$ 127,461	4.00	\$ 123,792	4.00	\$ 154,042	4.00	\$ 131,426	4.00
512 Parks System	\$ 292,773	7.00	\$ 399,350	9.00	\$ 464,705	11.00	\$ 370,030	11.00
513 Building Maintenance	\$ 15,654	-	\$ 21,595	-	\$ 23,285	-	\$ 18,485	-
514 Morse Avenue Community Center	\$ 16,910	-	\$ 13,756	-	\$ 12,450	-	\$ 12,350	-
Total Parks	\$ 452,798	11.00	\$ 558,493	13.00	\$ 654,482	15.00	\$ 532,291	15.00
RECREATION								
521 Recreation Activities	\$ 164,277	5.00	\$ 208,375	4.00	\$ 225,606	4.00	\$ 193,884	3.00
Total Recreation	\$ 164,277	5.00	\$ 208,375	4.00	\$ 225,606	4.00	\$ 193,884	3.00
OTHER LEISURE TIME ACTIVITIES								
531 Senior Citizens Center	\$ 18,500	-	\$ 18,500	-	\$ 25,000	-	\$ 25,000	-
532 Community Functions	\$ -	-	\$ -	-	\$ 32,500	-	\$ 32,500	-
Total Other Leisure Time Activities	\$ 18,500	-	\$ 18,500	-	\$ 57,500	-	\$ 57,500	-
TOTAL CULTURE-RECREATION	\$ 635,575	16.00	\$ 785,368	17.00	\$ 937,588	19.00	\$ 783,675	18.00
COMMUNITY PLANNING AND ZONING								
611 Planning Commission	\$ 2,824	-	\$ 3,307	-	\$ 5,931	-	\$ 5,902	-
Total Community Planning and Zoning	\$ 2,824	-	\$ 3,307	-	\$ 5,931	-	\$ 5,902	-
DEMOLITION								
621 Demolition	\$ 50	-	\$ -	-	\$ 11,750	-	\$ 7,750	-
Total Demolition	\$ 50	-	\$ -	-	\$ 11,750	-	\$ 7,750	-
COMMUNITY DEVELOPMENT								
631 Planning and Development	\$ 25,142	2.00	\$ 27,845	2.00	\$ 35,926	2.00	\$ 41,400	3.00
Total Community Development	\$ 25,142	2.00	\$ 27,845	2.00	\$ 35,926	2.00	\$ 41,400	3.00

EXPENDITURES BY PROGRAM AREA

	2006 Actual		2007 Actual		2008 Budget		2009 Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
<u>HOUSING AND BUILDING CODE ENFORCEMENT</u>								
641 Code Enforcement	\$ 297,909	5.00	\$ 324,743	5.00	\$ 389,329	5.00	\$ 340,914	5.00
Total Housing and Building Code Enforcement	\$ 297,909	5.00	\$ 324,743	5.00	\$ 389,329	5.00	\$ 340,914	5.00
<u>TREE CARE AND WEED CONTROL</u>								
651 Tree Care	\$ 561	-	\$ 3,283	-	\$ 3,000	-	\$ 3,000	-
652 Weed Control	\$ 5,913	-	\$ 6,663	-	\$ 7,200	-	\$ 11,100	-
Total Tree Care and Weed Control	\$ 6,474	-	\$ 9,946	-	\$ 10,200	-	\$ 14,100	-
TOTAL COMMUNITY ENVIRONMENT	\$ 332,399	7.00	\$ 365,851	7.00	\$ 453,156	7.00	\$ 410,066	8.00
<u>OTHER</u>								
901 Other Financing Uses	\$ 60,130	-	\$ 91,350	-	\$ 91,500	-	\$ 100,000	-
910 Transfers-Cut	\$ 1,127,072	-	\$ 2,076,700	-	\$ 810,000	-	\$ 626,250	-
970 General Fund Debt Service/Employee Benefits	\$ 817,734	-	\$ 758,284	-	\$ 566,854	-	\$ 1,570,099	-
999 Reserves	\$ 4,263	-	\$ 28,152	-	\$ 100,000	-	\$ 225,000	-
Total Other	\$ 2,009,199	-	\$ 2,954,486	-	\$ 1,568,354	-	\$ 2,521,349	-
TOTAL GENERAL FUND	\$ 12,496,956	174.00	\$ 14,496,964	181.00	\$ 14,404,341	188.00	\$ 14,101,864	189.00

WATER FUNDS

The Division of Water is charged with the responsibility of collecting, treating, pumping, and distributing potable water and providing related water service to customers within its service area. The Division of Water operates a public water supply system which services not only the City of Painesville, but also surrounding townships and villages. The City is empowered to establish rates and charges for the services provided by its Division of Water, acquire property and construct facilities to provide for water services throughout the service area, and perform other necessary functions in respect to operation and maintenance of the water works system. The Division of Water strives to be a self-supporting utility.

The Water Funds consist of three separate funds: the Water Revenue Fund, the Water Deposit Fund and the Water Construction Fund. The Water Revenue Fund is used to account for the operation of the City's water treatment and distribution systems. The Water Deposit Fund is used to account for customer deposits held by the City for water services. The Water Construction Fund is used to account for capital projects funded with water service revenue to make improvements to the water treatment and distribution systems.

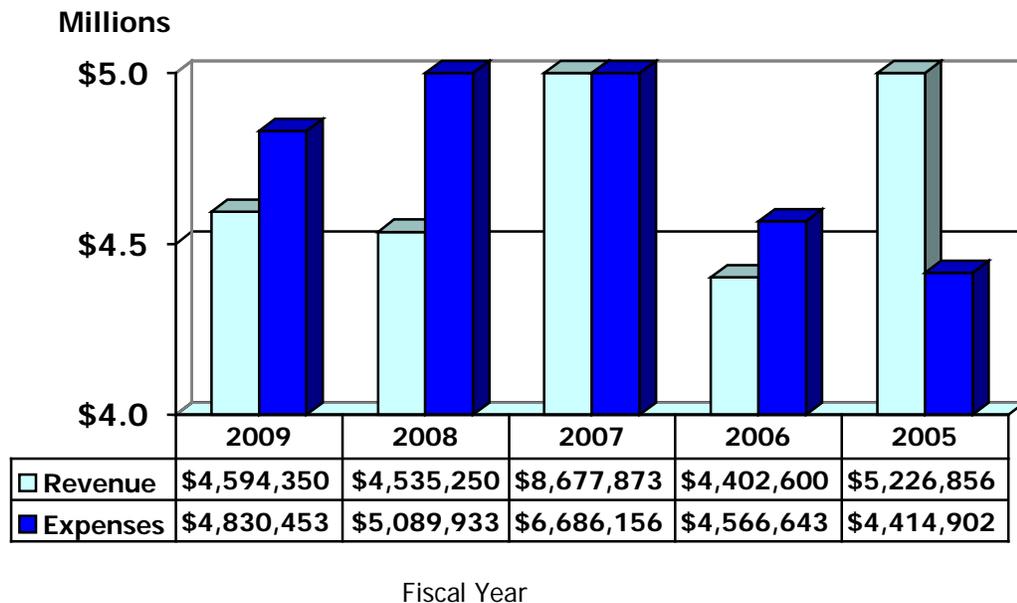
The 2009 Water Revenue Fund budget is comprised of \$4,830,453 in expenses. This represents a decrease of \$259,480 from the 2008 budget of \$5,089,933. The proposed revenues are estimated at \$4,594,350, this represents an anticipated increase in revenue of 1.3% in this fund over last year's budget of \$4,535,250. The proposed 2009 budget reflects the usage of \$236,103 in cash carryover to balance the fiscal year budget. Budgeted expenditures have decreased for the third year in a row. However, revenues remain flat through this period even with last year's rate increase. In 2008, the Water Fund experienced a reduction in consumption throughout the year. While the summer was cooler and wetter than average, there appears to be increasing movement toward conservation and "green efficiencies" in our larger commercial and industrial customers. This change in consumption pattern has a significant impact on the anticipated revenues as we go forward. For the third year in a row we are predicting that the yearend carry-over balance will be less than the beginning year's balance. No transfers are budgeted into the Construction or Girdled Road Funds in the 2009 budget. In order to maintain a consistent capital program and to maintain a balance in the Girdled Road fund to pay the debt funds may need to be transferred from the General Fund.

Over the past four years the Water Funds have only undertaken projects and performed maintenance that it could obtain intergovernmental aid to complete. This year the Jackson Street Waterline improvement which is being funded almost entirely by Federal 594 funding and State of Ohio Public Works Commission funds (formerly Issue 2) will be under construction and is included in the budget. Also included for 2009 is the replacement of the N. St. Clair waterline from E. Erie to Sanford and the associated road improvement in that area. The final significant project is to replace approximately 1,500 lineal feet of 4" water mains in our city system. The specific locations of these mains are still being determined and will be presented to Council after the first of the year. The total Water Construction Fund budget is \$3,064,271 of which \$1,935,400 is the above mentioned projects and \$1,128,871 is debt payments.

This year only minimal improvements are planned at the water plant. The focus will turn to the distribution system and the maintenance and cleaning of the pipes and tanks that carry the water. The uni-directional flushing program will continue but only on a third of the system after two

years of complete system cleaning. Tanks cleaning are the 2009 priority. This cleaning program along with a systematic plan to upgrade the water lines will improve both fire safety and water quality in the system. Additionally a review of the fees charged for various services will be reviewed to insure they are covering the costs associated with performing the requested service. Discussions with Lake County about the extension of the franchise agreement that covers portions of Concord and Painesville Townships will also occur. Lastly, an important inter-divisional study is proposed that addresses waste product reduction and/or re-use at all three of the major utilities. This utility by-product management study will explore re-use options for water, sewer and electric which may reduce costs and potentially generate revenue.

WATER FUNDS REVENUES & EXPENSES HISTORICALLY



FY 2009-2008 are based on budget and FY 2007 – 2005 are based on actual data.

WATER POLLUTION CONTROL FUNDS

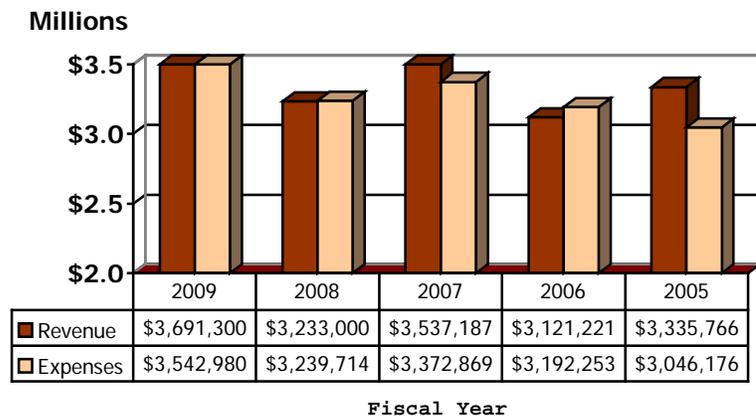
The Division of Water Pollution Control is responsible for the network of sewers conveying sanitary sewage and industrial waste in the City of Painesville from their point of origin to the treatment facility for treatment and disposal. Water Pollution Control maintains, cleans, repairs and improves sewers and their appurtenances.

The Water Pollution Control Funds consist of two funds: the Sewer Revenue Fund and the Sewer Construction Fund. The Sewer Revenue Fund is used to account for the operation of the City's wastewater treatment, transmission and collection systems. The Sewer Construction Fund is used to account for capital projects funded with wastewater service revenue to make improvements to the wastewater treatment, transmission and collection systems.

The 2009 Sewer Revenue Fund budget is comprised of \$3,542,980 in expenses. This represents an increase of \$303,266 or 9.36% from the 2008 budget of \$3,239,714. The Sewer Revenue Fund expenditures include a \$200,000 transfer to the Sewer Construction Fund to begin payments on the WPCLF loan. The proposed revenues are estimated at \$3,691,300, an increase of \$458,300 or 14% above the 2008 budgeted revenue amount of \$3,233,000. The operating budget is within the current year revenues. The increased revenue is the result of the increased septage revenue and the rate increase passed by City Council to support the \$3 million in improvements at the plant. The Water Pollution Construction Fund will pay for the capital improvements needed at the waste water plant and in the waste water distribution system.

There is one significant project at the Sewer Plant planned for next year. This is the \$2.9 million in plant equipment upgrades, which is planned to be funded through a low interest loan through the State of Ohio Water Pollution Control Loan fund (WPCLF). This project would include replacements and upgrades to including but not limited to the tertiary system, aeration, primary clarifiers, secondary settling basin, grit removal, telemetry, and more. This loan will be paid off over a twenty year period. In 2008, the Council approved rate adjustment to continue to cover operating and debt service costs. The investment in the plant that will be made in 2009 is intended to preserve the system for the future. This fund will also pay for one-half of the expense of a camera to televise sewer and storm mains to determine repairs, blockages and other improvements in the system.

WATER POLLUTION FUNDS REVENUES & EXPENSES HISTORICALLY



FY 2009-2008 are based on budget and FY 2007 – 2005 are based on actual data.

ELECTRIC FUNDS

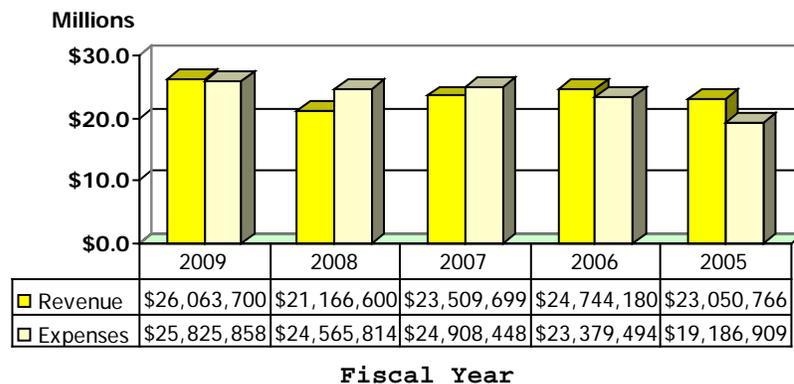
The Division of Electric is responsible for all electrical generation, transmission and distribution facilities owned by the City. Electric provides electricity to residential, commercial, industrial and governmental customers.

The Electric Funds consist of three funds: Electric Revenue Fund, Electric Deposit Fund and Electric Construction Fund. The Electric Revenue Fund is used to account for the operation of the City's electric generation and distribution systems. The Electric Deposit Fund is used to account for customer deposits held by the City for electric services. The Electric Construction Fund is used to account for capital projects funded with electric service revenue to make improvements to the electric generation and distribution systems.

The 2009 Electric Revenue Fund budget is comprised of \$25,825,858 in expenses. This represents an increase in expenses of \$1,260,044 or 4.88% above the 2008 budget of \$24,565,814. The proposed revenues are estimated at \$26,063,700, an increase of \$4,897,100 or 23.14% from the 2008 budgeted revenue of \$21,166,600. No carry over balance is needed to make this year's operating budget balance. The Electric Revenue Fund does include a \$1 million transfer to the Electric Construction Fund in 2009 to fund capital improvements in future years. Increases in the operational budget without the transfer to the Construction Fund would be \$260,044 or a 1% increase over the 2008 budget. Given the negotiated wage increase of 3% already in place for the Electrical workers for 2009, this is a flat budget.

The most significant expenditures in the next year are in the Electric Construction Fund. Major capital outlay for the Electric Funds will be to for continued upgrades in the plant for compliance with standards set by the Ohio Environmental Protection Agency and construction of the second substation for reliability in the system. In additions, funds are allocated to re-design and re-conductor the electrical infrastructure both within and outside the City to improve and expand service. Expansion is in connection with providing service to the Joint Economic Development District (JEDD). While there is adequate cash available to construct all of these projects, the Administration is exploring financing mechanism for these improvements which would improve cash flow and not hinder future improvements. This fund does not currently carry any long term capital debt There are also projects to construct the necessary infrastructure in the new subdivisions both inside and outside the city to increase to customer base of the Electric Revenue Fund. Included in the capital projects are the planned vehicle and equipment replacements for distribution operations. The Distribution Division will purchase new line truck and a tractor with a chipper for the forestry crew. The total costs for capital outlays funded by the Electric Funds are budgeted at \$7,409,400. The Electric Fund in cooperation with the Water and Sewer Funds is under taking a unique cooperative study on the Waste products that each facility generates. The goal is to determine a better way to disposal or re-use each systems by-products to be beneficial to the community and their operations. This study will provide short and long term operational and cost savings for each utility.

ELECTRIC FUNDS REVENUES & EXPENSES HISTORICALLY



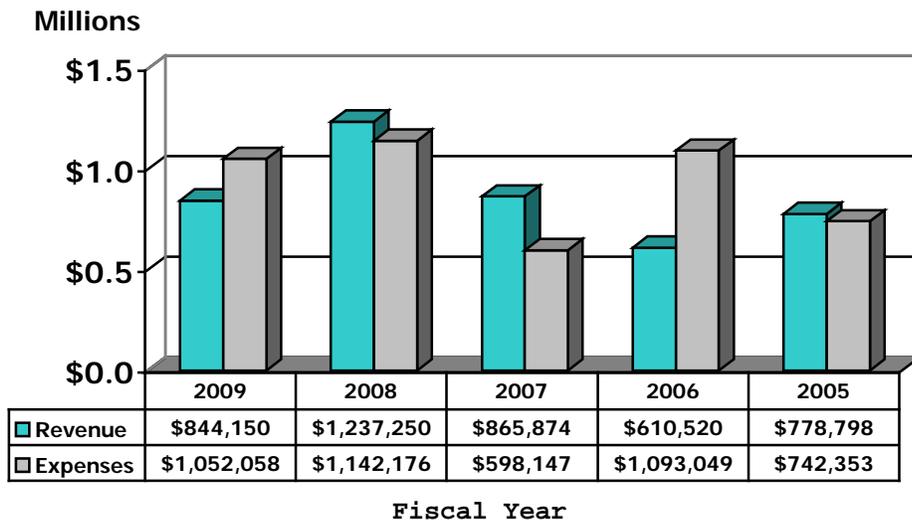
FY 2009-2008 are based on budget and FY 2007-2005 are based on actual data.

STORM WATER FUND

The Department of Public Service and the Engineering Division jointly have the responsibility for the storm water collection and control systems owned by the City. These include curb and gutter system in existing roadways, retention basin, piped facilities and open ditches. The Storm Water Fund is used to account for the maintenance and repair of the City's storm water collection and retention systems and for the capital projects associated with improving or repairing those systems.

The 2009 Storm Water Fund budget is comprised of \$1,052,058 in expenses. This represents a decrease in expenditures of \$90,118 from the 2008 budget of \$1,142,176. The proposed revenue from fees is estimated at \$425,000, an increase of \$15,000 or 3.66% from the 2008 budgeted fee revenue of \$410,000. The 2009 budget includes the issuance of \$315,400 in notes to pay for various capital improvement projects and \$100,000 capital lease. No carry over balance is needed to cover operating expenditures, but carry over will be used to pay for capital improvements. This year's new capital improvements includes \$300,000 for improvements in various neighborhood throughout the city and \$100,000 for the purchase of a sewer camera, jointly with the Sewer Fund, for televising storm and sanitary sewers and \$30,000 to begin the design of storm drainage improvements for the repairs of Lexington Avenue. Capital projects are detailed in the Capital Improvement section.

STORM WATER FUND REVENUES & EXPENSES HISTORICALLY



FY 2009-2008 are based on budget and FY 2007-2005 are based on actual data.

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Legislative

Joseph Hada, Jr., President – At Large
Arlene Becks, Council Member – At Large
Andrew Flock, Council Member – Ward I

Robert Fountain, Vice President – Ward III
Hal G. Werner, Council Member – Ward II
Paul Hach, Jr., Council Member – Ward IV

Abby DelaMotte, Council Member – At Large

Departmental Mission Statement

The Mission of the City Council, as elected officials by the citizens of the City of Painesville is to effectively serve and improve the liaison between City Council, Administration and the Community, and to ensure that all statutory and local requirements for maintaining the official record of the City are kept updated and accessible.

Highlights of the 2009 Departmental Budget

- Continue to evaluate long term financing opportunities.
- Identify and participate in training for leadership growth.
- Provide policy direction for continued progress in large development projects (i.e., hospital redevelopment, Lake View Bluffs, Shamrock Business Center).
- Expand the focus on Economic Development policy for the City.

Major Departmental Objectives of Council

1. Maintain oversight on the financial and operational activities of the City (**City-Wide Goal, Stewardship**)
 - Require and review monthly and quarterly department reports.
 - Supervise and direct the activities of City Manager and Clerk of Council to ensure compliance with policy adopted by City Council.
 - Request the administration to provide information and program changes to address the concerns of the residents of the community.
2. Ensure the financial stability of the community (**City-Wide Goal, Stewardship**)
 - Examine alternative revenue sources to fund increased services.
 - Adopt a budget that is fiscally prudent.
 - Explore and enact bond and other debt mechanisms to fund capital improvements.
3. Provide leadership and policy direction for daily operations of the City (**City-Wide Goal, Communication**)
 - Maintain communications with City Manager and Departments to ensure understanding of the operations of various departments.
 - Review information and request update on legislation as it impacts the City of Painesville.
 - Communicate information to the community on the programs and policies of the City.
 - Oversee Implementation of the Comprehensive Plan.
 - Monitor the re-regulation of electric power in Ohio and the impact on Painesville Power.
 - Consistently represent the City positively and professionally to improve the City's image.
 - Investigate the possibility of a Rental Housing Inspection Program.

4. Provide Additional Training for Council as Appropriate to Improve Leadership Skills and Enhance Professional Growth. **(City-Wide Goal, Communication)**
 - Participate in training and seminar activities through Ohio Municipal League, area educational institutions and local agencies to expand knowledge base.
 - Identify cost effective mechanisms to bring educational opportunities to City Council Meetings.
5. Provide Policy Direction and Leadership in Economic Development Initiatives. **(City-wide Goal, Improve Painesville's Environment and Image)**
 - Provide support and assistance for the Main Street Program.
 - Encourage new residential subdivisions and businesses into the City to increase revenue.
 - Direct redevelopment of Lake East Hospital ensuring medical services remain in the community.
 - Research a wireless network for the City.

2008 Accomplishments

- Adopted balanced budget which enhanced year end fund balances.
- Approved IBEW Contract.
- Approved Joint Economic Development District with Concord Township.
- Approved various bonds and financing for public improvements including Phase I of Shamrock Boulevard.
- Amended Water and Sewer Rates to establish long term financial stability in funds.
- Adopted Historic District legislation and established first district; Bank Street.
- Accepted Grant from 594 Army Corps of Engineers funds for W. Jackson Street waterline.
- Approved Diamond Park Subdivision.
- Approved Wireless Technology installation for City communications and economic development program.
- Authorized acceptance of WPCLF loan for Waste Water Plant improvements.
- Authorized application and acceptance of WRRSP grant for open space improvements.
- Authorized Grant application and acceptance of OPWC grants.
- Authorized city participation in Ohio WARN mutual Aid program.
- Continued outreach into the community with participation at numerous community events.
- Held monthly meeting in Ward 1 and 2 for input from residents.
- Updated various polices relating to finance and collections.

Council 101.111

Division Description

The City Council consists of seven council members elected by the citizens of Painesville – four elected by ward and three elected at-large. The members of council elect a President of Council to serve a two-year term. The City Council serves as the governing body of the City that sets policy for enactment by the City Manager. Council adopts all ordinances, approves major expenditures and annually adopts the City's operating budget.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	11,801	10,986	11,747	11,527
Revenue Supported:				
Fund Balance:				
Total Revenue	11,801	10,986	11,747	11,527

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	8,600	8,600	8,600	8,600
Benefits	2,116	1,414	1,527	1,308
Total Personal Services	10,716	10,014	10,127	9,908
Materials & Supplies	-	9	10	9
Other Services and Charges	1,085	963	1,610	1,610
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	1,085	972	1,620	1,619
Total Budget	11,801	10,986	11,747	11,527

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Council President		583.33/Month	1	1	1	1
Council Members		500.00/Month	6	6	6	6
Total Staff			7	7	7	7

Legislative Clerk of Council 101.112

Jennifer Bell, Clerk of Council

Departmental Mission Statement

To effectively serve and improve the liaison between City Council, Administration and the citizens of Painesville, and to ensure that all statutory and local requirements for maintaining the official record of the City are kept updated and accessible.

The City Clerk strives to present a courteous, service-oriented, professional office in partnership with Painesville City Council, other City departments, and the community, to serve the citizens of Painesville at an optimum level.

Highlights of the 2009 Budget

- Continue to organize legislation and increase its accessibility to Citizens, Administration and City Council
- Updating City Council's Presence on the Website. (researching viewing meetings online)
- Continue the Master Municipal Clerk's Academy
- Create an Updated Council Brochure on City Council and our City Government for 2009/2010
- Upgrade Council Meeting Recordings

Major Departmental Objectives of the Clerk of Council

Goal 1 - Effectively and efficiently serve as liaison to the Community and Administration
(City-Wide Goals, Communication, Stewardship and Community Engagement)

Strategies:

- Provide the best in customer service when dealing with complaints and inquiries (responses within a week)
- Communicate with and inform Council regularly concerning all relevant matters using all the options available; voice mail, email, telephone, regular mail, etc.
- Attend community, City and social functions to represent the City in a positive manner

Goal 2 - Maintain the Official Record of the City of Painesville

(City-Wide Goals, Communication and Community Engagement)

Strategies:

- Do timely follow-ups after Council Meetings (usually the next day)
- Serve as a resource to others for information concerning the public record

Goal 3 - Communicate the Legislative Actions of Council to the Administrative Staff and the citizens of Painesville **(City-Wide Goal, Communication)**

Strategies:

- Post information on Channel 12
- Council Meeting Handouts

- The Website
- Not only publish the legal ads, but inform residents of new legislation that affects them directly and notify them of any changes with City procedures
- Send out emails to media and employees
- Mail newsletters to real estate companies (mail out 60)
- Publicize articles and news releases promoting the City's innovation and forward-thinking, at least one a week.

Goal 4 - To receive the training necessary to effectively perform the duties of Clerk of Council
(City-Wide Goal, Communication)

Strategies:

- Attend Spring Conference
- Attend Career Development Program for Continued Training
- Attend Regional Clerk's Meeting once a Month

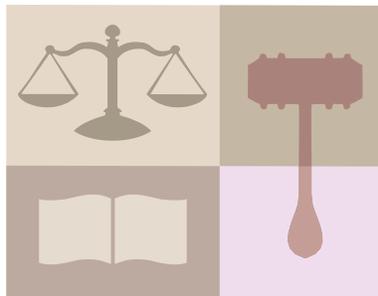
Goal 5 - To organize City Legislation and increase accessibility to facilitate Administration, City Council and the Community **(City-Wide Goals, Communication and Community Engagement)**

Strategies:

- Continue the index of Ordinances and Resolutions on computer dating back to 1970
- Purchase a new legislation book
- Add legislation affecting the City Code to the website

2008 Accomplishments

- Placed Council profiles and more meeting information on the City's website.
- Community Movies are now available online.
- Helped to develop an ad promoting the City for publication.
- Created a City Council Brochure for Special City Events.
- Updating Channel 12 with a DVD player.
- Began the Master Municipal Clerk's Academy.
- Increased number of press releases and articles to the media concerning Council actions.
- Created a magnet with Citywide phone numbers.
- Began mailing out "Welcome to Painesville" letters to new residents.



Legislative Clerk of Council 101.112

Division Description

The Clerk of Council is an appointed position by City Council and is responsible for the recordation, codification and the preservation of City Council meeting minutes, resolutions, ordinances, deeds, contracts, agreements and other documents required by State law. In preparation for City Council meetings, the Clerk prepares legal notices and the agenda, ensuring the public posting at the appropriate times. The Clerk of Council also provides administrative support to the City Manager.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	7,457	10,502	11,583	12,044
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	7,457	10,502	11,583	12,044

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	4,296	5,883	6,313	6,787
Benefits	768	1,492	1,952	1,924
Total Personal Services	5,064	7,375	8,265	8,711
Materials & Supplies	218	229	250	270
Other Services and Charges	2,175	2,762	3,068	3,063
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	136	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	2,393	3,127	3,318	3,333
Total Budget	7,457	10,502	11,583	12,044

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Clerk of Council-Part-time	UNCL	Set by Council	1	1	0	0
Clerk of Council-Full-Time	UNCL	Set by Council	-	-	1	1
Total Staff			1	1	0	0

Municipal Court

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Court/Court Administrator

Departmental Mission Statement

To fulfill the obligations as set forth in Title XIX of the Ohio Revised Code and related statutes.

Highlights of the 2009 Departmental Budget

- In 2009, the court will continue with the schedule for upgrading the court computers.
- The carpet in Courtroom 2 and the clerk's office will be replaced.
- The court will continue working towards being paperless.

Major Departmental Objectives of the Municipal Court

GOAL 1: COMMUNICATION

OBJECTIVE – IMPROVE INTERNAL AND EXTERNAL COMMUNICATION

ACTION STEPS:

- Continue holding staff meetings, which include all departments (Probation, Bailiffs, and Clerks) on a regular basis.
- Monthly review of the court web site to ensure that it remains current.
- Include acting judges and part time magistrates in all communications that involve court procedures.
- Continue meeting annually with the police chiefs from the court jurisdictions.

GOAL 2: STEWARDSHIP

OBJECTIVE – SAFEGUARDING OF PUBLIC ASSETS

ACTION STEPS:

- Quarterly review of court collection procedures to ensure effectiveness.
- On a monthly basis, review the distributions for the traffic/criminal and civil divisions.
- Evaluation of all accounts with First Merit Bank.
- Utilization of Court Tool for collections of court fees.

GOAL 3: COMMUNITY ENGAGEMENT

OBJECTIVE - TO INCREASE COURT VOLUNTEERISM AND PARTICIPATION IN COMMUNITY EVENTS

ACTION STEPS:

- Arrange for court staff to participate in various community events.

GOAL 4: CUSTOMER SERVICE

OBJECTIVE - TO BE RESPONSIVE TO THE NEEDS OF THE CUSTOMER

ACTION STEPS:

- A customer survey will be conducted on an annual basis.
- All employees will be required to attend a training session that will focus on customer service.
- Utilization of Court Tool pertaining to customer service.
- All employees will be required to attend a training session that will focus on customer service.

2008 Accomplishments

GOAL 1: COMMUNICATION

OBJECTIVE – IMPROVE INTERNAL AND EXTERNAL COMMUNICATION

ACTION STEPS:

- > A new 5-year lease was signed with Blue technology, and it includes a color copier and 2 fax-copiers.
- > The list of defendants that are on Probation and those defendants that have bond condition were made available to the Police Department via internet for daily monitoring.
- > The Bailiffs Department was relocated to the remodeled offices that were used by the Victim's Advocates and the Advocates were moved to the old Bailiff offices.

GOAL 2: STEWARDSHIP

OBJECTIVE – SAFEGUARDING OF PUBLIC ASSESTS

- > A new credit card machine was purchased and installed in the Civil Division.
- > The Local Rules of Court were updated and significant changes were made.
- > Additional cameras were added to the court security system, and the court security recording system was upgraded.

GOAL 3: CUSTOMER SERVICE

OBJECTIVE - TO BE RESPONSIVE TO THE NEEDS OF THE CUSTOMER

ACTION STEPS:

- > The Speakers and Microphones were upgraded in Court #1.
- > The Bailiffs Department was relocated to the remodeled offices that were used by the Victim's Advocates and the Advocates were moved to the old Bailiff offices.



Judicial Activities

101.121

Division Description

The judge presides over all traffic and criminal proceedings; presides over all civil and small claims cases; presides over all forcible entry (eviction) cases; and performs marriage ceremonies.

The bailiffs are responsible for courtroom security; escort defendants in and out of the courtroom; serve summons and notices within the court district; supervise eviction proceedings; and place any person in custody as ordered by the court.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	191,721	220,971	243,518	221,444
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	191,721	220,971	243,518	221,444
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	142,729	163,369	174,474	177,147
Benefits	44,028	50,896	61,934	37,187
Total Personal Services	186,757	214,265	236,408	214,334
Materials & Supplies	726	1,043	1,150	1,550
Other Services and Charges	4,238	5,663	5,960	5,560
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	4,964	6,706	7,110	7,110
Total Budget	191,721	220,971	243,518	221,444

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Municipal Court Judge**	Uncl.	Set by Statute	1	1	1	1
Deputy Bailiff	Uncl.	Set by Judge	1	1	1	1
Bailiff	Uncl.	Set by Judge	1	1	1	1
Part-Time						
Security Officers		12,200 Avg. Annual	4	4	4	4
Total Staff			7	7	7	7

**NOTE: Judge and Baliffs are paid 60% from City and 40% from County

Municipal Court Clerk of Court 101.122

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Court/Court Administrator

Division Description

The Clerk of the Municipal Court administers oaths, takes affidavits and issues execution and judgments rendered. The Clerk issues and signs all writs, processes subpoenas and other papers issued through the court.

This office files and maintains all journals, records, books and papers belonging or appertaining to the court; records its proceedings and performs all other duties that the judge may prescribe. The Clerk's office maintains a ledger reflecting all receipts and disbursements; and receives and collects all costs, fines, fees, bail and other monies payable to the Clerk's office. The Clerk of Court's office prepares and maintains a general index, a docket and other records that the Court requires; reports, verdicts, orders, judgments and proceedings of the Court are entered on to the case record by this office.



Clerk of Court 101.122

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	15,473	-
Revenue Supported:	713,034	742,770	820,763	682,939
Fund Balance:	-	-	-	-
Total Revenue	713,034	742,770	836,236	682,939
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	436,294	454,813	508,015	467,870
Benefits	189,694	209,693	237,179	124,585
Total Personal Services	625,988	664,506	745,194	592,455
Materials & Supplies	6,837	5,780	5,423	5,170
Other Services and Charges	58,209	50,484	63,619	85,314
Utilities	-	-	-	-
Other Operating Charges	22,000	22,000	22,000	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	87,046	78,264	91,042	90,484
Total Budget	713,034	742,770	836,236	682,939

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Clerk of Court/Admin. **	UNCL	Set by Judge	1	1	1	1
Civil Division Supervisor	UNCL	Set by Judge	1	1	1	1
Chief Deputy Clerk	UNCL	Set by Judge	1	1	0	0
Deputy Court Clerk II	UNCL	Set by Judge	2	2	3	2
Deputy Court Clerk I	UNCL	Set by Judge	10	10	7	7
Deputy Clerk Supervisor	UNCL	Set by Judge	0	0	1	1
Part-Time						
Deputy Clerk	Uncl	Set by Judge	1	1	1	3
Total Staff			16	16	14	15

**NOTE: Clerk of Court is paid 60% from the City and 40% from the County.

Municipal Court

Probation

101.123

Honorable Michael Cicconetti, Judge

Nick Cindric, Clerk of Court/Court Administrator

Division Description

The Probation Department is responsible for monitoring all individuals that are given a suspended jail sentence where various conditions/sanctions are imposed. Probation supervision helps ensure that the defendants will comply with all orders of the Court. The Probation Department conducts pre-sentence investigations as requested by the Judge; all expungement reports are also conducted by the Probation Department. All post-conviction motions are reviewed and investigated by this department. The Department also oversees the following programs; court community work service, house arrest, and the pre-trial diversion programs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	141,375	157,797	168,867	145,718
Revenue Supported:	2,609	-	2,700	2,500
Fund Balance:	-	-	-	-
Total Revenue	143,984	157,797	171,567	148,218
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	102,047	103,381	110,625	115,514
Benefits	40,937	53,419	60,942	32,704
Total Personal Services	142,984	156,800	171,567	148,218
Materials & Supplies	-	-	-	-
Other Services and Charges	1,000	997	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	1,000	997	-	-
Total Budget	143,984	157,797	171,567	148,218

Staffing Summary

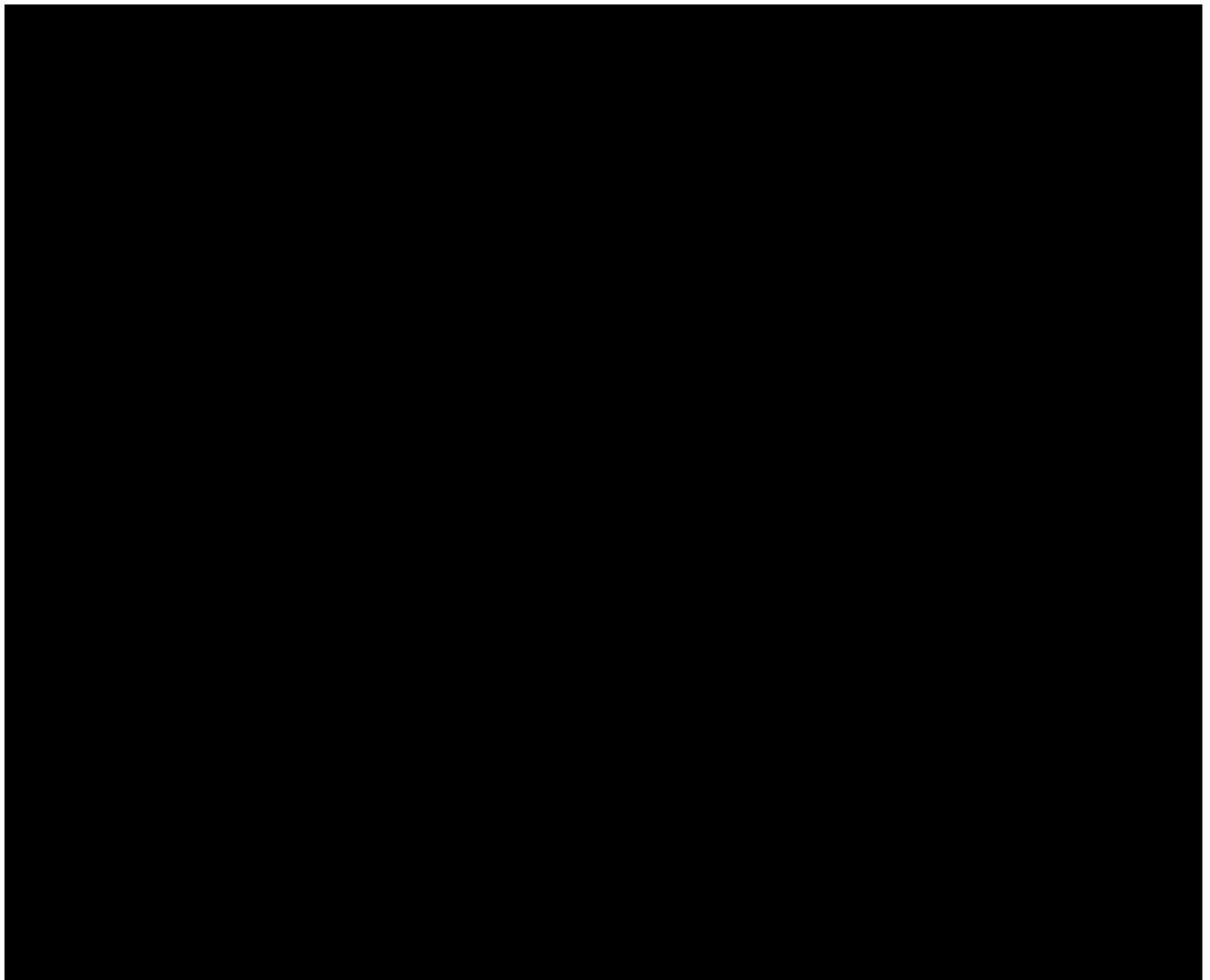
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Probation Supervisor	16	21.0260 - 26.8347	1	1	1	1
Probation Officer I	11	16.4740 - 21.0260	1	1	1	1
Probation Officer	12	17.2984 - 22.0776	0	1	1	1
Total Staff			2	3	3	3

**Municipal Court
Probation Services
222.123**

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Court/Court Administrator

Division Description

To account for monies received pursuant to Ohio Revised Code Section 2951.021 to be used for operating expenses of the Probation Department.



Municipal Court Indigent Drivers Alcohol Treatment 217.121

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Court/Court Administrator

Division Description

To account for funds received pursuant to Ohio Revised Code Section 4511.191(M) to be used for the incarceration and/or treatment of alcohol abuse by individuals that are determined by the courts to be indigent.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	26,003	-	21,040	24,000
Fund Balance:	3,997	28,879	8,960	6,000
Total Revenue	30,000	28,879	30,000	30,000

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	30,000	28,879	30,000	30,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	30,000	28,879	30,000	30,000
Total Budget	30,000	28,879	30,000	30,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Municipal Court Computerization Clerk of Court 230.122

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Courts

Division Description

To account for the expenses of the Municipal Court that relate to the maintenance, repair, and upgrade of information technology network.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-		-
Revenue Supported:	105,326	117,932	95,000	70,318
Fund Balance:	-	-	45,677	26,097
Total Revenue	<u>105,326</u>	<u>117,932</u>	<u>140,677</u>	<u>96,415</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	40,276	33,521	37,447	35,013
Benefits	13,459	17,424	19,372	9,602
Total Personal Services	<u>53,735</u>	<u>50,945</u>	<u>56,819</u>	<u>44,615</u>
Materials & Supplies	7,815	9,069	12,300	3,400
Other Services and Charges	23,856	23,626	26,558	31,400
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	19,920	34,292	45,000	17,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>51,591</u>	<u>66,987</u>	<u>83,858</u>	<u>51,800</u>
Total Budget	<u>105,326</u>	<u>117,932</u>	<u>140,677</u>	<u>96,415</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Personal Services reflects	-	40% of Clerk of Court				
	-	60% of Chief Deputy Clerk				
	-	25% of Civil Division Supervisor				
	-	25% of Deputy Clerk				

Municipal Court Computerization Probation 230.123

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Courts

Division Description

To account for the expenses of the Municipal Court that relate to the maintenance, repair, and upgrade of information technology network.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	14,059	48,168	22,860	22,682
Fund Balance:	-	-	-	-
Total Revenue	<u>14,059</u>	<u>48,168</u>	<u>22,860</u>	<u>22,682</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	10,736	15,701	15,986	17,673
Benefits	3,323	4,535	6,874	5,009
Total Personal Services	<u>14,059</u>	<u>20,236</u>	<u>22,860</u>	<u>22,682</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	27,932	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>27,932</u>	<u>-</u>	<u>-</u>
Total Budget	<u>14,059</u>	<u>48,168</u>	<u>22,860</u>	<u>22,682</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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Reflects 15% of salary for Probation Supervisor and 30% for Probation Secretary.

Municipal Court Special Projects Judicial Activities 429.121

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Courts

Division Description

To account for the accumulation of funds for the general use of the Municipal Court.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	45,087	141,549	59,510	59,145
Fund Balance:	-	-	-	-
Total Revenue	<u>45,087</u>	<u>141,549</u>	<u>59,510</u>	<u>59,145</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	4,349	8,665	10,000	10,000
Benefits	825	2,327	2,110	1,545
Total Personal Services	<u>5,174</u>	<u>10,992</u>	<u>12,110</u>	<u>11,545</u>
Materials & Supplies	25,350	24,580	8,400	8,400
Other Services and Charges	14,563	18,082	8,000	9,200
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	87,895	31,000	30,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>39,913</u>	<u>130,557</u>	<u>47,400</u>	<u>47,600</u>
Total Budget	<u>45,087</u>	<u>141,549</u>	<u>59,510</u>	<u>59,145</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Municipal Court Special Projects Clerk of Courts 429.122

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Courts

Division Description

To account for the accumulation of funds for the general use of the Municipal Court.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	14,283	424	11,398	30,154
Fund Balance:	-	-	-	-
Total Revenue	14,283	424	11,398	30,154
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	9,948	-	6,000	12,250
Benefits	1,640	-	1,698	2,664
Total Personal Services	11,588	-	7,698	14,914
Material & Supplies	620	424	700	10,240
Other Services and Charges	2,075	-	3,000	5,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	2,695	424	3,700	15,240
Total Budget	14,283	424	11,398	30,154

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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Overtime for court personnel is reflected here.

Municipal Court Special Projects Immobilization Remote Devices 429.124

Honorable Michael Cicconetti, Judge
Nick Cindric, Clerk of Courts

Division Description

To account for the accumulation of funds for the general use of the Municipal Court.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	-	10,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	-	10,000

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Material & Supplies	-	-	-	-
Other Services and Charges	-	-	-	10,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	-	10,000
Total Budget	-	-	-	10,000

Staffing Summary

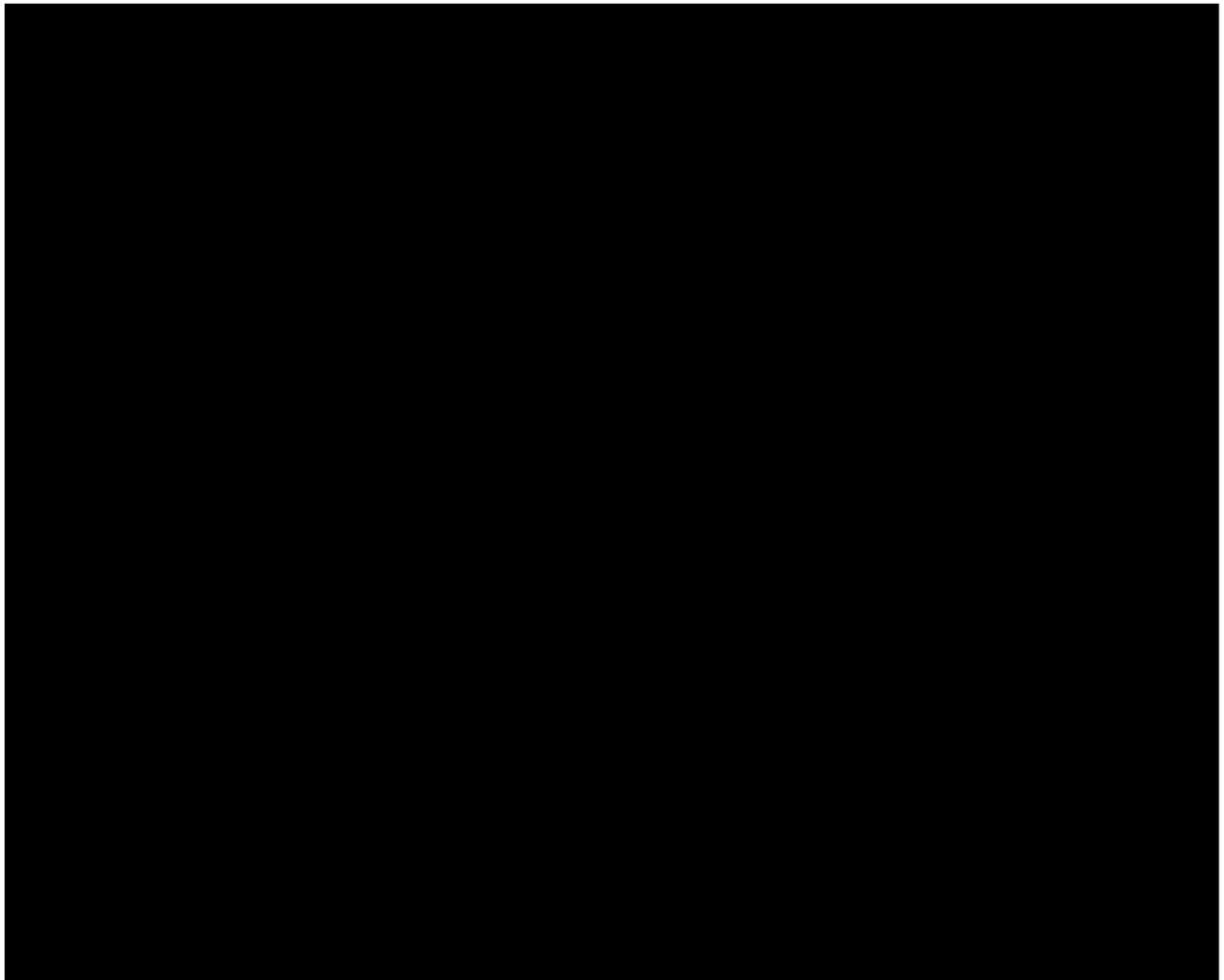
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

**Municipal Court
State Patrol Transfer Fund
952.903**

Honorable Michael Cicconetti, Judge

Division Description

To account for the receipt from the City's Municipal Court and disbursement to the City and County Law Library of fines and forfeitures for State Highway Patrol cases in accordance with provisions of the Ohio Revised Code.



City Manager's Office

Rita C. McMahon, City Manager

Departmental Mission Statement

To ensure that the policies of City Council are followed and implemented by all City employees in a courteous, cost efficient, and progressive manner to enhance the quality of life and growth of the community.

Highlights of the 2009 Departmental Budget

- Identify cross departmental efficiencies for waste products from utilities
- Continue operational efficiency
- Expand communication opportunities
- Enhance "Green" initiatives
- Continue diversity programs

Major Departmental Objectives of the City Manager's Office

1 Goal: Communication:

- a. Expand communication opportunities with residents
 - i. Continue quarterly newsletter.
 - ii. Continue to expand the use of the city's website for resident communication
 - iii. Establish listening sessions with various community groups.
- b. Improve internal communications with employees.
 - i. Develop semi-annual sessions for employees on what is new in the community.
 - ii. Create an employees only section to the web-site
- c. Foster relationships with News Herald and other media

2 Goal: Customer Service:

- a. Create service response times for complaints and other service requests by department
- b. Respond to resident and Council requests as quickly as possible.
- c. Oversee annual review of operations to ensure appropriate to address community needs and cost effective.
- d. Work to develop performance criteria in all departments

3 Goal: Improving Painesville's Environment and Image.

- a. Image Enhancement
 - i. Continue toward establishing standards for appearance of all the public facilities.
 - ii. Continue to work with developers and businesses to encourage reinvestment in the downtown.
 - iii. Develop mechanism to improve the entrances to the city
- b. Improved Environment
 - i. Restructure the City-wide Safety Committee.
 - ii. Support and promote continued "Green" initiatives in all departments.

- c. Positive Promotions in the Media
 - i. Provide press release on a regular basis to media outlet of positive changes in the community
 - ii. Expand the use of the new resident packets.
 - iii. Upgrade Channel 12 with new technology and Replace the Council recording information
 - iv. Continue realtor packets.
- 4 **Goal: Stewardship**
 - a. Fiscal Awareness
 - i. Refine the standards for purchasing and train personnel on procedures.
 - ii. Continue to coordinate maintenance operations to eliminate overlap and create efficiencies.
 - iii. Engage management at all levels in budgeting and resource allocation to maintain expenditures within current year resources.
 - iv. Explore additional "Green" alternatives in all departments for energy efficiency and long term cost benefits
 - b. Efficiency of Operations:
 - i. Create programs to use personnel appropriately for the needs of the community through cross-training or work groups.
 - c. Identify additional resources;
 - i. Evaluate all personnel positions that become open for appropriateness of filling
 - ii. Evaluate current organizational structure for effectiveness in responding to community needs and demands.
 - iii. Evaluate all fee structures
 - iv. Identify alternate funding mechanisms for long term financing and capital improvements.
- 5 **Goal: Community Engagement**
 - 1. Community Involvement:
 - i. Work with each department to expand the use of volunteers.
 - ii. Expand relationship with various civic and community organization to improve awareness and understanding of each other.
 - iii. Establish listening sessions with various community groups.
 - iv. Engage the communities to educate city employees about their heritage and other cultural aspects and diversity training
 - v. Promote and encourage neighborhood group associations, involvement through block watch groups, block parties, and beautification of their areas.

2008 Accomplishments

- Developed and Implemented Joint Economic Development District with Concord Township.
- Updated and revised City web-site which provides expanded communication capabilities.
- Created community video for web-site access.
- Updated computer system to include GIS data base.
- Implemented wireless technology program for City communications and economic development programs.
- Created "Green "committee to address sustainability concerns within City operation.
- Re-defined City-wide Safety Committee.
- Maintained a expenditures with the budget and within current year revenue in several funds.
- Evaluated Water and Sewer fees which resulted in five year increases for financial stability.
- Conducted diversity training for all management employees.
- Continued participation in numerous community groups and organization as part of community engagement.
- Established a Waste Recovery and reuse program in Utility Department.
- Established monthly Department meeting with Utilities and Safety Departments.
- Implemented departmental presentations to City Council.



City Manager 101.131

Division Description

The City Manager, as Chief Administrative Officer, coordinates the operations and activities of all City departments, directs the preparation of the budget, keeps the Governing Body informed of all municipal problems, submits recommendations concerning policies and programs to Council, and develops methods to ensure the efficient operation of City services.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	110,531	68,824	61,822	54,830
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	110,531	68,824	61,822	54,830
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	26,235	34,797	35,702	35,974
Benefits	11,856	13,440	17,085	10,181
Total Personal Services	38,091	48,237	52,787	46,155
Materials & Supplies	300	269	1,075	705
Other Services and Charges	72,140	19,804	7,480	7,970
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	514	480	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	72,440	20,587	9,035	8,675
Total Budget	110,531	68,824	61,822	54,830

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
City Manager	UNCL	3,846.15 Bi-weekly	1	1	1	1
Assist. City Mgr/Com. Dev. Dir.**	27	32.0501 - 43.1862	1	1	1	1
Administrative Secretary	12	17.6876 - 22.5744	1	1	1	1
Total Staff			3	3	3	3

**Assistant City Manager/Community Development Director is charged - 50% 101.131
- 50% 101.631

City Manager's Office
Communications, Promotions
and Public Relations Activities
101.133

Rita C. McMahon, City Manager

Division Description

The Communications Coordinator handles all promotional activities, communications and public relations for the City.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	2,453	8,766	12,495	4,938
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>2,453</u>	<u>8,766</u>	<u>12,495</u>	<u>4,938</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	752	228	640	238
Other Services and Charges	1,701	8,401	11,855	4,700
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	137	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>2,453</u>	<u>8,766</u>	<u>12,495</u>	<u>4,938</u>
Total Budget	<u>2,453</u>	<u>8,766</u>	<u>12,495</u>	<u>4,938</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

City Manager's Office Information Technology 101.134

Rita C. McMahon – City Manager

Division Description

The Information Technology Consultants provide a single point of review and reporting regarding network implementation, expansion and improvements; purchasing of necessary computer software and hardware; maintaining the security of the City's data. This is accomplished through a vendor contract.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	17,353	21,558	26,550	36,675
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>17,353</u>	<u>21,558</u>	<u>26,550</u>	<u>36,675</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	229	245	350	500
Other Services and Charges	14,133	20,122	24,700	36,175
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	2,991	1,191	1,500	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>17,353</u>	<u>21,558</u>	<u>26,550</u>	<u>36,675</u>
Total Budget	<u>17,353</u>	<u>21,558</u>	<u>26,550</u>	<u>36,675</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

City Manager's Office Economic Development

Rita C. McMahon, City Manager
Cathy Bieterman, Economic Development Coordinator

Departmental Mission Statement

To retain, expand and attract businesses to the City of Painesville.

Highlights of the 2009 Departmental Budget

- Set the 2008-2011 Strategic Plan for Economic Development.
- Research benefits of establishing a Special Improvement District (SID) to generate funds to support infrastructure, planning, marketing, maintenance, economic development, management, and other activities within the downtown.
- Create better communications with the Economic Development Office, City Manager's Office, Community Development to ensure that new projects occurring through each department are reflective of the new directions of the Economic Development Office
- Focus efforts to create a niche industry attraction campaign through new technology advancements within the downtown

Major Departmental Objectives of Economic Development

1. **Implement Recommendations in the 2007 Comprehensive Plan: Develop and implement the recommendations for the Economic Development and Downtown Development sections of the Comprehensive Plan. These recommendations included:**
 - a. Set the 2008-2011 Strategic Plan for ED by selecting key representatives focused on various aspects of Economic Development throughout the community and working with a consultant to determine the key strategies for Economic Development in the coming years.
 - b. Encouraging in-fill redevelopment and Brownfield redevelopment on sites such as Coe Manufacturing, the Hotel Property and the Hospital Site. Create a city-wide Brownfield inventory and list inventory sites with the Ohio EPA to market potential end-users.
 - c. Targeting businesses that utilize the County offices and courts to fill vacant office space within Victoria Place, the Chase Building and the Dollar Bank Building.
 - d. Researching benefits of establishing a Special Improvement District (SID) to generate funds to support infrastructure, planning, marketing, maintenance, economic development, management, and other activities within the downtown.
 - e. Offer assistance and training to educate building owners on the proper methods of renovating historic structures. Target specific buildings in the historic
 - f. Create a thriving Main Street Program through the Downtown Painesville Organization. Continue to grow investors, participants and volunteers within the organization.

Related to Achieving City Goal C: Revitalization of Painesville: Improving Painesville's environment and image: To improve the physical and perceived image of the city.

2. **Create a Structured Business Retention & Expansion Initiative: The Economic Development Office will meet with all 18 Key Account Companies and with at least 15 local manufacturing companies and high-growth potential companies. Each of these company visits will result in:**

- a. Creating documentation on the growth potential of each city manufacturer and regional high-growth companies with the potential of relocating in NE Ohio.
- b. Identifying companies within the city that have the potential to expand with new broadband technologies.
- c. Working with all mid-sized manufacturers and Key Account companies to assist them in identifying resources for implementing five to ten year growth plans. To assist them, we will share resources on how to structure a five to ten year growth plan. Our goal is to ensure that options are presented to educate and inform local manufacturers of the benefits of these plans and the potential to mitigate risk associated with any future plant relocation or expansion.

Related to Achieving City Goal C: Revitalization of Painesville: Improving Painesville's environment and image: To improve the physical and perceived image of the city; also relative to Goal B: To Improve Community Service.

3. Focus efforts to create a niche industry attraction campaign: Through the City's new wireless infrastructure and technology advancements within the downtown our goal is to identify key industries that will benefit from this new technology. We plan to showcase our new technologies to these companies and:

- a. Identify key technological resources that may assist in the attraction of these technologies based companies.
- b. Locate and focus on specific companies that will be encouraged by new technological advancements within a downtown and will share knowledge of our resources within their industry.
- c. Derive a marketing approach that would lend itself to attracting companies in niche technology based industries, those in need of advanced technology infrastructure and connectivity.
- d. Review and enhance marketing approaches with Inside Business, Crain's, Cleveland Business Magazines and other regional marketing avenues.
- e. Re-Design the city's advertisements to reflect the new technology image of a "New Painesville" and the reasons businesses are locating in Painesville.
- f. Continue to reinforce positive stories on projects that businesses have completed in combination with the city.
- g. Continue to look into innovative approaches and incentives to attract industry and technology based business (i.e. Local Job Creation Tax Credit, Low Interest Building Facade Improvement Loan)
- h. Work with networking groups of local CEO's and CBRE listings to generate leads on industry and technology companies looking to relocate or expand.

Related to Achieving City Goal C: Revitalization of Painesville: Improving Painesville's environment and image: To improve the physical and perceived image of the city; also related to Goal A: Communication: To further improve communication to the public and employees.

4. Educate Entrepreneurs and Minority Business Owners: The Economic Development Office will provide Business Resources and Programs to minority business owners and entrepreneurs to educate them about any business and financial resources available through the city, county and state. We will work closely with those businesses to:

- a. Educate entrepreneurs and minority business owners about the PLEDGE Program, Community Reinvestment Area Abatements and other re-investment opportunities.
- b. Reach out to the Hispanic community by interpreting many of our business and financial resources into Spanish.
- c. Celebrate the success of entrepreneurship and minority owned businesses and highlight their accomplishments in Works for Business.
- d. Work in connection with SBA's minority business programs to educate locally about business marketing, financing options, management approaches, and methods for diversifying.

- e. Work with Lake Erie College on entrepreneurship activities and programs that will support future endeavors of local college students and future business owners.

Related to Achieving City Goal C: Revitalization of Painesville: Improving Painesville's environment and image: To improve the physical and perceived image of the city; and related to Goal E: Community Engagement: To engage the diversity of the community to promote understanding and positive impacts.

5. Focus on City Image Enhancements through Physical Improvements & Beautification Efforts: It is a goal of the Office to engage business owners and property owners to assist in the efforts of beautifying our City's entrances. We will engage these efforts by:

- a. Working with the City's Downtown Master Plan to design a streetscape improvements plan, concepts for private property improvements and future parking strategies.
- b. Working in combination with the Downtown Painesville Organization secure funding for downtown beautification projects such as hanging baskets, flags and additional lights within the downtown trees.
- c. Working in combination with the Downtown Painesville Organization to assist them in setting a five year strategic plan for making physical improvements within the downtown central business district and the city entrances into the downtown area.

Related to Achieving City Goal C: Revitalization of Painesville: Improving Painesville's environment and image: To improve the physical and perceived image of the city.

6. Focus on the Promotion of Events. In combination with the Downtown Painesville Organization, who will assist with managing various events, the City will focus strongly on truly marketing the city, the image of the city and the culture of the community to surrounding communities. With the Downtown Painesville Organization assisting in the management of some events this allows the Economic Development Office to:

- a. Create new marketing venues that will attract not only residents but visitors to each of the city's events.
- b. Promote city events on television, radio and other new media avenues throughout the county and tri-county region. Reflect the city's image through these events and event promotions.

Related to Achieving City Goal C: Revitalization of Painesville: Improving Painesville's environment and image: To improve the physical and perceived image of the city.

7. Focus on Communications: Work to create better communications with the Economic Development Office, City Manager's Office and Community Development to ensure that new projects occurring through each department are reflective of the new directions of the Economic Development Office. We will build this communication by:

- a. Sharing monthly update reports with not only the City Manager's Office but also the Assistant City Manager and City Planner.
- b. Creating a better mechanism for monthly council reports so that council is abreast of economic conditions within the city.
- c. Creating a new image enhancing monthly e-mail press release highlighting businesses on a consistent basis. Highlight not only Economic Development initiatives but other department initiatives as well that affect local business.

Also Related to Achieving City Goal A: Communication: To further improve communication to the public and employees; also related to Goal E: Community Engagement: To engage the diversity of the community to promote understanding and positive impacts.

Also Related to Achieving City Goal B: To Improve Community Service

Accomplishments from 2008**Downtown Initiatives**

- Fully implemented the DART recommendations with the Downtown Painesville's Design Committee, Organization Committee, Economic Restructuring Committee and Promotions Committees.
- Secured \$35,500 in key investors into the Downtown Organization for a 5-year commitment subsequently allowing the organization to Hire its first Executive Director.
- Secured \$15,000 from the Lake/Geauga Cleveland Foundation for a Strategic Board of Directors Plan incorporated with the Ohio Main Street Program to create the first Statewide Strategic Board Development Model. This model will be used across the state to educate other existing and newly formed Main Street Programs on the proper mechanisms to form and develop Main Street Organization boards and processes.
- Hanging Baskets: Working in conjunction with the Parks and Recreations Office assisted in facilitating the request of the Main Street Programs beautification efforts by securing the necessary funding of Hanging Baskets. The hardware and baskets were purchased by the Downtown Painesville Organization with a donation of \$5,500 by Painesville Community Improvement Corporation.
- Marketing seminars for downtown business owners were put into place with a great success. The first attracted 18 attendees to learn about best practices from Dr. Kay McMahonon for operating a retail location, the second brought over 50 attendees to learn about customer service through a nationally recognized program known as "Give'm the Pickle".
- Worked with Lake Erie College's Center for Entrepreneurism to bring new prospects from the arts community to provide advice on ways to attract local and regional art talent to the downtown area. Met and discussed options with Art Gallery owners from Little Italy.
- Held monthly Downtown Painesville Organization Meetings to address issues of concern with local retailers. Topics included: Methods for notifying the local police of a crime in your store, ways to attract college students into your business, marketing the downtown as a whole, and beautification efforts each business can do to improve downtown Painesville.
- Organized the Welcome Back Concert to connect businesses with local college students and created a passport to engage all businesses with each freshman student.
- Created an invitation list of key community representatives for Business Openings & Expansions, purchased large scissors & ribbon to highlight event.
- Aggressive marketing and Site Selection Visits within Victoria Place, the Chase Bank Building and the Gage Home.
- Co-Op Advertising with Downtown Merchants included TGIF in News Herald, the Gazette News, the Tribune and on WKKY Radio.
- Successful Events: Community Garage Sale, Farmers Market, Art-in-the-Park, Taste of Painesville, Quarterly Business Breakfast Series.

Manufacturing/ Workforce Initiatives

- The City was the recipient of the TeamNeo Asset Creation Award. This award recognized the City of Painesville for its investments into Electric, Water and Sewer utilities for the purposes of Economic Development and business attraction.
- Secured the US EPA Brownfield Assessments grant in the amount of \$200,000 for the environmental assessments of Coe Manufacturing and Lake East Hospital.
- Secured & successfully aided PCC Airfoils over \$30 million dollar project to meet the necessary deadlines for construction and 1st component test production.

- Assisted in the State of Ohio presentation and eventual reward of the Ohio Job Creation Tax Credit for PCC Airfoils equal to \$921,000.00 in tax credits to the PCC Airfoils project and an additional state rapid outreach grant of \$150,000.
- A Painesville Manufacturing Forum was held this year in conjunction with the Painesville Area Chamber of Commerce in conjunction with the Lake County Chambers of Commerce to educate manufacturers on issues affecting local electric rates. Randell Corbin, Director of Regulatory Policy spoke on behalf of Amp-Ohio.
- Created a Workforce Partnership with the ODJFS and the Regional Workforce Director for the Ohio Department of Development. We have initiated three incumbent workforce training grants for three manufacturing companies.
- Updated Synchronist Survey with Yearly Key Account visits to all Key Accounts.
- Creating a Resource CD with Complete Business Relocation Information & Brochure.
- Created a complete web-based resource directory for business relocation, expansion and attraction incentives. Listed all site selection information, all business resources in the city, state and region.
- Actively participated in Entrepreneurial Programming with Inside Business, heavily involved and active in the Lake County Entrepreneurs Club.
- Presented three major company proposals for relocation to Renaissance Business Park, two companies are still considering the investment.
- Attraction of PCC Airfoils, PolyChem Components Division, Tech-Built Systems, PathTech Technologies, H2O Technology.
- Key Manufacturing Projects: Coe Manufacturing (Brownfield), Core Systems (Taxes), Cintas (Outages, Drive Issues, Assessments), STP Products & Eckart America (Compressed Air Leak Detection), Associated Enterprises (Metering), American Roll Form (Metering), Aero-Controlex (Electric Capacity at Facility) & Extrudex (Outages).

Other Project Initiatives

- Worked to solidify the Downtown Painesville Organization to provide a centralized and consistent focus on a key project area within the Downtown in accordance with the Ohio and National Main Street Programs.
- Working on PCC Airfoils construction, relative to communications, and current hiring campaign.
- Working on US EPA grant application filings.
- Working on Coe Manufacturing remediation costs and Phase II.
- Worked on various business expansion & attraction projects.
- Worked to enhance city events & bring them to a new level of community participation.

Economic Development

101.137

Division Description

The Economic Development Coordinator manages the overall comprehensive economic development plan for the City; manages major commercial and/or industrial development in the City; operates business investment lending programs; serves as a liaison for small business within the City; coordinates small business assistance groups; organizes local neighborhood based retention and expansion plans; and provides business development and marketing resources.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	24,648	28,248	34,313	31,001
Revenue Supported:	-	-	-	5,200
Fund Balance:	-	-	-	-
Total Revenue	<u>24,648</u>	<u>28,248</u>	<u>34,313</u>	<u>36,201</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	12,917	13,343	14,355	14,887
Benefits	4,015	4,587	5,829	3,622
Total Personal Services	<u>16,932</u>	<u>17,930</u>	<u>20,184</u>	<u>18,509</u>
Materials & Supplies	527	500	1,621	1,592
Other Services and Charges	7,189	9,818	12,508	11,900
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	4,200
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>7,716</u>	<u>10,318</u>	<u>14,129</u>	<u>17,692</u>
Total Budget	<u>24,648</u>	<u>28,248</u>	<u>34,313</u>	<u>36,201</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Economic Development Coordinator	16	21.4990 - 27.4385	1	1	1	1
Secretary I	6	13.1987 - 16.8447	1	1	0	0
Secretary I Part-Time	6	13.1987 - 16.8447	-	0	1	1
Total Staff			<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

Brownfield Grant Fund Economic Development 233.137

Division Description

This fund is used to track monies received from grant and other revenue sources relating to the assessment of hazardous substances.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	-	195,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	-	195,000
<hr/>				
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
<hr/>				
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	195,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	-	195,000
Total Budget	-	-	-	195,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
NONE						

Deposit Trust Fund Economic Development 601.137

Division Description

This fund is used to account for monies received and held for special events.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	-	22,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	-	22,000
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EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	22,000
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	-	22,000
Total Budget	-	-	-	22,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
NONE						

Human Resources Office

Robert Baetzel, Human Resources Director

Departmental Mission Statement

To provide consistent and timely guidance to management and employees in all human resource functions including retirement, selection, employee enhancement, orientation, development and training, labor relation and to ensure compliance with established policies and procedures, labor contracts and employment laws.

Highlights of the 2009 Departmental Budget

- Expand communication tools.
- Expand in house training opportunities for all employees.
- Complete union negotiations.
- Implement more extensive wellness program.

Major Departmental Objectives of Human Resources

1. Continue to improve and enhance communication with employees.
 - a. Enhance the web site for employee's use on health care issues and wellness programs.
 - b. New Employee Orientations: employees that have started with the city will be brought back to human resources after several months for discussions on the city's handbook and other policies and procedures.
2. Expand and develop tools to improve feed back to employees related to performance.
 - a. Employee Evaluations: two departments will have position specific evaluations created.
3. Continue to implement and expand employee recruitment efforts.
 - a. Affirmative action recruiting for two departments, police and fire.
 - b. Civil service will be conducting promotional examinations in both the police and fire departments. The use of local government hiring panels will continue to decrease the cost and improve the effectiveness of the processes.
4. Enhance training opportunities.
 - a. Provide supervisor training on a quarterly basis.
 - b. Continue Diversity training for all employees.

2008 Accomplishments

Civil Service – An entrance exam was conducted for the fire department, through which three firemen were added to the department. The eligibility list is valid through 2010.

The City's health care program now has a Wellness component that includes health fairs with on-site screening services to help employees make effective decisions for a higher quality of life. The City

transitioned to a more comprehensive Employee Assistance Program providing employees and family members with better access to counseling services.

This year department heads and senior supervisors attended workshops on diversity training. This program will continue in 2009 and expand to all the employees.

We will be upgrading our payroll processing by the use of laser printing for payroll checks and W2s. "Live" checks will be replaced by all employees utilizing direct deposit.

The use of paper time sheets is being converted to an electronic format with an automated time recording system. This was introduced this year and will have software upgrades as funding becomes available.



Human Resources

101.135

Division Description

The Human Resources Division administers the City's recruitment, hiring and termination processes; classification, performance appraisal and compensation plans; employee benefit and safety plans; bargaining unit agreements; personnel transactions and records; grievance investigations; and affirmative action. This Division also assists supervisors and employees with the interpretation and implementation of personnel policies and procedures.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	47,036	54,217	53,103	45,270
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>47,036</u>	<u>54,217</u>	<u>53,103</u>	<u>45,270</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	25,039	29,932	24,700	25,374
Benefits	11,198	12,148	15,063	7,186
Total Personal Services	<u>36,237</u>	<u>42,080</u>	<u>39,763</u>	<u>32,560</u>
Materials & Supplies	218	489	955	515
Other Services and Charges	10,581	11,648	12,385	12,195
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>10,799</u>	<u>12,137</u>	<u>13,340</u>	<u>12,710</u>
Total Budget	<u>47,036</u>	<u>54,217</u>	<u>53,103</u>	<u>45,270</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Human Resources Director	23	27.1454 - 36.5766	1	1	1	1
Fiscal Clerk II	9	15.2791 - 19.5002	2	2	2	2
Total Staff			<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

Human Resources Office Civil Service Commission 101.181

Robert Baetzel, Human Resources Director

Division Description

The Civil Service Commission consists of three residents appointed by City Council to serve six-year terms. The members are charged with responsibility of overseeing the testing and the certification of candidates eligibility lists for entry level police officers and firefighters to the City Manager. Other functions include conducting Police and Fire promotional exams and acting as a Board of Review in matters of civil service employees.

Human Resources Director serves as secretary of the Civil Service Commission.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	2,030	-	4,442	12,000
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>2,030</u>	<u>-</u>	<u>4,442</u>	<u>12,000</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	2,030	-	4,442	12,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>2,030</u>	<u>-</u>	<u>4,442</u>	<u>12,000</u>
Total Budget	<u>2,030</u>	<u>-</u>	<u>4,442</u>	<u>12,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Finance

Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

Departmental Mission Statement

To keep accurate financial records for the City of Painesville; provide financial related information to management; and supply financial support services to all City departments.

Highlights of the 2009 Departmental Budget

1. Implement new on-line requisitions.
2. Improve revenue collection of municipal income taxes and utilities.
3. Purchase a new truck for utilities office.

Major Departmental Objectives of Finance

- 1. Maintain the City's Financial Position and Integrity – Relates to Citywide Goal, Stewardship**
 - a. Continue to review and update all the internal accounting policies and procedures.
 - b. Analyze ways to increase the City's revenues and decrease expenses.
 - c. Continue to employ cross training to two employees in both Utilities and Finance to ensure adequately trained personnel in a multi-tasked environment to facilitate vacations, employee growth and to maintain good customer service.
 - d. Get five written policies in place for the Utilities Office.
- 2. Provide Accurate and Efficient Services – Relates to Citywide Goals, Stewardship and Improve Community Service**
 - a. Increase the accuracy of the billing department by implementing new procedures to ensure consistency.
 - b. Decrease the amount of estimated meter reads by .05% a month.
 - c. Implement a plan to remove 5% old and outdated meters, which will decrease the amount of inaccurate reads.
 - d. Reassign some meter routes to balance the work load and cross train the meter readers on other routes.
 - e. Continue to assist City of Painesville resident's with their local income tax returns.
- 3. Accurately Maintain and Improve Revenue Collections – Relates to Citywide Goal, Stewardship**
 - a. Increase collections of inactive accounts by 10% by utilizing People Search as well as other research angles.
 - b. Increase collections of active accounts by 5%.

- 4. Enhance Capabilities of CMI system – Relates to Citywide Goal, Stewardship/Efficiency of Operation**
 - a. Gradually phase in the procedure of submitting expenditure requisitions on-line for the following departments; City Manager, Finance, Community Development Human Resources, Economic Development, and Council.
 - b. Have CMI provide training to the Finance Department to ensure the City is using the CMI system to its full potential.
 - c. Work with CMI to resolve any software issues

- 5. Reduce Delinquent Accounts – Relates to Citywide Goal, Stewardship**
 - a. Evaluate third party collection service providers.
 - b. Implement a policy for writing off bad accounts.
 - c. Implement new procedures for handling bankruptcies.

2008 Accomplishments

Finance

1. Awarded the "Distinguished Budget Award" by the Governmental Finance Officers Association for the 2008 Budget Document.
2. Maintained the "Certificate of Achievement for Excellence in Financial Reporting" for the 2007 CAFR.
3. Updated three internal policies so the Finance Department is run more efficiently and in compliance with the Ohio Revised Code.
4. Updated the City's investment policy so the City could receive the larger returns on the City's investments, thus meeting our goal of increasing revenues.
5. Implemented new procedures so there is more accountability in the finance and utility departments, thus meeting our goal to be more efficient.
6. In an effort to make the Finance Department more "green" the Finance Department is going to a more paperless environment, thus meeting our goal of reducing expenses.
7. Changed from dot-matrix printed checks to laser printed checks, which will save the City money, thus meeting our goal of reducing expenses.

Utilities

1. Hired a new Collections Analyst.
2. Increased collections and turn-offs, thus meeting our goal of improving collections.
3. Implemented new collection procedures/forms to increase and standardize collections, thus meeting our goal of improving collections.
4. Raised deposit fees to cover more delinquencies, thus meeting our goal of increasing our collections.
5. Increased customer and employee awareness of increased shut-offs due to delinquencies.
6. Increased relationships with City businesses that have delinquencies to help minimize them and keep them current.
7. Executing Cross-Training program for certain Fiscal Clerk I personnel.
8. Remodeled the Utilities Office.
9. Established policies and procedures to bridge the gap between the field staff and the office staff.
10. Established meter reader guidelines for more accountability, thus meeting our goal of increasing accurate and efficient services.

Administration

101.141

Division Description

Coordinate and supervise all financial functions of the City. Provide administrative support and advice to management, department heads and personnel, and complete special projects as requested by management. Assist the City Manager in the preparation of the annual budget; monitor internal controls to ensure the reliability of reports and all financial activities. Manage the preparation of the Comprehensive Annual Financial Report. Manage all active and idle funds for the City to maximize investment with minimum risk.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	55,317	58,498	62,281	51,129
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	55,317	58,498	62,281	51,129

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	30,040	30,558	31,258	31,280
Benefits	15,372	13,647	16,553	8,714
Total Personal Services	45,412	44,205	47,811	39,994
Supplies	691	946	620	580
Other Services and Charges	9,214	12,959	13,590	10,555
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	388	260	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	9,905	14,293	14,470	11,135
Total Budget	55,317	58,498	62,281	51,129

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Director of Finance	25	29.0704 - 39.1711	1	1	1	1
Finance Analyst	12	17.6876 - 22.5744	0	1	1	1
Administrative Analyst	11	16.8447 - 21.4990	2	1	1	1
Total Staff			3	3	3	3

Finance Accounting 101.142

Andrew A. Unetic, Director of Finance

Division Description

Accounting is responsible for the processing, recording and reporting of all financial transactions involving the general ledger, accounts receivable, accounts payable, payroll and investments; and managing interfaces with other divisions' financial information into the City's ledger. This function is also responsible for the City's fixed asset accounting system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	51,861	55,274	57,006	54,612
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	51,861	55,274	57,006	54,612
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	21,385	19,971	20,482	21,252
Benefits	7,947	10,968	12,827	6,020
Total Personal Services	29,332	30,939	33,309	27,272
Supplies	581	590	651	600
Other Services and Charges	21,661	23,745	23,046	26,740
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	287	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	22,529	24,335	23,697	27,340
Total Budget	51,861	55,274	57,006	54,612

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Fiscal Clerk II	9	15.2791 - 19.5002	3	3	3	3
Total Staff			3	3	3	3

Finance

Purchasing and Warehouse

101.143

Andrew A. Unetic, Director of Finance

Division Description

Goods and services required for all departments of the City are requisitioned through the Purchasing and Warehousing Division. The Purchasing Division obtains competitive bids in accordance with City policy. This division also maintains and stocks a central warehouse operation from which departments can requisition standard supplies. The stores clerk also assists with the City's records destruction program.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	23,165	25,603	27,232	22,464
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	23,165	25,603	27,232	22,464

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	15,122	15,515	15,767	15,861
Benefits	6,408	8,142	9,046	4,493
Total Personal Services	21,530	23,657	24,813	20,354
Supplies	187	563	150	95
Other Services and Charges	568	650	895	700
Utilities	880	439	1,374	1,315
Other Operating Charges	-	-	-	-
Capital Outlay	-	294	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	1,635	1,946	2,419	2,110
Total Budget	23,165	25,603	27,232	22,464

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Fiscal Clerk III	11	16.8447 - 21.4990	1	1	1	1
Store Clerk/Bldg & Ground Wkr	8	14.5159 - 18.5268	1	1	1	1
Total Staff			2	2	2	2

Finance

Income Tax Collection

101.144

Andrew A. Unetic, Director of Finance

Division Description

The monthly administrative and overhead charges assessed by the Central Collection Agency of Cleveland, Ohio for the collection of the City's income tax are expended against this function.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	142,121	144,613	152,200	165,000
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>142,121</u>	<u>144,613</u>	<u>152,200</u>	<u>165,000</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Supplies	-	-	-	-
Other Services and Charges	142,121	144,613	152,200	165,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>142,121</u>	<u>144,613</u>	<u>152,200</u>	<u>165,000</u>
Total Budget	<u>142,121</u>	<u>144,613</u>	<u>152,200</u>	<u>165,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Finance

Utilities Office - Water

710.712

Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

Division Description

The Utilities Office is responsible for billing and collection of all City of Painesville utility services. Activities include meter reading, bill preparation and mailing, delinquent notices and collection activity. New accounts and applications for new services are included in the scope of operations. This is the Water Revenue Fund portion of the budget that is cost allocated at 20%

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	189,538	178,132	195,097	155,625
Fund Balance:	-	-	-	-
Total Revenue	189,538	178,132	195,097	155,625
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	106,384	88,175	95,588	97,831
Benefits	59,791	54,149	60,089	27,271
Total Personal Services	166,175	142,324	155,677	125,102
Supplies	4,192	4,024	5,780	4,933
Other Services and Charges	19,171	21,964	25,260	23,650
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	9,820	8,380	1,940
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	23,363	35,808	39,420	30,523
Total Budget	189,538	178,132	195,097	155,625

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Utility Office Manager	16	21.4990 - 27.4385	1	1	1	1
Collections Supervisor	13	18.5717 - 23.7025	1	1	0	0
Utility Office Supervisor	13	18.5717 - 23.7025	1	0	0	0
Utility Field Supervisor	13	18.5717 - 23.7025	1	1	1	1
Collections Analyst	11	16.8447 - 21.4990	0	0	1	1
Fiscal Clerk I	6	13.1987 - 16.8447	6	6	6	6
Utilities Service Worker	10	16.0039 - 20.4259	1	1	1	1
Meter Reader	8	14.5159 - 18.5268	4	4	4	4
Part-Time						
Meter Reader Floater	8	14.5159 - 18.5268	1	0	0	0
Total Staff			16	14	14	14

Finance

Water Utility Deposits

711.770

Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

Division Description

The Utilities Office is responsible for receiving and maintaining records on water utility deposits for all of the active utility accounts in the service area of the Water Division.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:			-	-
Revenue Supported:	3,753	-	2,654	-
Fund Balance:	-	-	9,346	-
Total Revenue	<u>3,753</u>	<u>-</u>	<u>12,000</u>	<u>-</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	12,000	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>-</u>	<u>-</u>	<u>12,000</u>	<u>-</u>
Total Budget	<u>-</u>	<u>-</u>	<u>12,000</u>	<u>-</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Finance

Utilities Office – Water Pollution

720.722

Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

Division Description

The Utilities Office is responsible for billing and collection of all City of Painesville utility services. Activities include meter reading, bill preparation and mailing, delinquent notices and collection activity. New accounts and applications for new services are included in the scope of operations. This is the Water Pollution Control Revenue Fund portion of the budget that is cost allocated at 20%.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	186,230	176,351	195,097	155,625
Fund Balance:	-	-	-	-
Total Revenue	<u>186,230</u>	<u>176,351</u>	<u>195,097</u>	<u>155,625</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	106,240	86,775	95,588	97,831
Benefits	56,629	53,775	60,089	27,271
Total Personal Services	<u>162,869</u>	<u>140,550</u>	<u>155,677</u>	<u>125,102</u>
Supplies	4,191	4,229	5,780	4,933
Other Services and Charges	19,170	21,752	25,260	23,650
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	9,820	8,380	1,940
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>23,361</u>	<u>35,801</u>	<u>39,420</u>	<u>30,523</u>
Total Budget	<u>186,230</u>	<u>176,351</u>	<u>195,097</u>	<u>155,625</u>

Staffing Summary

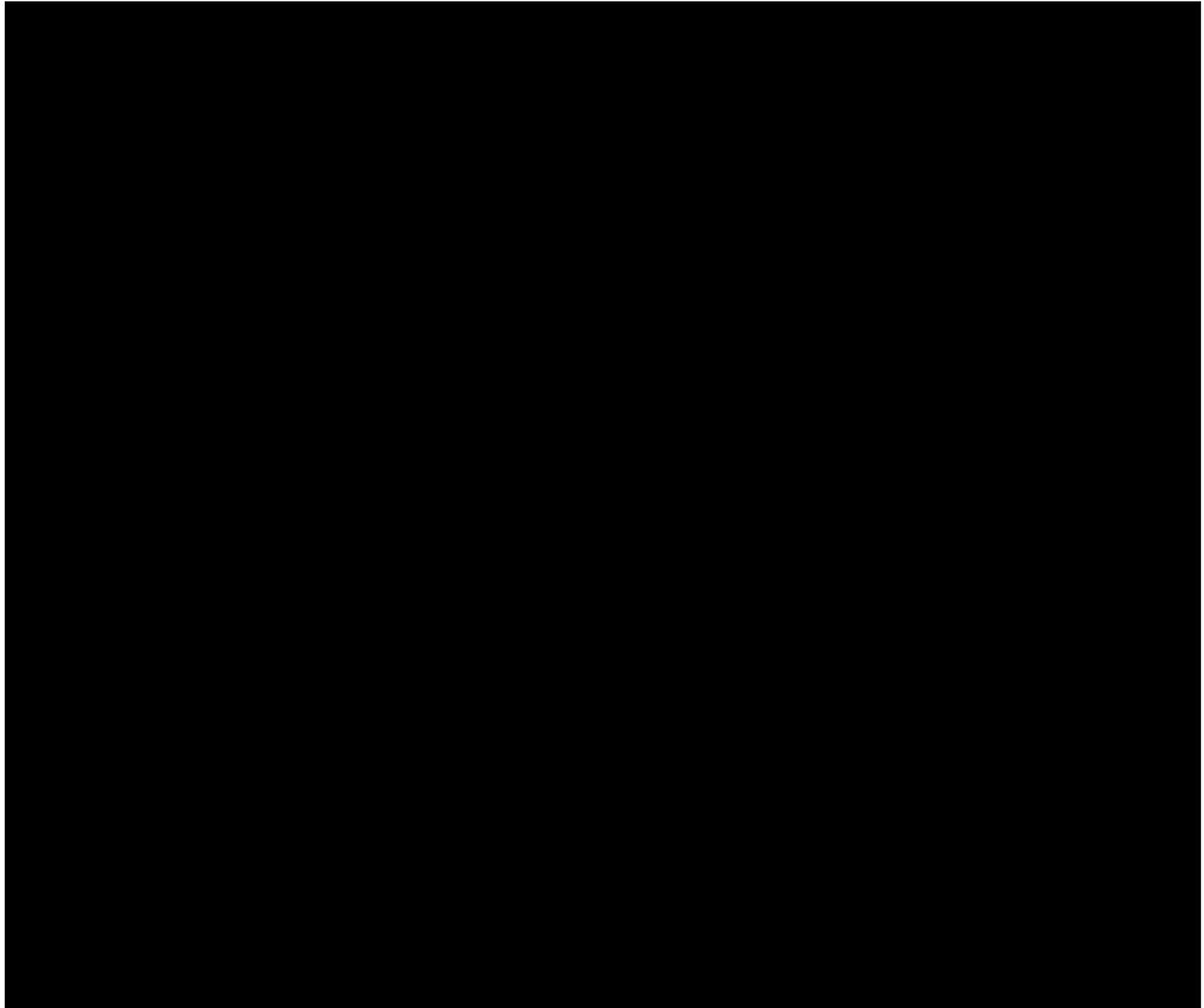
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Utility Office Manager	16	21.4990 - 27.4385	1	1	1	1
Collections Supervisor	13	18.5717 - 23.7025	1	1	0	0
Utility Office Supervisor	13	18.5717 - 23.7025	1	0	0	0
Utility Field Supervisor	13	18.5717 - 23.7025	1	1	1	1
Collections Analyst	11	16.8447 - 21.4990	0	0	1	1
Fiscal Clerk I	6	13.1987 - 16.8447	6	6	6	6
Utilities Service Worker	10	16.0039 - 20.4259	1	1	1	1
Meter Reader	8	14.5159 - 18.5268	4	4	4	4
Part-Time						
Meter Reader Floater	8	14.5159 - 18.5268	1	0	0	0
Total Staff			<u>16</u>	<u>14</u>	<u>14</u>	<u>14</u>

Finance
Utilities Office - Electric
730.732

Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

Division Description

The Utilities Office is responsible for billing and collection of all City of Painesville utility services. Activities include meter reading, bill preparation and mailing, delinquent notices and collection activity. New accounts and applications for new services are included in the scope of operations. This is the Electric Revenue Fund portion of the budget that is cost allocated at 60%.



Finance

Electric Utility Deposits

731.770

Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

Division Description

The Utilities Office is responsible for receiving and maintaining records on electric utility deposits for all the active utility accounts in the service area of the Electric Division.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	5,114	-
Fund Balance:	-	-	37,886	-
Total Revenue	-	-	43,000	-

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	43,000	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	-	-	43,000	-
Total Budget	-	-	43,000	-

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Finance

Utilities Office - Refuse

740.742

Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

Division Description

The Utilities Office is responsible for billing and collection of all City of Painesville utility services. Activities include meter reading, bill preparation and generation, delinquent notices and collection activity. New accounts and applications for new services are included in the scope of operations.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	4,850	800	-	2,800
Fund Balance:	-	-	-	200
Total Revenue	4,850	800	-	3,000
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	1,600	800	-	3,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	1,600	800	-	3,000
Total Budget	1,600	800	-	3,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Supplies Rotary Fund Rotary Supplies 802.782

Andrew A. Unetic, Director of Finance

Division Description

To account for the accumulation and allocation of costs associated with operating supplies maintained at the Cities warehouse.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	41,720	43,634	47,437	45,088
Fund Balance:	-	-	-	-
Total Revenue	41,720	43,634	47,437	45,088
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Supplies	41,720	43,634	47,437	45,088
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	41,720	43,634	47,437	45,088
Total Budget	41,720	43,634	47,437	45,088

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

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Law

101.151

Joseph Gurley, Law Director

Departmental Mission Statement

To provide the highest quality legal advice about matters of concern to City Council and staff of the City of Painesville.

Highlights of the 2009 Departmental Budget

Continue to provide expert legal service through in-house and external legal counsel as needed. Negotiate five union contracts.

Major Departmental Objectives for Law

Enhance Customer Service:

1. Provide sound legal advice to City Council, City Manager and the administrative staff.
2. Prepare and review legal documents in a timely basis.
3. Provide legal representation in the courts.
4. Review and inform City departments and City Council of new laws enacted that affect city operations.
5. Provide training as needed to insure legal compliance with City, State and federal regulations.
6. Negotiating five union contracts.

2008 Accomplishments

- Negotiated amendment to Mentor/Shamrock/Painesville Settlement Agreement for Shamrock Business Center.
- Negotiated and reviewed Joint Economic Development District contracts and agreements.
- Conducted investigation on Cooling Tower collapse at Electric Plant.
- Supported various departments with legal determinations in timely manner.
- Continued support to Boards and Commissions.
- Maintained timely prosecution of criminal incidents.
- Continued legal support to City Council on various issues.



Law

101.151

Division Description

The Law Director provides legal advice and recommendations to the City Council, City Manager, and the administrative staff. The Law Director drafts contracts and real estate documents for the City. He also reviews ordinances, resolutions, and all forms of legal documents for the City. The Law Director represents, coordinates and monitors lawsuits and claims made against the City. He also manages claims handled by outside counsel.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	86,227	44,561	63,706	90,136
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	86,227	44,561	63,706	90,136
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	21,722	22,155	22,057	23,638
Benefits	5,716	6,579	7,489	5,088
Total Personal Services	27,438	28,734	29,546	28,726
Materials & Supplies	-	-	-	-
Other Services and Charges	58,789	15,827	34,160	61,410
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	58,789	15,827	34,160	61,410
Total Budget	86,227	44,561	63,706	90,136

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Law Director	UNCL	2,627.83 Bi-Weekly	1	1	1	1
Part-Time						
Assist. Law Dir./Prosec.	UNCL	1,313.89 Bi-Weekly	1	1	1	1
Assistant Law Director	UNCL	702.51 Bi-Weekly	1	1	1	1
Total Staff			3	3	3	3

Police

Gary Smith, Police Chief

Departmental Mission Statement

To provide quality and community responsive police service.

Highlights of the 2009 Departmental Budget

- Maintain a modern, efficient, and well-equipped vehicle fleet to serve the community by purchasing two new patrol vehicles, one detective vehicle, and two vehicles for attendance at police training schools.
- Provide special patrol (CITE team) to ten problem areas or areas of special concern.
- Use technology to improve efficiency of operations through the purchase of voice recorders, in-car connections with video cameras at the schools, and in-car video recording systems.
- Review options to change the scheduling systems to enhance officer coverage in the community.
- Update computer record and report system for efficiency and ease of reporting by replacing old software with new updates and configurations.
- Increase officer involvement at community meetings and forums through representation of one representative from the department at these functions.
- Increase public awareness of police duties and activities at the Citizen Police Academy, thru ride-along programs, media outlets, community meetings, and City events.
- Expand the development and involvement of volunteers within the police department by developing trained citizen observers in each zone or ward, and adding one person to the citizen on patrol program.

Major Departmental Objectives of Police Division

Goal 1: Provide effective and efficient police response and services.

Department Objectives:

- a. Maintain a modern, efficient, and well equipped vehicle fleet to serve the community by replacing two older patrol vehicles (5 yrs. old), one detective vehicle (14yrs. old), and adding two school cars used to send officers for police training.
- b. Provide specialized patrol to ten problem areas or areas of special concern using the CITE (Community Involved Tactical Enforcement) team.

- c. Use technology to improve efficiency of operations through purchasing voice recorders for patrol officers, connecting in-car computers to video camera systems in the schools and court, and updating in-car video systems.
- d. Review options to change scheduling systems to enhance officer coverage in the community.
- e. Update computer record and report systems for efficiency and ease of reporting by replacing old software with new updates and configurations.

Goal 2: Enhance Police involvement with the community and community responsiveness to the department.

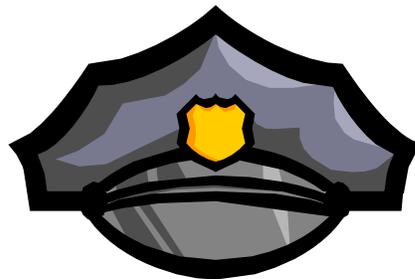
Department Objectives:

- a. Increase involvement of officers at Community forums and meetings by way of one representative from the police department in attendance at community events and forums.
- b. Increase public awareness of police duties and activities through attendance at a citizen police academy, ride-a-long programs, media outlets, and at community meetings and City events.
- c. Expand the development and involvement of volunteers within the police department by developing trained citizen observers in each zone or ward to assist in problem areas or areas of special concern and adding another person to the citizen on patrol program.

2008 Accomplishments

- The department added one new patrol officer position and hired one Community Service Officer.
- The department received two black and white patrol cars and one four wheel drive vehicle outfitted with equipment benefiting officers on patrol in the neighborhoods.
- The department continued the use of volunteers in 2008 including four Police Chaplains, two volunteers who assisted the Police Clerks with clerical duties, one volunteer car porter, and a volunteer for the new position of "citizen on patrol".
- Painesville's second "Night Out Against Crime" was held in Painesville Veteran's Park. This event was an opportunity for residents to meet law enforcement and fire personnel, see displays, equipment and literature, and ask questions.
- A Citizen's Police Academy class was held covering a variety of topics which provided an opportunity for residents to learn about police work, meet the officers on the department, and participate in a ride along with an officer on patrol.
- An award ceremony was held at a City Council Meeting to honor those officers who responded to, and quickly apprehended the suspect in a murder incident. An officer of the year award and a detective of the year award was also presented at the ceremony.
- The department's fifteen year old hand guns were replaced with new Smith & Wesson MP40 handguns made of a lightweight polymer material and outfitted with an attached light system.
- Officers used technology to reduce time spent in station on statements from victims and witnesses by using digital recorders out on patrol.

- The Police Department was awarded a \$70,500 grant for investigation of gang and criminal activity through Congressman Steven LaTourette.
- Lt. Troy Hager attended the FBI Academy in Quantico, Virginia. He was only the second officer in the history of the police department to attend.
- Crime statistics for 2007 (compiled in 2008) showed a drop in total crime of fourteen percent. CITE (community involved tactical enforcement) operations, directed patrol, police officer work ethic and participation from residents contributed to the reduction in total crime incidents.



Law Enforcement – Sworn Officers 101.211

Division Description

Provide continuous full-time services to the community including traffic enforcement, emergency responses, and routine patrol functions, as well as proactive projects aimed at the reduction of serious criminal activity. These services are affected by the increase in drug problems, and the amount of time required to properly handle report and arrest situations.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	2,929,136	3,049,385	3,494,197	3,200,115
Revenue Supported:	-	-	-	400
Fund Balance:	-	-	-	-
Total Revenue	<u>2,929,136</u>	<u>3,049,385</u>	<u>3,494,197</u>	<u>3,200,515</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	2,066,105	2,240,457	2,436,836	2,421,943
Benefits	863,031	808,928	1,057,361	778,572
Total Personal Services	<u>2,929,136</u>	<u>3,049,385</u>	<u>3,494,197</u>	<u>3,200,515</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	<u>2,929,136</u>	<u>3,049,385</u>	<u>3,494,197</u>	<u>3,200,515</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Police Chief	25	29.0704 - 39.1711	1	1	1	1
Lieutenants	20	31.8384 - 33.4298	4	4	4	4
Sergeants	18	28.8782 - 30.3220	4	4	4	4
Police Officer	17	21.5499 - 27.5033	27	28	29	29
Total Staff			<u>36</u>	<u>37</u>	<u>38</u>	<u>38</u>

Police Law Enforcement – Other 101.212

Gary Smith, Police Chief

Division Description

The salaries and wages for parking control and clerks are charged against this function. The salaries and wages for the auxiliary police staff are included under this function, i.e. Specials, school crossing guards, etc.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	556,576	627,275	710,633	643,295
Revenue Supported:	12,968	-	5,788	17,500
Fund Balance:	-	-	-	-
Total Revenue	569,544	627,275	716,421	660,795
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	238,737	257,565	300,643	299,274
Benefits	100,440	133,020	156,568	86,889
Total Personal Services	339,177	390,585	457,211	386,163
Materials & Supplies	82,880	93,733	97,450	114,630
Other Services and Charges	147,337	142,792	161,760	160,002
Utilities	-	-	-	-
Other Operating Charges	150	165	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	230,367	236,690	259,210	274,632
Total Budget	569,544	627,275	716,421	660,795

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Police Office Supervisor	10	16.0426 - 20.4752	1	1	1	1
Community Service Officer	10	16.0426 - 20.4752	2	2	2	2
Police Records Clerk I	8	14.5513 - 18.5717	3	3	3	3
School Resource Officer	12	17.6876 - 22.5744	1	1	1	1
Part-Time						
Special Court Officer	Flat	12.45	0	1	1	1
Total Staff			7	8	8	8

Police Control Center 101.231

Gary Smith, Police Chief

Division Description

The Control Center operation dispatched all emergency calls and non-emergency calls for service for Painesville Police and Fire. The Control Center also takes calls for City services not staffed after hours, weekends, and holidays. This is a contractual service through Lake County.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	411,115	423,000	431,527	458,434
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>411,115</u>	<u>423,000</u>	<u>431,527</u>	<u>458,434</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	20,742	6,277	8,370	8,370
Utilities	-	-	-	-
Other Operating Charges	390,373	416,723	423,157	450,064
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>411,115</u>	<u>423,000</u>	<u>431,527</u>	<u>458,434</u>
Total Budget	<u>411,115</u>	<u>423,000</u>	<u>431,527</u>	<u>458,434</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Police Prisoner Expense 101.411

Gary Smith, Police Chief

Division Description

The expense associated with housing City prisoners in the County jail reflected under this function.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	4,865	-	12,074	12,074
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	4,865	-	12,074	12,074
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	74	74
Other Services and Charges	3,000	-	6,000	6,000
Utilities	-	-	-	-
Other Operating Charges	1,865	-	6,000	6,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	4,865	-	12,074	12,074
Total Budget	4,865	-	12,074	12,074

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Police Pension Transfer Fund Law Enforcement – Sworn Officers 208.211

Gary Smith, Police Chief

Division Description

To accumulate property taxes levied for the partial payment of the current and accrued liability for police disability and pension.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	77,500	78,292	85,680	87,131
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>77,500</u>	<u>78,292</u>	<u>85,680</u>	<u>87,131</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	77,500	78,292	85,680	87,131
Total Personal Services	<u>77,500</u>	<u>78,292</u>	<u>85,680</u>	<u>87,131</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	<u>77,500</u>	<u>78,292</u>	<u>85,680</u>	<u>87,131</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Law Enforcement Fund Law Enforcement - Other 212.212

Gary Smith, Police Chief

Division Description

To account for the proceeds from the confiscation of contraband and to account for donations and grant revenue received by the Police Department. Cost for current K-9 unit is tracked in this fund.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	1,880	12,122	-	-
Revenue Supported:	12,544	-	6,000	20,000
Fund Balance:	-	-	14,000	-
Total Revenue	14,424	12,122	20,000	20,000

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	14,424	12,122	20,000	16,000
Other Services and Charges	-	-	-	4,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	14,424	12,122	20,000	20,000
Total Budget	14,424	12,122	20,000	20,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

COPS Fund

Law Enforcement – Sworn Officers

223.211

Gary Smith, Police Chief

Division Description

This fund reflects the “Personal Services” expenditures that are related to duties of police officers under the COPS grant program. In addition to receiving funds from Federal sources, the City also receives a small portion from the state.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	64,920	3,003	-	-
Revenue Supported:	13,859	-	-	40,000
Fund Balance:	-	-	-	-
Total Revenue	<u>78,779</u>	<u>3,003</u>	<u>-</u>	<u>40,000</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	55,534	-	-	30,136
Benefits	23,245	3,003	-	9,864
Total Personal Services	<u>78,779</u>	<u>3,003</u>	<u>-</u>	<u>40,000</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	<u>78,779</u>	<u>3,003</u>	<u>-</u>	<u>40,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Police Officer	17	21.5499 - 27.5033	1	1	0	0
Total Staff			<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>

Law Enforcement Trust Fund

Law Enforcement - Other

613.212

Gary Smith, Police Chief

Division Description

To account for the monies received by the police division from the sale of drug-related contraband.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	1,430	-	5,000	5,000
Fund Balance:	-	-	-	-
Total Revenue	1,430	-	5,000	5,000

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	3,000	3,000
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	2,000	2,000
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	5,000	5,000
Total Budget	-	-	5,000	5,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

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Fire

Mark Mlachak, Fire Chief

Departmental Mission Statement

"To Protect Life and Property"

Highlights of the 2009 Departmental Budget

- Obtain or expand funding sources
- Enhance deployment scheme of the department
- Maintain sufficient staffing levels
- Replacement of technical rescue vehicle
- Replacement of utility vehicle with chase/command vehicle
- enhance public interaction
- Increased focus placed on Health, Wellness and Safety
- Increased training

Major Departmental Goals and Objectives for the Division of Fire

Goal 1 **To obtain and/or expand sources of funding (stewardship)**

Departmental objectives

- Educate council and the public on the needs and costs associated with the fire service
- Obtain council's support and guidance in obtaining additional funding
- Fund raising to support fire education and prevention
 - S.A.F.E. (Support All Fire Education) goal \$5,000
 - Residential fund raiser goal \$3,000
 - Cans for Smoke Detectors program goal \$2,500
- Research and apply for grants as they become available to support department objectives and operations.
 - Ohio EMS grant
 - Fire Act Grant

Goal 2 **To provide effective response to fire, rescue, and medical emergencies (customer service, improved image, stewardship)**

Departmental objectives

- Enhance deployment of department resources to ensure timely delivery of emergency services to our residents.
- Maintain sufficient operational staffing with the following goals;
 - Minimum staffing to be maintained at 6
 - Staffing of 7 persons per shift 75% of the time
 - Staffing of 8 persons per shift 33% of the time
 - Part-time staffing to be filled 75% of the time

- Examine and re-evaluate programs and procedures to insure the most effective and efficient operation
- Provide necessary training to meet the needs of the department
 - Meet State and local training requirements for EMS training
 - Meet State, ISO and NFPA training requirements for fire training
 - Hazardous materials response training – 8 hours for departmental personnel and an additional 24 hours for “HIT” members
 - Technical Rescue training – 24 hours for shift personnel and an additional 96 hours for “tech team” personnel.
- Continued replacement of equipment and vehicles in a timely manner
 - 2367 – technical rescue vehicle
 - 2381 – utility vehicle
- Continued regionalization of operations

**Goal 3 Provide a proactive means of improving the safety of the community
(Customer service, image,)**

Departmental objectives

- Safety inspections
 - Inspect all educational and institutional occupancies annually
 - Inspect all businesses on a three (3) year cycle
 - Provide necessary staffing to perform inspections within the community
- Insure that every residence in the City has a working smoke detector
- Continued emphasis on public safety education and programs

**Goal 4 Enhance fire department interaction with the community
(Customer service, image, community engagement)**

Departmental objectives

- Provide for opportunities and encourage public involvement within the department through volunteer positions i.e. victim assistance, clerical, CERT team, etc
- Increased interaction with the public through open house events and greater participation in events such as block parties and City sponsored events.
 - Hold 4 open house events; City Block Party, Fire Prevention Week, and 2 additional events to be determined
 - Participation in;
 - Party in the Park
 - Community Days
 - Night out against Crime
 - Block parties
 - Parades
 - Etc.

**Goal 5 Health and welfare of the personnel of the fire division
(Customer service (internal), image)**

Departmental objectives

- Provide a safe work environment
 - Increase on duty drills and hands on training by 10% over 2008
- Implementation of fitness standards through a combined effort of the administration and the Union

2008 Accomplishments

- Operational
 - Increased staffing

The department hired 3 career fire fighters in 2008. one was a replacement firefighter while two were additional and increased our staffing to 9 career firefighters per shift. We also maintain 1 part-time firefighter position on each shift.
 - Continued to advance the concept of regional operations

We continue to work closely with the seven (7) other communities on the east end of Lake County to improve overall operations and reduce redundancy.
 - Increased quality and quantity of training for the department

Our part-time training coordinator continues to work well for us. He is able to devote all of his efforts to training and focuses on the specific needs of the department.
 - Purchased a replacement fire engine

The fire budget for 2008 included the purchase of a new fire engine to replace the 1986 Pierce engine. This new engine was purchased and the department took delivery in Late August.

- Public Education
 - Citizen's Fire Academy

This year the department started a new program, the Citizen's Fire Academy. The purpose of this program is to educate our residents and business owners on; what it is the fire department does, what our needs are and to build interest in the fire service in general.
 - Door-to-door smoke detector program initiated

In 2007 Firefighter Young proposed a program with a goal of insuring that every home within the City is equipped with at least one (1) working smoke detector.

This program was initiated in 2007 with the department providing detectors to those that requested them and picked them up. In 2008 we took it to the next level which was the original goal FF Young foresaw of going door-to-door offering to install the detectors and checking existing ones. The program runs from June through the end of August.

We installed over three hundred (300) smoke detectors and made contact with over twice that many households. I believe this program has the potential of saving more lives and reducing property loss more than any other program we conduct.

- Health and Safety
 - Continued focus on physical fitness

The department continues to focus on physical fitness with a goal of changing the fitness culture within the department. Equipment and time is provided for personnel to work out on shift. We have also in the past conducted nutritional training. Our goal is a healthier work force.
 - Implemented new conditions of employment to address health and fitness issues.

With the new hires this year the department implemented new conditions of employment requiring that new employees abstain from the use of tobacco on and off duty for their entire careers and that they pass a physical agility test annually. Again our goal is a healthier work force.

- Remodeling of Station

In 2006 the department began to upgrade and remodel the station to improve the living conditions, to prepare for the eventuality of women in the fire house and address other issues (i.e. safety, security and storage). To date the open dorm has been converted to individual rooms providing for privacy of our personnel, fire separation walls have been added which provide for safe egress in the event of fire, and new gear lockers have been constructed to replace those that were 20 years old. Additionally the apparatus bay (floor and ceiling) has been painted, new over head door openers with safety switches have been installed, new fire rated man doors have been installed and a historical display area has been completed.

We are still looking to address the security issue by extending the City's access security system to the fire station and to add additional storage space to the station.



Fire Fighting, Prevention & Inspection

101.221

Division Description

Provide a level of protection responsive to the community to control and to manage the emergency incidents within the City including fire, medical, natural and man-made disasters.

Provide quality and effective program services to the community and City personnel, including fire prevention/inspection, the State of Ohio Fire Code and public information and education programs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	2,322,582	2,417,313	2,520,722	2,491,056
Revenue Supported:	24	-	-	310
Fund Balance:	-	-	-	-
Total Revenue	2,322,606	2,417,313	2,520,722	2,491,366
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	1,442,770	1,514,766	1,611,268	1,702,655
Benefits	661,914	791,260	762,493	589,169
Total Personal Services	2,104,684	2,306,026	2,373,761	2,291,824
Materials & Supplies	53,676	38,122	43,500	65,500
Other Services and Charges	164,246	73,110	103,401	133,982
Utilities	-	-	-	-
Other Operating Charges	-	55	60	60
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	217,922	111,287	146,961	199,542
Total Budget	2,322,606	2,417,313	2,520,722	2,491,366

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Fire Chief	23	27.1454 - 36.5766	1	1	1	1
Fire Captains	20	21.8317 - 27.8631	4	4	4	4
Fire Lieutenants	18	19.8016 - 25.2725	3	3	3	3
Firefighters/EMTs	17	17.9610 - 22.9228	18	18	20	20
Total Staff			26	26	28	28

Fire

Fire Service - Other

101.222

Mark Mlachak, Fire Chief

Division Description

The salary of the part-time secretary and the wages of the part-time fire inspector is charged against this function.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	52,995	136,252	198,975	201,005
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>52,995</u>	<u>136,252</u>	<u>198,975</u>	<u>201,005</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	45,172	101,470	147,852	161,863
Benefits	7,823	11,827	15,873	16,042
Total Personal Services	<u>52,995</u>	<u>113,297</u>	<u>163,725</u>	<u>177,905</u>
Materials & Supplies	-	18,305	20,000	18,000
Other Services and Charges	-	4,650	15,250	5,100
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>22,955</u>	<u>35,250</u>	<u>23,100</u>
Total Budget	<u>52,995</u>	<u>136,252</u>	<u>198,975</u>	<u>201,005</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Part-Time						
Secretary I	6	13.1987 - 16.8447	1	1	1	1
Fire Inspector	11	16.8447 - 21.4990	1	1	1	1
Training Coordinator	Flat	9.65 - 12.45	0	0	1	1
Firefighters	Flat	9.65 - 12.45	0	0	3	3
Total Staff			<u>2</u>	<u>2</u>	<u>6</u>	<u>6</u>

Fire Pension Transfer Fund

Fire Fighting, Prevention & Inspection

209.221

Mark Mlachak, Fire Chief

Division Description

To accumulate property taxes levied for the partial payment of the current and accrued liability for fire disability and pension.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	77,500	78,292	85,680	87,131
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>77,500</u>	<u>78,292</u>	<u>85,680</u>	<u>87,131</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	77,500	78,292	85,680	87,131
Total Personal Services	<u>77,500</u>	<u>78,292</u>	<u>85,680</u>	<u>87,131</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	<u>77,500</u>	<u>78,292</u>	<u>85,680</u>	<u>87,131</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Fire Levy Fund Fire Other 220.222

Mark Mlachak, Fire Chief

Division Description

This function is used for the purchase of fire fighting apparatus through levied tax revenue dollars.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	27,523	24,603	320,000	215,000
Fund Balance:	-	-	49,000	-
Total Revenue	<u>27,523</u>	<u>24,603</u>	<u>369,000</u>	<u>215,000</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	27,523	17,927	49,000	21,000
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	6,676	320,000	194,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>27,523</u>	<u>24,603</u>	<u>369,000</u>	<u>215,000</u>
Total Budget	<u>27,523</u>	<u>24,603</u>	<u>369,000</u>	<u>215,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Fire Special Revenue Fund

Fire Service - Other

227.222

Mark Mlachak, Fire Chief

Division Description

To account for fund donations or grants received by the Painesville Fire Department.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	12,912	8,415	19,000	11,500
Fund Balance:	-	-	500	6,700
Total Revenue	<u>12,912</u>	<u>8,415</u>	<u>19,500</u>	<u>18,200</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	5,582	8,415	9,500	18,200
Other Services and Charges	7,330	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	10,000	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>12,912</u>	<u>8,415</u>	<u>19,500</u>	<u>18,200</u>
Total Budget	<u>12,912</u>	<u>8,415</u>	<u>19,500</u>	<u>18,200</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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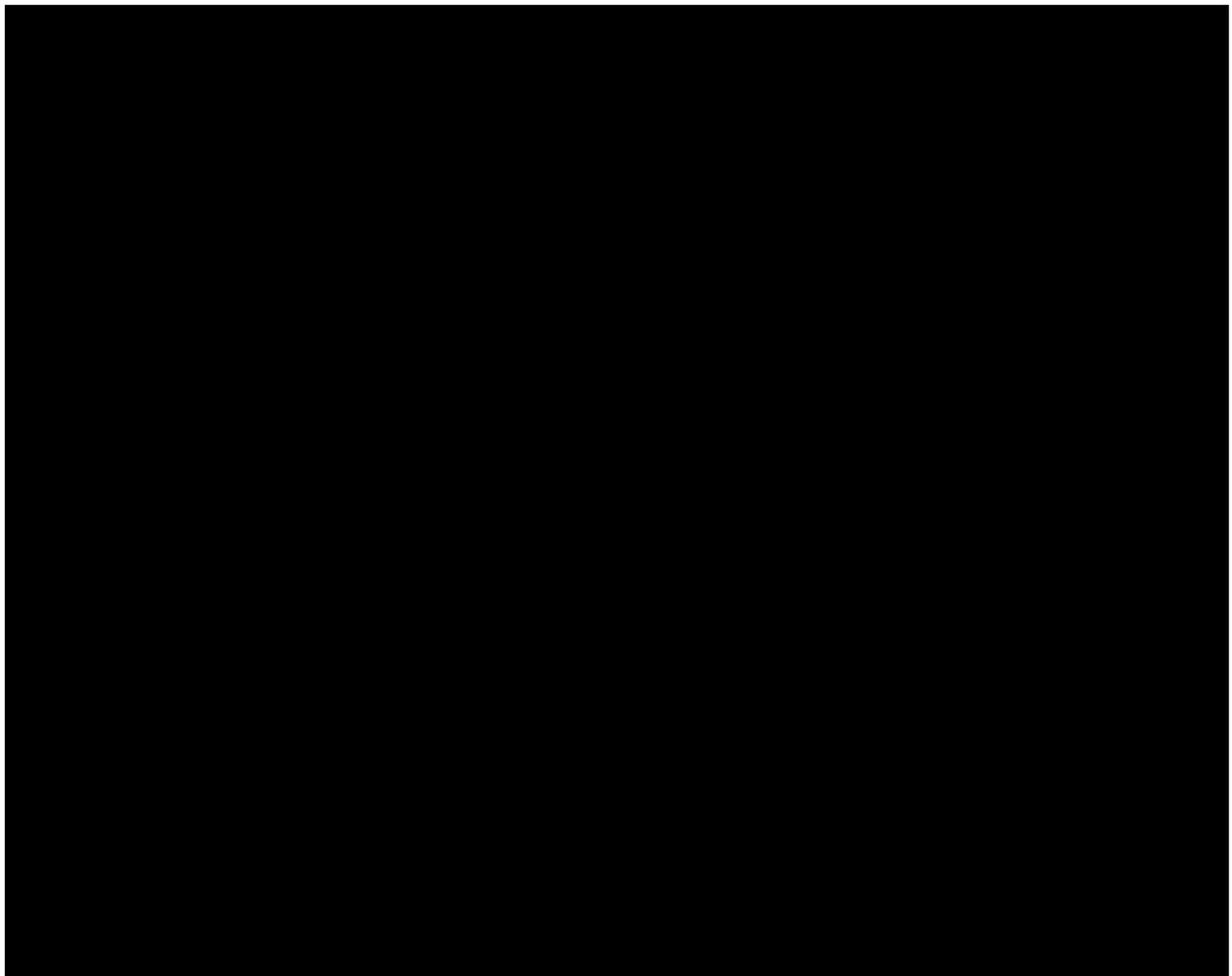
None

**Emergency Medical Services Fund
Fire Fighting, Prevention & Inspection
229.221**

Mark Mlachak, Fire Chief

Division Description

To account for fire fighting services that relate to emergency medical transports.



Emergency Medical Services Fund Fire Fighting, Prevention & Inspection 229.222

Mark Mlachak, Fire Chief

Division Description

To account for fire - other services that relate to emergency medical transports.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	2,540	12,498
Fund Balance:	-	-	10,196	1,254
Total Revenue	-	-	12,736	13,752

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	6,108	11,437	12,752
Benefits	-	617	1,299	1,000
Total Personal Services	-	6,725	12,736	13,752
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	-	-
Total Budget	-	6,725	12,736	13,752

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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Reflects 10% of part-time firefighters salaries

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Public Works

Kevin Lynch, Service Director

Departmental Mission Statement

To ensure that the City's investment in public works, capital improvements, and municipal infrastructure are effectively and efficiently administered; to maintain the City's utility delivery and collection systems and traffic system in a manner that is sensitive to community concerns and needs.

Highlights of the 2009 Departmental Budget

- o Major capital purchases are 1 ton 4 wheel drive dump truck with plow. Public Service also requested the purchase of a Sewer Camera for televising storm and sanitary sewers.
- o With the large increase in the cost of salt and fuel, Public Works will develop different methods to salt and plow the roads to reduce the negative impact on the budget
- o The Street Construction, Maintenance and Repair and the State Highway Improvements Show a reduction in income due to less fuel being purchased by the public.

Major Departmental Objectives of Public Works

GOAL 1: Conduct an early Spring clean-up of the downtown area to remove the previous Winter's heavy accumulation of dirt and debris to enable the Department to implement and maintain a regular schedule of roadway cleanup activities during the remainder of the season. (Refers to goal, To Improve Community Service)

Objective: Downtown area streets may be addressed once-per-week and residential streets, municipal parking garage decks, and City parking lots once-per-month, or as needed to keep all streets and roadways clean and litter-free, using existing manpower and equipment.

* * *

GOAL 2: Maintain and refurbish the Public Works Department complex, keeping the common, open areas free of debris and obsolete equipment, collaborating with neighbor departments to re-asphalt common areas using recycled materials; painting and repairing exterior of Public Works administration building, weeding and trimming green spaces, and adding landscaping. (Refers to Goal, Improving Painesville's environment and image)

Objective: To improve the overall working environment and ensure on-the-job employee health and safety in the Department complex, and elevate the general neighborhood aesthetics.

* * *

GOAL 3: To raise employee morale and inspire Department employees by empowerment and teamwork. (Refers to goal, Improve and enhance internal communication)

Objective: Achieve maximum employee work performance by positive attitudes and autonomy with management.

GOAL 4: Qualitative and efficient maintenance of trucks and other equipment using City resources whenever possible.(Refers to goal, To Improve Community Service)

Objective: Routine maintenance of City equipment semi-annually, with preventative maintenance checks annually to maximize use and life of vehicles and equipment, using in-house resources.

* * *

GOAL 5: Replace or repair failed or collapsed sanitary and storm sewers. Jet known problem areas on a weekly basis, and 25% of the entire sewer system, annually. Conduct preventive maintenance on sanitary and storm systems.(Refers to goal, Improve Community Service)

Objective: Respond to, and remedy, sewer-related complaints/concerns as timely and efficiently as possible to reduce impact and minimize inconvenience and ensure health and safety of residents/business owners.

* * *

GOAL 6: Continue Fall Treelawn Planting Program to include installation of 70–100 trees at a cost of \$5,000-\$7,000, as well as trimming and pruning of existing healthy trees as needed, and removal of dead old-growth trees in the City's Rights-of-Way. (Refers to goal, Improving Painesville's Environment and Image)

Objective: Aesthetic enrichment of the City streets to increase neighborhood pride and property values, and to preserve the Western Reserve character of the City.

* * *

GOAL 7: Continued collaboration with the Engineering Department on street repairs and repairs to concrete sidewalks and curbs. Continue to patch city streets as needed. (Refers to goal, Improve Community Service)

Objective: To maintain the integrity of the City's vehicular by-ways and pedestrian transverses for safety and convenience.

* * *

GOAL 8: Efficiently administrate competitive out-bid services for residential refuse and yard-waste pickup and disposal for over 5,000 residential households.(Refers to goal, Stewardship)

Objective: Continue to provide efficient and affordable residential collection and disposal of resident-generated refuse and yard waste.

* * *

GOAL 9: Maintain drop-off recycling area for residential use. (Refers to goal, Stewardship)

Objective: Continue to provide a drop-off area for residents to use for their recycling needs.

* * *

GOAL 10: Execute the City-sponsored Spring yard waste clean-up program and Fall leaf collection services using City workforce and equipment at no cost to residents.(Refers to goal, Improve Community Service)

Objective: Provide residents with hauling services in addition to regular refuse/yardwaste pickup, at no additional cost, encouraging property cleanup to maintain health and safety, as well as property curb appeal.

* * *

GOAL 11: Place snow fence and cautionary sidewalk stakes prior to first snowfall. Expand snow and ice control operations into new developments. Identify and train pool of snow plow operators from other departments to utilize, as required.(Refers to goal, Improve Community Service)

Objective: Provide efficient and cost-effective snow and ice control operations for motorist and pedestrian safety.

* * *

GOAL 12: Sealcoat, repair large cracks and broken curbs, and re-stripe all parking stalls and handicap pavement markings in the parking lots.(Refers to goals, Improve Community Service and Enhance Painesville's Image)

Objective: Implement annual maintenance and repair program vital for continued image enhancement and safety.

* * *

GOAL 13: Expand meter enforcement.(Refers to goal, Stewardship)

Objective: Enhanced parking violation revenue.

* * *

GOAL 14: Use of prismatic sheeting for new sign construction in the City.(Refers to goal, Improve Community Service)

Objective: Replace signs throughout the City, as needed for easier visibility to contribute to motorist and pedestrian safety.

* * *

GOAL 15: Complete a striping program at all signalized intersections and cross walks.(Refers to goal, Improve Community Service)

Objective: Enhanced motorist awareness and pedestrian safety.

* * *

GOAL 16: Refurbish municipal parking garage by power-washing and restriping all stalls, handicapped markings, and traffic directional's; continue with minor repairs of with more emphasis on eye-appeal details.(Refers to goal, Enhancing Painesville's Image)

Objective: To offer a convenient, safe, comfortable alternative to on-street parking that will appeal to business owners and customers.

* * *

GOAL 17: To utilize Web Q&A as a management tool to provide service and complaint resolution within 7 working days of receipt. (Refers to goal Communication to enhance communication to the Public)

Objective: To use Web Q&A in response to inquiries and requests for service. By responding in a reasonable period of time it shows the resident that they are heard, and Public Works is responsive to their needs.

* * *

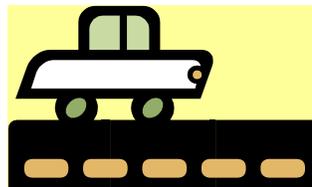
GOAL 18: Evaluate and implement "Green Initiatives" that will save the City money and improve the environment

Objective: Investigate new methods of operation to reduce fuel and salt usage, continue in house Recycling of paper, plastic and metal, provide for recycling opportunities at City functions and evaluate job functions to look for more environmentally sound ways of doing them.

2008 Department Achievements

- o The Public Works Department did all street sweeping in house. This enabled us to begin sooner and do a better job that had been done when outsourcing the spring clean up. These achievements relate to the City wide goals of Stewardship and Improving Painesville's Environment and Image.
- o The Public Work Department entered its fourth year of the intensive sanitary sewer maintenance program. The city has been broken into sections with the cleaning starting in the most problematic area. This has virtually eliminated sewer blockages in the sanitary main lines. This achievement relates to the City wide goals of Improving Painesville's Environment and Image.
- o Public Works was able to meet its goal of placing 6 tons of asphalt daily. This achievement relates to Improving Painesville's Environment and Image.
- o With the institution of a 3rd shift Public Works was able to respond to snow emergencies faster and with less overtime cost. Snow clean up in the business district was accelerated due to the 3rd shift. This achievement relates to the City wide goals of Stewardship and Improving Painesville's Environment and Image.
- o The sweeper we purchased for the Parking Garage is used monthly. The garage is much cleaner because of this. This goal relates to the City wide goals of Improving Painesville's Environment and Image.
- o In 2008 Public Works rebuilt over 10 catch basins and replaced several sections of storm sewers. These achievements related to the City wide goals of Stewardship and Improving Painesville's Environment and Image.
- o In 2008 Public Works wrote specifications, awarded a bid and managed the transition from Republic Waste to Waste Management for the city wide collection of refuse and yard waste. This achievement relates to the City Wide goal of Stewardship.
- o In 2008 Public Works managed the installation of the traffic signal on Jackson Street for Maple Elementary. In conjunction with the new schools Public Works had new handicap ramps installed in various locations and crosswalks were painted along with new signage. These achievements relate to the City wide goals of Stewardship and Improving Painesville's Environment and Image.

- Public Works assisted Cemeteries and Parks in preparing a site in front of the football field for a new parking lot. This achievement relates to the City wide goals of Communication, Stewardship, and Improving Painesville's Environment and Image.
- Public Works is called upon to provide assistance to all departments. Public Works asphalts all Water Department road repairs. Public Works removes all stump grindings and plants grass for the Electric Department. Public Works provides assistance to the Water Pollution Control Plant monthly to keep the pits cleaned and free flowing. Public Works patches the roadways at the parks and are called upon for various assistance to the Parks and Recreation Department. These achievements relate to the City wide goals of Communication, Stewardship, and Improving Painesville/s Environment and Image.



Public Works

Street Maintenance and Repair

101.313

Kevin Lynch, Service Director

Division Description

This program primarily is utilized to make physical image enhancements to the City streets by patching, crack and chip sealing, street repairs, concrete repairs of sidewalks and curbs, tree trimming and pruning of existing trees. The Fall Tree Lawn Planting Program is maintained within this budget.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	25,549	13,911	37,000	37,000
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	25,549	13,911	37,000	37,000

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	11,579	6,746	37,000	37,000
Other Services and Charges	13,970	7,165	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	25,549	13,911	37,000	37,000
Total Budget	25,549	13,911	37,000	37,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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NOTE: All personal services reflected in 101.320 for the General Fund positions

Public Works Sidewalks 101.314

Kevin Lynch, Service Director

Division Description

This program replaces sidewalks on City property, installs pedestrian ramps at intersections and replaces deteriorated walks, when necessary, due to property owner neglect.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	3,353	3,506	14,370	14,370
Revenue Supported:	-	-	200	200
Fund Balance:	-	-	-	-
Total Revenue	<u>3,353</u>	<u>3,506</u>	<u>14,570</u>	<u>14,570</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	2,255	1,721	2,570	2,570
Other Services and Charges	1,098	1,785	12,000	12,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>3,353</u>	<u>3,506</u>	<u>14,570</u>	<u>14,570</u>
Total Budget	<u>3,353</u>	<u>3,506</u>	<u>14,570</u>	<u>14,570</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Public Works Building Maintenance 101.318

Kevin Lynch, Service Director

Division Description

This program employed to maintenance the open green areas of the Storrs street complex to keep it free of debris and obsolete equipment. Included in this program are the wages for one of the two Public Works Guards.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	52,393	68,833	67,291	64,288
Revenue Supported:	-	-	-	30
Fund Balance:	-	-	-	-
Total Revenue	<u>52,393</u>	<u>68,833</u>	<u>67,291</u>	<u>64,318</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	4,232	3,601	10,500	7,425
Other Services and Charges	9,652	11,339	9,653	9,755
Utilities	38,509	35,750	43,500	43,500
Other Operating Charges	-	-	-	-
Capital Outlay	-	18,143	-	-
Debt Service	-	-	3,638	3,638
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>52,393</u>	<u>68,833</u>	<u>67,291</u>	<u>64,318</u>
Total Budget	<u>52,393</u>	<u>68,833</u>	<u>67,291</u>	<u>64,318</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Public Works Equipment Maintenance 101.319

Kevin Lynch, Service Director

Division Description

This program is responsible for the preventive maintenance and repair of vehicles and equipment of the Street, Sewer, and Parking & Traffic sections of the Public Works Department.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	232,770	225,678	252,065	279,182
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	232,770	225,678	252,065	279,182

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	75,586	82,977	86,462	89,861
Benefits	109,735	39,584	45,728	24,646
Total Personal Services	185,321	122,561	132,190	114,507
Materials & Supplies	44,154	96,871	111,800	154,600
Other Services and Charges	3,295	6,246	8,075	10,075
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	47,449	103,117	119,875	164,675
Total Budget	232,770	225,678	252,065	279,182

Staffing Summary

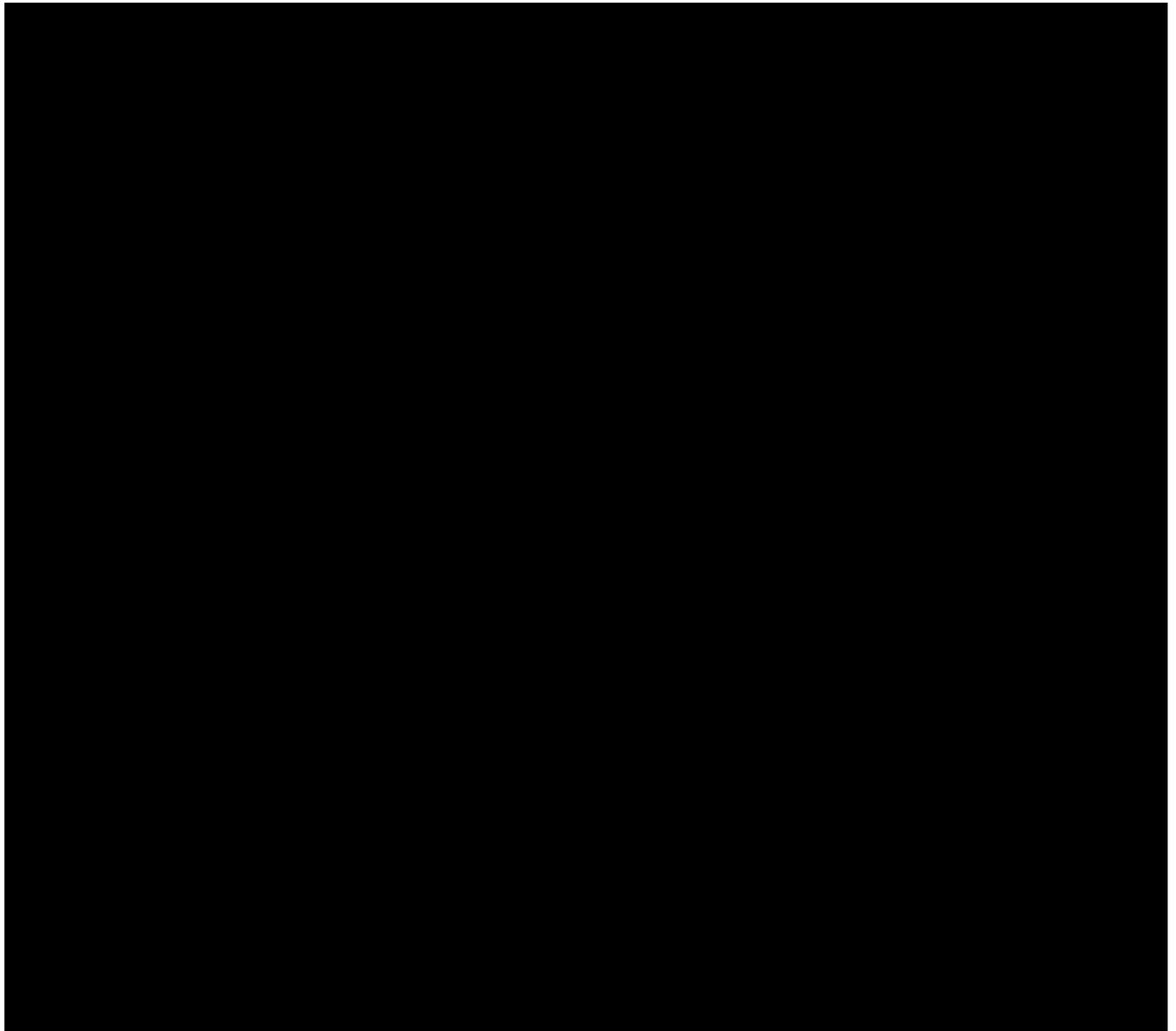
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Automotive Maintenance Mechanic	13	18.5268 - 23.6450	1	2	2	2
Automotive Maintenance Worker	9	15.2421 - 19.4530	1	0	0	0
Total Staff			2	2	2	2

**Public Works
Employee Benefits
101.320**

Kevin Lynch, Service Director

Division Description

This program is responsible for all benefit charges for the General Fund personnel of the Public Works Division.



Public Works

Sidewalks – Snow Removal

101.322

Kevin Lynch, Service Director

Division Description

This program is responsible for plowing of sidewalks in the City whenever there is an accumulation of two or more inches of snow.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	2,350	3,657	4,200	3,500
Revenue Supported:			-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>2,350</u>	<u>3,657</u>	<u>4,200</u>	<u>3,500</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	1,634	3,486	-	3,000
Other Services and Charges	716	171	4,200	500
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>2,350</u>	<u>3,657</u>	<u>4,200</u>	<u>3,500</u>
Total Budget	<u>2,350</u>	<u>3,657</u>	<u>4,200</u>	<u>3,500</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Public Works

Leaf & Yard Waste Removal

101.323

Kevin Lynch, Service Director

Division Description

This program is responsible for Spring and Fall leaf and yard waste removal for City residents.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	2,660	968	3,620	2,900
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	2,660	968	3,620	2,900

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	940	565	-	950
Other Services and Charges	1,720	403	3,620	1,950
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	2,660	968	3,620	2,900
Total Budget	2,660	968	3,620	2,900

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Public Works Tree Care 101.651

Kevin Lynch, Public Service Director

Division Description

This program provides the means to purchase and replace street trees throughout the City that are removed due to age, damage, or construction activity. Approximately 100 trees are planted annually.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	561	3,293	3,000	3,000
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	561	3,293	3,000	3,000

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	561	3,293	3,000	3,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	561	3,293	3,000	3,000
Total Budget	561	3,293	3,000	3,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Underground Storage Tank Fund Equipment Maintenance 221.319

Kevin Lynch, Service Director

Division Description

To account for monies to pay for maintenance of underground storage tank at the Storrs Street complex for fuel.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	-	1,000
Fund Balance:	1,999	1,502	2,500	-
Total Revenue	<u>1,999</u>	<u>1,502</u>	<u>2,500</u>	<u>1,000</u>

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	1,999	1,502	2,500	1,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>1,999</u>	<u>1,502</u>	<u>2,500</u>	<u>1,000</u>
Total Budget	<u>1,999</u>	<u>1,502</u>	<u>2,500</u>	<u>1,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Fuel and Oil Rotary Fund

Rotary Fuel and Oil

801.781

Kevin Lynch, Service Director

Division Description

This function is used to account for the accumulation and allocation of costs associated with petroleum products.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	272,122	292,609	194,693	284,119
Fund Balance:	-	-	-	-
Total Revenue	<u>272,122</u>	<u>292,609</u>	<u>194,693</u>	<u>284,119</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	272,122	292,609	194,693	284,119
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>272,122</u>	<u>292,609</u>	<u>194,693</u>	<u>284,119</u>
Total Budget	<u>272,122</u>	<u>292,609</u>	<u>194,693</u>	<u>284,119</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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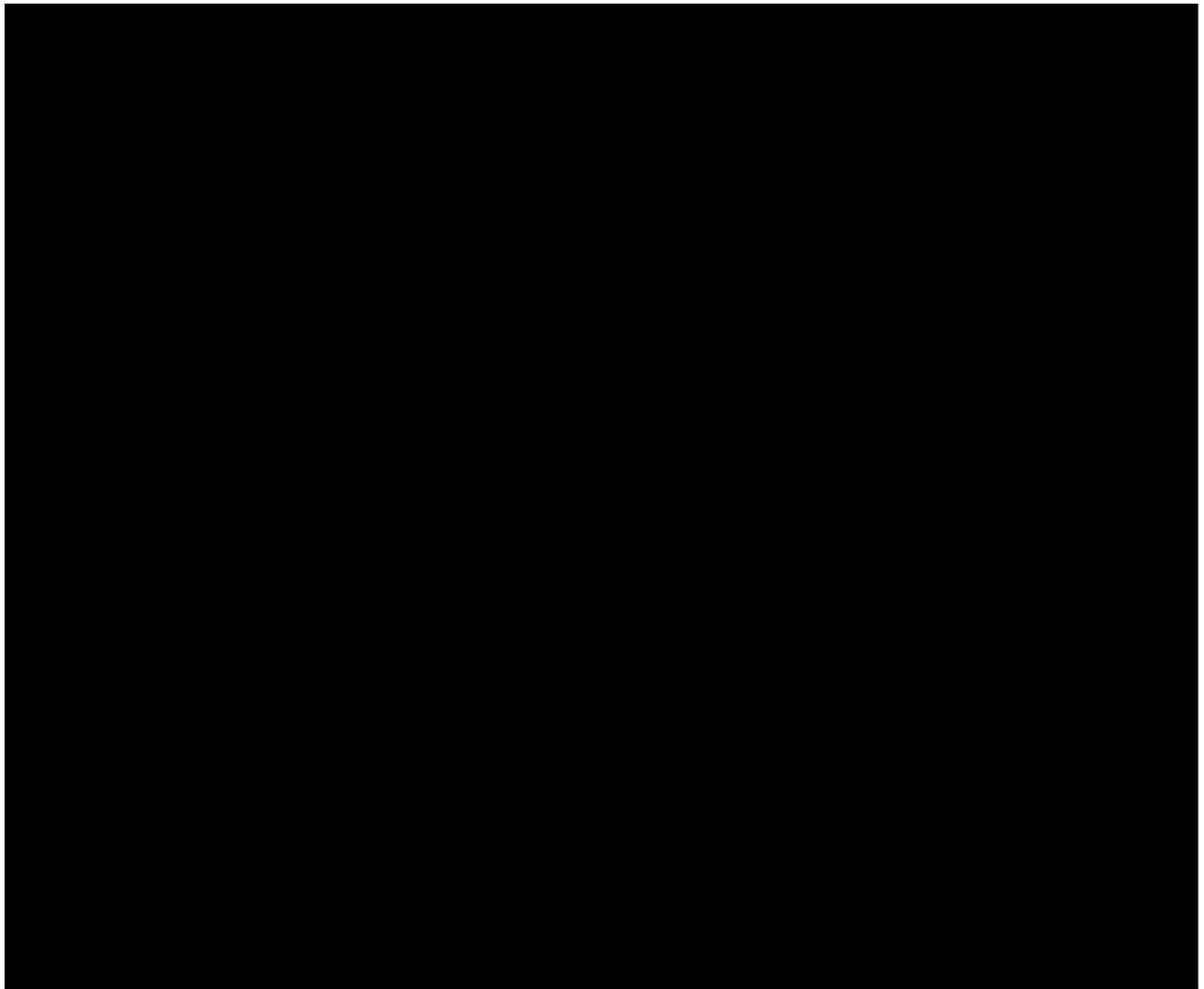
None

Parking & Traffic
Parking Meters
101.331

Kevin Lynch, Service Director

Division Description

This program consists of striping, cleaning and plowing snow from off-street parking areas, installation, maintenance and removal of meters, when appropriate.



Parking & Traffic Parking Lots 101.333

Kevin Lynch, Service Director

Division Description

This program consists of striping, cleaning and plowing snow from off-street parking areas, installation, maintenance and removal of meters, when appropriate.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	4,117	9,393	5,625	7,525
Revenue Supported:	7,476	-	7,000	4,200
Fund Balance:	-	-	-	-
Total Revenue	11,593	9,393	12,625	11,725
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	1,500	-	25	25
Other Services and Charges	8,500	7,800	11,000	10,100
Utilities	1,593	1,593	1,600	1,600
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	11,593	9,393	12,625	11,725
Total Budget	11,593	9,393	12,625	11,725

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

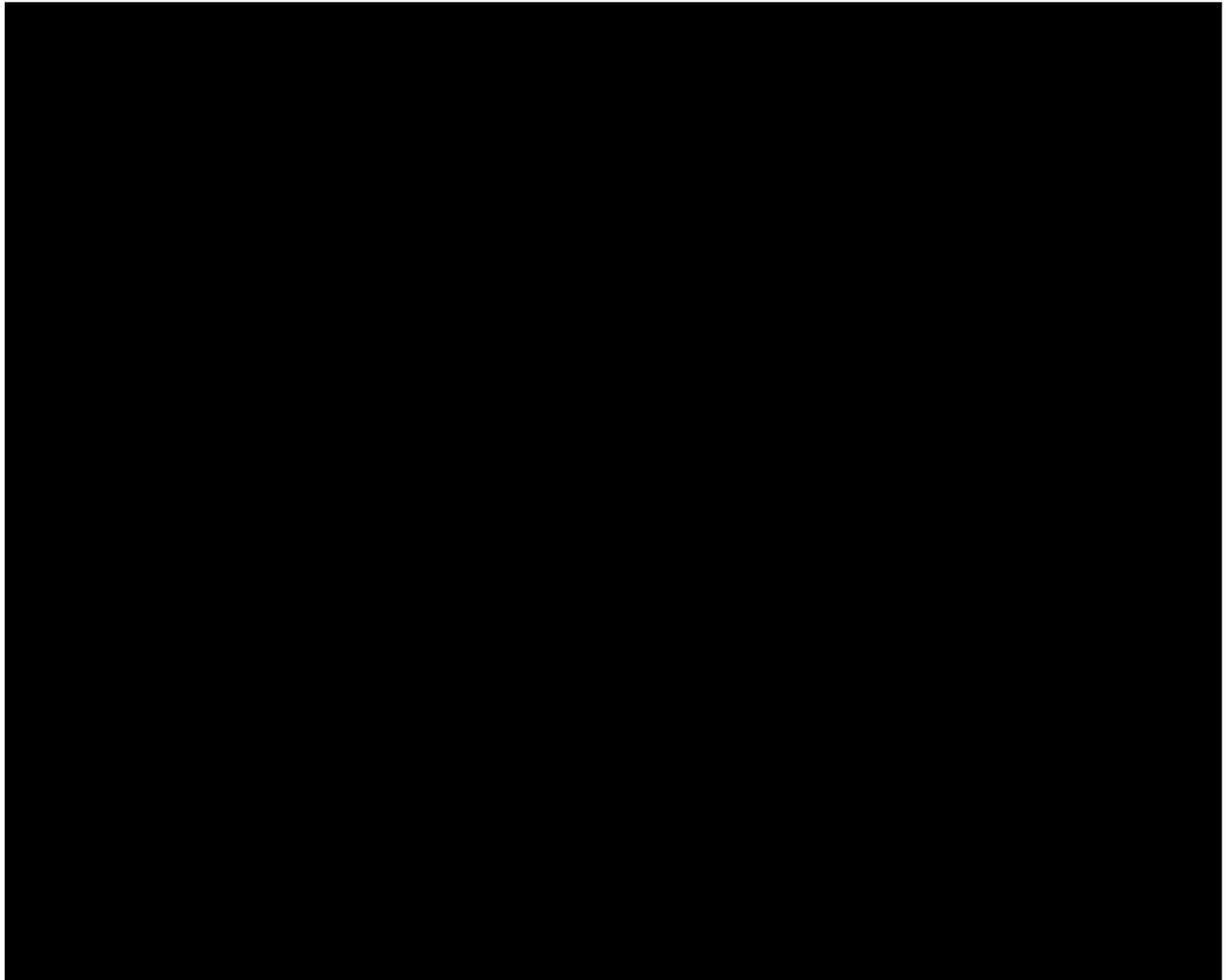
**Parking and Traffic
Traffic Signs, Markings, Signals
101.341**

Kevin Lynch, Service Director

Division Description

This function consists of the fabrication and installation* of regulatory, warning and informational signage within the City. It is also responsible for the striping of traffic lanes, edge lines and parking stalls on City streets.

*Installation of overhead signs is performed by Electric Distribution staff.



Street Construction, Maintenance & Repair Administration 201.311

Kevin Lynch, Service Director

Division Description

This function of this program is to provide supervision for the Streets Construction, Maintenance and Repair operations.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	32,357	29,690	31,727	-
Revenue Supported:	-	-	-	28,922
Fund Balance:	-	-	-	-
Total Revenue	<u><u>32,357</u></u>	<u><u>29,690</u></u>	<u><u>31,727</u></u>	<u><u>28,922</u></u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	20,022	19,109	21,339	22,539
Benefits	12,335	10,581	10,388	6,383
Total Personal Services	<u><u>32,357</u></u>	<u><u>29,690</u></u>	<u><u>31,727</u></u>	<u><u>28,922</u></u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
Total Budget	<u><u>32,357</u></u>	<u><u>29,690</u></u>	<u><u>31,727</u></u>	<u><u>28,922</u></u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Service Director	26	30.5240 - 41.1294	1	1	1	1
			<u><u>1</u></u>	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>1</u></u>

Service Director is charged:

- 30% - 201.312
- 30% - 710.711
- 30% - 720.721
- 10% - 760.761

Street Construction, Maintenance & Repair Street Construction and Reconstruction 201.312

Kevin Lynch, Service Director

Division Description

This program provides for funds for street maintenance and reconstruction, which includes resurfacing of streets, widening and curb/apron rehabilitation, drainage improvements, and associated appurtenances; engineering services are also included as required.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	280,453	300,153	-	-
Revenue Supported:	-	-	632,948	278,932
Fund Balance:	-	-	-	-
Total Revenue	<u>280,453</u>	<u>300,153</u>	<u>632,948</u>	<u>278,932</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	197,873	200,530	214,180	217,994
Benefits	78,100	99,623	110,984	60,938
Total Personal Services	<u>275,973</u>	<u>300,153</u>	<u>325,164</u>	<u>278,932</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	4,480	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>4,480</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	<u>280,453</u>	<u>300,153</u>	<u>325,164</u>	<u>278,932</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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*Note: Reflects 40% of Public Works personnel costs.

Street Construction, Maintenance & Repair

Street Maintenance & Repair

201.313

Kevin Lynch, Service Director

Division Description

This program includes purchases of materials for road maintenance, ie. Cold mix, hot mix, guard rails, etc. It also includes the purchase of vehicles and equipment.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	56,935	65,335	34,103	-
Revenue Supported:	-	-	-	29,703
Fund Balance:	-	-	-	-
Total Revenue	<u>56,935</u>	<u>65,335</u>	<u>34,103</u>	<u>29,703</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	35,928	49,419	20,800	20,800
Other Services and Charges	2,766	2,925	5,500	5,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	18,241	12,991	-	-
Debt Service	-	-	7,803	3,903
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>56,935</u>	<u>65,335</u>	<u>34,103</u>	<u>29,703</u>
Total Budget	<u>56,935</u>	<u>65,335</u>	<u>34,103</u>	<u>29,703</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Street Construction, Maintenance & Repair Snow and Ice Removal 201.316

Kevin Lynch, Service Director

Division Description

This program includes labor and materials for snow and ice control, i.e. Salt, calcium, etc.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	180,246	232,121	197,550	-
Revenue Supported:	-	-	-	285,550
Fund Balance:	-	-	-	-
Total Revenue	<u>180,246</u>	<u>232,121</u>	<u>197,550</u>	<u>285,550</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	124,851	169,897	141,000	215,000
Other Services and Charges	395	-	1,550	550
Utilities	-	-	-	-
Other Operating Charges	55,000	62,224	55,000	70,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>180,246</u>	<u>232,121</u>	<u>197,550</u>	<u>285,550</u>
Total Budget	<u>180,246</u>	<u>232,121</u>	<u>197,550</u>	<u>285,550</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Street Construction, Maintenance & Repair Other Improvement 201.799

Kevin Lynch, Service Director

Division Description

This program contains all costs related to capital projects for the Street Construction, Maintenance and Repair fund.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	101,001	121,348	178,000	-
Revenue Supported:	-	-	-	60,000
Fund Balance:	-	-	-	-
Total Revenue	<u>101,001</u>	<u>121,348</u>	<u>178,000</u>	<u>60,000</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	101,001	121,348	178,000	60,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>101,001</u>	<u>121,348</u>	<u>178,000</u>	<u>60,000</u>
Total Budget	<u>101,001</u>	<u>121,348</u>	<u>178,000</u>	<u>60,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

State Highway Maintenance Fund

State Highway Maintenance

202.321

Kevin Lynch, Service Director

Division Description

This program includes maintenance of state routes funded through gasoline tax and auto license fees.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	40,000	15,086	-	-
Revenue Supported:	-	-	40,000	40,000
Fund Balance:	-	-	-	-
Total Revenue	40,000	15,086	40,000	40,000
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	40,000	15,086	40,000	40,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	40,000	15,086	40,000	40,000
Total Budget	40,000	15,086	40,000	40,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Deposit Trust Fund Tree Care 601.651

Kevin Lynch, Service Director

Division Description

This fund is used to account for monies received and held by the City for tree planting.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	7,000	7,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	7,000	7,000
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	7,000	7,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	-	-	7,000	7,000
Total Budget	-	-	7,000	7,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Sanitary Sewer Collection and Transmission 720.725

Kevin Lynch, Service Director

Division Description

This division is responsible for the efficient maintenance and repair of all wastewater transmission and collection structures, facilities and equipment. The work is performed under the general direction of the Public Works Superintendent and Service Director using equipment and manpower and in the coordination of emergencies and other special projects involving routine maintenance and servicing.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	93,665	82,177	108,187	99,721
Fund Balance:	-	-	-	-
Total Revenue	<u>93,665</u>	<u>82,177</u>	<u>108,187</u>	<u>99,721</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	54,082	43,557	47,222	48,180
Benefits	14,837	20,147	22,965	13,541
Total Personal Services	<u>68,919</u>	<u>63,704</u>	<u>70,187</u>	<u>61,721</u>
Materials & Supplies	3,771	2,982	3,000	3,000
Other Services and Charges	20,975	15,491	35,000	35,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>24,746</u>	<u>18,473</u>	<u>38,000</u>	<u>38,000</u>
Total Budget	<u>93,665</u>	<u>82,177</u>	<u>108,187</u>	<u>99,721</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Note: Personal Services reflects 5% of Public Works staff allocation.

Sanitary Sewer Equipment Operations & Maintenance 720.726

Kevin Lynch, Service Director

Division Description

The costs associate with the repair and maintenance of sewer maintenance equipment are reflected in the function. Costs are for work by outside contractors.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	5,722	-	5,925	105,425
Fund Balance:	-	-	-	-
Total Revenue	<u>5,722</u>	<u>-</u>	<u>5,925</u>	<u>105,425</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	3,933	1,520	3,725	3,225
Other Services and Charges	1,789	-	2,200	2,200
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	100,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>5,722</u>	<u>1,520</u>	<u>5,925</u>	<u>105,425</u>
Total Budget	<u>5,722</u>	<u>1,520</u>	<u>5,925</u>	<u>105,425</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Electric Revenue Fund

Traffic Signs, Markings, Signalization

730.341

Kevin Lynch, Service Director

Division Description

This function supports the traffic signs maintenance and service, and operation and maintenance of the traffic signal system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	39,224	51,241	48,650	47,650
Fund Balance:	-	-	-	-
Total Revenue	39,224	51,241	48,650	47,650

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	4,345	4,239	5,900	5,900
Other Services and Charges	34,879	47,002	42,750	41,750
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	39,224	51,241	48,650	47,650
Total Budget	39,224	51,241	48,650	47,650

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Electric Revenue Fund

Tree Control

730.651

Kevin Lynch, Service Director

Division Description

This function supports the maintenance and services to replace trees that are cut to make way for the electric distribution system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	3,440	3,650	15,000	15,000
Fund Balance:	-	-	-	-
Total Revenue	<u>3,440</u>	<u>3,650</u>	<u>15,000</u>	<u>15,000</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	3,440	3,650	15,000	15,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>3,440</u>	<u>3,650</u>	<u>15,000</u>	<u>15,000</u>
Total Budget	<u>3,440</u>	<u>3,650</u>	<u>15,000</u>	<u>15,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Electric Construction Fund

Traffic Signs, Markings, Signalization

732.341

Kevin Lynch, Service Director

Division Description

This function supports the traffic signalization improvements and upgrades for the traffic signal system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	142,000	14,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	142,000	14,000

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	169,328	142,000	14,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	-	169,328	142,000	14,000
Total Budget	-	169,328	142,000	14,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Refuse Fund Collection and Disposal 740.743

Kevin Lynch, Service Director

Division Description

This function provides for the operating costs for garbage collection and disposal and recycling. This function is contracted to a third-party, Republic Waste.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	20,000	-		
Revenue Supported:	28,542	-	2,000	1,000
Fund Balance:	2,408	-	-	-
Total Revenue	50,950	-	2,000	1,000
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	50,950	-	2,000	1,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	50,950	-	2,000	1,000
Total Budget	50,950	-	2,000	1,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Off-Street Parking Revenue Fund

Parking Garage

750.332

Kevin Lynch, Service Director

Division Description

This function consists of general operational maintenance of the Parking Garage, i.e. cleaning, striping and signage and the collection and deposit of parking fees. These fees are by hourly, monthly parkers and merchant validations.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	80,000	128,560	93,928	72,918
Revenue Supported:	104,899	-	69,550	53,650
Fund Balance:	-	-	-	-
Total Revenue	184,899	128,560	163,478	126,568

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	51,644	40,752	32,441	32,628
Benefits	19,910	22,032	36,681	10,242
Total Personal Services	71,554	62,784	69,122	42,870
Materials & Supplies	7,937	6,177	6,650	6,625
Other Services and Charges	61,039	28,040	55,266	44,333
Utilities	26,936	26,520	27,340	27,340
Other Operating Charges	3,500	5,039	5,100	5,400
Capital Outlay	1,055	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	100,467	65,776	94,356	83,698
Total Budget	172,021	128,560	163,478	126,568

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Parking Enforcement/Cashier	6	13.1666 - 16.8038	1	1	1	1
			1	1	1	1
Part-Time						
Parking Cashier	5	12.5702 - 16.0426	1	1	0	0
Total Staff			2	2	1	1

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Recreation & Public Lands

Lee Homyock, Director of Recreation and Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Department Mission Statement

To provide a diverse and broad range of leisure activities, parks, facilities and services to improve our communities quality of life.

Highlights of the 2009 Departmental Budget

RECREATION DIVISION:

- Expand programming to include activities at block parties, neighborhood, and community events.
- Enhance and improve marketing of programs and special events.
- Increase public programming at the Morse Avenue Community Center.
- Increase Partnership with Painesville Area Senior Citizen Center.
- Replace Roof at Morse Avenue Community Center.
- Purchase Vehicle to replace 1997 Oldsmobile Sedan.

PARKS DIVISION:

- Develop Long Range Development Plan at Kiwanis Recreation Park and Rotary Park to meet the needs of its users.
- Develop a Strategic Park and Recreation Development Plan for the City.
- Renovation or replacement of Old Restroom Building Kiwanis Recreation Park.
- Expand hanging flower basket program in downtown area.
- Purchase 4-wheel Drive Dump Truck with Plow Unit.
- Restoration of Millstone/Gristmill.

BUILDING MAINTENANCE DIVISION:

- Repairs and Improvement to parking area at the Community Development building.
- Periodic Repairs to City Hall Roof.

Major Departmental Objectives of Recreation and Public Lands

Goal #1 Expand Mobile Recreation Unit Program to facilitate programming for block parties, neighborhood, and community events to meet the City's goal of Community Engagement and Improving Painesville's Image.

Objectives:

- Expand programming to include activities attending 10 block parties, neighborhood, or community events.
- Work with United Way, Family Life Education Center, Schools, and Churches to Re-establish Neighborhood Environment by assisting these groups with 4 events.
- Purchase Vehicle, to replace 1997 Oldsmobile Sedan.

Goal # 2 Continue to expand marketing efforts meeting the City's goal of improving communications and Improving Painesville's Image

Objectives:

- Enhance and improve marketing of programs and special events through additional adds and email blasts.
- Increase sponsorships adding at least ten new sponsors to support programs and events which need subsidies.
- Continue to grow partnerships with the community to aid in programming of the Recreation Divisions programming, including volunteerism and fund raising.

Goal # 3 Strengthen Partnership with the Painesville Area Senior Citizen Center

Objectives:

- Increase partnership by increasing joint programs by one per month.
- Develop a Strategic development plan for a Community/Senior Center in the City of Painesville.

Goal # 4 Develop Strategic Master Plan for Kiwanis Recreation and Develop a Strategic Park and Recreation Development Plan for the City. Meeting the City wide goals of Responsiveness, Stewardship, and Improving Painesville's Image.

Objectives:

- Develop a Master development plan for recreation park to meet the needs of users including but not limited to Painesville city Local Schools, Lake Erie College, Painesville Little League and Girls Softball, Etc.
- Develop a Strategic Park and Recreation Development Plan for the City.

Goal # 5 Improvements to Kiwanis Recreation Park Facilities. Meeting the City wide goals of Responsiveness, Stewardship, and Improving Painesville's Image.

Objectives:

- Renovation or replacement of Old Restroom Building.

Goal # 6 Renovation of the Morse Avenue Community Center Roof and HVAC System. Meeting the city Wide Goal of Stewardship and Improving Painesville's Image.

- Replace Roof at Morse Avenue Community Center.

Goal # 7 Improvement of Down-Town esthetics. Meeting the city Wide Goal of Stewardship and Improving Painesville's Image.

Objectives:

- Expand hanging flower basket program from 12 to 24 locations in downtown area.
- Work with Victoria Place to enhance and improve landscaped area along Main Street which is the City's responsibility.

Goal # 8 Continued Improvement of the Physical Plant at the City Hall Complex to meet the City's Goal of Service and Stewardship.

Objectives:

- Periodic maintenance on City Hall Roof.
- Purchase Computer for Key Card Security System.

Goal # 9 Restoration of Gristmill/Millstone Property. Meeting the city Wide Goal of Stewardship and Improving Painesville's Image.

- Restore the Gristmill/Millstone Property to Park and Conservation Area

Capital Projects:

- Replace Roof at Morse Avenue Community Center.
- Purchase Motor Vehicle to replace 1997 Oldsmobile Sedan.
- Periodic maintenance on City Hall roof.
- Renovation or replacement of Old Restroom Building.
- Restoration of Millstone/Gristmill.
- Purchase 4-wheel Drive Dump Truck with Plow Unit.

2008 Accomplishments**RECREATION DIVISION:**

- Re-Established Painesville Youth Soccer League with over 220 registered participants in partnership with Painesville City Local Schools and the Salvation Army of Painesville.
- Established the Mobile Recreation Unit through a partnership with Johnson Controls used at all City events to aid in programming and public information.
- Increased Revenue to pay for community programming.
- Established a Block Party Program held 2 ward block parties.
- Increased Marketing for events and programs as a result increased participation in programming and special events.
- Improved and moved Summer Camp to Chestnut Elementary School.
- Expanded Programs to include partnering with downtown businesses.
- Increased City Contribution to Senior Center.
- Aided other City department and community organizations in providing recreation and special events to city residents and visitors.

PUBLIC LANDS DIVISION:

- Completed restoration of Kiwanis Recreation Park from July 2006 Flood.
- Established Paved Parking Area at Kiwanis Recreation Park.
- Supported and Maintained Downtown Hanging Basket Program.
- Completed Grant application, and conceptual plan for Gristmill/Millstone Property Restoration Project with Water Resource Restoration Sponsorship Program.
- Installed irrigation system on Practice Football / T-Ball Fields.
- Purchased turf maintenance equipment to enable turf improvement at parks and cemeteries.
- Replaced City Entrance sign at State and Bank Streets.
- Aided other City department and community organizations in providing recreation and special events to city residents and visitors.

BUILDING MAINTENANCE:

- Assisted in the replacement of Utilities Department customer service department.
- Assisted in the remodeling and moving Court Officer and Victim Advocates offices.
- Painted, Carpeted, and remodeled City Hall offices.

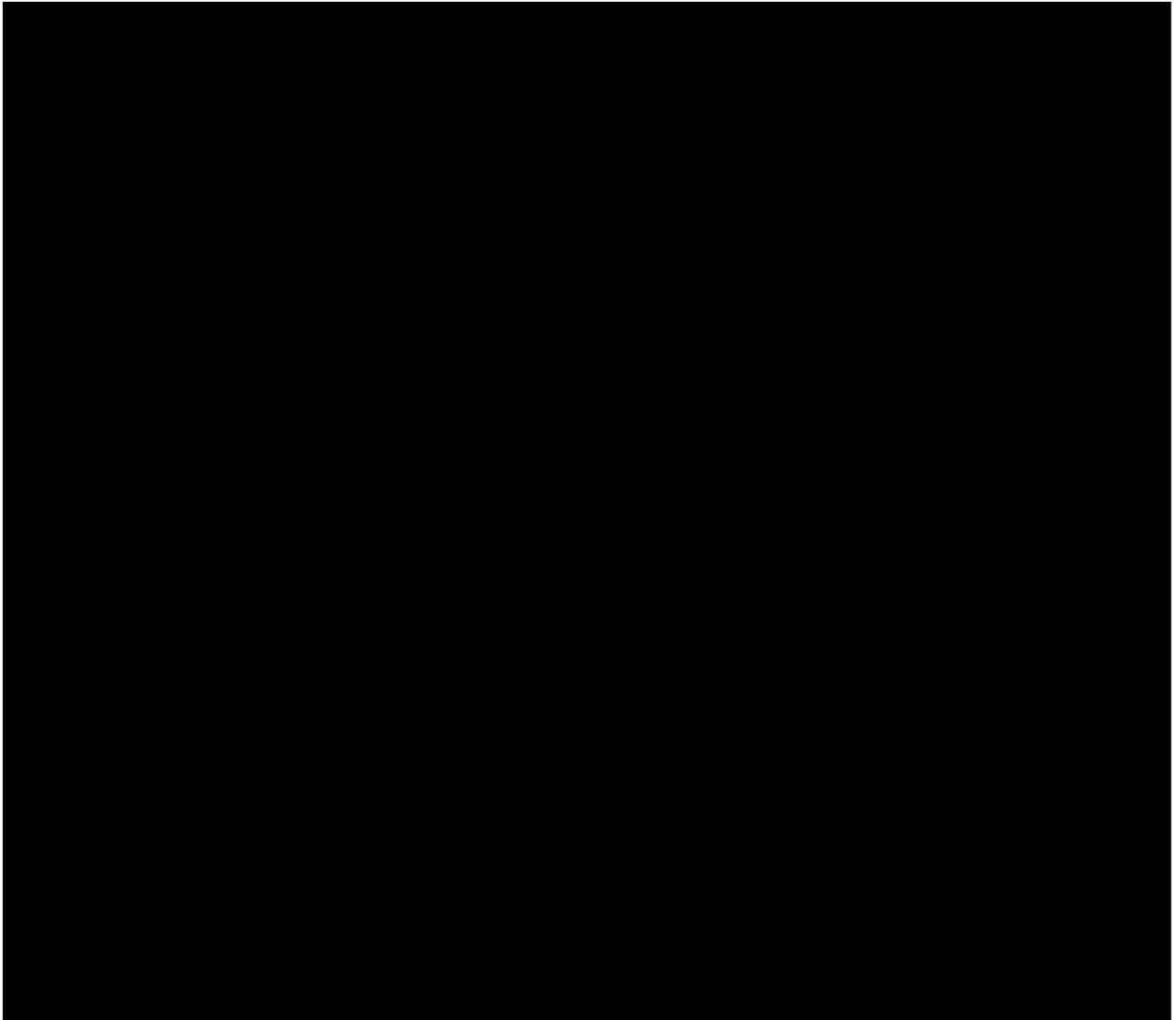
Parks Administration

101.511

Lee Homyock, Director of Recreation and Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This program provides the management framework and organization to plan, schedule and evaluate maintenance activities for parks and other public lands. Includes payroll processing, facility use and reservations, and disseminates information to the public and organizations that use the parks.



Recreation & Public Lands Parks Systems 101.512

Lee Homyock, Director of Recreation and Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This program provides the manpower, materials and supplies as well as equipment and its care, to accomplish the maintenance and preservation for enhanced public use of the park system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	271,705	399,350	440,805	350,730
Revenue Supported:	21,068	-	23,900	19,300
Fund Balance:	-	-	-	-
Total Revenue	<u>292,773</u>	<u>399,350</u>	<u>464,705</u>	<u>370,030</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	152,316	162,353	227,258	217,569
Benefits	88,253	112,063	149,813	65,075
Total Personal Services	<u>240,569</u>	<u>274,416</u>	<u>377,071</u>	<u>282,644</u>
Materials & Supplies	35,408	49,215	39,789	47,584
Other Services and Charges	16,796	72,091	47,117	39,073
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	3,628	-	-
Debt Service	-	-	728	729
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>52,204</u>	<u>124,934</u>	<u>87,634</u>	<u>87,386</u>
Total Budget	<u>292,773</u>	<u>399,350</u>	<u>464,705</u>	<u>370,030</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Maintenance Worker I	9	15.2421 - 19.4530	8	8	8	7
Maintenance Worker II	7	13.8250 - 17.6448	1	1	2	2
Automotive Service Worker	9	15.2421 - 19.4530	1	1	0	0
Automotive Maint. Mechanic*	13	18.5268 - 23.6450	0	0	1	1
Total Staff			<u>10</u>	<u>10</u>	<u>11</u>	<u>10</u>

***Note**

Auto. Maintenance Mech. is charged - 50% to 101.512 / 204.422

Maintenance Workers are charged - 60% to 101.512
40% to 204.422

Recreation & Public Lands Building Maintenance 101.513

Lee Homyock, Director of Recreation and Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This function addresses the basic physical needs and support services for a portion of the shared office and shop area housing of the Parks & Cemeteries Division.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	15,655	21,595	23,285	18,485
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>15,655</u>	<u>21,595</u>	<u>23,285</u>	<u>18,485</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	1,322	2,098	1,135	1,135
Other Services and Charges	2,541	1,265	7,050	2,250
Utilities	11,792	18,232	15,100	15,100
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>15,655</u>	<u>21,595</u>	<u>23,285</u>	<u>18,485</u>
Total Budget	<u>15,655</u>	<u>21,595</u>	<u>23,285</u>	<u>18,485</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Recreation & Public Lands

Morse Avenue Community Center

101.514

Lee Homyock, Director of Recreation and Public Lands
 Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This function provides for the staffing, maintenance for the staffing, maintenance and utility operations of the only city-owned community/recreation building.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	16,911	13,755	12,450	12,350
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	16,911	13,755	12,450	12,350
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	403	-	-	-
Benefits	2,732	-	-	-
Total Personal Services	3,135	-	-	-
Materials & Supplies	252	348	550	550
Other Services and Charges	3,659	3,700	2,150	2,050
Utilities	9,865	9,707	9,750	9,750
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	13,776	13,755	12,450	12,350
Total Budget	16,911	13,755	12,450	12,350

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Part-Time						
Recreation Asst, (PT)	Uncl	9.00	2	0	0	0
Counselor (PT)	Uncl	7.25	3	0	0	0
Total Staff			5	0	0	0

Recreation & Public Lands

Recreation Activities

101.521

Lee Homyock, Director of Recreation & Public Lands

Division Description

This function provides for the administration, development and implementation of recreation-related programs serving all ages of the population.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	164,126	208,375	222,996	190,884
Revenue Supported:	150	-	2,610	3,000
Fund Balance:	-	-	-	-
Total Revenue	164,276	208,375	225,606	193,884
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	95,881	111,060	121,018	124,238
Benefits	33,097	57,828	68,373	37,181
Total Personal Services	128,978	168,888	189,391	161,419
Materials & Supplies	3,665	3,106	3,825	3,275
Other Services and Charges	31,633	36,381	32,390	29,190
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	35,298	39,487	36,215	32,465
Total Budget	164,276	208,375	225,606	193,884

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Recreation & Public Lands Dir.	23	27.1454 - 36.5766	1	1	1	1
Recreation Coordinator	9	15.2791 - 19.5002	1	2	2	2
Secretary	6	13.1987 - 16.8447	0	1	1	1
			2	4	4	4
Part-Time						
Secretary	6	13.1987 - 16.8447	1	0	0	0
Total Staff			3	4	4	4

***Note**

Rec. & Pub. Lds. Director is charged - 25% to 101.511/101.521
50% to 204.421

Recreation & Public Lands Senior Citizens Center 101.531

Lee Homyock, Director of Recreation & Public Lands

Division Description

The City's contribution for the operation of the Senior Citizen's Center are reflected in this function.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	18,500	18,500	25,000	25,000
Revenue Supported:				
Fund Balance:				
Total Revenue	<u>18,500</u>	<u>18,500</u>	<u>25,000</u>	<u>25,000</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	18,500	18,500	25,000	25,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>18,500</u>	<u>18,500</u>	<u>25,000</u>	<u>25,000</u>
Total Budget	<u>18,500</u>	<u>18,500</u>	<u>25,000</u>	<u>25,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Recreation & Public Lands County Health District Assessment 101.431

Lee Homyock, Director of Recreation & Public Lands

Division Description

To account for the payment issued to Lake County for health services rendered on the City's behalf.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	139,792	130,372	134,710	138,077
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	<u>139,792</u>	<u>130,372</u>	<u>134,710</u>	<u>138,077</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	139,792	130,372	134,710	138,077
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>139,792</u>	<u>130,372</u>	<u>134,710</u>	<u>138,077</u>
Total Budget	<u>139,792</u>	<u>130,372</u>	<u>134,710</u>	<u>138,077</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Recreation & Public Lands

Poor Relief

101.441

Lee Homyock, Director of Recreation & Public Lands

Division Description

This function reflects the cost of indigent burial expenses.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	1,126	2,500	2,500
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	-	1,126	2,500	2,500

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	1,126	2,500	2,500
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	1,126	2,500	2,500
Total Budget	-	1,126	2,500	2,500

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Recreation & Public Lands

Public Lands and Buildings

101.171

Lee Homyock, Director of Recreation & Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This function is responsible for the physical maintenance, repairs and improvements of the City Hall complex, including minor alterations. In addition, the switchboard operations and contract building cleaning responsibilities are included in this function.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	226,316	658,514	313,587	285,871
Revenue Supported:	102,000	-	100,000	102,400
Fund Balance:	-	-	-	-
Total Revenue	328,316	658,514	413,587	388,271
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	39,875	42,388	43,041	43,393
Benefits	33,000	25,725	29,762	11,326
Total Personal Services	72,875	68,113	72,803	54,719
Materials & Supplies	9,640	8,971	15,900	13,900
Other Services and Charges	90,007	93,243	97,500	92,000
Utilities	109,792	101,097	113,000	113,267
Other Operating Charges	-	-	-	-
Capital Outlay	46,002	387,090	-	-
Debt Service	-	-	114,384	114,385
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	255,441	590,401	340,784	333,552
Total Budget	328,316	658,514	413,587	388,271

Staffing Summary

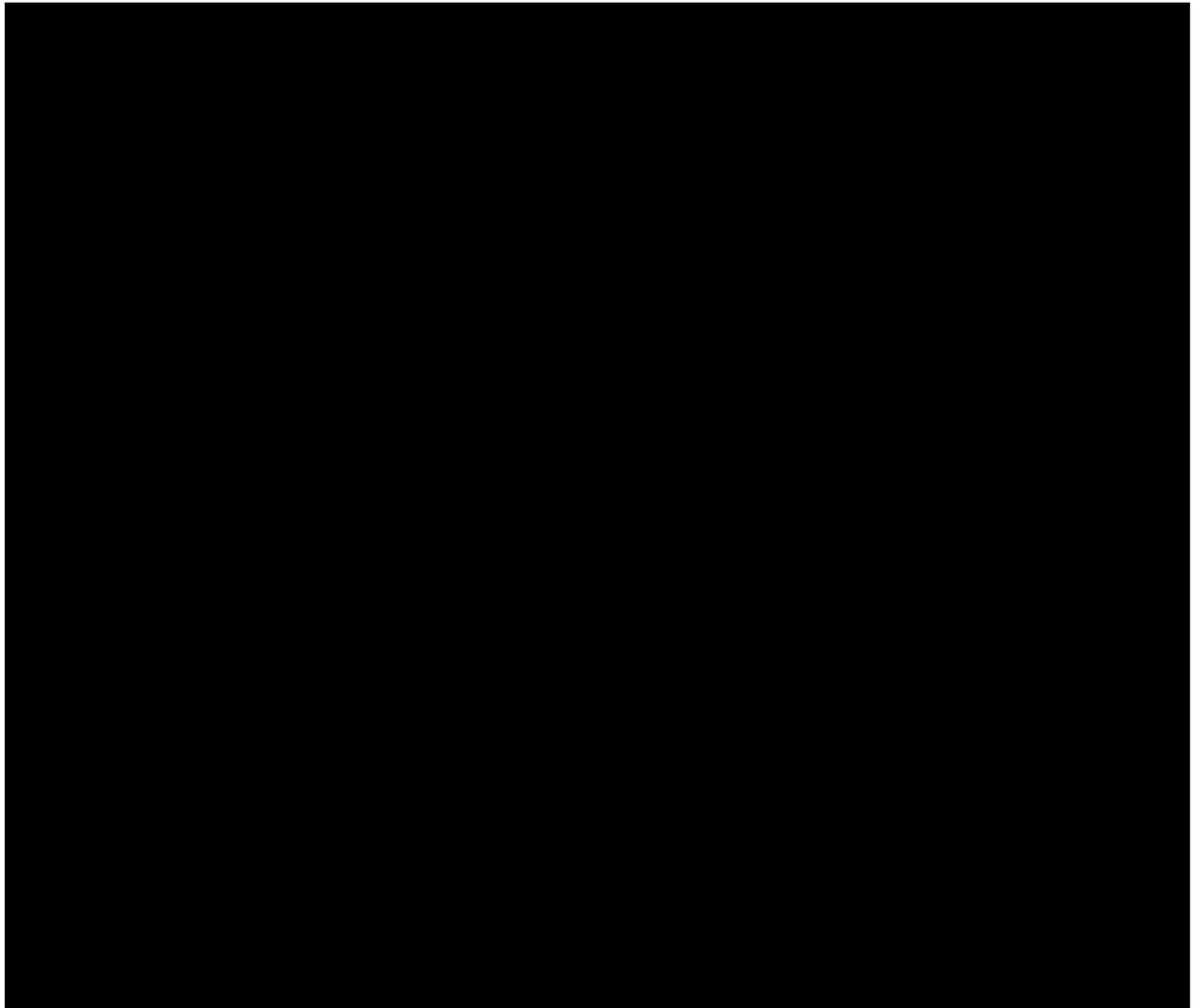
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Custodian II	8	14.5159 - 18.5268	1	1	1	1
Part-Time						
Switchboard Operator	6	13.1987 - 16.8447	2	2	2	2
Total Staff			3	3	3	3

Cemeteries Fund
Cemeteries Administration
204.421

Lee Homyock, Director of Recreation & Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This function provides for planning, mapping, developing, maintaining and selling of cemetery property and related services. Includes extensive record-keeping, account management and payroll processing; assists the public accessing cemetery records and services.



Cemeteries Fund Evergreen/Riverside 204.422

Lee Homyock, Director of Recreation & Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This function provides for the daily operation and maintenance of eighty-four acres of cemetery property and their amenities.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	58,276	215,333	149,832	77,762
Revenue Supported:	140,306	-	148,150	151,450
Fund Balance:	-	-	-	-
Total Revenue	<u>198,582</u>	<u>215,333</u>	<u>297,982</u>	<u>229,212</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	113,594	114,185	161,311	154,362
Benefits	65,703	73,811	103,476	41,919
Total Personal Services	<u>179,297</u>	<u>187,996</u>	<u>264,787</u>	<u>196,281</u>
Materials & Supplies	15,569	23,586	28,050	27,255
Other Services and Charges	3,201	3,751	5,145	5,676
Utilities	-	-	-	-
Other Operating Charges	515	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>19,285</u>	<u>27,337</u>	<u>33,195</u>	<u>32,931</u>
Total Budget	<u>198,582</u>	<u>215,333</u>	<u>297,982</u>	<u>229,212</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Maintenance Worker I	7	13.8250 - 17.6448	5	8	8	7
Maintenance Worker II	9	15.2421 - 19.4530	1	2	2	2
Automotive Service Worker	9	15.2421 - 19.4530	1	0	0	0
Automotive Maint. Mechanic*	13	18.5268 - 23.6450	0	1	1	1
Total Staff			<u>7</u>	<u>11</u>	<u>11</u>	<u>10</u>

*** Note**

Automotive Maint. Mech. is charged - 50% to 101.512 / 204.422
Maintenance Workers are charged - 60% to 101.512
40% to 204.422

Cemeteries Fund Building Maintenance 204.423

Lee Homyock, Director of Recreation & Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This function provides for a portion of the costs associated with the daily operation and maintenance of the shared office and shop housing the Parks & Cemeteries Division.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	13,411	14,501	17,535	14,085
Revenue Supported:	-	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	13,411	14,501	17,535	14,085
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	171	937	1,135	1,135
Other Services and Charges	3,579	2,185	2,600	1,650
Utilities	9,661	11,379	13,800	11,300
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	13,411	14,501	17,535	14,085
Total Budget	13,411	14,501	17,535	14,085

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Skate Facility Fund Parks Systems 226.512

Lee Homyock, Director of Recreation & Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

This function reflects the cost to maintain and improve the Skate Facility in Recreation Park.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	9,637	5,000	5,000
Fund Balance:	-	-	-	-
Total Revenue	<u>-</u>	<u>9,637</u>	<u>5,000</u>	<u>5,000</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	9,637	5,000	5,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>9,637</u>	<u>5,000</u>	<u>5,000</u>
Total Budget	<u>-</u>	<u>9,637</u>	<u>5,000</u>	<u>5,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Cemetery Trust – Operations Fund Evergreen/Riverside 605.422

Lee Homyock, Director of Recreation & Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

To account for interest income earned from the investment of cemetery trust principal. The interest portion of the trust can be used to maintain the City's two cemeteries.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	3,500	5,000
Fund Balance:	1,564	2,772	-	-
Total Revenue	<u>1,564</u>	<u>2,772</u>	<u>3,500</u>	<u>5,000</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	1,564	2,772	3,500	5,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>1,564</u>	<u>2,772</u>	<u>3,500</u>	<u>5,000</u>
Total Budget	<u>1,564</u>	<u>2,772</u>	<u>3,500</u>	<u>5,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Special Endowment – Operations Fund Evergreen/Riverside 606.422

Lee Homyock, Director of Recreation & Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

To account for interest income earned from the investment of special endowment (non-resident) principal. The interest portion of the trust can be used to maintain the City's two cemeteries.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	-	2,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	-	2,000
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EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	2,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	-	2,000
Total Budget	-	-	-	2,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Columbarium Trust Fund Evergreen/Riverside 607.422

Lee Homyock, Director of Recreation & Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

To account for interest earned from investment of Columbarium Trust principal.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	-	1,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	-	1,000
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	1,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	-	1,000
Total Budget	-	-	-	1,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Community Programs Administration 770.771

Lee Homyock, Director of Recreation & Public Lands

Division Description

To account for overhead costs of maintaining a self-supporting recreation enterprise fund.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	45,749	36,560	108,280	23,090
Fund Balance:	-	-	-	-
Total Revenue	<u>45,749</u>	<u>36,560</u>	<u>108,280</u>	<u>23,090</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	39,912	30,781	91,799	20,000
Benefits	5,837	5,779	16,481	3,090
Total Personal Services	<u>45,749</u>	<u>36,560</u>	<u>108,280</u>	<u>23,090</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	<u>45,749</u>	<u>36,560</u>	<u>108,280</u>	<u>23,090</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
None						
Part-Time						
Counselors	UNCL		3	3	3	3
Recreation Assistant	UNCL		2	2	2	1
Total Staff			<u>5</u>	<u>5</u>	<u>5</u>	<u>4</u>

Community Programs Summer Camp 770.773

Lee Homyock, Director of Recreation & Public Lands

Division Description

To account for specific program costs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	23,402	14,867	26,280	26,280
Fund Balance:	-	-	-	-
Total Revenue	<u>23,402</u>	<u>14,867</u>	<u>26,280</u>	<u>26,280</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	2,460	1,632	3,000	3,000
Other Services and Charges	20,942	13,235	23,280	23,280
Total Other Expenditures	<u>23,402</u>	<u>14,867</u>	<u>26,280</u>	<u>26,280</u>
Total Budget	<u>23,402</u>	<u>14,867</u>	<u>26,280</u>	<u>26,280</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Community Programs

Adult Trips

770.774

Lee Homyock, Director of Recreation & Public Lands

Division Description

To account for specific program costs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	8,599	762	9,500	9,500
Fund Balance:	-	-	-	-
Total Revenue	<u>8,599</u>	<u>762</u>	<u>9,500</u>	<u>9,500</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	8,599	762	9,500	9,500
Total Other Expenditures	<u>8,599</u>	<u>762</u>	<u>9,500</u>	<u>9,500</u>
Total Budget	<u>8,599</u>	<u>762</u>	<u>9,500</u>	<u>9,500</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Community Programs After School Activities 770.775

Lee Homyock, Director of Recreation & Public Lands

Division Description

To account for specific program costs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	76	-	-	-
Fund Balance:	-	-	-	-
Total Revenue	76	-	-	-
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	76	-	-	-
Other Services and Charges	-	-	-	-
Total Other Expenditures	76	-	-	-
Total Budget	76	-	-	-

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Community Programs

Morse Avenue Community Center

770.776

Lee Homyock, Director of Recreation & Public Lands

Division Description

To account for specific program costs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	2,782	2,887	7,900	-
Fund Balance:	-	-	-	-
Total Revenue	<u>2,782</u>	<u>2,887</u>	<u>7,900</u>	<u>-</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	2,775	2,107	6,900	-
Other Services and Charges	7	780	1,000	-
Total Other Expenditures	<u>2,782</u>	<u>2,887</u>	<u>7,900</u>	<u>-</u>
Total Budget	<u>2,782</u>	<u>2,887</u>	<u>7,900</u>	<u>-</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Community Programs Special Events 770.777

Lee Homyock, Director of Recreation & Public Lands

Division Description

To account for specific program costs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	6,202	16,742	-	26,000
Fund Balance:	-	-	-	-
Total Revenue	6,202	16,742	-	26,000
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	3,498	4,559	-	5,000
Other Services and Charges	2,704	12,183	-	21,000
Total Other Expenditures	6,202	16,742	-	26,000
Total Budget	6,202	16,742	-	26,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Community Programs Recreation Activities 770.778

Lee Homyock, Director of Recreation & Public Lands

Division Description

To account for specific program costs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	1,706	2,252	3,500	3,500
Fund Balance:	-	-	-	-
Total Revenue	1,706	2,252	3,500	3,500
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	1,706	2,252	3,500	3,500
Total Other Expenditures	1,706	2,252	3,500	3,500
Total Budget	1,706	2,252	3,500	3,500

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Evergreen Cemetery Trust Fund

Other Nonoperating Expenses

901.902

Lee Homyock, Director of Recreation & Public Lands
 Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

To account for the principal acquired from contributions and endowments for the City's Evergreen Cemetery.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	20	1,000	1,000
Fund Balance:	-	-	-	-
Total Revenue	<u>-</u>	<u>20</u>	<u>1,000</u>	<u>1,000</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	20	1,000	1,000
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>20</u>	<u>1,000</u>	<u>1,000</u>
Total Budget	<u>-</u>	<u>20</u>	<u>1,000</u>	<u>1,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Riverside Cemetery Trust Fund

Other Nonoperating Expenses

902.902

Lee Homyock, Director of Recreation & Public Lands
 Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

To account for the principal acquired from contributions and endowments for the City's Riverside Cemetery.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	360	1,000	1,000
Fund Balance:	-	-	-	-
Total Revenue	<u>-</u>	<u>360</u>	<u>1,000</u>	<u>1,000</u>

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	360	1,000	1,000
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>-</u>	<u>360</u>	<u>1,000</u>	<u>1,000</u>
Total Budget	<u>-</u>	<u>360</u>	<u>1,000</u>	<u>1,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Special Endowment Trust Fund

Other Nonoperating Expenses

903.902

Lee Homyock, Director of Recreation & Public Lands
 Steve Hubbell, Supervisor of Parks and Cemeteries

Division Description

To account for the principal acquired from contributions and endowments from non-residents for the City's two cemeteries.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	25	25
Fund Balance:	-	-	-	-
Total Revenue	<u>-</u>	<u>-</u>	<u>25</u>	<u>25</u>

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	25	25
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>-</u>	<u>-</u>	<u>25</u>	<u>25</u>
Total Budget	<u>-</u>	<u>-</u>	<u>25</u>	<u>25</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

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Community Development

Douglas Lewis, Assistant City Manager/

Community Development Director

Richard Lesiecki, City Engineer

Russ Schaedlich, City Planner

Departmental Mission Statement

The Community Development Department handles a wide array of functions and is made up of Engineering, Buildings & Housing as well as City Planning. The goal of the Community Development Department is to provide a high level of quality services that are efficient and responsive to the present and future needs of the community, delivered by knowledgeable staff in a timely fashion with professionalism and common courtesy.

Highlights of the 2009 Departmental Budget

Roadway Improvements:

- Complete engineering and make street improvements to Main Street.
- Complete additional paving projects on Jackson and North St. Clair Streets in coordination with water line replacement projects.

Sanitary Sewer Improvements:

- Work with the Public Service Department to televise sanitary sewers and install sewer lining at priority locations in order to maintain the system's integrity and reduce future costs resulting from cave-ins.
- Improve document review timeframes and department response time for new developments.

Storm Drainage Improvements:

- Implementation of phased improvements for Tiber Creek tributary.
- Design and construct certain neighborhood drainage improvements in conjunction with planned roadway improvements.
- Purchase of a sewer camera in order to enhance maintenance of sanitary and storm sewers by taking a proactive approach to identifying and addressing problems prior to their occurring.
- To engineer and make minor repairs to storm sewers in most cost efficient manner identified.

Planning Improvements:

- Complete implementation of major recommendations from the 2006-2007 Comprehensive Plan Update.
- Work with consultants to develop a comprehensive streetscape and transportation plan for the central business district through the Transportation for Livable Communities Initiative (TLCI) Grant.
- Continue implementation of the Hazard Mitigation Grant Program (HMGP) for acquisition and demolition of Millstone and Gristmill condominium units.

Buildings & Housing Improvements:

- To work with developers, contractors and engineering to reduce the amount of time it takes to issue a residential and commercial building permits.
- Become proactive in the enforcement of property maintenance violations throughout the community.
- To facilitate and encourage new development that is consistent with the Comprehensive Plan and the Zoning Code.

General Improvements:

- To provide expertise to City Departments that require assistance by Community Development.
- Focus on improving internal and external customer service.
- Review fees and services and make a recommendation to the City Manager.
- To develop and track performance within Community Development.
- Reorganize Community Development Department.
- To improve the informational materials that are provided to residents, developers and contractors.

MAJOR DEPARTMENTAL OBJECTIVES

Citywide Goal: COMMUNICATIONS/COMMUNITY SERVICE

Goal 1: To improve and streamline the "Review" and "Response" Process.

- Actions:
- Improve the tracking mechanism for documents received in Community Development.
 - Provide final approvals (i.e., building and site plans) in 30 days or less.
 - Refine the tracking mechanism to monitor and ensure 100% conformance of individual lot site grades to the overall development grading plans.
 - Utilize the website to provide the status of plan reviews and approvals for owners, developers, engineers, and architects.
 - Improve the process of condominium plat review and approval.

Goal 2: Implement procedures to enhance customer service.

- Actions:
- Develop schedules to ensure that counter area is staffed continuously throughout the day.
 - Return all telephone calls and/or emails within twenty-four hours of receipt.
 - Improve the filing system to provide for quicker access to needed materials.
 - Monitor web site content to ensure accuracy and timeliness of information.
 - Develop customer service cards and provide to every customer.
 - Provide additional training to staff in order to enhance customer service.

Citywide Goal: IMPROVE ENVIRONMENT AND IMAGE/COMMUNICATIONS

Goal 3: Implement procedures to enhance Code Enforcement.

- Actions:
- Take a proactive approach to enforcing the property maintenance code.
 - Investigate and provide a response to inquiries within forty-eight hours or less.
 - Work with rental properties to educate tenants on proper handling of such issues as garbage disposal, parking/storage of vehicles, yard maintenance, etc., to obtain compliance.
 - Develop nuisance ordinance in cooperation with Police Department to address problem properties.
 - Streamline process to address grass/weed complaints and litter and debris by posting on the property.

Goal 4: Acquisition and demolition of Millstone and Gristmill condominium.

- Actions:
- Draft contracts, policies, and procedures utilizing federal and state guidelines and requirements to implement the program.
 - Project administration including financial records, grant file, and individual property owner files.
 - Keep property owners, city officials, and public informed of progress during program implementation.
 - Ensure property is acquired, cleared, and returned to open space.

Citywide Goal: STEWARDSHIP/COMMUNITY SERVICE/COMMUNICATION**Goal 5: To continue to improve the management of the City's infrastructure.**

- Actions:
- Work cooperatively with other departments to track and record the condition and/or expansion needs of the various city infrastructure assets.
 - Schedule effective maintenance and repair of the infrastructure using these records.
 - Facilitate efficient capital project planning and execution using these records.
 - Utilize information contained in these records to support the need for funding requests either through grants and/or the budgeting process.
 - Inform, educate and engage residents about infrastructure assets and future improvement and maintenance of them.
 - To utilize GIS to input and track infrastructure improvements.

Goal 6: Planning and implementation of the Transportation for Livable Communities Initiative (TLCI) Grants

- Actions:
- Work with the TLCI committee to finalize site selection, obtain funding and begin design for a downtown Painesville Laketran Transit Hub.
 - Work with consultants to develop a comprehensive streetscape and transportation plan for the central business district through the TLCI Grant.

Citywide Goal: COMMUNITY SERVICE/STEWARDSHIP**Goal 7: Continue to address the National Pollution Discharge Elimination System (NPDES) - Phase 2 requirements and take the necessary steps to obtain compliance.**

- Actions:
- Efficiently and effectively, inspect and coordinate development and construction work for storm water improvements.
 - Attend seminars and read literature pertaining to the NPDES requirements.
 - Interact with the Lake County Storm Water Management Agency (LCSWMA), the Lake County Soil and Water Conservation District (LCSWCD) and the Ohio EPA, in pursuit of education of, and compliance with, the necessary requirements.
 - Develop policies and procedures to comply with NPDES standards.
 - Evaluate and make recommendation regarding storm water improvements in problem areas based upon feasibility to complete and available funding.
 - Provided in-house engineering for storm water improvements when applicable.

Citywide Goal: COMMUNICATION/STEWARDSHIP/COMMUNITY SERVICE**Goal 8: Work cooperatively with other City Departments to make necessary improvements throughout the City.**

- Actions:
- Keep Department Directors informed of scheduled work on a monthly basis.
 - 100% compliance with timely submissions of applications and reimbursement requests for projects eligible for outside funding, i.e., ODOT, OPWC, CDBG, etc.
 - Continue to utilize contingency bid items in construction projects to allow for problems that are encountered during construction projects, i.e., collapsed sewers, broken waterlines, sub-grade undercuts, utility conflicts, and peripheral work.

Goal 9: Implement major recommendations of the Comprehensive Plan Update.

- Actions:
- Prioritize list of recommendations and develop action plans for completion.
 - Assist neighborhoods develop priority issues to improve quality of life.
 - Identify and work with neighborhood leaders for assistance in addressing neighborhood priority issues.

Goal 10: Provide all current GIS data on the Intranet and limited information on the Internet.

- Actions:
- Provide each GIS user in the City with ArcMap to utilize the data.
 - Conduct training sessions for City employees on the use of ArcMap.

Citywide Goal: COMMUNICATION**Goal 11: To acclimate new employees (when hired) in department tasks and procedures while overseeing engineering consultants, delivering capital improvement projects, maintaining production levels, and responding to our customers.**

- Actions:
- Encourage, increase, and refine communication among Department employees, as well as between management and support staff.
 - Continue to improve interdepartmental cooperation and communication by fostering the "TEAM" effort concept.
 - Maintain regular meetings of supervisory/management staff.
 - Encourage and support employee training to improve communication skills using electronic communication and in data/information gathering on both the City's intranet and the Internet.
 - Keep open minds to change.
 - Take the necessary time to supervise, train, and provide direction and answers to questions.

Goal 12: Continue to improve the Department's website and provide useful information.

- Actions:
- Develop ways to make the website more user-friendly.
 - Provide a documents link with the Comprehensive Plan Update.

2008 Accomplishments

- a) Continued process of approving site plans, building and conditional use permits for several projects. Over 150 Site Reviews, Lot Split Reviews, Plat Reviews, and Inspections (Heisley Park, Liberty Greens, and other developments throughout the City), along with response assistance to utility emergencies and infrastructure maintenance related issues.
- b) Issued permits for 66 new single family dwellings; two permits for new duplexes; and 97 multi-family permits totaling 165 new dwelling units. An additional 304 permits were issued for residential improvements. Issued commercial permits with a valuation of \$48,276,980.00 in construction.
- c) New Development Infrastructure Project Coordination, Review and Construction Inspection:
 - i) Cobblestone Court Apartments – Phase 4 plat reviews.
 - ii) Liberty Greens – Phase IV and Phase V with reviews and inspections.
 - iii) Heisley Park – Phases IX through XII inspections and Phases XIII through XIV reviews.
 - iv) The Villas at Heisley Park – reviews.
 - v) Station 44 Condominiums, River's Edge Condominiums, Winfield Condominiums, Lakeview Bluffs, Asper Commons, Lighthouse Pointe, LCDC office expansion and Pizza Hut – reviews.
 - vi) PCC Airfoils – reviews and inspections.
- d) City School Projects – site development coordination, review, and construction inspection:
 - i) Chestnut Elementary – inspections.
 - ii) Heritage Middle School – reviews and inspections.
 - iii) Elm Elementary – reviews and inspections.
 - iv) Maple Elementary – reviews and inspections.
 - v) Harvey High School – reviews and inspections.
 - vi) Existing schools demolition package – reviews.
- e) ODOT Project Coordination:
 - i) SR 86 Re-Alignment Project.
 - ii) Jackson Street/SR 44 Interchange Study.
 - iii) SR 20 Improvement Project.
- a) Road and Drainage Projects – Design/Construction
 - i) Construction of Grand River Avenue improvements.
 - ii) 2008 Street improvements construction.
 - iii) Recreation Park football field parking lot repaving.
 - iv) Construction of Shelby Avenue storm sewer improvement.
 - v) Shamrock Boulevard road construction.
 - vi) Storm water drainage system evaluations.
 - vii) Storm water drainage improvements at several locations.
 - viii) Construction of Steele Avenue improvements.
 - ix) Design of East Main Street improvements.
- b) Funding Applications
 - i) OPWC Issue I – one application (North St. Clair Street waterline improvements).
- c) Studies
 - i) Tiber Creek Drainage Study.
 - ii) FEMA Hydrology and Hydraulic Study – Heisley Park Area.
 - iii) FEMA Hydrology and Hydraulic Study – Tiber Creek Watershed Area.

- d) Staffing
 - i) Completed hiring of Housing Inspector and Part-Time Secretary in Housing and Zoning.
 - ii) Completed hiring of Part-Time Secretary and Engineering Tech in Engineering.

- e) Assistance to Other Departments
 - i) Handicap ramps installation project.
 - ii) Magnolia Drive and Levan Drive storm sewer improvements.

Performance Measures for Housing/Property Maintenance (PM)

	FY 06 Actual	FY 07 Actual	FY08 Actual	FY09 Projected
PM Violations Reported	1290	1005	1288	1,400
PM Violations Abated	**	**	**	**
PM Court Cases	17	64	33	60
Grass/Weed Violations	287	213	*417	800
Yards Mowed Weed/Grass Violations	91	53	173	170
Interior Housing Inspections	206	81	81	125
% Phone Calls Returned (24 hours)	**	**	***	100%

* From May 2008
 ** Not counted in prior years
 *** From October 2008

Performance Measures for Building and Planning

	FY 06 Actual	FY 07 Actual	FY08 Actual	FY09 Projected
Building Plans Reviewed (Com/Res)	59/156	63/129	50/103	46/102
Building Permits Issued (Com/Res)	223/1134	248/991	185/673	180/655
Building Inspections Performed	1980/3993	2898/3382	3075/2178	1920/2750
Site Plan/Plat Reviews	12	7	6	6
Variance Requests	18	22	17	28
Conditional Use Permits Issued	6	5	6	8
Length of Time to Issue Final Permits	**	**	**	20
Complete Comp. Plan Recommendation	**	**	5	15
Phone Calls Returned (24 hours)	**	**	**	100%

** Not counted in prior years

Performance Measures for Engineering

	FY 06 Estimated	FY 07 Actual	FY08 Actual	FY09 Projected
Engineering Contracts Administered	12	16	10	10
In-House Designs Completed	**	0	7	10
Inspections Completed	300	280	200	200
Citizen Inquires Completed	**	**	**	150
Construction/Capital Projects Managed	8	8	10	10
Plan Reviews Completed	160	132	144	100
Length of Time to Issue Final Permits	**	**	**	30 days
Phone Calls Returned (24 hours)	**	**	**	100%

** Not counted in prior years

Planning Commission 101.611

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

The Planning Commission is responsible for adapting and maintaining a Master Plan for the City, maintaining the City's Official Zoning Map, reviewing capital improvement planning, and managing the City's design review processing the various districts of the City. The Commission is responsible for reviewing and acting upon all legislation referred by the City Council having to do with planning, zoning, capital improvements, or design review.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	2,674	3,307	5,831	5,902
Revenue Supported:	150	-	100	-
Fund Balance:	-	-	-	-
Total Revenue	<u>2,824</u>	<u>3,307</u>	<u>5,931</u>	<u>5,902</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	915	1,167	2,460	2,643
Benefits	236	281	696	749
Total Personal Services	<u>1,151</u>	<u>1,448</u>	<u>3,156</u>	<u>3,392</u>
Materials & Supplies	180	29	200	185
Other Services and Charges	1,493	1,830	2,575	2,325
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>1,673</u>	<u>1,859</u>	<u>2,775</u>	<u>2,510</u>
Total Budget	<u>2,824</u>	<u>3,307</u>	<u>5,931</u>	<u>5,902</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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**Please note that salary and benefits are charged here for usage of Administrative Secretary in the City Manager's Office.

Community Development Demolition

101.621

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

This function reflects the costs associated with the demolition and removal of buildings and other structures which have been determined to be unsecured, unsafe and structurally defective.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	50	-	11,750	7,750
Revenue Supported:			-	-
Fund Balance:	-	-	-	-
Total Revenue	50	-	11,750	7,750

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	50	-	11,750	7,750
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	50	-	11,750	7,750
Total Budget	50	-	11,750	7,750

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Community Development Planning and Development 101.631

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

The City Planner is to provide the necessary planning and development review and administration support related to all public works improvements and development within the city and enhance the quality of life, facilitate and regulate services, facilities and infrastructure for all citizens.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	25,141	27,845	35,926	33,900
Revenue Supported:	-	-	-	7,500
Fund Balance:	-	-	-	-
Total Revenue	25,141	27,845	35,926	41,400
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	11,408	12,652	22,123	22,531
Benefits	7,362	4,415	9,063	5,714
Total Personal Services	18,770	17,067	31,186	28,245
Materials & Supplies	130	129	1,080	520
Other Services and Charges	1,395	835	1,660	2,785
Utilities	-	-	-	-
Other Operating Charges	4,846	7,322	2,000	2,350
Capital Outlay	-	2,492	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	7,500
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	6,371	10,778	4,740	13,155
Total Budget	25,141	27,845	35,926	41,400

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Asst. City Mgr/Com. Dev. Dir.	27	32.0501 - 43.1862	0	1	1	1
Planner	20	23.4498 - 31.5968	1	1	1	1
Part-Time						
Secretary I	6	13.1987 - 16.8447	1	0	1	1
Total Staff			1	2	3	3

*Assistant City Manager/Community Development Director is charged - 50% to 101.131
50% to 101.631

Community Development Code Enforcement 101.641

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

This function's responsibility is the enforcement of the City's building, zoning, and property maintenance codes, accomplishing this through systematic inspections, response to complaints and final follow up of the violation with the homeowner or business owner.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	64,581	324,743	203,329	219,114
Revenue Supported:	233,328	-	186,000	121,800
Fund Balance:	-	-	-	-
Total Revenue	297,909	324,743	389,329	340,914
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	209,215	215,396	248,839	253,465
Benefits	73,695	90,714	116,450	67,419
Total Personal Services	282,910	306,110	365,289	320,884
Materials & Supplies	4,490	5,962	8,400	7,730
Other Services and Charges	10,472	12,338	14,140	12,300
Utilities	-	-	-	-
Other Operating Charges	37	333	100	-
Capital Outlay	-	-	1,400	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	14,999	18,633	24,040	20,030
Total Budget	297,909	324,743	389,329	340,914

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Building Official	18	23.7025 - 30.2511	1	1	1	1
Building Inspector	16	21.4990 - 27.4385	1	1	1	1
Housing Inspector	11	16.8447 - 21.4990	2	1	2	2
Secretary I	6	13.1987 - 16.8447	1	1	1	1
Part-Time						
Secretary I	6	13.1987 - 16.8447	1	1	0	0
Total Staff			6	5	5	5

Community Development Weed Control 101.652

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

This program is responsible for monitoring the growth and height of the weeds within the City's Codified Ordinance No. 917. Property owners are notified of violations and properties are inspected for compliance. If the owner does not comply within the time frame allowed, a contractor is hired to cut said property. The costs are certified to the County Auditor to place the amount on the owner's property tax bill if the owner does not pay. This is 12-month program with majority of the activity in the Spring, Summer and Fall.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	5,575	6,663	6,450	10,350
Revenue Supported:	338	-	750	750
Fund Balance:	-	-	-	-
Total Revenue	5,913	6,663	7,200	11,100

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	200	8	200	200
Other Services and Charges	5,713	6,655	7,000	10,900
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	5,913	6,663	7,200	11,100
Total Budget	5,913	6,663	7,200	11,100

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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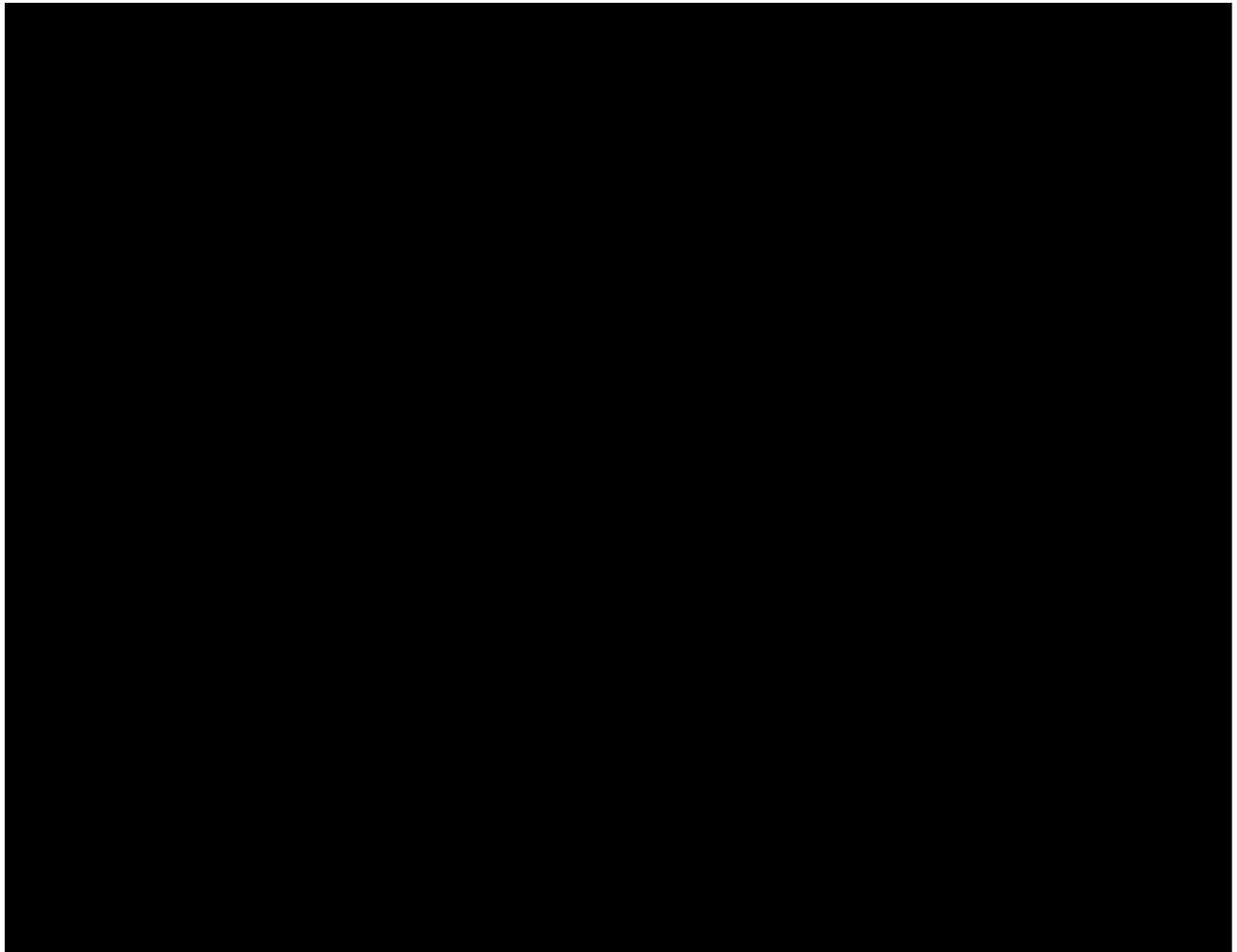
None

**Millstone Acquisition Fund
Demolition
431.621**

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

To account for monies received for the demolition of Millstone Condominiums.

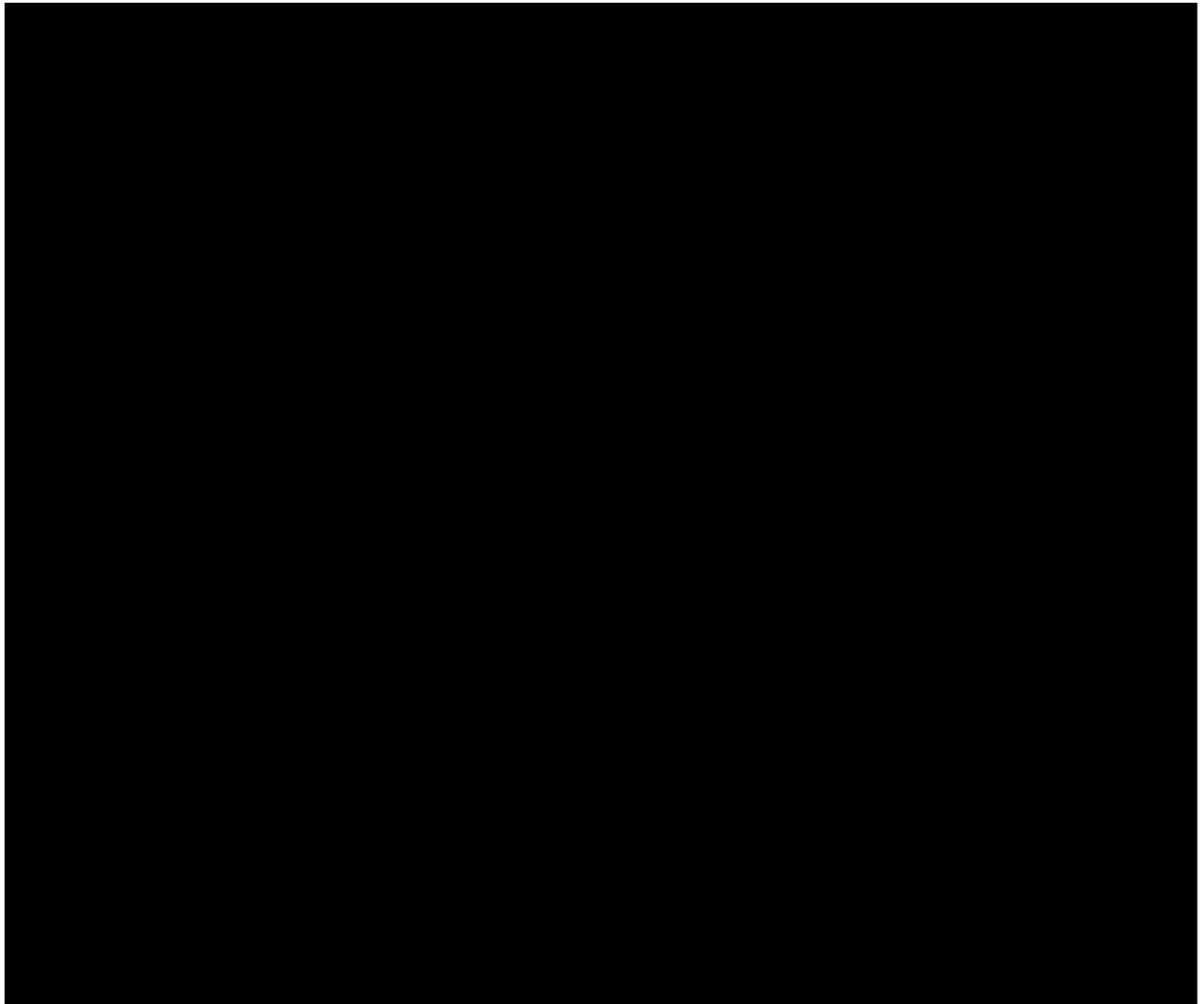


**Millstone Acquisition Fund
Planning and Development
431.631**

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

To account for monies received for the acquisition of Millstone Condominiums.

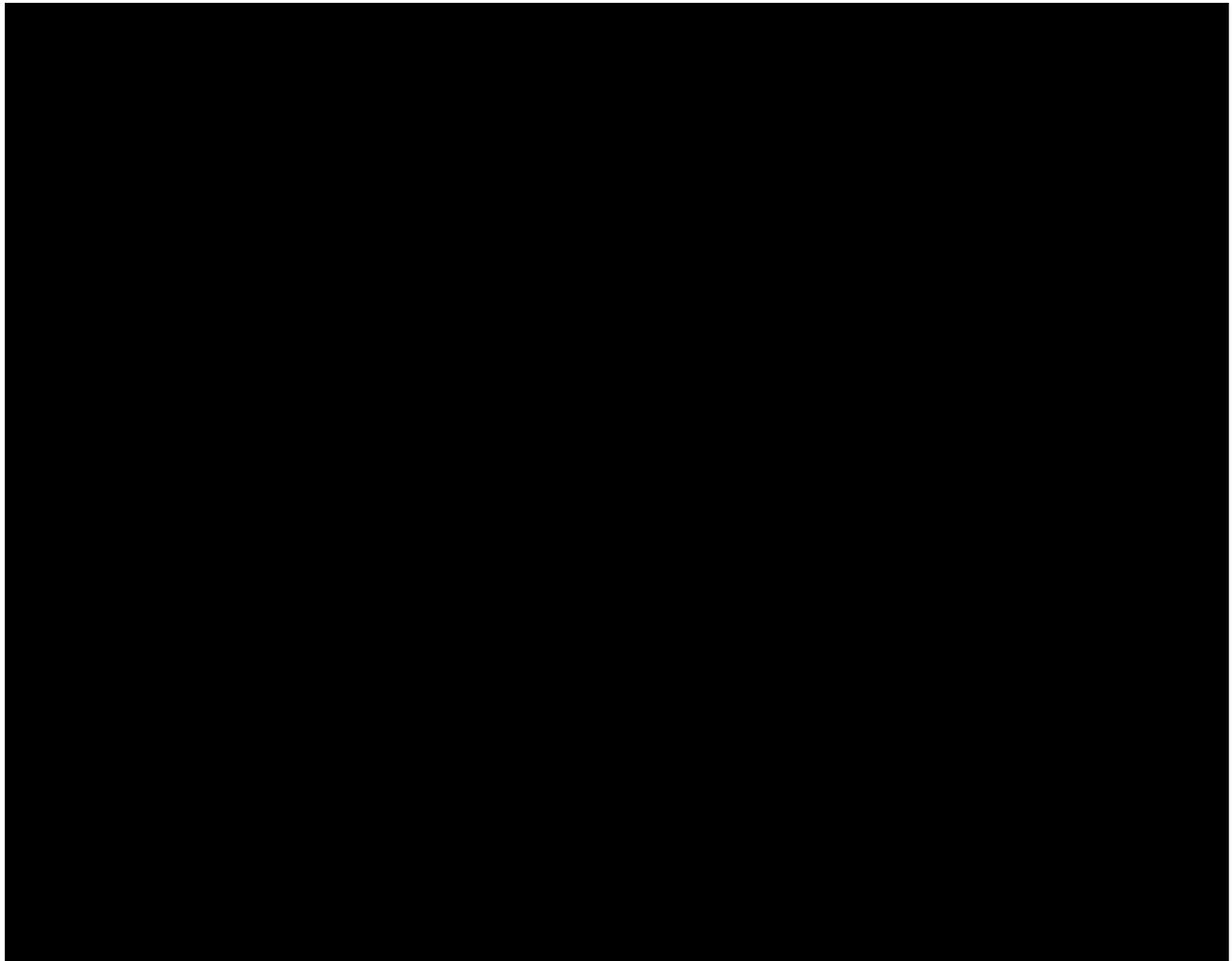


**Gristmill FMA Acquisition Fund
Demolition
432.621**

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

To account for monies received for the demolition of 24 Gristmill Condominium units.

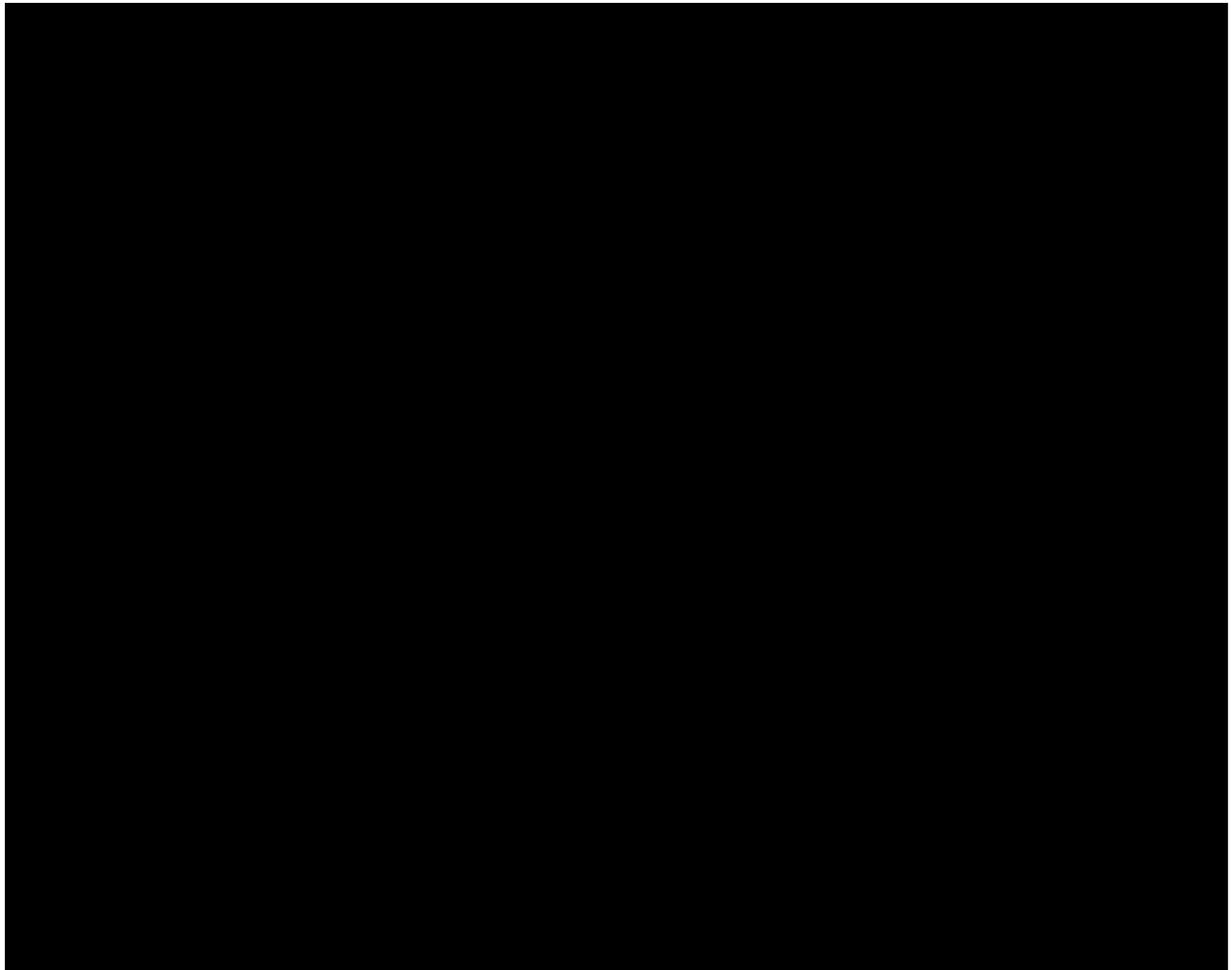


**Gristmill FMA Acquisition Fund
Planning and Development
432.631**

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

To account for monies received for the acquisition of 24 Gristmill Condominium units.

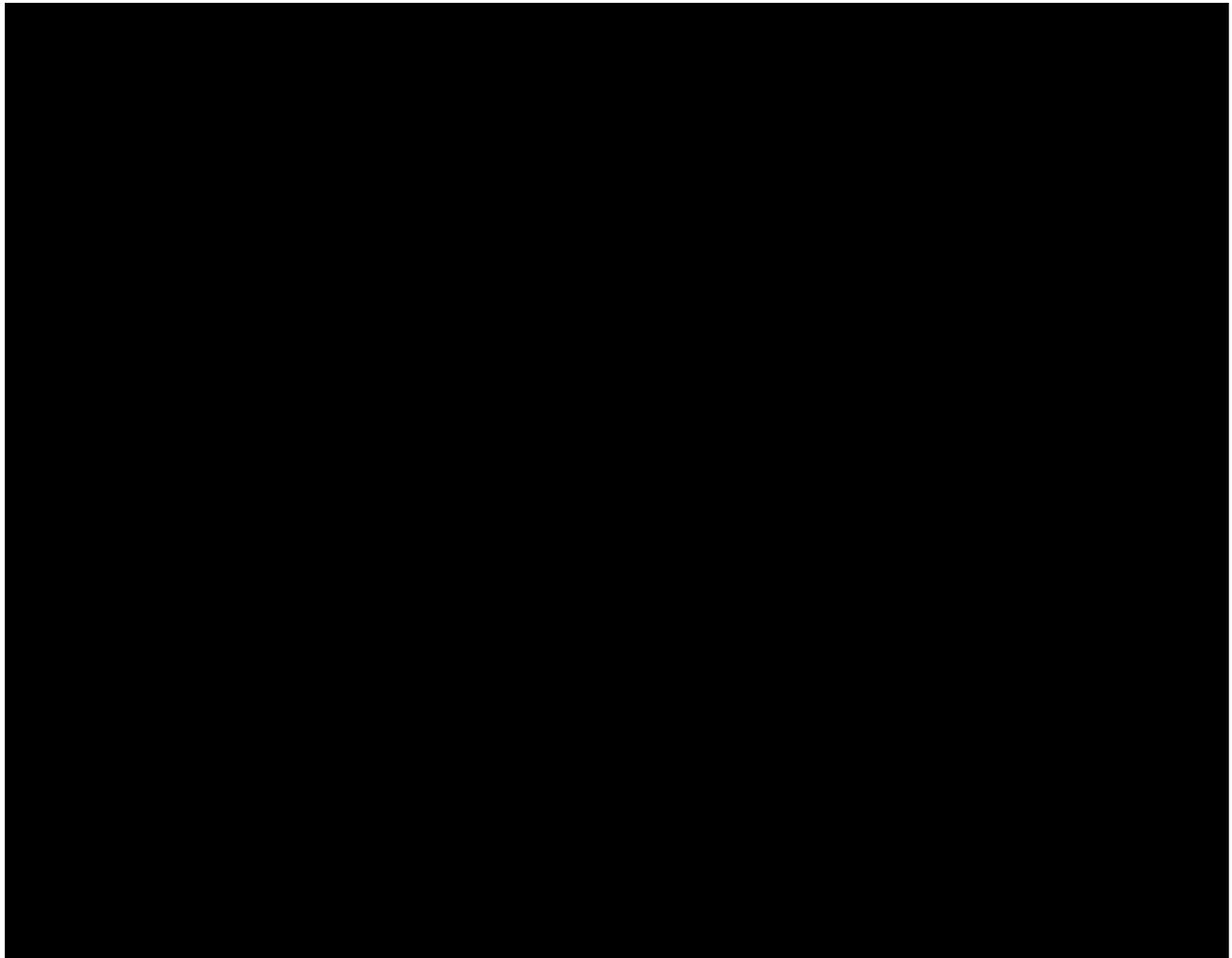


**Gristmill HMGP Acquisition Fund
Demolition
433.621**

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

To account for monies received for the demolition of 18 Gristmill Condominium units.

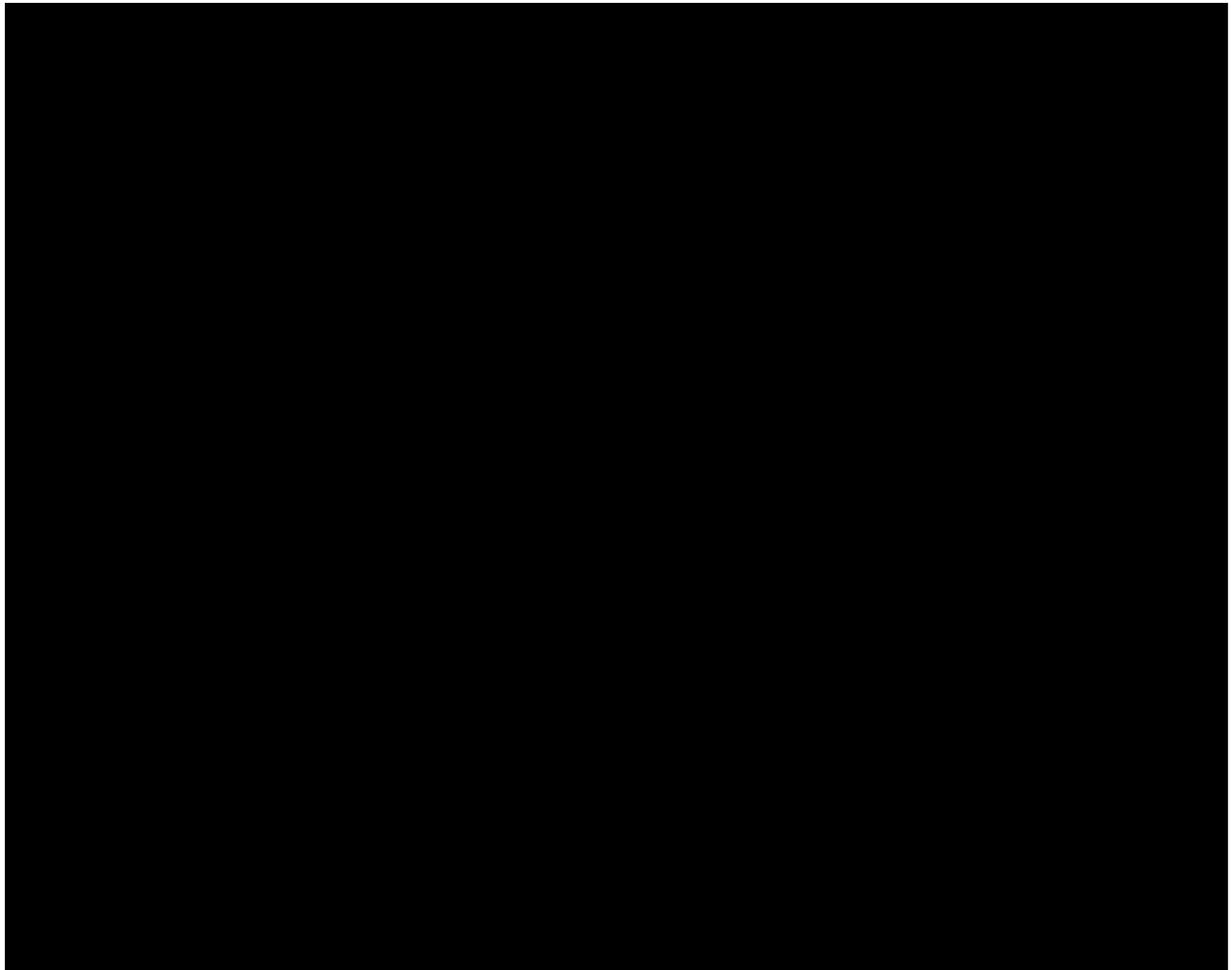


**Gristmill HMGP Acquisition Fund
Planning and Development
433.631**

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

To account for monies received for the acquisition of 18 Gristmill Condominium units.



Deposit Trust Fund Code Enforcement 601.641

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

To account for monies received for State of Ohio surcharge from issuing of permits.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	-	10,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	-	10,000
<hr/>				
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	10,000	10,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	10,000	10,000
Total Budget	-	-	10,000	10,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Zoning Application Trust Fund 603.612

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

This fund is used to account for monies received and held by the City for zoning application requests.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	200	71	300	400
Fund Balance:	-	-	-	-
Total Revenue	<u>200</u>	<u>71</u>	<u>300</u>	<u>400</u>

EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	200	71	300	400
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>200</u>	<u>71</u>	<u>300</u>	<u>400</u>
Total Budget	<u>200</u>	<u>71</u>	<u>300</u>	<u>400</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Land Bank Fund 960.903

Douglas Lewis, Assistant City Manager/Community
Development Director

Division Description

To account for the receipt of monies from the sale of property under the Land Bank Program and the disbursement to the County for back taxes.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	-	-
Fund Balance:	100	-	100	-
Total Revenue	100	-	100	-
<hr/>				
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	100	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	-	100	-
Total Budget	-	-	100	-

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Community Development/Engineering Administration 101.161

Douglas Lewis, Assistant City Manager/Community
Development Director
Richard Lesiecki, City Engineer

Division Description

This department has been restructured and the engineering services provided are performed by a contracted engineering firm. The department is responsible for planning, organizing and directing multi-function activities such as engineering, street repair and maintenance, sewer rehabilitation design and construction, drawing review, project coordination, programming and funding pursuit. Work involves responsibility for providing engineering services and for administering departmental policies, establishing priorities, and implementing programs.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	51,454	161,134	182,058	151,047
Revenue Supported:	665	-	-	600
Fund Balance:	-	-	-	-
Total Revenue	<u>52,119</u>	<u>161,134</u>	<u>182,058</u>	<u>151,647</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	28,348	89,986	103,755	105,583
Benefits	11,123	31,915	46,548	28,304
Total Personal Services	<u>39,471</u>	<u>121,901</u>	<u>150,303</u>	<u>133,887</u>
Supplies	1,119	1,447	2,690	2,810
Other Services and Charges	11,529	37,786	21,315	14,950
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	7,750	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>12,648</u>	<u>39,233</u>	<u>31,755</u>	<u>17,760</u>
Total Budget	<u>52,119</u>	<u>161,134</u>	<u>182,058</u>	<u>151,647</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
City Engineer	23	27.1454 - 36.5766	0	0	1	1
Senior Engineer	18	23.7025 - 30.2511	1	1	1	1
Engineering Technician	15	20.4752 - 26.1325	1	1	2	2
			<u>2</u>	<u>2</u>	<u>4</u>	<u>4</u>
Part-Time						
Secretary I	6	13.1987 - 16.8447	0	0	1	1
Total Staff			<u>4</u>	<u>4</u>	<u>5</u>	<u>5</u>

Street Construction, Maintenance & Repair Highway/Street Improvement 201.791

Douglas Lewis, Assistant City Manager/Community
Development Director
Richard Lesiecki, City Engineer

Division Description

This program contains all cost related to capital projects for the Street Construction, Maintenance and Repair Fund.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	480,547	295,925	730,714	318,000
Revenue Supported:	-	-	259,286	-
Fund Balance:	-	-	-	-
Total Revenue	<u>480,547</u>	<u>295,925</u>	<u>990,000</u>	<u>318,000</u>
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	480,547	295,925	990,000	318,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	<u>480,547</u>	<u>295,925</u>	<u>990,000</u>	<u>318,000</u>
Total Budget	<u>480,547</u>	<u>295,925</u>	<u>990,000</u>	<u>318,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Shamrock Boulevard Road Project Fund Highway/Street Improvement 426.791

Douglas Lewis, Assistant City Manager/Community
Development Director
Richard Lesiecki, City Engineer

Division Description

This function is for the road construction for the annexed property in the northwest quadrant of the City.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	34,024	2,900,000	5,000,000
Fund Balance:	-	-	-	-
Total Revenue	-	34,024	2,900,000	5,000,000
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	34,024	2,900,000	5,000,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	-	34,024	2,900,000	5,000,000
Total Budget	-	34,024	2,900,000	5,000,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Jackson St Interchange Improvement Fund Highway/Street Improvement 427.791

Douglas Lewis, Assistant City Manager/Community
Development Director
Richard Lesiecki, City Engineer

Division Description

To account for the costs associated with the construction of an interchange off of State Route 44 and Jackson Street.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	30,054	21,924	-	-
Revenue Supported:	249,946	-	450,000	450,000
Fund Balance:	-	-	-	-
Total Revenue	280,000	21,924	450,000	450,000
EXPENDITURES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	280,000	21,924	450,000	450,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenditures	280,000	21,924	450,000	450,000
Total Budget	280,000	21,924	450,000	450,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Deposit Trust Fund Street Maintenance and Repair 601.313

Douglas Lewis, Assistant City Manager/Community
Development Director
Richard Lesiecki, City Engineer

Division Description

To account for monies received by the City for curb cuts and pavement cuts throughout the City.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	-	25,000	25,000
Fund Balance:	-	-	-	-
Total Revenue	-	-	25,000	25,000
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	25,000	25,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	-	-	25,000	25,000
Total Budget	-	-	25,000	25,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Plan Review Trust Fund Administration 602.161

Douglas Lewis, Assistant City Manager/Community
Development Director
Richard Lesiecki, City Engineer

Division Description

This function is to provide the safekeeping of funds taken on deposit to review site plans.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	-	74,637	90,000	30,000
Fund Balance:	-	-	-	-
Total Revenue	<u>-</u>	<u>74,637</u>	<u>90,000</u>	<u>30,000</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	74,637	90,000	30,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>-</u>	<u>74,637</u>	<u>90,000</u>	<u>30,000</u>
Total Budget	<u>-</u>	<u>74,637</u>	<u>90,000</u>	<u>30,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Water Pollution Construction Fund Sanitary Sewer Improvement 722.793

Douglas Lewis, Assistant City Manager/Community
Development Director
Richard Lesiecki, City Engineer

Division Description

This function is to provide the capital improvements and to perform infrastructure improvements made to the sanitary sewer system of the City.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	179,639	132,868	100,000	100,000
Fund Balance:	-	-	-	-
Total Revenue	179,639	132,868	100,000	100,000
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	179,639	132,868	100,000	100,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	179,639	132,868	100,000	100,000
Total Budget	179,639	132,868	100,000	100,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

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Water Service

Daniel McGannon, Superintendent of Water

Mark Connor, Water Distribution Supervisor

Danine Schultz, Acting Water Plant Supervisor

Departmental Mission Statement

To have a superlative relationship with our customers, by providing the highest level of water quality and timely service; in addition to increasing efficiency associated with labor, power and chemical cost.
(Stewardship)

Highlights of the 2009 Departmental Budget

- Replace 6200 feet of 6" cast iron water main on Jackson street with 8" ductile iron pipe.
- Replace 2300 feet of 4" cast iron water main on N. St Clair with 8" ductile iron pipe.
- Unidirectional flushing reorganization flushing 1/3 system yearly.
- Install 100 touch pad meter reading devices.
- Continue to review and modify the backflow prevention program and notification procedures.
- Install 10 new Hydrants in the City of Painesville.
- Install approximately 100 new services.
- Modify Auburn Rd. pumps and piping- Turnover Auburn tank with Crile pumps monthly.
- Complete a hydraulic analysis of the distribution system.
- Continue monitoring for cryptosporidium and bacteria in raw water source for the long term 2 Enhanced Surface water treatment rule.
- Start monitoring for (DDBP 2) October 2008 through August 2009 rule and UCMR 2 rule 4 events starting April 2009.
- Test 30 distribution system tier 1 sample sites for the Lead and Copper rule.
- Purchase equipment and train employees to use the hydraulic model epanet 2 of the distribution system.
- Install a Streaming current monitor to improve the coagulation process at the treatment plant.
- Perform a Utility Waste Product Management Study as a joint venture with the Wastewater and Electric plants.
- Replace DP cells for 1 to 10 filters at the treatment plant.
- Clean and inspect the inside of the Rt. 86 and Ravenna Road water Towers with City employees.
- Clean and inspect Plant Clearwells, settling basins, Flocc Chambers, Rapid mixers and Raw wells.

Major Departmental Objectives of Water Service**WATER PLANT GOALS 2009**

- Goal #1: Improve the Water Plant operations
(Relates to City goal Communication)
(Relates to City Goal To Improve Community Service)
- Objective: To provide Painesville Water Plant with highly trained supervision & workforce that ensures compliance.
- Actions:
- Profile 10 filters and adjust backwashing procedures to ensure efficient operations.
 - Quarterly to monthly Jar test to ensure optimum treatment.
 - Install a streaming current monitor for to improve the coagulation process at the plant.
 - Re-organization of plant staff optimizing workforce working distribution personnel in plant operations and working plant personnel in distribution operations.
 - Perform a Utility Byproduct Management Study jointly with all city Utilities.
 - Provide for required operator certifications contact hours as required by the Ohio EPA.
 - Calibrate feed pumps and DP cells quarterly.
- Goal #2: Good working relationship with the EPA and being in compliance with all regulations
(Relates to City goal Improve Community Service)
- Objective: Maintain compliance in all regulated areas.
- Actions:
- Provide a Consumer Confident Report to our customers by July 1,2008.
 - Test for Cryptosporidium, Giardia and E. coli monthly to comply with the Long Term 2 Enhanced Surface Water Treatment rule (LT2 rule) starting April 2008 and continuing through April 2010.
 - Perform THM (Disinfection Byproducts) testing as required (Changing from 12 samples to 60 samples) for the DDBP rule starting October 2008 through August 2009. Produce and submit an initial Distribution System Evaluation report to the EPA by December 31st 2009.
 - Test for list 1 of the Unregulated Contaminate Monitoring rule 2, Sample event 1 April 2009, sample event 2, July 2009, sample event 3 October 2009, and sample event 4 January 2010. List1 is made up of five flame retardants, three explosives, Dimethoate and Terbufos sulfone.
 - Work with 30 system residents at tier 1 sample site locations who participated in the tri annual Lead and copper testing program. Review site locations for plumbing changes. Submit results to the EPA.

- Daily Raw Plant and Distribution sample collection for chemical analysis.
- 30 Distribution samples collected for Total Coliform and E. coli analysis.
- Testing for Inorganic, Nitrate, Nitrite, Radiologicals, TOC, Volatile Organic Chemicals, and Synthetic Organic Chemicals as prescribed by chemical monitoring schedule provided by the EPA.

Goal #3: Maintain the security of the water plant
(Relates to City Goal Stewardship)

Objective: Continue implementation of the Vulnerability Assessment Recommendations, Emergency Response Plan & Risk Management Plan.

- Actions:
- Review and address any concerns pertaining to the Contingency/Emergency Response/ Risk Management Plan with employees.
 - Upgrade camera monitoring system.

Goal #4: Employee relations and communication
(Relate to City Goal Communication)

Objective: Communicate with and receive feedback from employees regarding City operations and policies.

- Actions:
- Monthly staff meetings with Supervisors & Superintendent.
 - Review 2009 budget with employees quarterly.
 - Involve employees in budget process prior to budget hearings.
 - Monthly Labor-Management/Safety meetings.
 - Quarterly operations meetings.
 - Yearly employee evaluations.

Goal #5: Responsiveness to the community
(Relates to City Goal Communication)

Objective: Ensure public trust.

- Actions:
- Continue plant tours for schools, etc.
 - Participate in three community organized events.
 - Follow up communications on all customer concerns.
 - Write one article and submit it to the Painesville Pride.

WATER DISTRIBUTION GOALS 2009

Goal #1: To maintain a safe, reliable and high quality water supply to all our customers
(Relates to City Goal Stewardship)

Objective: Operate, maintain and upgrade the Water System

- Actions:
- Unidirectional Flush 1/3 Distribution System.
 - Flush 154 dead-end water mains throughout system.
 - Ensure a minimum of 25% daily tank turnovers and adjust system operations to ensure cl2 residuals > 0.2mg/l.
 - Install 100 touch-read meters in existing and new home systems replacing non-touch read meters/coordinate with utilities office.
 - Install 10 new hydrants and repair broken hydrants within 72 hours.
 - Update Water Contingency/Emergency Response Plan in February.
 - Replace water mains as specified in capital budget.
 - Provide precautionary notification to customer during main repair.
 - Calculate free and leakage in the system quarterly.
 - Clean and inspect the inside of the Rt. 86 and Ravenna Road water Towers with City employees.
 - Evaluate energy usage and pump efficiency of all pumping stations determine actual cost per pressure zone quarterly.
 - Evaluate system pressures and pump station pressures and look for water hammers as possible cause of main breaks.
 - Adjust the VFD in the 86 underground station to peak flow demands in July and August replace if necessary.
 - Monitor soft starts at Chestnut pump station with portable pressure monitor to look for pressure spikes monthly adjust soft starts as needed.
 - Complete a hydraulic analysis of the distribution system.

Goal #2: Provide the highest qualified and professional workforce for Water System Operations.
(Relates to City Goal Stewardship)

Objective: Develop employee skills and involvement in operations.

- Actions:
- Provide hands-on training for; main locating equipment, tapping machine equipment, water main repair, Backhoe operations, epanet2 water model computer operations, welding, Trench safety, electrical safety, industrial electronic equipment calibration, and water quality testing equipment.

- Provide employee training through seminars and classes from AWWA, WEF, OTCO and local Colleges.
- Provide customer service training.
- Monthly safety training meetings.
- Provide Computer training for record keeping capturing and storing accurate and meaningful information.
- Provide in- house training to the Staff on city policies.

Goal #3: Employee relations and communication
(Relates to City Goal Communication)

Objective: Communicate with and receive feedback from employees regarding City operations and policies.

- Actions:
- Quarterly meetings with Engineering Technician, Supervisors and Superintendent to review operational history, and future planning.
 - Monthly labor-management meetings focused on building a harmonious relationship between labor and management.
 - Review 2009 budget with employees quarterly.
 - Update SOP's for shoring equipment with employees quarterly.
 - Update SOP's for all pumping stations with employees quarterly.
 - Involve employees in budget process.
 - Review EPA rule and regulations with employees quarterly.
 - Review city safety policies with employees.
 - Inform employees of latest technologies and practices.
 - Yearly employee evaluations.
 - Develop an open door policy where employees can submit suggestions that promotes efficient and cost effective ideas.

Goal #4: Responsiveness to the community
(Relates to City Goal Community Engagement)

Objective: Ensure public trust

- Actions:
- Have a representative at council meetings (Superintendent).
 - Submit one article to the Painesville Pride.
 - Submit annual report by July 1, 2009.
 - Participate in three community organized events.
 - Follow up communications on all customer concerns.
 - Email strip maps and OUPS at upon request.

Accomplishments of 2008

- Performed Unidirectional Flushing Program of 128 miles of water mains (entire system).
- Monitored monthly for cryptosporidium and bacteria in raw water source for the long term 2 Enhanced Surface Water Treatment rule started April 2008.
- Submitted sample plan to EPA for the Disinfection by-product rule and received approval.
- Completed all four flocculator basins rebuild.
- Rebuilt number 2 rapid mixer.
- Complied with all federal and state regulations.
- Replaced 24" valve on Meigs.
- Installed 13 new hydrants in the City of Painesville.
- Implement precautionary notification to customer during main repairs.
- Completed Johnson Controls project that upgraded motor control room and emergency electrical generator.
- Modified the Backflow prevention program consisting of over 493 containment devices.
- Computerized OUPS calls and strip maps.
- Completed 1,860 OUPS tickets for the year 2008.
- Installed 220 touch-read meters.
- Abandon 4 unused service lines in the system in 2008.
- Replaced 5 Galvanized service lines with copper service lines.
- Installed 130 services for the year 2008.
- Repaired 45 main breaks for the year 2008.
- Completed over 193 restorations (road repairs, tree lawns and sidewalks, etc) and implemented tracking system.
- Renovated Crile road pump station generator.
- Cleaned Crile road million gallon tank.
- Flushed 150 dead end mains.
- Upgraded Alum and Caustic feed systems by installing 4 ProMinent Delta feed pumps.
- Rebuilt #1 Low Service Pump.

Administration 710.711

Division Description

Various departments in the General Fund provide administrative services to the enterprise funds – 25% of the salaries and wages accounts and the other expenses accounts of the following departments are expressed against this function: City Council, Clerk of Council, City Manager, Human Resources, Finance Administration, Accounting, Purchasing & Warehousing, Law, Economic Development and Switchboard; 50% of the salaries and wages for the Engineering Department and 25% of the other expenses for the Engineering Department are expensed against this function; 100% of the Water Superintendent's salary is expensed against this function.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	766,240	702,244	812,628	773,557
Fund Balance:	-	-	-	-
Total Revenue	766,240	702,244	812,628	773,557

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	362,396	363,122	406,534	416,598
Benefits	126,483	145,848	188,485	110,724
Total Personal Services	488,879	508,970	595,019	527,322
Materials & Supplies	5,318	5,726	10,747	8,593
Other Services and Charges	261,677	172,296	195,538	233,060
Utilities	211	-	1,718	1,644
Other Operating Charges	6,058	9,152	2,500	2,938
Capital Outlay	4,097	6,100	7,106	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	277,361	193,274	217,609	246,235
Total Budget	766,240	702,244	812,628	773,557

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Water Superintendent	23	27.1454 - 36.5766	1	1	1	1
Total Staff			1	1	1	1

Water Service Filtration and Pumping 710.713

Daniel McGannon, Superintendent of Water
Danine Schultz, Acting Water Plant Supervisor

Division Description

This program includes the operation and maintenance of the Water Treatment Plant. Operation of the plant has the following components:

- 1) Treatment – the addition of chemicals to clean and disinfect the water.
- 2) Pumping – the transport of water from the lake through the plant to distribution.
- 3) Filtration – treated water filter for final purification.
- 4) Quality control – laboratory analysis of water.

Maintenance of the plant consists of building, equipment, and grounds maintenance to ensure the operation and appearance of the plant.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	1,415,257	1,302,224	1,501,833	1,205,389
Fund Balance:	-	-	-	-
Total Revenue	1,415,257	1,302,224	1,501,833	1,205,389
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	468,751	429,125	522,638	382,413
Benefits	194,356	191,412	232,185	107,256
Total Personal Services	663,107	620,537	754,823	489,669
Materials & Supplies	178,243	146,190	154,910	179,420
Other Services and Charges	294,517	248,822	335,350	333,550
Utilities	279,390	286,675	256,750	202,750
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	752,150	681,687	747,010	715,720
Total Budget	1,415,257	1,302,224	1,501,833	1,205,389

Staffing Summary

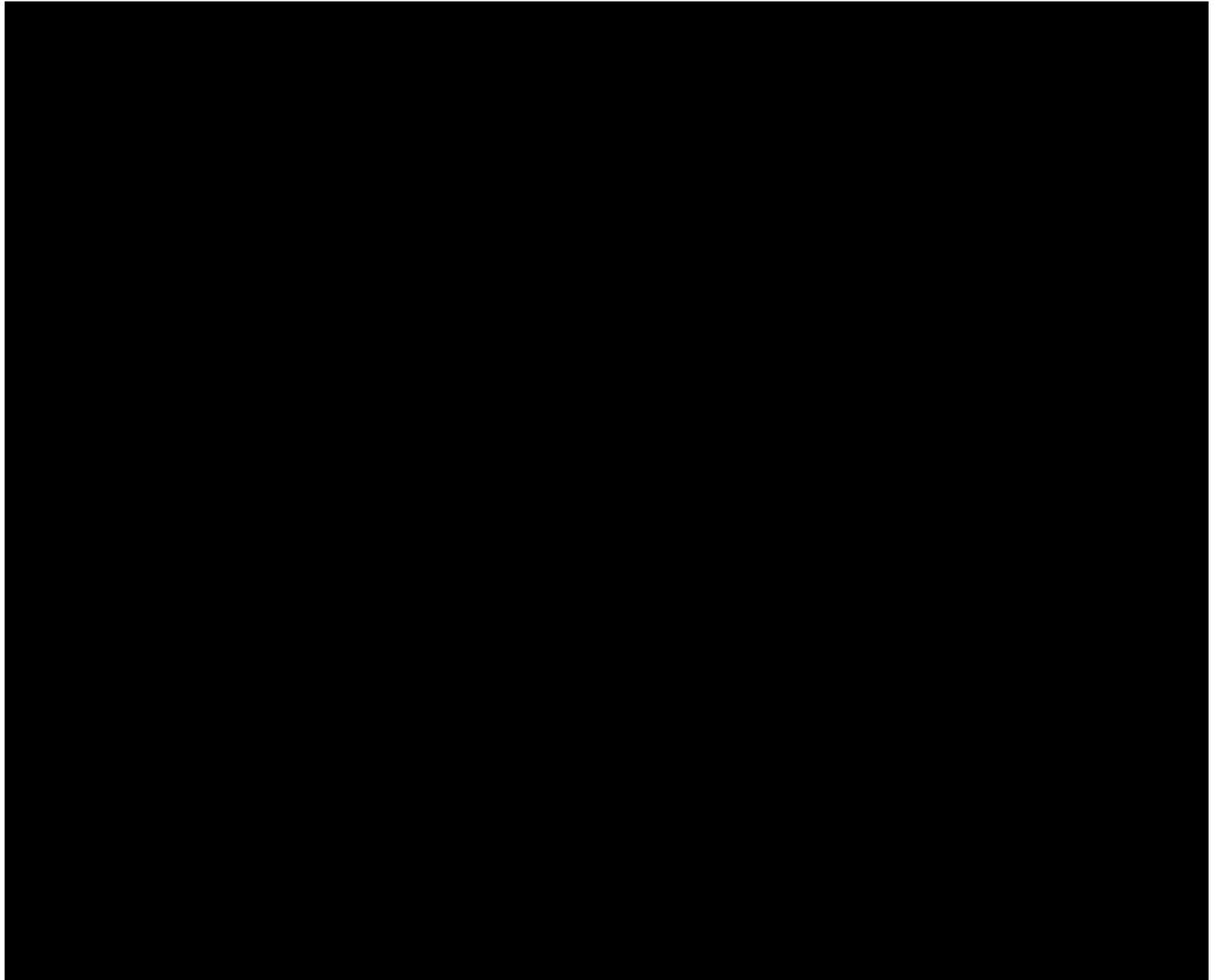
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Water Treatment Plant Supervisor	18	23.7025 - 30.2511	1	1	1	1
Chief Operator	15	20.4752 - 26.1325	0	1	1	0
Laboratory Technician II	14	19.5002 - 24.8878	3	3	3	1
Maintenance Technican	11	16.8038 - 21.4470	0	4	3	4
Water Treatment Plant, Operator II	14	19.4530 - 24.8276	4	2	2	1
Water Treatment Plant, Operator I	10	16.0039 - 20.4259	2	0	0	0
Treatment Plant Mechanic II	13	18.5268 - 23.6450	1	1	1	1
Treatment Plant Mechanic I	10	16.0039 - 20.4259	1	0	0	0
Total Staff			12	12	11	8

**Water Service
Supervision – Distribution Operations
710.714**

Daniel McGannon, Superintendent of Water
Mark Connor, Water Distribution Supervisor

Division Description

This program reflects the Water Division services to the Distribution Office located at 459 Storrs Street. The distribution supervisor and secretary are paid from this function. All other expenditures include supplies, services, maintenance and capital improvements necessary to make the office operational.

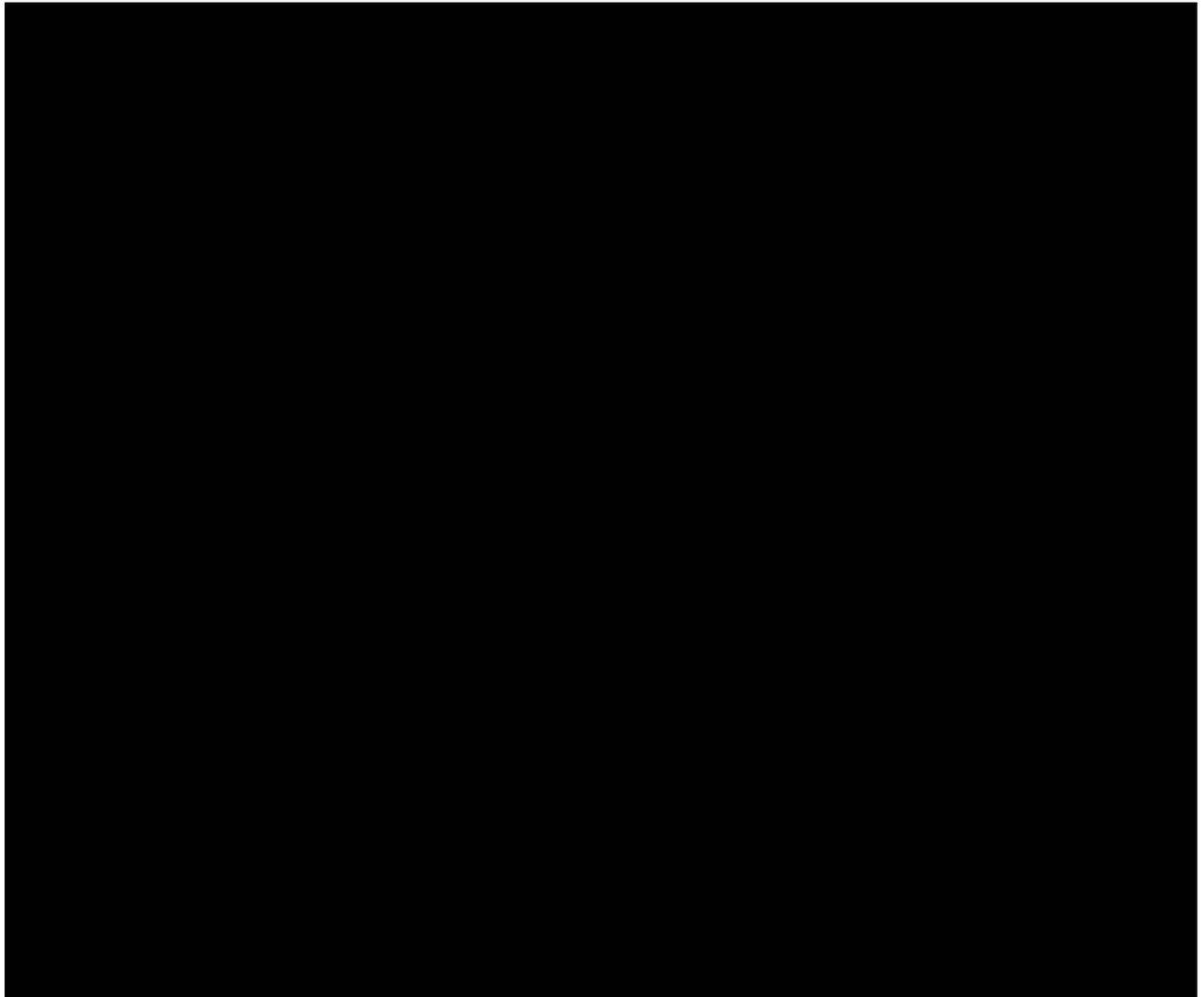


**Water Service
Distribution Operations
710.715**

Daniel McGannon, Superintendent of Water
Mark Connor, Water Distribution Supervisor

Division Description

This program handles the operation and maintenance of the distribution system. It includes all water mains and appurtenances as well as outlying facilities and grounds. Capital expenditures are for major improvements to the system and large equipment purchases.



Water Service Fire Hydrants 710.716

Daniel McGannon, Superintendent of Water

Division Description

This program handles the operation and maintenance of the City's fire hydrants.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	25,898	10,698	35,734	35,586
Fund Balance:	-	-	-	-
Total Revenue	<u>25,898</u>	<u>10,698</u>	<u>35,734</u>	<u>35,586</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	8,109	4,363	12,265	12,150
Benefits	1,907	1,414	3,469	3,436
Total Personal Services	<u>10,016</u>	<u>5,777</u>	<u>15,734</u>	<u>15,586</u>
Materials & Supplies	15,882	4,921	20,000	20,000
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>15,882</u>	<u>4,921</u>	<u>20,000</u>	<u>20,000</u>
Total Budget	<u>25,898</u>	<u>10,698</u>	<u>35,734</u>	<u>35,586</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Water Construction Fund Water Plant Improvements 712.796

Daniel McGannon, Superintendent of Water

Division Description

This is the Water Construction Fund for infrastructure improvements to the water plant.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:			-	-
Revenue Supported:	21,374	3,670	14,000	81,000
Fund Balance:	-	-	-	-
Total Revenue	<u>21,374</u>	<u>3,670</u>	<u>14,000</u>	<u>81,000</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	21,374	3,670	14,000	81,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>21,374</u>	<u>3,670</u>	<u>14,000</u>	<u>81,000</u>
Total Budget	<u>21,374</u>	<u>3,670</u>	<u>14,000</u>	<u>81,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Water Construction Fund Water Distribution Improvements 712.797

Daniel McGannon, Superintendent of Water

Division Description

This is the Water Construction Fund for infrastructure improvements to the water distribution system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	268,968	482,087	782,444	1,854,400
Fund Balance:	-	-	618,656	-
Total Revenue	<u>268,968</u>	<u>482,087</u>	<u>1,401,100</u>	<u>1,854,400</u>

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	268,968	482,087	1,401,100	1,854,400
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>268,968</u>	<u>482,087</u>	<u>1,401,100</u>	<u>1,854,400</u>
Total Budget	<u>268,968</u>	<u>482,087</u>	<u>1,401,100</u>	<u>1,854,400</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

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Water Pollution Control Service

Randy Bruback, Superintendent of Water Pollution Control

Joseph Elliott, Operations Supervisor

Departmental Mission Statement

The mission of the Water Pollution Control Plant is to provide the most effective customer oriented wastewater collection and treatment to the citizens of Painesville.

Highlights of the 2009 Departmental Budget

- Capital Projects – WPCLF
 - Tertiary Control System Upgrade
 - Tertiary Filter Media Replacement
 - Tertiary filter control system upgrade/Tertiary Screw Pump Protective
 - Secondary clarifier tank collection mechanism replacement (3 tanks)
 - Primary clarifier tank collection mechanism replacement (2 tanks)
 - Aeration Control system upgrade
 - Grit removal system replacement
 - Polymer feed system replacement

- Capital – Sewer Budget
 - Service Truck
 - Overhead Door
 - Utility Waste Management Study
 - Odor Control – Grit Building
 - Operations Supervisor Computer
 - Pump Station Controls Upgrade

- Service Truck – New service truck to replace existing truck. New truck will be outfitted with equipment bins, portable crane and lift gate to service pump stations.
- Overhead Door – Replace overhead door on Administration Garage. New doors are being replaced with insulated doors.
- Utility Waste Management Study – The purpose of this study is to determine if, using traditional and cutting edge technologies, the management of resources and waste products on a city-wide basis can be optimized to lower expenses and benefit the residents and the environment.
- Odor Control – Grit Building – New odor control equipment for the Grit Building will help control and remove odors from the grit and septage receiving station.
- Operations Supervisor Computer – Replace old 512 MB computer with new.
- Pump Station Controls Upgrade – Upgrade the control systems for the sewerage system pump stations. The new citywide wireless Ethernet will be able to replace existing phone lines to communicate the status of pump stations. New control systems will save the cost that is currently paid for monthly phone lines.

Major Departmental Objectives of Water Pollution Control Plant Service**Major Departmental Goals and Objectives*****Strategic Goal #1*****Stewardship**

Departmental Objectives

- a. Water Pollution Control Loan Fund (WPCLF) – Construction will begin on specific plant systems and processes in 2009. The systems and processes are:
 1. Tertiary Filter Beds
 2. Tertiary Filter Controls and Screw Pumps
 3. Secondary Settling Tank Drives
 4. Primary Settling Tank Drives
 5. Aeration Control System
 6. Grit Removal System
 7. Polymer Feed System

Strategic Goal #2**Stewardship**

Departmental Objectives

- a. Initiate cost savings plan for reduction in cost to dispose or reuse biosolids from the WPCP.
 1. Optimize the treatment and disposal of plant residuals in conjuncture with Water and Electric Utilities.
 2. Develop and engineer technically feasible and economically promising traditional and non-traditional management approaches.

Strategic Goal #3**Stewardship**

Departmental Objectives

- a. Develop "Performance Indicators" for the following to determine and track critical plant functions:
 1. Solids Disposal
 2. Utilities (electric and natural gas)
 3. Treatment cost vs. gallons treated
 4. Personnel Costs
 5. Septage Revenues

Strategic Goal #4**Improving Painesville's Environment and Image**

Departmental Objectives

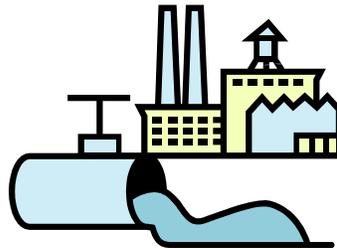
- a. Apply plant personnel to enhancing city entrances along main corridors. Clean and landscape main corridor entrances to help enhance the City environment and image.
- Administration Building –A new file room has been completed and all WPCP files are stored in this locale.
 - Plant Piping – New plant piping was constructed and placed into operation. Included was a new 6 inch waste activated sludge pipe that will allow plant operators to waste sludge to the primary clarifiers. Two 4 inch electrical conduit's were installed underground that will feed plant generated power to the administration building.

- No. 1 Aeration Basin – Grit and sand had collected during the last 30 years in the aeration basin No. 1. The grit and sand was removed from the basin by rented pump equipment. The removal of the grit and sand will improve the oxygen transfer efficiency of the aeration diffusers.
- Compact Wheel Loader – Specified and purchased a new compact wheel loader. The new wheel loader will be used to load trucks and transfer biosolids in the WPCP.
- SCADA – Keeping with the goal of plant automation, the SCADA system has the ability to perform the following new functions:
 - a. Waste Activated Sludge (WAS) – waste activated sludge is pumped automatically over a 24 hour period a pre-determined intervals. Waste activated pumps automatically turn on and off, pumping WAS to the primary clarifiers.
 - b. Primary Clarifier Sludge – primary clarifier sludge, a combination of raw sludge and WAS is combined in the primary clarifiers. The sludge is pumped automatically to the primary anaerobic digesters. This operation is controlled by the SCADA system. Pre-determined pumping rates and time intervals allow plant operators to program this pumping operation over a 24 hour/7 day period.
 - c. Aeration Tank Dissolved Oxygen – New dissolved oxygen meters have been installed in all five aeration basins. The new DO meters are used to monitor the dissolved oxygen in the aeration basins. The new meters have been wired into the SCADA system to allow monitoring and future control of our new aeration control system.
 - d. Concentrator Well Level Control – New level indicators have been installed in the sludge concentrator wells. The new level indicators have digital readouts that the belt press operator can monitor. The level in the concentrator well is vital to the operation of the belt press. The levels in the wells are also displayed on the operations screen in the administration building meter room through the SCADA.

Accomplishments of the 2008 Departmental Budget

- Water Pollution Control Loan Fund (WPCLF) and Water Resource Restoration Sponsor Program (WRRSP) - Funding for the WPCLF was awarded to the City of Painesville in the amount of 3.1 million dollars. The funds are designated for capital projects that include primary clarifier collection mechanisms, secondary clarifier collection mechanisms, tertiary treatment filter replacement, tertiary screw pump coatings, tertiary treatment control system, aeration control system, grit removal equipment and polymer mixing equipment.
- Administration Building –A new file room has been completed and all WPCP files are stored in this locale.
- Plant Piping – New plant piping was constructed and placed into operation. Included was a new 6 inch waste activated sludge pipe that will allow plant operators to waste sludge to the primary clarifiers. Two 4 inch electrical conduit's were installed underground that will feed plant generated power to the administration building.
- No. 1 Aeration Basin – Grit and sand had collected during the last 30 years in the aeration basin No. 1. The grit and sand was removed from the basin by rented pump equipment. The removal of the grit and sand will improve the oxygen transfer efficiency of the aeration diffusers.
- Compact Wheel Loader – Specified and purchased a new compact wheel loader. The new wheel loader will be used to load trucks and transfer biosolids in the WPCP.
- SCADA – Keeping with the goal of plant automation, the SCADA system has the ability to perform the following new functions:
 - e. Waste Activated Sludge (WAS) – waste activated sludge is pumped automatically over a 24 hour period a pre-determined intervals. Waste activated pumps automatically turn on and off, pumping WAS to the primary clarifiers.
 - f. Primary Clarifier Sludge – primary clarifier sludge, a combination of raw sludge and WAS is combined in the primary clarifiers. The sludge is pumped automatically to the primary

- anaerobic digesters. This operation is controlled by the SCADA system. Pre-determined pumping rates and time intervals allow plant operators to program this pumping operation over a 24 hour/7 day period.
- g. Aeration Tank Dissolved Oxygen – New dissolved oxygen meters have been installed in all five aeration basins. The new DO meters are used to monitor the dissolved oxygen in the aeration basins. The new meters have been wired into the SCADA system to allow monitoring and future control of our new aeration control system.
 - h. Concentrator Well Level Control – New level indicators have been installed in the sludge concentrator wells. The new level indicators have digital readouts that the belt press operator can monitor. The level in the concentrator well is vital to the operation of the belt press. The levels in the wells are also displayed on the operations screen in the administration building meter room through the SCADA.



Administration

720.721

Division Description

Various departments in the General Fund provide administrative services to the enterprise funds –20% of the salaries and wages accounts and the other expenses accounts of the following departments are expressed against this function: City Council, Clerk of Council, City Manager, Human Resources, Finance Administration, Accounting, Purchasing & Warehousing, Law, Economic Development, Switchboard, and the Engineering Department; 20% of the salary of the Public Works Maintenance Supervisor II is expensed against this function; and 100% of the Water Pollution Control Superintendent's salary is expensed against this function.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	619,351	590,918	677,015	642,193
Fund Balance:	-	-	-	-
Total Revenue	619,351	590,918	677,015	642,193

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	280,401	310,191	343,780	351,469
Benefits	116,998	125,975	159,148	93,736
Total Personal Services	397,399	436,166	502,928	445,205
Materials & Supplies	4,271	4,596	8,598	6,875
Other Services and Charges	209,388	137,954	156,430	186,448
Utilities	169	-	1,374	1,315
Other Operating Charges	4,846	7,322	2,000	2,350
Capital Outlay	3,278	4,880	5,685	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	221,952	154,752	174,087	196,988
Total Budget	619,351	590,918	677,015	642,193

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Water Pollution Sup't.	23	27.1454 - 36.5766	1	1	1	1
Total Staff			1	1	1	1

Water Pollution Control Service Supervision – Plant and System 720.723

Randy Bruback, Superintendent of Water Pollution Control

Division Description

This function provides administrative direction and support to the divisions responsible for maintaining quality service and a safe, efficient wastewater collection system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	55,777	53,897	65,554	53,156
Fund Balance:	-	-	-	-
Total Revenue	<u>55,777</u>	<u>53,897</u>	<u>65,554</u>	<u>53,156</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	25,927	27,536	29,313	30,957
Benefits	16,509	16,846	21,661	8,769
Total Personal Services	<u>42,436</u>	<u>44,382</u>	<u>50,974</u>	<u>39,726</u>
Materials & Supplies	2,500	2,726	2,730	2,530
Other Services and Charges	10,841	6,789	11,850	10,900
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>13,341</u>	<u>9,515</u>	<u>14,580</u>	<u>13,430</u>
Total Budget	<u>55,777</u>	<u>53,897</u>	<u>65,554</u>	<u>53,156</u>

Staffing Summary

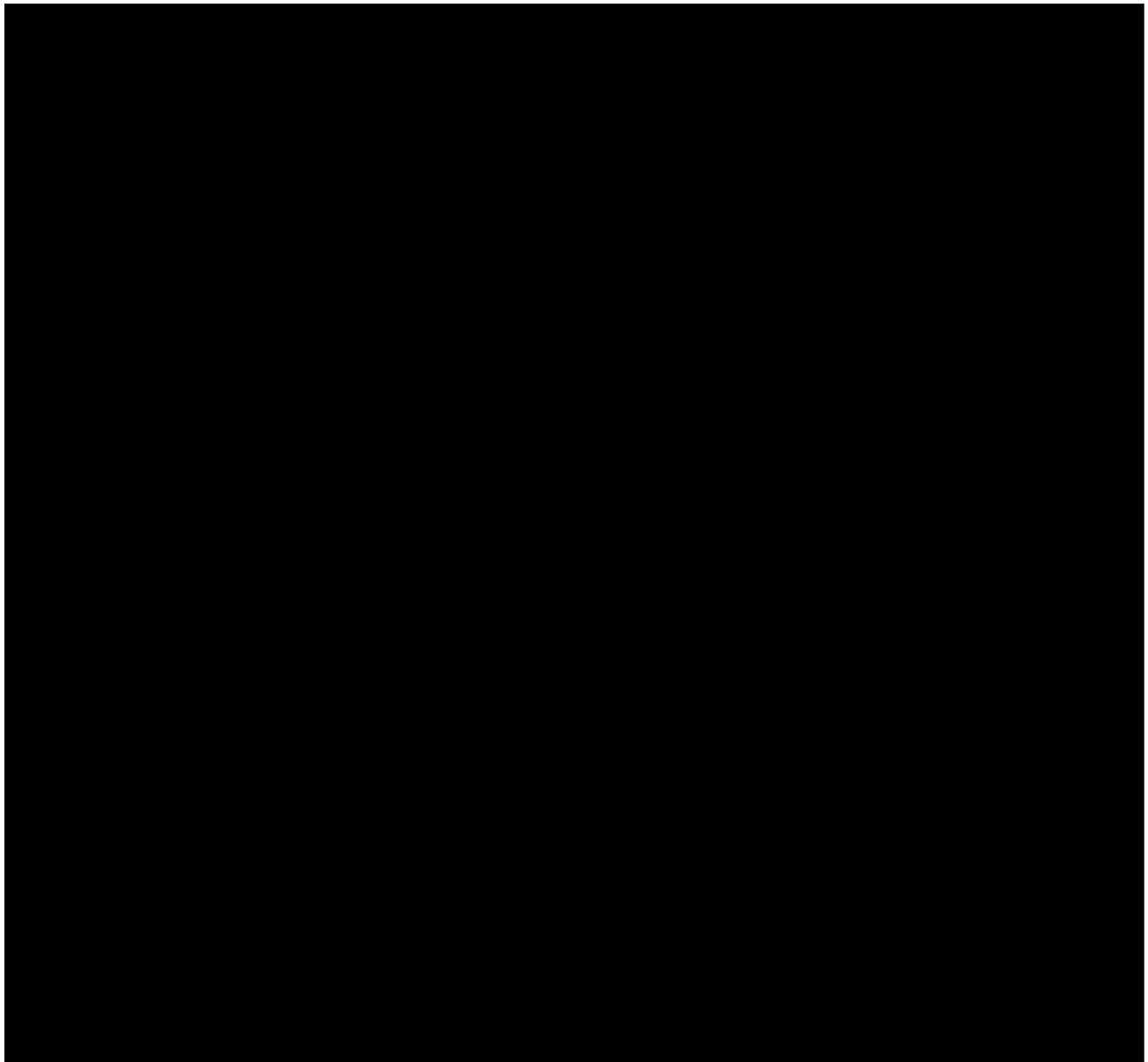
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Secretary I	6	13.1987 - 16.8447	1	1	1	1
Total Staff			<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

Water Pollution Control Service Plant and Pumping Operations 720.724

Randy Bruback, Superintendent of Water Pollution Control

Division Description

This division is responsible for the operation and maintenance of all wastewater pumping facilities, the wastewater sampling in compliance with federal laws.



Water Pollution Control Construction Plant and Pumping Operations 722.798

Randy Bruback, Superintendent of Water Pollution Control
Joseph Elliott, Operations Supervisor

Division Description

This program will provide for infrastructure improvements made to the Water Pollution Control Plant.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	158,600	164,893	2,996,948	3,109,000
Fund Balance:	-	-	143,052	-
Total Revenue	<u>158,600</u>	<u>164,893</u>	<u>3,140,000</u>	<u>3,109,000</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	158,600	164,893	3,140,000	3,109,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>158,600</u>	<u>164,893</u>	<u>3,140,000</u>	<u>3,109,000</u>
Total Budget	<u>158,600</u>	<u>164,893</u>	<u>3,140,000</u>	<u>3,109,000</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Electric Service

Thomas Green, Superintendent of Electric

Paul Morton, Electric Plant Supervisor

Gary Fairbanks, Assistant Electric Distribution Supervisor

Departmental Mission Statement

To provide adequate, reliable and economical power to our customers in an efficient and professional manner.

Highlights of the 2009 Departmental Budget

- Complete the installation of the relay & SCADA equipment to upgrade the substation as outlined by the "Substation Master Plan".
- Locate and purchase property for a second substation.
- Make repairs to the Flyash Removal System, the #5 Boiler ESP, and the #4 Boiler Main Equipment Transformer.
- Rebuild the #4 Cooling tower and the #7 Turbine IP Heater.
- Upgrade the controls and instrumentation on #5 Boiler.
- Install the new Opacity meter on #4 Boiler.
- Complete and evaluate the Review of our electric rates.
- Continue our work on MACT compliance.
- Replace three computers in the plant & distribution offices.
- Replace Truck #3 in the Distribution Section per our ongoing replacement schedule.
- Complete the installation of the transformer and service line to the new high school.
- Continue the installation of UG facilities in the new subdivisions.
- Continue our street light upgrade program.
- Continue our involvement in the City-wide safety committee and programs.
- Initiate an engineering study of our distribution circuits.
- Purchase a new chipper for the distribution tree crew.

Major Departmental Objectives of Electric Service

(I) Administrative:

- (A) Goal = To improve communications with our customers and the community
- Objective - Review the Web Page quarterly and update as needed so information about the Electric Division is available on the internet.
 - Objective - Continue our "Key Accounts" program by visiting four of our largest customers.

- Objective - Prepare one new promotional item to hand out at public events.
 - Objective - Expand the annual report with one addition table or chart.
 - Objective - Provide at least one seminar or program for our customers through grants obtained by our Key Accounts representative.
- (B) Goal = To maintain the Electric System's status in the present economic market.
- Objective - Expand and refine our power purchase and dispatch agreement with AMP-O to Take advantage of the fluctuating power market.
 - Objective - Explore other fee sources to enhance our revenue.
 - Objective - Continue our search for reliable and economical power sources.
- (C) Goal = To expand the divisions environmental stewardship.
- Objective - Evaluate participation in AMP-O's energy efficiency program.
 - Objective - Expand our search for and evaluation of wind power.
 - Objective - Explore other sources of renewable energy.
- (II) Generation Plant:
- (A) Goal = To maintain and improve the safety, reliability, and efficiency in various areas of the Electric Plant.
- Objective - Continue engineering and legal review of MACT compliance requirements.
 - Objective - Continue engineering evaluation of #5 Boiler burner replacement.
 - Objective- Complete the installation of equipment to upgrade the existing substation.
 - Objective - Inspect and repair #4 Cooling Towers.
 - Objective - Repair the "Atlantic" Feed Pump for #4 Boiler.
 - Objective - Inspect and repair the IP Heater for #7 Turbine.
 - Objective - Repair #5 Boiler ESP Inlet Field.
 - Objective - Inspect and repair the Flyash Handling system.
 - Objective - Install the new Opacity Meter on #4 Boiler.
- (B) Goal = To continue and expand our Safety Program.
- Objective - Send at least one employee to the City Safety Committee meetings and the Lake County Safety Council meetings.
 - Objective - Continue to update radios, tools and confined space equipment.
- (III) Distribution:
- (A) Goal = Improve the reliability, flexibility and efficiency of the distribution system.

- Objective - Replace one of our nine distribution vehicles on an eight year cycle.
 - Objective - Continue the construction/extension of circuit H-9 on Jackson St.
 - Objective - Complete and energize the service line to the new High School buildings.
 - Objective - Purchase a new chipper for \$60,000 to maintain efficiency of our tree crew.
 - Objective - Construct UG electric facilities within the various new subdivisions throughout the City.
 - Objective - Replace 70 MV fixtures with HPS units, install 240 HPS bulbs and replace 200 MV bulbs with HPS retro units to improve the efficiency of our street light system.

 - Objective - Cutover one-half mile of line in the North end from 4160 volts to 13.2 Kv.
 - Objective - Maintain the data for the GIS project and for the development of system maps.
 - Objective - Continue our program to repair or replace cable racks in three manholes per year within the city.
 - Objective - Update or replace three quarters mile of aged line sections somewhere in the system.
- (B) Goal = To continue and expand our Safety Program
- Objective - Do structural and dielectric testing on 9 vehicles and 23 hot sticks in the distribution section.
 - Objective - Send one person to at least half of the meetings of the city-wide safety group.
 - Objective - Test fifteen pair of high voltage gloves, eleven pairs of low voltage gloves and ten sets of rubber sleeves four times per year,
 - Objective - Purchase two AED's for the Line Trucks and other safety equipment.

(IV) Long Term:

- (A) Goal = Upgrade and streamline the Electric System to maintain readiness to compete in today's economic environment.
- Objective - Investigate alternate fuel supplies to help reduce our costs.
 - Objective - Maintain our involvement in AMP-O's Base Load Power Plant at 13 MW.
 - Objective - Maintain our involvement in AMP-O's Prairie State project at 10 MW.
 - Objective - Maintain our involvement in AMP-O's Hydro project at 3.8 MW.
 - Objective - Locate and purchase land for a second substation.
 - Objective - Maintain our participation in JV2 at 7 MW or higher.
 - Objective - Review and evaluate new joint venture projects with AMP-Ohio.
 - Objective- Install a 1.8 MW Black Start generator in conjunction with the WPC division.

2008 Accomplishments(I) Administrative:

- (A) Goal = To improve communications with our customers and the community.
- Objective - Review the Web Page quarterly and update as needed so information about the Electric Division is available on the internet.
 - Objective - Continue working with our large customers thru the "Key Accounts" program.
 - Objective - Obtain or prepare a promotional item to hand out at public events.
Handed out over 360 CFL's and 21 mercury thermometers at the annual Fall Fest.

- Objective - Expand the annual report with additional information tables or charts.
- Objective - Provide seminars and programs for our customers through grants obtained by our Key Accounts representative.

- (B) Goal = To maintain the Electric System's status in the present economic market.

- Objective - Review and refine our economic dispatch agreement with AMP-O to take advantage of the fluctuating power market.

The plant has continued to work with Amp-Ohio to economically dispatch our generation and plan maintenance outages to take advantage of lower cost power.

- Objective - Review rates and fees to maintain and enhance our revenue.
- Objective - Continue our search for reliable and economical power sources.

Continued our participation with Amp-Ohio in the Hydro and AMPGS projects.

(IV) Generation Plant:

- (A) Goal = To maintain and improve the safety, reliability, and efficiency in various areas of the Electric Plant.

- Objective - Continue engineering and legal review of MACT compliance requirements.

Working with the law firm of Squire and Sanders and Amp-Ohio on this ongoing challenge.

Boilers #4 and #5 passed EPA testing in December.

- Objective - Continue engineering evaluation of #5 Boiler burner replacement.
Project was stopped when Painesville was determined to be exempt from the new Nox rules.

- Objective - Continue the purchase and installation of equipment to upgrade the existing substation.

New 65 MVA transformer put in service replacing 33 year old 35 MVA unit. Relay panels are on site and are scheduled to be installed during the first quarter of 2009.

Substation was damaged in March of 2008 and repairs of the damaged equipment is scheduled to be completed during the first quarter of 2009.

- Objective - Inspect and repair #4 and #5 Cooling Towers.
Towers #1, #2, and #3 were inspected and repaired. Tower #5 was rebuilt.
- Objective - Repair the "Atlantic" Feed Pump for #4 Boiler.
Shaft seals and bearing work returned the Atlantic Pump to full service. The Pacific feed pump was damaged during a thunder storm destroying the drive motor. The motor was repaired and protective relaying was installed to protect the motor.
- Objective - Do full inspection #3 Turbine/Generator.
Completed major inspection for insurance company during April 2008.
- Objective - Repair #5 Boiler ESP Center Field.
- Objective - Rebuild the west circulating pump for #7 Turbine Generator.
Replaced packing sleeves and repaired pump impeller to increase its pumping efficiency.
- Objective - Replace Opacity Meter on #5 Boiler.
Completed during the spring outage of #5 Boiler. Meter replaces an outdated 24 year old meter that parts are hard to obtain and expensive to purchase.

(B) Goal = To continue and expand our Safety Program.

- Objective - Continue our participation in the City Safety Committee and the Lake County Safety Council.

Dan Plageman attended monthly meeting for the Lake County Safety Council and the Plant continued their safety program.

- Objective - Continue to update radios, tools and confined space equipment.
Four new radios were purchased replacing damaged and outdated units.

(V) Distribution:

(A) Goal = Improve the reliability, flexibility and efficiency of the distribution system.

- Objective - Replace truck #6 to keep our fleet in good working condition
- Objective - Continue the construction/extension of circuit H-9 on Jackson St.
- Objective - Construct or relocate feeders and service facilities to new School buildings.
- Objective - Purchase a larger tractor with backhoe to maintain and repair our UG lines.

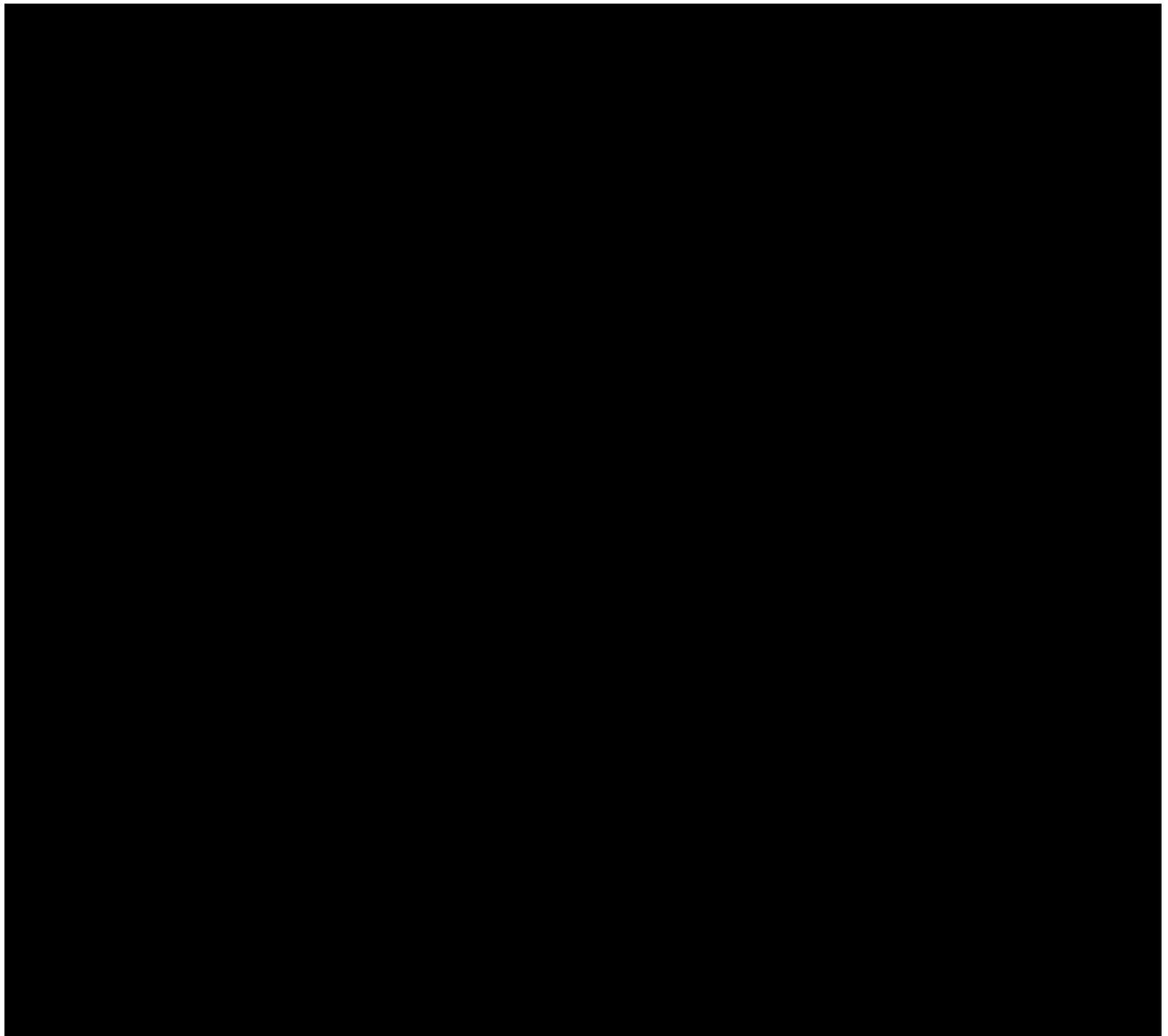
- Objective - Construct UG electric facilities within the various new subdivisions throughout the City.
 - Objective - Continue our present program to replace all MV lights with High Pressure Sodium and thus improve the efficiency and output of our street lights.
 - Objective - Continue the cutover of lines in the North end from 4160 volts to 13.2 Kv.
 - Objective - Maintain the data for the GIS project and for the development of system maps.
 - Objective - Continue our program to repair or replace cable racks in all the manholes within the system.
 - Objective - Update or replace aged line sections throughout the system.
- (B) Goal = To continue and expand our Safety Program
- Objective - Continue our annual testing of all distribution vehicles.
 - Objective - Expand our participation in the city-wide safety program.
 - Objective - Continue our program of testing and replacement of all rubber safety products.
 - Objective - Purchase AED's and other improved equipment relating to safety.
- (IV) Long Term:
- (A) Goal = Upgrade and streamline the Electric System to maintain readiness to compete in today's economic environment.
- Objective - Investigate alternate fuel supplies to help reduce our costs.
Burning a waste fuel may change our Boiler MACT status. We were advised by legal counsel not to precede with this until the Boiler MACT rules are finalized.
 - Objective - Maintain our involvement in AMP-O's Base Load Power Plant.
Ongoing.
 - Objective - Find and evaluate possible locations for a second substation.
Three potential sites have been picked. Sites have to be evaluated by our engineering firm before final site approval.
 - Objective - Maintain or increase our participation in JV2.
Sold our JV2 capacity back to Amp-Ohio for 2008. This saved us almost \$48,000.
 - Objective - Review and evaluate new joint venture projects with AMP-Ohio.
See objective below.
 - Objective - Explore the feasibility of wind power and/or other sources of renewable energy.
Had several meeting with Amp-Ohio and nearby community to discuss the possibility of a joint venture wind farm.

Administration

730.731

Division Description

Various departments in the General Fund provide administrative services to the enterprise funds – 35% of the salaries and wages accounts and the other expenses accounts of the following departments are expressed against this function: City Council, Clerk of Council, City Manager, Human Resources, Finance Administration, Accounting, Purchasing & Warehousing, Law, Economic Development and Switchboard; 10% of the salaries and wages for the Engineering Department and 10% of the other expenses for the Engineering Department are expensed against this function; 100% of the Electric Superintendent's salary is expensed against this function.

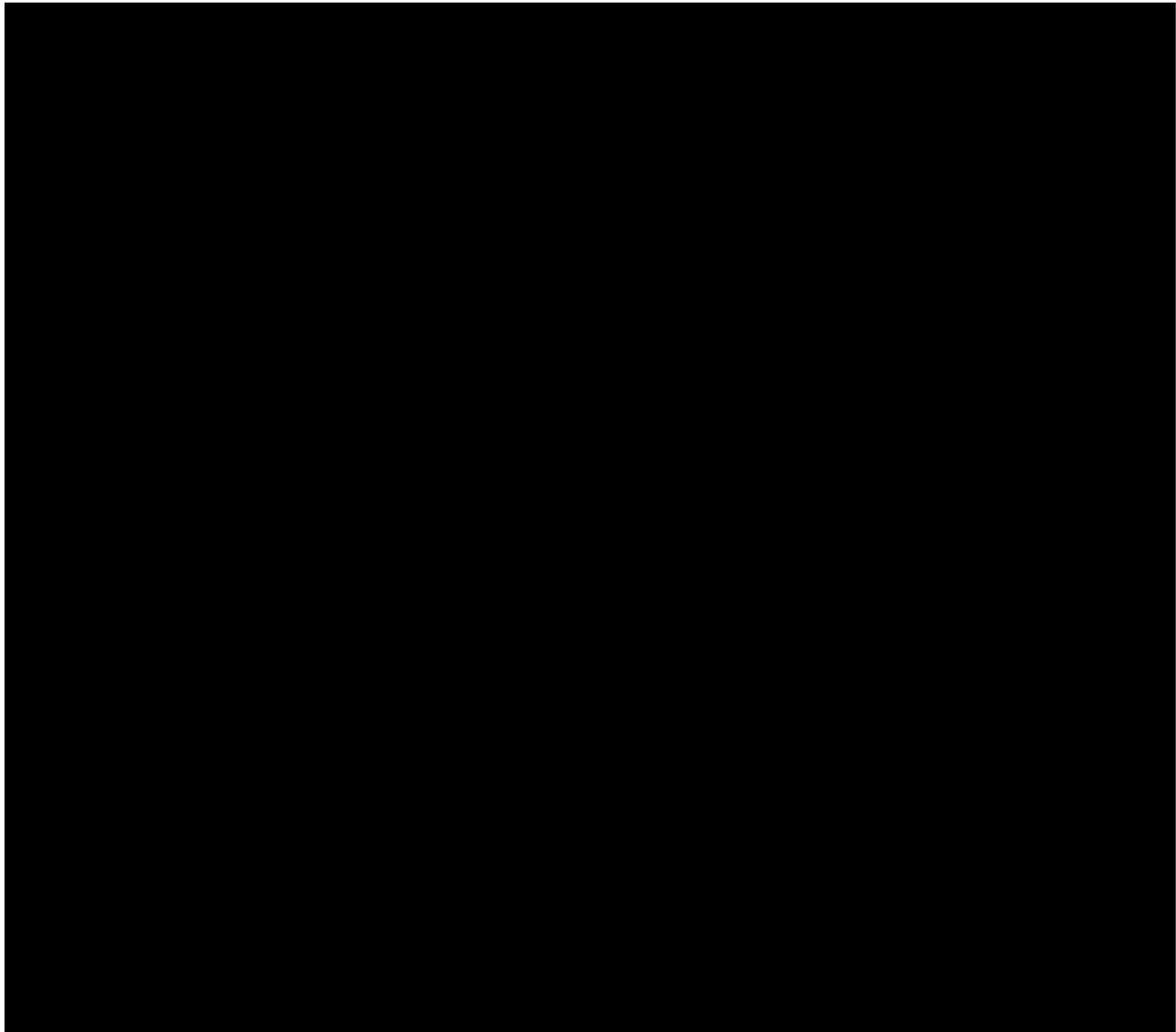


**Electric Service
Supervision – Plant Operations
730.733**

Thomas Green, Superintendent of Electric
Paul Morton, Electric Plant Supervisor

Division Description

This division provides administrative direction and support to the departments maintaining the Electric Plant.



Electric Service

Boiler Operations & Maintenance

730.734

Thomas Green, Superintendent of Electric
Paul Morton, Electric Plant Supervisor

Division Description

This division is responsible for operation and maintenance of the boilers at the Electric Plant.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	3,236,558	3,453,127	3,891,866	3,815,997
Fund Balance:	-	-	-	-
Total Revenue	<u>3,236,558</u>	<u>3,453,127</u>	<u>3,891,866</u>	<u>3,815,997</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	1,404,985	1,410,788	1,540,233	1,595,722
Benefits	617,605	640,112	788,733	447,725
Total Personal Services	<u>2,022,590</u>	<u>2,050,900</u>	<u>2,328,966</u>	<u>2,043,447</u>
Supplies	449,244	455,165	509,000	632,150
Other Services and Charges	676,095	864,625	966,350	1,057,850
Utilities	88,629	82,437	87,550	82,550
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>1,213,968</u>	<u>1,402,227</u>	<u>1,562,900</u>	<u>1,772,550</u>
Total Budget	<u>3,236,558</u>	<u>3,453,127</u>	<u>3,891,866</u>	<u>3,815,997</u>

Staffing Summary

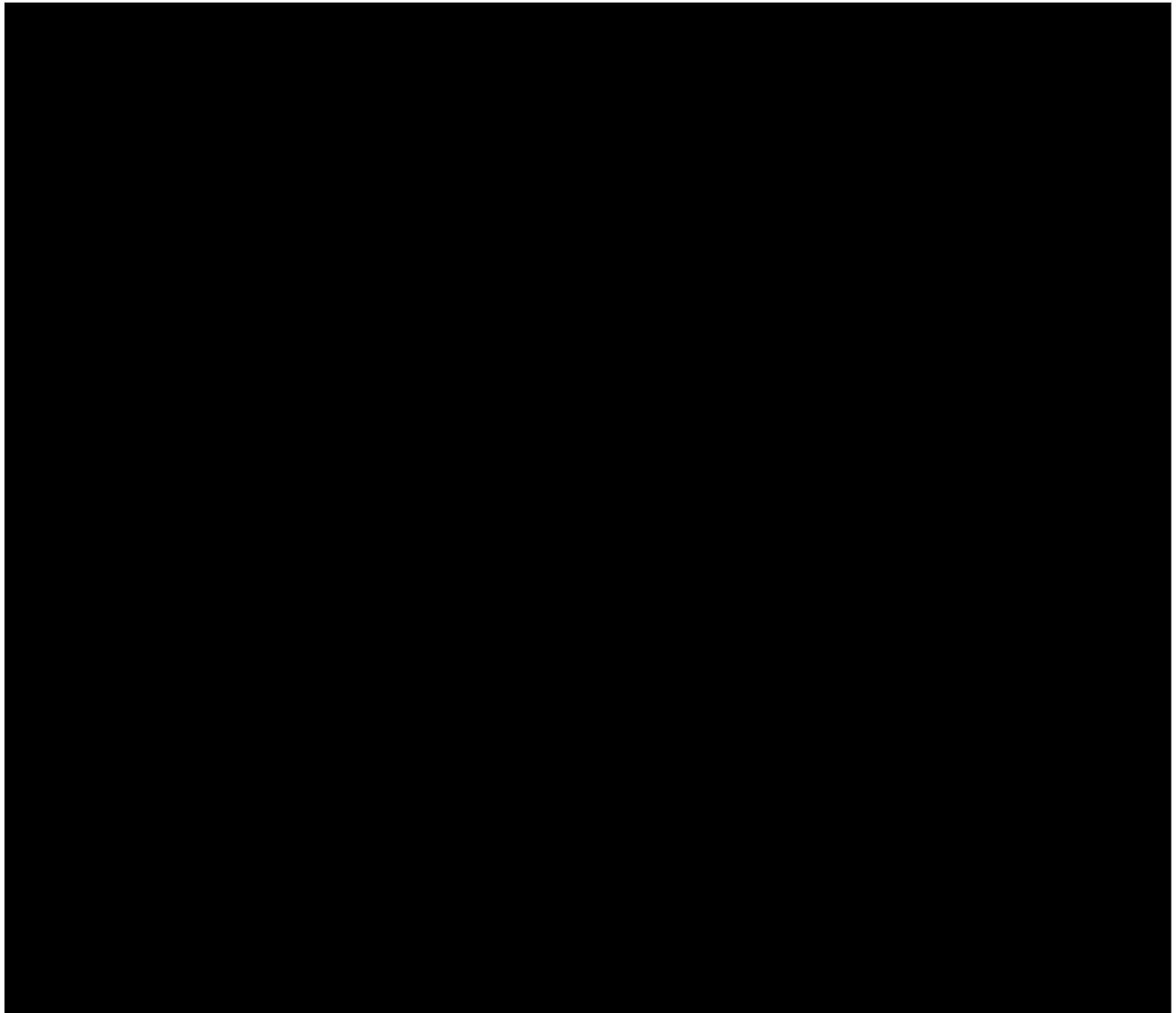
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Senior Engineer - Maintenance	18	23.7025 - 30.2511	1	1	1	1
Stationery Engineer	20	20.4191 - 24.8204	8	8	8	8
Mechanic/Welder, EP	19	19.6245 - 23.8220	3	3	3	3
Maintenance Worker II, EP	14	16.4257 - 19.6245	9	9	10	10
Utility Worker	21	21.2130 - 25.8413	5	5	5	5
Heavy Equipment Operator	18	18.8988 - 22.8918	2	2	2	2
Mechanic, EP	18	18.8988 - 22.8918	2	2	2	2
Total Staff			<u>30</u>	<u>30</u>	<u>31</u>	<u>31</u>

Electric Service
Generation Operations & Maintenance
730.735

Thomas Green, Superintendent of Electric
Paul Morton, Electric Plant Supervisor

Division Description

This division is responsible for the operation and maintenance of the turbine generators at the Electric Plant.



Electric Service

Fuel and Purchased Power

730.736

Thomas Green, Superintendent of Electric
Paul Morton, Electric Plant Supervisor

Division Description

This division provides for fuel and purchased power for operation of the Electric Plant.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	6,416,621	-	8,644,585	12,178,799
Fund Balance:	3,531,175	9,920,929	3,399,214	-
Total Revenue	<u>9,947,796</u>	<u>9,920,929</u>	<u>12,043,799</u>	<u>12,178,799</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Supplies	6,428,340	5,771,470	7,665,000	7,800,000
Other Services and Charges	-	-	-	-
Utilities	3,145,396	3,795,519	4,000,000	4,000,000
Other Operating Charges	374,060	353,940	378,799	378,799
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>9,947,796</u>	<u>9,920,929</u>	<u>12,043,799</u>	<u>12,178,799</u>
Total Budget	<u>9,947,796</u>	<u>9,920,929</u>	<u>12,043,799</u>	<u>12,178,799</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Electric Service

Supervision – Distribution Operations

730.737

Thomas Green, Superintendent of Electric
Gary Fairbanks, Assistant Electric Distribution Supervisor

Division Description

This division provides administrative direction and support for the general operation of the Electric Distribution system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	251,811	224,221	302,003	241,890
Fund Balance:	-	-	-	-
Total Revenue	251,811	224,221	302,003	241,890
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	153,781	121,023	145,116	140,608
Benefits	67,482	68,331	99,364	38,094
Total Personal Services	221,263	189,354	244,480	178,702
Supplies	6,078	8,818	12,200	12,775
Other Services and Charges	10,187	10,189	24,025	25,475
Utilities	14,283	15,860	21,298	24,938
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	30,548	34,867	57,523	63,188
Total Budget	251,811	224,221	302,003	241,890

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Asst. Electric Distribution Supv.	18	23.7025 - 30.2511	1	1	1	1
Secretary I	6	13.1987 - 16.8447	1	1	1	1
Public Works Guard	7	13.8250 - 17.6448	1	1	1	1
Total Staff			3	3	3	3

Electric Service Distribution Operations 730.738

Thomas Green, Superintendent of Electric
Gary Fairbanks, Assistant Electric Distribution Supervisor

Division Description

This division provides for the operation, maintenance and new construction projects within the distribution system.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	1,783,613	1,800,461	2,014,343	1,798,478
Fund Balance:	-	-	-	-
Total Revenue	<u>1,783,613</u>	<u>1,800,461</u>	<u>2,014,343</u>	<u>1,798,478</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	989,512	992,376	1,052,164	1,062,678
Benefits	417,289	418,424	508,929	295,600
Total Personal Services	<u>1,406,801</u>	<u>1,410,800</u>	<u>1,561,093</u>	<u>1,358,278</u>
Supplies	322,018	345,567	354,950	351,300
Other Services and Charges	54,794	44,094	98,300	88,900
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Financing Uses	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>376,812</u>	<u>389,661</u>	<u>453,250</u>	<u>440,200</u>
Total Budget	<u>1,783,613</u>	<u>1,800,461</u>	<u>2,014,343</u>	<u>1,798,478</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Full-Time						
Field Supervisor, Electric Distribution	16	21.4990 - 27.4385	2	2	2	2
Electric Distribution Worker I	21	21.2130 - 25.8413	7	7	7	7
Electric Distribution Worker II	19	19.6245 - 23.8220	1	1	3	3
Apprentice Electric Distribution Worker	17	18.2183 - 22.0300	2	2	2	2
Tree Trimmer	20	20.4191 - 24.8204	1	1	1	1
Assistant Tree Trimmer	18	18.8988 - 22.8918	1	1	1	1
Electric Meter Repair Worker	18	18.8988 - 22.8918	1	1	1	1
Electric Ground Worker	15	16.9249 - 20.4191	6	6	4	4
Total Staff			<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>

Electric Construction Electric Plant Improvement 732.794

Thomas Green, Superintendent of Electric
Paul Morton, Electric Plant Supervisor

Division Description

This program will provide for infrastructure improvements made to the Electric Plant.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	2,857,956	2,046,039	-	2,473,779
Fund Balance:	-	-	1,297,000	2,426,221
Total Revenue	<u>2,857,956</u>	<u>2,046,039</u>	<u>1,297,000</u>	<u>4,900,000</u>
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	2,857,956	2,046,039	1,297,000	4,900,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>2,857,956</u>	<u>2,046,039</u>	<u>1,297,000</u>	<u>4,900,000</u>
Total Budget	<u>2,857,956</u>	<u>2,046,039</u>	<u>1,297,000</u>	<u>4,900,000</u>

Staffing Summary

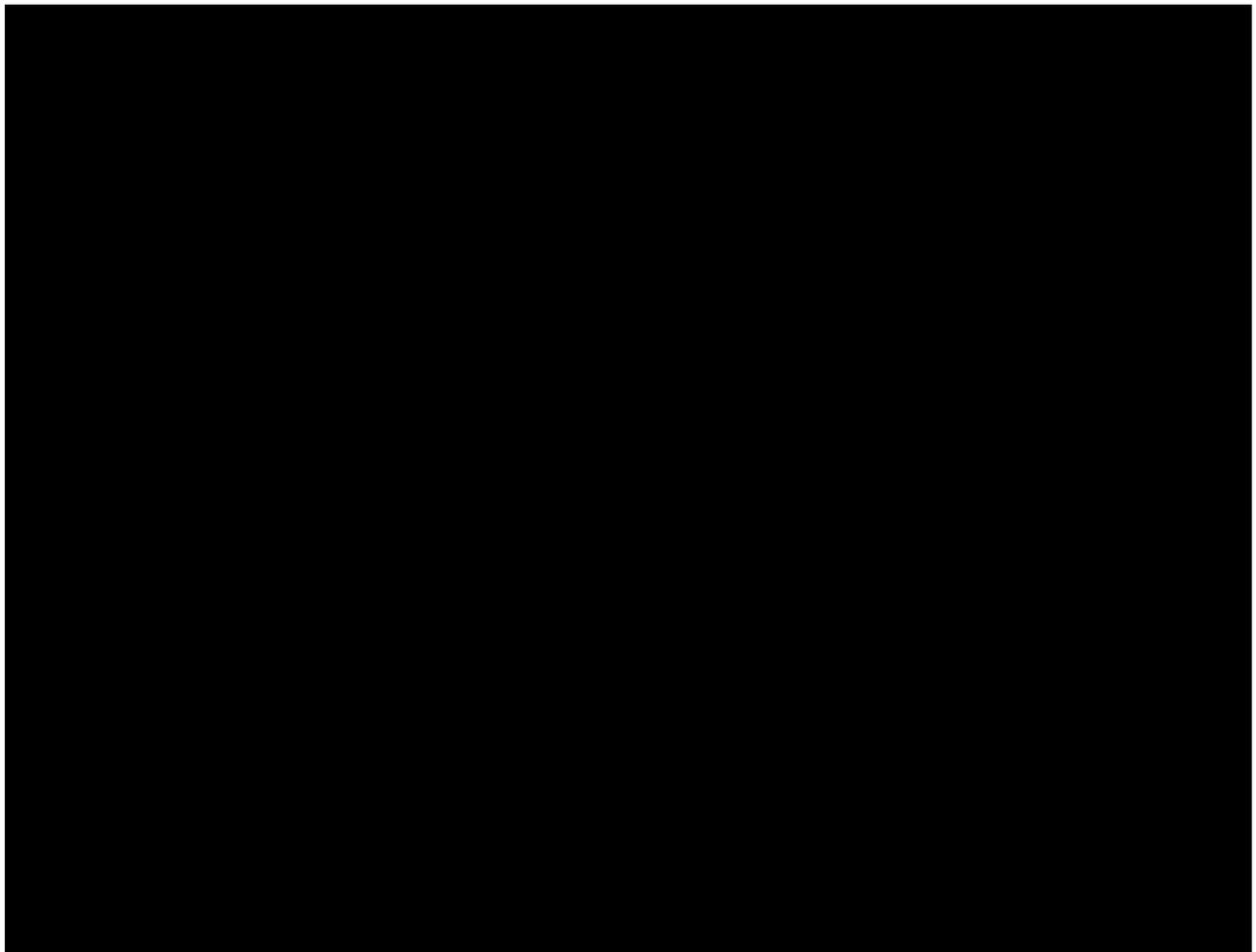
Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
None						

Electric Construction
Electric Distribution Improvement
732.795

Thomas Green, Superintendent of Electric
Gary Fairbanks, Assistant Electric Distribution Supervisor

Division Description

This program will provide for infrastructure improvements made to the Electric Distribution system.



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Storm Water Utility

Richard Lesiecki, City Engineer &
Kevin Lynch, Service Director

Departmental Mission Statement

To provide funding for the efficient operation and management of the city's surface water system to decrease flooding, to decrease damage to property, and to increase water quality for the benefit of the community and the natural environment.

Highlights of the 2009 Departmental Budget

- Implementation of phased improvements for Tiber Creek tributary.
- Design and construct certain neighborhood drainage improvements in conjunction with planned roadway improvements.
- Purchase of a sewer camera in order to enhance maintenance of sanitary and storm sewers by taking a proactive approach to identifying and addressing problems prior to their occurring.
- To engineer and make minor repairs to storm sewers in most cost efficient manner identified.

Major Departmental Objectives of Storm Water Utility

Goal 1: Continue to address the National Pollution Discharge Elimination System (NPDES) – Phase 2 requirements and take steps to comply with the requirements.

**City Core Value: RESPECT
COMMITMENT/INTEGRITY**

Citywide Goal: COMMUNITY SERVICE/STEWARDSHIP

- Actions:
- Efficiently and effectively, inspect and coordinate development and construction work within the City.
 - Attend seminars and read literature pertaining to these requirements.
 - Interact with the Lake County Storm Water Management Agency (LCSWMA), the Lake County Soil and Water Conservation District (LCSWCD) and the Ohio EPA, in pursuit of education of, and compliance with, the necessary requirements.
 - Consult with neighboring municipalities to gain an understanding of how they are addressing the EPA mandates and for possible consideration with City policy/procedures.

GOAL 2: Construct needed storm improvements. (Relates to City Goal Stewardship)

- Design and construct needed storm improvements.

2008 Accomplishments

- a) Road and Drainage Projects – Design/Construction
 - i) Storm water drainage system evaluations.
 - ii) Storm water drainage improvements at several locations.

- b) Studies
 - i) Tiber Creek Drainage Study.
 - ii) FEMA Hydrology and Hydraulic Study – Heisley Park Area.
 - iii) FEMA Hydrology and Hydraulic Study – Tiber Creek Watershed Area.



Storm Water Utility Administration 760.761

Kevin Lynch, Service Director

Division Description

This function is to manage and monitor the general maintenance and provide long-range planning for infrastructure improvements made to the storm sewer system of the City.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	194,587	173,543	125,900	120,166
Fund Balance:	-	-	-	-
Total Revenue	194,587	173,543	125,900	120,166
EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	6,674	7,003	7,114	7,513
Benefits	4,158	3,075	3,481	2,128
Total Personal Services	10,832	10,078	10,595	9,641
Materials & Supplies	540	533	485	100
Other Services and Charges	25,560	24,482	4,820	425
Utilities	-	-	110,000	-
Other Operating Charges	157,655	138,450	-	110,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	183,755	163,465	115,305	110,525
Total Budget	194,587	173,543	125,900	120,166

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Service Director	26	30.5240 - 41.1294	1	1	1	1
			1	1	1	1
Service Director is charged:						
30% - 201.312						
30% - 710.711						
30% - 720.721						
10% - 760.761						

Storm Water Utility Storm Water Operations 760.763

Kevin Lynch, Service Director

Division Description

This function is to provide the general maintenance and perform infrastructure improvements made to the storm sewer system of the City.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	108,662	111,904	118,718	209,840
Fund Balance:	-	-	-	-
Total Revenue	<u>108,662</u>	<u>111,904</u>	<u>118,718</u>	<u>209,840</u>

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	49,707	49,623	53,545	54,503
Benefits	19,578	25,592	27,773	15,237
Total Personal Services	<u>69,285</u>	<u>75,215</u>	<u>81,318</u>	<u>69,740</u>
Materials & Supplies	13,262	14,361	18,100	18,100
Other Services and Charges	26,115	22,328	19,300	22,000
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	-	-	-	100,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	<u>39,377</u>	<u>36,689</u>	<u>37,400</u>	<u>140,100</u>
Total Budget	<u>108,662</u>	<u>111,904</u>	<u>118,718</u>	<u>209,840</u>

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

Note: Personal Services reflects 10% of Public Works staff allocation

Storm Water Utility Storm Water Improvement 760.792

Richard Lesiecki, City Engineer

Division Description

This function is to provide the capital improvements and to perform infrastructure improvements made to the storm sewer system of the City.

Budget Summary

REVENUE	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:	-	-	-	-
Revenue Supported:	329,902	415,456	425,000	330,000
Fund Balance:	-	-	-	-
Total Revenue	329,902	415,456	425,000	330,000

EXPENSES	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Total Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Other Services and Charges	-	-	-	-
Utilities	-	-	-	-
Other Operating Charges	-	-	-	-
Capital Outlay	329,902	415,456	425,000	330,000
Debt Service	-	-	-	-
Other Nonoperating Charges	-	-	-	-
Operating Transfers/Reserves	-	-	-	-
Total Other Expenses	329,902	415,456	425,000	330,000
Total Budget	329,902	415,456	425,000	330,000

Staffing Summary

Position	Grade	Range	Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
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None

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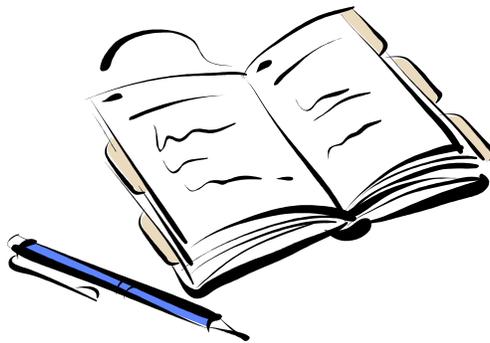
Non-Departmental

Definition of the Section

This section details all the budgets within the City of Painesville that are not part of a particular department. The Director of Finance prepares and manages these budgets. Included in this section are several schedules of expenditures that affect budgets across several different funds, or are unique funds that are for specific purpose (debt service, trust and agency funds).

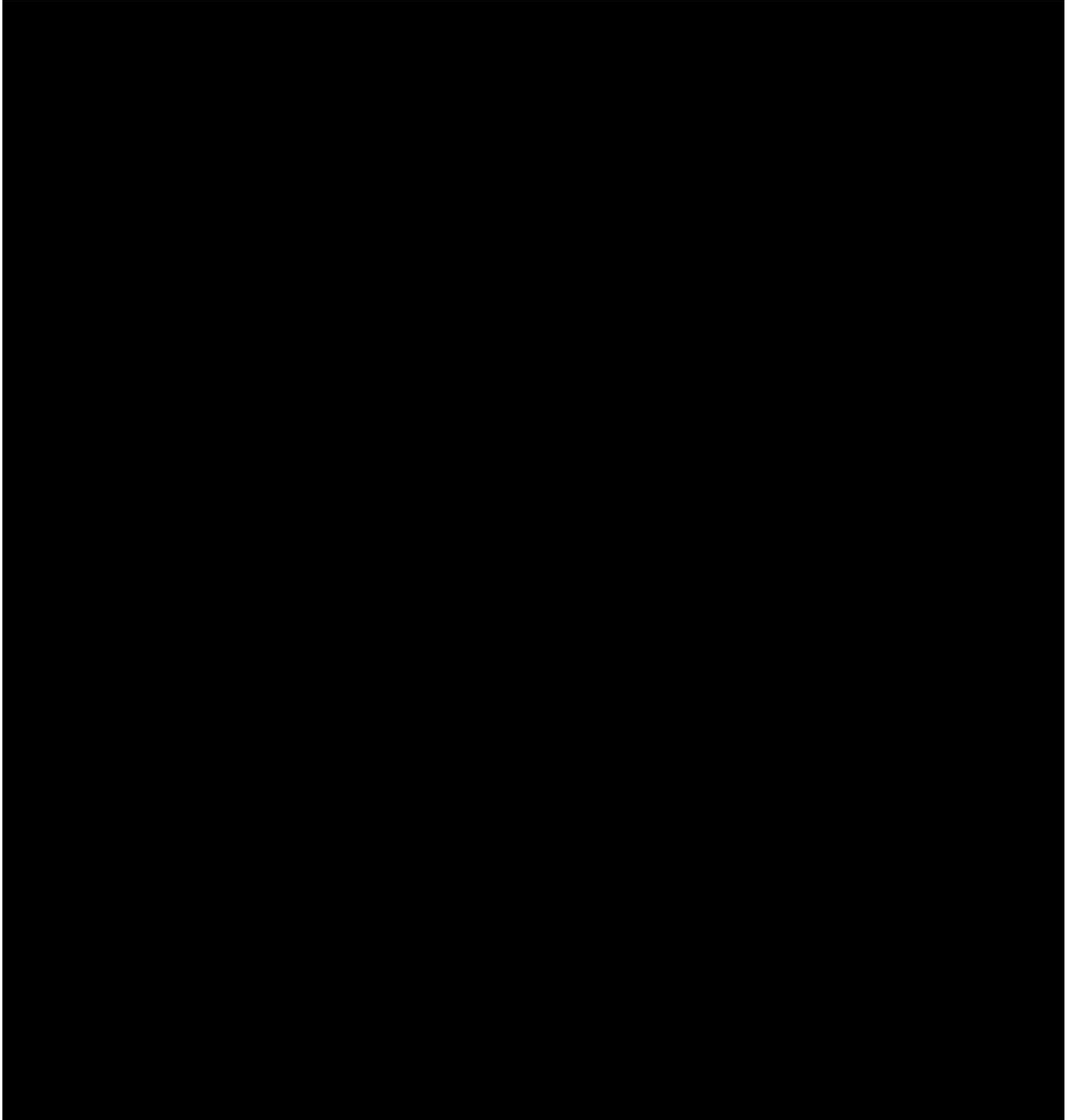
The following schedules make up the non-departmental section of the 2009 budget:

- Miscellaneous budgets
- Schedule of Health Insurance
- Schedule of Worker's Compensation Insurance
- Schedule of General Insurances
- Schedule of Debt
- Schedule of Other Financing Uses
- Major Fund Reserves



Miscellaneous Budgets

General Fund



Schedule of Health Insurance

Account	FUND	Administrative Costs	Claims Estimate	TOTAL
101.970	GENERAL FUND TOTAL	\$ 203,727	\$ 857,697	\$ 1,061,424
201.970	STREET CONST., MAINT. TOTAL	9,276	43,792	53,068
204.970	CEMETERIES TOTAL	12,312	50,313	62,625
222.970	PROBATION TOTAL	112	-	112
229.970	EMS TOTAL	4,723	19,690	24,413
230.970	MUNI CT CAPITAL PROJ TOTAL	3,277	6,217	9,494
710.970	WATER TOTAL	54,984	242,209	297,193
720.970	SEWER TOTAL	46,382	234,870	281,252
730.970	ELECTRIC TOTAL	140,158	740,725	880,883
750.970	PARKING TOTAL	1,687	12,107	13,794
760.970	STORM WATER TOTAL	2,362	19,880	22,242
		\$ 479,000	\$ 2,227,500	\$ 2,706,500



Schedule of Worker's Compensation

Account	Department/Division	# of Emp	Administrative Costs	Claims Estimate	TOTAL
101.970	GENERAL FUND TOTAL		\$ 180,610	\$ 65,037	\$245,647
201.970	STREET CONST., MAINT. TOTAL		7,211	4,635	11,846
204.970	CEMETERIES TOTAL		9,187	16,570	25,757
222.970	PROBATION TOTAL		1,946	15	1,961
229.970	EMS TOTAL		5,123	539	5,662
230.970	MUNI COURT CAPITAL TOTAL		1,549	30	1,579
429.970	MUNI COURT SPECIAL PRJ TOTAL		259	616	875
710.970	WATER TOTAL		38,083	13,336	51,419
720.970	SEWER TOTAL		36,492	12,027	48,519
730.970	ELECTRIC TOTAL		111,833	38,731	150,564
750.970	PARKING TOTAL		958	770	1,728
760.970	STORM WATER UTILITY TOTAL		1,680	1,540	3,220
770.970	COMMUNITY PROGRAMS TOTAL		1,069	154	1,223
			\$ 396,000	\$154,000	\$550,000

Summary of Insurance Coverage

Company	Policy Number	Policy Period	Type	2008-2009	%+	2007-08	2006-07 Amount	2005-06 Amount
GUA/Argonaut	BA-4615338	9/15/08 - 9/15/09	Comprehensive Automobile Liability Single limit \$1,000,000 per occurrence Comprehensive & collision coverage Deductible of \$500 comp/\$1000 coll	72,651	-4.02%	75,691	81,065	100,859
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Comprehensive General Liability Single limit \$1,000,000 per occurrence; \$2,000,000 general aggregate No deductible	18,682	-3.97%	19,455	58,537	58,040
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Ohio Employers Intentional Tort Liability			-	12,510	14,595
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Property Blanket coverage of: Buildings - \$138,684,000 Business Personal Property - \$12,082,000 Electric Power Plant - \$Included Electric Plant contents - \$Included Deductible of \$5,000 per occurrence; Risk Coverage: Extra Expense \$1,000,000 - City blanket Valuable Papers & Records \$100,000 Accounts/Receivable \$100,000 Deductible - \$500	113,848	5.20%	108,224	128,431	112,008
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Boiler & Machinery	98,628	-4.02%	102,757	81,072	81,052
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Miscellaneous Articles Floater Contractor's equipment coverage of \$1,539,596 Radio & communication equipment of \$708,476 Computer coverage of \$810,000 Deductible of \$250			10,333	17,086	16,688
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Money & Securities * Blanket coverage for loss inside or outside the premises in the amount of \$5,000	-		-	300	300
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Public Employees Faithful Performance Blanket Position Bond Blanket coverage for \$500,000	3,462	-4.02%	3,607	2,114	2,114
GUA/Argonaut	PO-4615338	9/15/08 - 9/15/09	Public Officials & Employees Practices Liability ** Blanket coverage Prior acts coverage - \$1,000,000 per occurrence/\$2M aggregate subject to \$5,000 deductible			-	63,127	27,492
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Public Officials Errors & Omissions Limits of \$1,000,000 per occurrence; full prior acts included Deductible of \$10,000	7,353	-4.00%	7,659	-	-
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Fire Department Umbrella *** Supplemental coverage Coverage of \$10,000,000 per occurrence Limits of \$10,000,000 aggregate No deductible	-		-	3,156	2,750
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Fire Legal Liability **** Fire department legal liability subject to \$1,000,000 per occurrence \$2,000,000 aggregate; including excess coverage.	-		-	6,117	5,330
GUA/Argonaut	LE-4615338	9/15/08 - 9/15/09	Law Enforcement Professional Liability \$1,000,000 per occurrence/\$2M aggregate Deductible of \$5,000	20,434	-4.02%	21,290	-	29,414
GUA/Argonaut	UMB-4615338	9/15/08 - 9/15/09	Excess Liability \$ 5,000,000 per occurrence/aggregate for comprehensive automobile liability, comprehensive general liability, and Ohio Intentional Tort liability/Public Official Liability/Employment practice Liab Fire Legal Liability/Law Enforcement Liability	24,876	-4.02%	25,918	57,064	57,876
GUA/ American Alternative	69A2FF0000001-00	9/15/08 - 9/15/09	Excess Liability \$ 5,000,000 xs \$5,000,000 per occurrence/aggregate for comprehensive automobile liability, comprehensive general liability, and Ohio Intentional Tort liability/Public Official Liability/Employment practice Liab Fire Legal Liability/Law Enforcement Liability	20,000	0.00%	20,000		
GUA/Argonaut	PE-4615338	9/15/08 - 9/15/09	Terrorism	7,925	0.00%	7,925		
GUA/ American Bankers	AB00013978	11/7/08 - 11/7/09	Flood Insurance	21,261	6.60%	19,945	-	-
GRAND TOTAL						422,804	510,579	508,518
				GUA/Argonaut		367,859	438,179	443,532
				GUA/American Alternative		20,000	9,273	8,080
				GUA/American Bankers		21,261	63,127	56,906
				TOTAL by Company		409,120	510,579	508,518
				Difference	(13,684)	-3.236%		

* Premium included with Crime coverage
 ** Premium included with Public Official Liability
 *** Premium included with Excess Liability coverage
 **** Premium included with General Liability coverage

Schedule of Insurance

Budgets Effectuated

REVENUE		Actual FY 2006	Actual FY 2007	Budgeted FY 2008	Proposed FY 2009
Tax Supported:		\$ 151,873	\$ 180,641	\$ 139,760	\$ 111,862
Revenue Supported:		362,404	461,881	321,346	317,084
Fund Balance:		-	-	-	-
Total Revenue		\$ 514,277	\$ 642,522	\$ 461,106	\$ 428,946
EXPENSES		Actual FY 2006	Actual FY 2007	Budgeted FY 2008	Proposed FY 2009
Municipal Court	101.122	\$ 2,368	\$ 3,076	\$ 2,112	\$ 2,037
General Government	101.191	87,322	106,522	72,759	48,871
Public Works	101.311	14,626	16,293	11,786	12,218
Parks	101.511	-	-	13,010	8,010
Police	101.212	35,456	43,172	29,702	30,544
Fire	101.221	12,101	11,578	10,391	10,182
Fire - EMS	229.221	1,344	1,292	1,155	-
Cemeteries	204.421	10,216	19,616	3,472	4,073
Water Revenue	710.719	94,995	125,995	97,006	84,218
Water Pollution Revenue	720.729	84,804	106,574	78,179	76,073
Electric Revenue	730.739	163,725	200,103	135,828	148,647
Off-Street Parking Revenue	750.332	7,320	8,301	5,706	4,073
Total Budget		\$ 514,277	\$ 642,522	\$ 461,106	\$ 428,946



Summary of Debt

Account Number	Description	Payee	Final P/O	Type	Original Issuance Amount	Budgeted Principal & Int. Payments for 2009
101.970.58305 101.970.58305	Newell Street Land Acquisition Note [INTERNAL NOTE]	COP	3/13/2009	Principal Interest	\$ 253,000.00	\$ 260,590.00
201.801.57101 201.801.57201	Street Resurfacing - 2006	RBC Dain	12/1/2022	Principal Interest	\$ 236,000.00	\$ 22,425.00
201.801.57101 201.801.57201	Street Resurfacing - 2004	RBC Dain	12/1/2022	Principal Interest	\$ 103,000.00	\$ 9,572.50
201.801.57101 201.801.57201	Argonne Dr Improvements	RBC Dain	12/1/2027	Principal Interest	\$ 217,000.00	\$ 17,057.50
201.801.57101 201.801.57201	West Eagle St. Sidewalk 2006	RBC Dain	12/1/2022	Principal Interest	\$ 21,000.00	\$ 1,932.50
201.801.57101 201.801.57201	Renaissance Parkway	RBC Dain	12/1/2025	Principal Interest	\$ 163,000.00	\$ 14,447.50
201.801.57101 201.801.57201	Liberty St Resurfacing	RBC Dain	12/1/2022	Principal Interest	\$ 348,000.00	\$ 33,325.00
201.801.57102 201.801.57202	Renew Street Resurfacing - 2007	RBC Dain	3/17/2009	Principal Interest	\$ 230,000.00	\$ 237,475.00
201.801.57102 201.801.57202	Renew Street Resurfacing - 2007	RBC Dain	3/17/2009	Principal Interest	\$ 100,000.00	\$ 103,250.00
201.801.57102 201.801.57202	Renew Street Resurfacing - 2008	RBC Dain	3/17/2009	Principal Interest	\$ 205,000.00	\$ 211,662.50
201.801.57102 201.801.57202	Nelson Street Resurfacing	RBC Dain	3/17/2009	Principal Interest	\$ 121,500.00	\$ 125,448.75
201.801.57102 201.801.57202	East Main Street Improvements	RBC Dain	3/17/2009	Principal Interest	\$ 320,000.00	\$ 330,400.00
201.801.57102 201.801.57202	Fleet Procurement	RBC Dain	3/17/2009	Principal Interest	\$ 110,000.00	\$ 113,575.00
220.801.57102 220.801.57202	Fire Station Drive Improvements	RBC Dain	3/17/2009	Principal Interest	\$ 75,000.00	\$ 77,437.50
201.805.57103	East Walnut Ave Improvements	OPWC	7/1/2009	Principal	\$ 45,000.00	\$ 10,000.00
201.805.57103	Chester St. Roadway Imp.	OPWC	7/1/2027	Principal	\$ 97,801.41	\$ 4,890.08
301.801.57102 301.801.57202	Park Land Acquisition -Park Property Note	RBC Dain	3/17/2009	Principal Interest	\$ 70,000.00	\$ 72,275.00
303.801.57101 303.801.57201	Special Assessment Bonds, Series 2005 Renaissance Pky I	Huntington	12/1/2025	Principal Interest	\$ 410,000.00	\$ 33,350.00
303.801.57101 303.801.57201	Colonial Drive	RBC Dain	12/1/2027	Principal Interest	\$ 274,000.00	\$ 21,657.50
303.801.57101 303.801.57201	Industrial Prk Fund - Renaissance Park Extension (RE)	RBC Dain	12/1/2027	Principal Interest	\$ 340,000.00	\$ 27,727.50
304.970.58305 304.970.58305	Newell Street Land Acquisition Note	COP	3/13/2009	Principal Interest	\$ 253,000.00	\$ 260,590.00
415.801.57101 415.801.57201	Muni Ct. Cap Proj Fd - Muni Ct Renovations	RBC Dain	12/1/2011	Principal Interest	\$ 209,000.00	\$ 61,842.50
425.805.57103 425.805.57203	Girdled Road Water Improvements	OWDA - Direct Pay	7/1/2019	Principal Interest	\$ 1,467,655.68	\$ 118,905.38
426.801.57102 426.801.57202	Shamrock Blvd. Note		8/13/2009	Principal Interest	\$ 2,352,082.00	\$ 2,407,355.93
428.801.57101 428.801.57201	Industrial Park Fund - Renaissance Parkway (RP)	RBC Dain	12/1/2022	Principal Interest	\$ 164,000.00	\$ 16,225.00

Summary of Debt

(continued)

Account Number	Description	Payee	Final P/O	Type	Original Issuance Amount	Budgeted Principal & Int. Payments for 2009
710.803.57101 710.803.57201	Waterworks Improvement Bonds, Series 2003	Huntington National	12/1/2012	Principal Interest	\$ 2,380,000.00	\$ 284,452.50
710.803.57101 710.803.57201	General Obligation Bonds - Water Series 1998	Huntington National	12/1/2018	Principal Interest	\$ 5,000,000.00	\$ 363,750.00
712.805.57102 712.805.57202	Elm St. Water Line	RBC Dain	3/17/2009	Principal Interest	\$ 225,000.00	\$ 232,312.50
712.805.57102 712.805.57202	Filter Rehabilitation Phase II	RBC Dain	3/17/2009	Principal Interest	\$ 300,000.00	\$ 309,750.00
712.805.57102 712.805.57202.	Chestnut Storage Tank 2006	RBC Dain	3/17/2009	Principal Interest	\$ 247,100.00	\$ 255,130.75
712.805.57102 712.805.57202.	86 & Auburn Rd.	RBC Dain	11/6/2009	Principal Interest	\$ 190,000.00	\$ 197,600.00
722.805.57102 722.805.57202	Tertiary Screw and Back Wash- WPCP Plant	RBC Dain	11/6/2009	Principal Interest	\$ 160,000.00	\$ 166,400.00
722.805.57102 722.805.57202	Green House	RBC Dain	11/6/2009	Principal Interest	\$ 45,000.00	\$ 46,800.00
722.805.57102 722.805.57202	Aeration Diffuser	RBC Dain	11/6/2009	Principal Interest	\$ 15,000.00	\$ 15,600.00
722.805.57102 722.805.57202	Sanitary Interceptor and Septage Receiving-San Swr Imp	RBC Dain	11/6/2009	Principal Interest	\$ 200,000.00	\$ 208,000.00
722.805.57102 722.805.57202	Anaerobic Digester #2 Note-San Swr Imp	RBC Dain	11/6/2009	Principal Interest	\$ 75,000.00	\$ 78,000.00
722.805.57102 722.805.57202	West Jackson Street Pump Station Note -San Swr Imp	RBC Dain	11/6/2009	Principal Interest	\$ 65,000.00	\$ 67,600.00
722.805.57102 722.805.57202	Mentor Ave. & Jackson Street Railroad Crossing Grant 20 yr	RBC Dain	11/6/2009	Principal Only	\$ 120,000.00	\$ 124,800.00
722.805.57102 722.805.57202	Hydrochlorination Generation Equipment	RBC Dain	11/6/2009	Principal Interest	\$ 130,000.00	\$ 135,200.00
712.805.57103	Raw Well Pump Sta.Replmnt.	OPWC	7/1/2012	Principal	\$ 600,000.00	\$ 60,000.00
712.805.57103	Wtr Trtmnt Plnt Imp/Filter Rehab	OPWC	1/1/2015	Principal	\$ 413,573.80	\$ 41,357.38
712.805.57103	Jackson St. Water Main Replace.	OPWC	1/1/2029	Principal	\$ 50,000.00	\$ 1,250.00
722.805.57103	Mentor Ave. W. Jackson St.	OPWC	7/1/2027	Principal	\$ 40,973.75	\$ 2,048.66
730.736.55113	Omega JV2	AMP Ohio	12/31/2021	Prin & Int	\$ 3,347,924.56	\$ 266,731.53
760.805.57102 760.805.57202	Argonne Dr Storm Sewers	RBC Dain	3/17/2009	Principal Interest	\$ 107,000.00	\$ 110,477.50
760.805.57102 760.805.57202	Storm Water Management - B	RBC Dain	3/17/2009	Principal Interest	\$ 125,000.00	\$ 129,062.50
760.805.57102 760.805.57202	Storm Water Management - C	RBC Dain	3/17/2009	Principal Interest	\$ 100,000.00	\$ 103,250.00
Totals						\$ 7,792,990.96

Summary of Debt (continued)

Account Number	Description	Payee	Final P/O	Type	Original Issuance Amount	Budgeted Principal & Int. Payments for 2009				
101.171.57103	Expanets Telephone System 2002	Chase #1000112967	7/30/2009	Principal	\$ 270,000.00	44,530.44				
101.171.57203				Interest		1,471.46				
Total						\$ 46,001.90				
101.970.57103				Principal		2,392.34				
101.970.57203				Interest		34.37				
201.313.57103				Principal		3,846.20				
201.313.57203				Interest		55.25				
220.901.57103				Principal		7,969.59				
220.901.57203				Interest		114.48				
430.901.57103				Principal		18,742.47				
430.901.57203	Citywide Leasing Chase 5YR 2003	Chase #1000118520	1/30/2009	Interest	\$ 653,780.00	269.23				
710.902.57103				Principal		209.67				
710.902.57203				Interest		3.01				
720.902.57103				Principal		209.67				
720.902.57203				Interest		3.01				
722.902.57103				Principal		4,508.34				
722.902.57203				Interest		64.76				
730.902.57103				Principal		279.29				
730.902.57203				Interest		4.01				
Total						\$ 38,705.69				
201.901.57103								Principal		17,137.00
201.901.57203								Interest		708.50
220.901.57103				Principal		1,117.12				
220.901.57203				Interest		46.18				
710.902.57103	Citywide Leasing 5YR 2005	Chase #1000122130 3.2700%	3/25/2010	Principal	\$ 116,000.00	1,006.92				
710.902.57203				Interest		41.63				
720.902.57103				Principal		1,006.92				
720.902.57203				Interest		41.63				
730.902.57103				Principal		1,339.68				
730.902.57203				Interest		55.38				
Total						\$ 22,500.96				
220.901.57103				Principal		40,403.92				
220.901.57203				Interest		4,662.76				
229.901.57103				Principal		3,478.39				
229.901.57203	Citywide leasing 7YR 2005	Chase # 1000122131 3.3900%	3/25/2012	Interest	\$ 563,000.00	401.42				
722.902.57103				Principal		12,429.82				
722.902.57203				Interest		1,434.44				
732.902.57103				Principal		13,675.61				
732.902.57203				Interest		1,578.22				
Total						\$ 78,064.58				
201.901.57103				Principal		32,410.82				
201.901.57203				Interest		3,992.71				
220.901.57103				Principal		36,011.96				
220.901.57203				Interest		4,436.34				
430.901.57103				Principal		40,813.55				
430.901.57203	Chase 5 YR 2007	Chase # 1000130738 4.0500%	9/29/2012	Interest	\$ 609,338.00	5,027.86				
710.902.57103				Principal		1,200.39				
710.902.57203				Interest		147.87				
712.902.57103				Principal		7,204.41				
712.902.57203				Interest		885.25				
720.902.57103				Principal		1,201.06				
720.902.57203				Interest		147.20				
760.902.57103				Principal		1,201.06				
760.902.57203				Interest		147.20				
Total						\$ 134,827.68				

Summary of Debt (continued)

Account Number	Description	Payee	Final P/O	Type	Original Issuance Amount	Budgeted Principal & Int. Payments for 2009
101.171.57103				Principal		49,364.98
101.171.57203				Interest		19,017.06
101.318.57103	Citi Corp 10YR 2007 via Johnson Controls (City Hall)	Citi Corp Escrow 4.2500%	10/5/2016	Principal	\$ 587,645.00	2,625.80
101.318.57203				Interest		1,011.55
101.512.57103				Principal		525.16
101.512.57203				Interest		202.29
Total						
201.901.57103				Principal	\$ 38,121.00	\$ 18,142.15
201.901.57203				Interest		\$ 1,434.86
220.901.57103				Principal	\$ 96,209.00	\$ 3,628.44
220.901.57203				Interest		\$ 286.96
230.901.57103				Principal	\$ 8,605.00	\$ 2,902.77
230.901.57203		Key Bank 4.26%	3/24/2011	Interest		\$ 229.58
430.901.57103	Key Bank Leasing -2006			Principal	\$ 120,870.00	\$ 27,576.19
430.901.57203		Interest		\$ 2,180.93		
712.902.57103				Principal	\$ 21,088.00	\$ 18,142.24
712.902.57203				Interest		\$ 1,434.83
722.902.57103				Principal	\$ 38,338.00	\$ 725.68
722.902.57203				Interest		\$ 57.38
732.902.57103				Principal	\$ 36,425.00	\$ 1,451.35
732.902.57203				Interest		\$ 114.80
Total						\$ 78,308.16
710.902.57103				Principal		131,777.24
710.902.57203				Interest		157,220.76
720.902.57103	Citi Corp 20YR 2007 via Johnson Controls (Water 90%,WPCF 6%,Electric 4%)	Citi Corp Escrow 4.3500%	6/27/2027	Principal	\$ 4,260,214.00	8,785.15
720.902.57203				Interest		10,481.39
730.902.57103				Principal		5,856.77
730.902.57203				Interest		6,987.59
Total						321,108.90
220.901.57103	Fire Truck Lease	Republic 1st National	12/1/2022	Principal	\$ 303,733.00	14,906.57
220.901.57203				Interest		13,791.68
Total						28,698.25
720.901.57103	Sewer Camera Lease		12/1/2014	Principal	\$ 200,000.00	18,880.00
720.902.57203				Interest		2,000.00
760.901.57103				Principal		18,880.00
760.901.57203				Interest		2,000.00
Total						41,760.00
TOTAL LEASES:						862,722.96
GRAND TOTALS					\$ 30,054,977.20	\$ 8,655,713.92

Schedule of Debt

Fund Summary for 2009

Fund No.	Note	Bond	Loans	Lease
101	260,590.00			121,175.45
201	1,121,811.25	98,760.00	14,890.08	77,727.49
220	77,437.50			127,376.00
222	-			
229				3,879.81
230				3,132.35
301	72,275.00			-
303		82,735.00		-
304	260,590.00			-
415		61,842.50		-
424				-
425			118,905.38	-
426	2,407,355.93			-
428		16,225.00		-
430				94,610.23
710		648,202.50		291,607.49
712	994,793.25		102,607.38	27,666.73
720				42,756.03
722	842,400.00		2,048.66	19,220.42
730		266,731.53		14,522.72
732				16,819.98
750				
760	342,790.00			22,228.26
	\$ 6,380,042.93	\$ 1,174,496.53	\$ 238,451.50	\$ 862,722.96
TOTAL	8,655,713.92			



Schedule of Transfers



Schedule of Other Financing Uses

Budgets Effected

REVENUE		Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:		\$ 197,977	\$ 229,357	\$ 276,377	\$ 305,087
Revenue Supported:		259,069	2,570,037	573,947	549,626
Fund Balance:		-	-	-	-
Total Revenue		\$ 457,046	\$ 2,799,394	\$ 850,324	\$ 854,713
EXPENSES		Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
General Fund	101.901	\$ 60,130	\$ 91,351	\$ 91,500	\$ 100,000
Street Construction, Maintenance & Repair Fund	201.901	37,276	54,559	73,822	73,827
Cemeteries Fund	204.901	-	-	-	-
Fire Levy Fund	220.901	96,044	81,495	107,172	127,378
Emergency Medical Services Fund	229.901	4,527	1,952	3,883	3,882
Municipal Court Computerization Fund	230.901	8,464	6,899	6,044	3,132
Capital Equipment Reserve Fund	430.901	122,553	133,000	114,019	94,612
Deposit Trust Fund	601.901	21,498	-	15,000	15,000
Water Revenue Fund	710.902	8,495	2,114,004	318,819	291,609
Water Construction Fund	712.902	17,010	26,290	27,359	27,669
Water Pollution Revenue Fund	720.902	2,174	145,215	23,888	42,784
Water Pollution Construction Fund	722.902	38,049	22,972	23,582	19,221
Electric Revenue Fund	730.902	2,897	100,267	16,007	14,523
Electric Construction Fund	732.902	36,874	19,996	25,756	16,821
Off-Street Parking Revenue Fund	750.902	1,055	645	-	-
Off-Street Parking Deposit Fund	752.902	-	-	100	-
Storm Water Utility Fund	760.902	-	369	1,348	22,230
Evergreen Cemetery Trust Fund	901.902	-	20	1,000	1,000
Riverside Cemetery Trust Fund	902.902	-	360	1,000	1,000
Special Endowment Trust Fund	903.902	-	-	25	25
Total Budget		\$ 457,046	\$ 2,799,394	\$ 850,324	\$ 854,713



Major Fund Reserves

Budgets Effectuated

REVENUE		Actual FY 2006	Actual FY 2007	Budget FY 2008	Proposed FY 2009
Tax Supported:		\$ 4,263	\$ 28,152	\$ 100,000	\$ 225,000
Revenue Supported:		46,671	41,066	425,000	467,730
Fund Balance:		-	-	-	-
Total Revenue		<u>\$ 50,934</u>	<u>\$ 69,218</u>	<u>\$ 525,000</u>	<u>\$ 692,730</u>

EXPENSES		Actual FY 2005	Actual FY 2006	Budget FY 2008	Proposed FY 2008
General Fund	101.999	\$ 4,263	\$ 28,152	\$ 100,000	\$ 225,000
Water Revenue Fund	710.999	9,905	23,742	75,000	113,400
Water Pollution Revenue Fund	720.999	-	17,324	100,000	109,680
Electric Revenue Fund	730.999	36,766	-	250,000	243,080
Storm Water Fund	760.999	-	-	-	1,570
Total Budget		<u>\$ 50,934</u>	<u>\$ 69,218</u>	<u>\$ 525,000</u>	<u>\$ 692,730</u>

The balances listed above are reserved in each of the major funds to appropriate dollars for unexpected and unanticipated costs that can occur. To access these additional dollars requires the express consent of City Council, the City Manager, and the Director of Finance. These funds are set aside as emergency and contingency funding.



**CITY OF PAINESVILLE
2009 LONG-TERM DEBT**

PURPOSE	FUND	PRINCIPAL OUTSTANDING 1/1/2009	INTEREST RATE	MATURITY	2009 PAYMENTS PRINCIPAL	INTEREST	OUTSTANDING 12/31/2009
GENERAL OBLIGATION BONDS							
Various Purpose Bonds	201,415 303,428	1,975,000.00	4.25 - 5%	2028	135,000.00	91,213.00	1,840,000.00
Waterworks	710	1,045,000.00	1.35 - 3.6%	2012	250,000.00	34,453.00	795,000.00
Waterworks	710	2,500,000.00	3.25 - 4.6%	2018	250,000.00	113,750.00	2,250,000.00
Joint Venture Agreement	730	2,388,044.00	4.6 - 4.7%	2021	144,035.00	122,697.00	2,244,009.00
TOTAL GENERAL OBLIGATION BONDS		<u>7,908,044.00</u>			<u>779,035.00</u>	<u>362,113.00</u>	<u>7,129,009.00</u>
SPECIAL ASSESSMENT BONDS							
Renaissance Parkway	303	370,000.00	4.75%	2021	15,000.00	18,350.00	355,000.00
TOTAL SPECIAL ASSESSMENT BONDS		<u>370,000.00</u>			<u>15,000.00</u>	<u>18,350.00</u>	<u>355,000.00</u>
OWDA LOAN							
Safe Drinking Girdled Road Water Improve.	425	1,014,922.00	4.61%	2019	72,711.00	46,195.00	942,211.00
OPWC LOANS							
Chester Street Roadway Improve.	201	92,911.33	0.00%	2027	4,890.08	0.00	88,021.25
East Walnut Street Improvements	201	15,000.00	0.00%	2009	10,000.00	0.00	5,000.00
Raw Well Water Pump Station Replace	712	240,000.00	0.00%	2012	60,000.00	0.00	180,000.00
Pump Station	712	289,403.00	0.00%	2015	41,358.00	0.00	248,045.00
Jackson St. Watermain Replace.	712	50,000.00	0.00%	2029	1,250.00	0.00	48,750.00
Mentor Ave. West Jackson St. Improve.	722	38,924.59	0.00%	2027	2,048.66	0.00	36,875.93
TOTAL OPWC LOANS		<u>726,238.92</u>			<u>119,546.74</u>	<u>0.00</u>	<u>606,692.18</u>
TOTAL LONG TERM DEBT		<u>10,019,204.92</u>			<u>986,292.74</u>	<u>426,658.00</u>	<u>9,032,912.18</u>

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Capital Budget

Five Year Capital Improvement Plan

The City of Painesville's 2009 - 2013 Capital Improvement Program (CIP) represents a plan of action to ensure that municipal facilities are provided to serve the needs of the citizens of Painesville and that they are maintained in peak condition. The development of this plan marks the continuation of a formal process, *initiated in 1997*, in which a CIP is submitted to City Council in conjunction with the budget process. That initial CIP served as the beginning point of improved infrastructure and capital improvements planning for the future.

The projects included in the Capital Improvement Program address a broad spectrum of municipal facilities ranging from the basic necessities such as the municipal water system to the amenities which make Painesville a very desirable community in which to live and work.

A capital program, which provides for the orderly maintenance and improvement of the City's infrastructure, is essential to the vitality and success of this community. A balanced capital program attempts to assess the needs in all areas within the City's jurisdiction: streets, storm sewers, sanitary sewers, water and electric system projects, public buildings, recreation facilities and economic development projects. It also should reflect the City wide goals and objectives.

The CIP includes major equipment and economic development projects to assure the proper attention is given to these areas. Major equipment includes such items as computers (regardless of cost), police cruisers, trucks, communication equipment, and any other item valued in excess of \$5,000 with a useful life of at least five years. Capital equipment is essential to the efficient and effective delivery of public services; however, this area is frequently ignored when it is located strictly in the operating budget document.

Economic development includes projects undertaken to assist in the acquisition and retention of private businesses, thus enhancing our tax base and revenue stream. Economic development projects reflect the extension of City utilities to potential development sites and redevelopment of critical areas downtown.

The capital improvement plan attempts to satisfy as many of the capital needs of the community as possible within the limited resources available. Because these types of projects tend to be not only long-lived investments but also big-ticket items, it is imperative that the City plan ahead to insure that we will be able to afford them when the time comes. The Capital Improvement Plan contains three major sections:

- ◆ **Funding Methods for Capital Improvements:**
This section outlines the various funding mechanisms available to the City to finance its capital outlay needs.
- ◆ **2009 Capital Budget:**
This section includes a listing with a brief description of the capital projects that have been recommended in the 2009 operating budget, as well as a proposed financing mechanism.
- ◆ **2010-2013 Long-Range Capital Improvement Program:**
The long-range section provides information on future tentative capital projects and other major equipment purchases that are proposed for the four following years. It outlines projects which have been identified as vital to address for the City to meet future needs.

Within the three sections, the narrative discussion focuses on the following major funds:

- General Fund
- Street Construction, Maintenance and Repair Fund
- Cemeteries Fund
- Capital Improvements Fund
- Capital Equipment Reserve
- Water Revenue and Construction Funds
- Water Pollution Revenue and Construction Funds
- Electric Revenue and Construction Funds
- Storm Water Fund

SECTION ONE: Funding Method for Capital Improvements

Capital improvements can be financed in a variety of ways. Most programs use a combination of funding methods. These methods can generally be found within two broad categories: Pay-as-you-go and pay-as-you-use.

Pay-As-You-Go-Plans

Current Revenues

Perhaps the simplest method of financing capital improvements is on the pay-as-you-go method with current revenues paying cash instead of borrowing against future revenues. The amount needed for capital improvements from current revenues is generally financed by the local income or utility service charge.

Funding projects from current revenues has several advantages. First, it avoids borrowing and associated costs. For example, interest on long-term bonds can equal the original capital cost depending on interest rate and repayment schedule. Second, pay-as-you-go plans maintain the City's borrowing capacity for major unforeseen outlays. Third, it fosters favorable bond ratings when long-term financing is undertaken. Finally, the technique avoids the inconvenience and costs associated with marketing of bond issues (i.e., advisers, council, printing, etc.).

There are however several disadvantages. For example, extremely large expenditure items may place a heavy burden on the City's operations during the project year. Secondly, a long life asset, such as a sewerage treatment facility, should be paid for by its users throughout its useful life. Payment up front for this type of expenditure would be unfair to people who leave after a brief residence and it would constitute a subsidy for those who came after the capital improvement was completed. Finally and probably most important, when inflation is high it may be cheaper to borrow and pay today's prices rather than wait and pay tomorrow.

Reserve Funds

A reserve or capital improvement fund is simply a savings account where funds are accumulated in advance over a period of several years to finance a capital improvement project(s) or for an unforeseen emergency. This method has the advantage of spreading the costs over several years and reduces the impact during any one year. It is generally used for financing the replacement of capital items with known economic useful lives, and for which future costs are fairly predictable (e.g. police, fire, and public works equipment). Generally, the reserve funds are co-mingled and invested to earn interest. This method shares the disadvantages associated with financing from current revenues.

Pay-As-You-Use Plans

Bond Issue

The use of bond issue is the major alternative to pay-as-you-go plans. Borrowing to finance long-term public improvements is widely practiced by municipalities. Capital improvements with long useful lives are used by future taxpayers and it therefore is appropriate to pay for the improvement over its useful life. Bonding evens out the tax rate over time and allows the municipality to obtain vital improvements more quickly than would a reserve fund strategy.

The disadvantages of borrowing are that the community gets backed into interest payments over a number of years that may equal the cost of the original investment and putting together bond issues for public sale is complicated and expensive.

Generally, there are three bond issue types:

General Obligation Bonds – borrowing against future property tax reserves. Because the municipality's credit is pledged and because municipal bonds are tax exempt, a lower rate of interest may be obtained.

Special Assessment Bonds – sometimes used to finance the construction of streets, sewer lines or other improvements which actually improve the value of adjacent property. Special assessments are levied against the property owners. These bonds usually carry a higher rate of interest than general obligation bonds.

Revenue Bonds – are those to which the income from some specific enterprise is pledged for repayment.

Short Term Notes:

When the uses of current revenues and reserves or bond financing are not appropriate to meet the municipality's need, short-term notes issued by local banks may be in order. There is no appreciable disadvantage to this approach other than the interest cost of temporary borrowing.

Advantages of this approach are that a substantial lump-sum can be borrowed and repaid in installments over the next several years and the interest on notes is generally less than interest on bonds and there are no marketing costs.

Joint Financing

An increasing number of cities and towns are finding joint financing of projects to be beneficial such as the construction of a regional transfer site for solid waste disposal.

Lease-Purchase

Local governments may also utilize a lease-purchase arrangement to finance the acquisition of capital equipment or necessary public works projects. For example, a private company may construct the project and then lease it to the municipality at an annual or monthly rental. At the end of the lease period, the title to the facility is generally conveyed to the municipality.

Authorities and Special Districts

Authorities and Special Districts are created generally to manage facilities that are supported by user charge. Water and sewerage systems are examples of such facilities. Special districts may be given the power to issue bonds. Generally a user fee in the form of a flat fee or a fee based upon actual, measured use are assessed to help retire bonds issued to finance capital improvements and operating and maintenance costs for these facilities.

Special Assessments

When a capital improvement project benefits specific properties, special assessments are sometimes levied against the abutting property owners to the improvement. Local improvements often financed by this method include streets, sanitary sewers, water mains and other utilities.

Tax Increment Financing

Tax Increment Financing is another method to finance capital improvements to certain areas of a municipality which may be designated as a tax incremental financing area. Generally, the area might be the community's downtown, waterfront or industrial area. Usually some or all of the property taxes generated by the development in the designated area are specifically earmarked for the retirement of the borrowed funds.

State and Federal Aid

Finally, another major source of funds for capital improvements is federal and state grants-in-aid and low interest loans to fund eligible improvements. It is important however to remember that when contemplating the use of federal or state aid, local priorities still should be maintained. A project should not necessarily be undertaken just because funds are available.



SECTION TWO: 2009 Capital Budget

The proposed funding mechanism utilized by the City of Painesville to fund the 2009 capital improvement plan are cash, a lease for the purchase a storm and sewer camera and several short term note issuances to pay for larger priced items. The table below outlines the type of funding method needed by each fund to pay for the 2009 projects. The notes are proposed for the Shamrock Boulevard Bridge connection. This project will only be constructed should a repayment mechanism other than the General fund, such as a TIF, is found. The notes in the electric fund are proposed for budgeting purposes. It is unknown whether they will be necessary since cash is currently available. However should the note market not rebound, borrowing funds through a third party such as AMP-Ohio or the Port Authority may be desirable to maintain cash flow to re-invest in our own notes being rolled over this year. Immediately following the table is a detailed project list that provides a description of each project for the 2009 budget year, which fund is supporting the project.

The overall effects of the City capital improvement plan are felt in the reduced maintenance and repair cost within each department's budget. Plans for annual equipment replacement were discussed in this year's budget and the City is funding its limited capital projects this year primarily through cash.

TABLE NO. 1

FUND NO.	FUND NAME	CASH	LEASE	NOTE	TOTAL
101	General Fund	\$ -	\$ -	\$ -	\$ -
201	Street Construction Mnt & Rpr Fd	378,000	-	-	378,000
220	Fire Levy Fund	44,000	-	150,000	194,000
227	Fire Special Levy Fund	-	-	-	-
229	Emergency Medical Service Fund	171,000	-	-	171,000
230	Municipal Court Computerization	17,000	-	-	17,000
424	Capital Improvement Fund	1,218,500	-	-	1,218,500
426	Shamrock Blvd Road Project Fund		-	5,000,000	5,000,000
427	Jackson Street Interchange Fd	450,000	-	-	450,000
429	Muni Court Special Projects Fd	30,000	-	-	30,000
430	Capital Equipment Reserve Fund	296,555	-	-	296,555
431	Millstone Acquisition Fund	3,534,000	-	-	3,534,000
432	Gristmill FMA Acquisition Fund	196,905	-	-	196,905
433	Gristmill HMGP Acquisition Fund	188,730	-	-	188,730
710	Water Revenue Fund	1,940	-	-	1,940
712	Water Construction Fund	1,935,400	-	-	1,935,400
720	Sewer Revenue Fund	1,940	100,000	-	101,940
722	Sewer Construction Fund	3,209,000	-	-	3,209,000
730	Electric Revenue Fund	22,820	-	-	22,820
732	Electric Construction Fund	2,214,400	-	5,195,000	7,409,400
760	Storm Water Utility Fund	330,000	100,000	-	430,000
TOTAL		\$ 14,240,190	\$ 200,000	\$ 10,345,000	\$ 24,785,190

Summary of Projects for 2009

The following pages list the capital projects for 2009 and provide a brief description of those projects.

Capital Improvement Project Description

<p>CIP Name: MENTOR AVENUE IMPROVEMENTS Department: Engineering/Community Development</p>	
<p>Funding Source: Street Construction, Maintenance and Repair Fund #201</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>City's share of cost for the modification of handicap ramps as part of Mentor Avenue Resurfacing Project.</p>	
<p>Benefits/Costs:</p> <p>Improve safety by providing better access for handicapped residents. The City's share is \$108,000.</p>	
<p>Operating Budget Impact:</p> <p>This is an ODOT project for Mentor Avenue. The City is only responsible for a portion of the total cost.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction: \$108,000.00</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$108,000.00</p>	

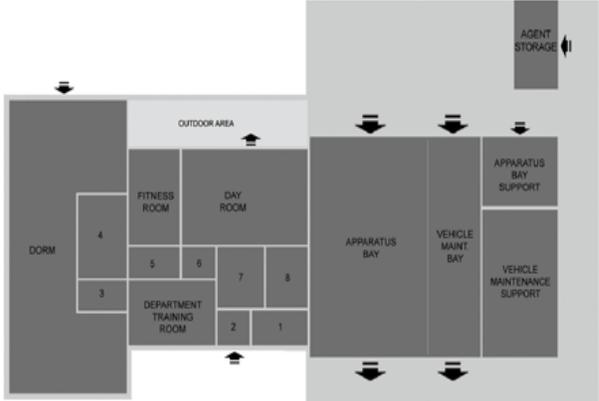
Capital Improvement Project Description

<p>CIP Name: NORTH ST. CLAIR STREET IMPROVEMENTS Department: Engineering/Community Development</p>	
<p>Funding Source: Street Construction, Maintenance and Repair Fund #201</p>	<p>Funding Method: Cash</p>
<p>Project Description: Resurfacing portion of N. St. Clair Street. Improvements involve waterline replacement.</p>	
<p>Benefits/Costs: The proposed improvements are necessary to improvement roadway and waterlines and reduce maintenance and repair costs.</p>	
<p>Operating Budget Impact: Anticipated reduction in maintenance and repair costs.</p>	
<p>Project Cost Detail: Design & Engineering:</p> <p>Construction: \$210,000.00</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$210,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: FLEET PROCUREMENT Department: Public Works/Public Services</p>	
<p>Funding Source: Street Construction, Maintenance and Repair Fund #201</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase 1 ton dump truck with snow plow package</p>	
<p>Benefits/Costs:</p> <p>Normal replacement of old, out-of-date dump truck to maintain the current service level for the community.</p>	
<p>Operating Budget Impact:</p> <p>Reduction in maintenance and repair costs to aged equipment</p>	
<p><u>Project Cost Detail:</u> Design & Engineering: Construction: Other Costs: Equipment: Vehicle: \$60,000.00 Total Estimated Cost: \$60,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: NEW STATION CONCEPT Department: Fire/Safety</p>	
<p>Funding Source: Fire Levy Fund #220</p>	<p>Funding Method: Cash</p>
<p>Project Description: Develop concept for new station.</p>	
<p>Benefits/Costs: Design station to be more efficient, and improve services to residents.</p>	
<p>Operating Budget Impact: Improve safety for community as well as for employees.</p>	
<p>Project Cost Detail: Design & Engineering: \$4,000.00 Construction: Other Costs: Equipment: Vehicle: Total Estimated Cost: \$4,000.00</p>	 <p>1- STATION OFFICER OFFICE/ WATCH DESK 2- LOBBY 3- LAUNDRY ROOM 4- BATHROOMS/SHOWERS/CHANGING 5- COMPUTER TESTING/TRAINING 6- TRAINING OFFICER OFFICE 7- ADMINISTRATION 8- EMERGENCY OPERATION CENTER</p>

Capital Improvement Project Description

<p>CIP Name: REPLACEMENT OF 2381 Department: Fire/Safety</p>	
<p>Funding Source: Fire Special Revenue Fund #220</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase of new van to replace 1997 van.</p>	
<p>Benefits/Costs:</p> <p>Normal replacement of old, out-of-date vehicle in order to maintain current level of service.</p>	
<p>Operating Budget Impact:</p> <p>Reduce maintenance costs and improve reliability of vehicle.</p>	
<p>Project Cost Detail: Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle: \$40,000.00</p> <p>Total Estimated Cost: \$40,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: FLEET PROCUREMENT Department: Fire/Safety</p>	
<p>Funding Source: Fire Special Revenue Fund #220</p>	<p>Funding Method: Note</p>
<p>Project Description:</p> <p>Purchase new technical rescue vehicle to replace vehicle #2367.</p>	
<p>Benefits/Costs:</p> <p>Current vehicle is a 1993 ½ ton pick-up truck and is not suited for its role. New vehicle is improve service provided to residents.</p>	
<p>Operating Budget Impact:</p> <p>New vehicle will reduce cost of maintenance and improve safety for the community.</p>	
<p>Project Cost Detail: Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle: \$150,000.00</p> <p>Total Estimated Cost: \$150,000.00</p>	

Capital Improvement Project Description

CIP Name: AMBULANCE Department: Fire/Safety	
Funding Source: Emergency Medical Services Fund #229	Funding Method: Cash
Project Description: <p>Purchase new ambulance</p>	
Benefits/Costs: <p>With the move of the hospital it is imperative to have a third vehicle in order to keep two vehicles operational when one needs to be serviced.</p>	
Operating Budget Impact: <p>Increased efficiency</p>	
<u>Project Cost Detail:</u> Design & Engineering: Construction: Other Costs: Equipment: Vehicle: \$150,000.00 Total Estimated Cost: \$150,000.00	

Capital Improvement Project Description

<p>CIP Name: COMPUTER REPLACEMENT Department: Municipal Court</p>	
<p>Funding Source: Municipal Court Computerization Fund #230</p>	<p>Funding Method: Cash</p>
<p>Project Description: On-going computer replacement</p>	
<p>Benefits/Costs: Increase efficiency of operations by keeping up with new technology.</p>	
<p>Operating Budget Impact: Increased efficiency, productivity with up-to-date equipment</p>	
<p>Project Cost Detail: Design & Engineering: Construction: Other Costs: Equipment: \$17,000.00 Vehicle: Total Estimated Cost: \$17,000.00</p>	

Capital Improvement Project Description

CIP Name: CITY HALL ROOF REPAIR Department: Fire/Safety	
Funding Source: Capital Improvement Fund #424	Funding Method: Cash
Project Description: Repairs to City Hall roof	
Benefits/Costs: Necessary repairs needed to keep roof in good condition	
Operating Budget Impact: Provide better working environment for employees and prevent more extensive damage to building	
<u>Project Cost Detail:</u> Design & Engineering: Construction: \$50,000.00 Other Costs: Equipment: Vehicle: Total Estimated Cost: \$50,000.00	

Capital Improvement Project Description

<p>CIP Name: MILLSTONE/GRISTMILL RESTORATION Department: Recreation & Public Lands</p>	
<p>Funding Source: Capital Improvement Fund #424</p>	<p>Funding Method: Grants</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Restoration of the Millstone/Gristmill to open area</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">Provide a better use of the land for residents and City</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">None</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs: \$990,000.00</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$990,000.00</p>	

Capital Improvement Project Description

CIP Name: ROOF/HVAC REPLACEMENT Department: Recreation & Public Lands	
Funding Source: Capital Improvement Fund #424	Funding Method: Cash
Project Description: Replacing front portion of roof and replacing old heating system with new heating and air conditioning system to Morse Avenue Community Center	
Benefits/Costs: Provide a safer, more comfortable center for residents and employees	
Operating Budget Impact: Prevent damage to building, less maintenance costs	
<u>Project Cost Detail:</u> Design & Engineering: Construction: \$85,000.00 Other Costs: Equipment: Vehicle: Total Estimated Cost: \$85,000.00	

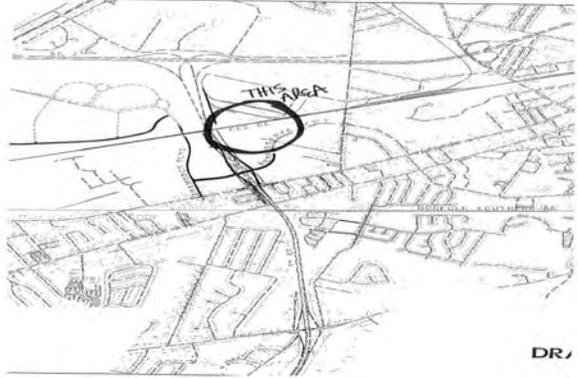
Capital Improvement Project Description

<p>CIP Name: STREETSCAPING Department: Community Development</p>	
<p>Funding Source: Capital Improvement Fund #424</p>	<p>Funding Method: Grant</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Landscaping and various improvements to the downtown area</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">Improve image for downtown businesses, residents and City in general</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">None</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs: \$93,500.00</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$93,500.00</p>	

Capital Improvement Project Description

<p>CIP Name: SHAMROCK BLVD RD & BRIDGE Department: Engineering/Community Development</p>	
<p>Funding Source: Shamrock Blvd. Road Project Fund #426</p>	<p>Funding Method: Note</p>
<p>Project Description:</p> <p>Construction of new Shamrock Blvd. From Jackson St. north to the property north of the Railroad track including a bridge over the railroad.</p>	
<p>Benefits/Costs:</p> <p>The proposed improvements are needed to improve access to the new Shamrock Business Center.</p>	
<p>Operating Budget Impact:</p> <p>Improved access will permit development of landlocked property which will generate additional tax revenue. Once built, the improvements will increase maintenance requirements.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction: \$5,000,000.00</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$5,000,000.00</p>	<p>The map displays the project area in Painesville, Ohio, centered on Shamrock Blvd. Key streets shown include Jackson St, Diamond Ct, and various residential streets like Hendricks Road and Jackson St. A circle highlights the 'THIS AREA' where the new Shamrock Blvd and bridge are planned. Numerous cost markers are placed along the route, such as 21,200, 21,400, 21,600, 21,800, 22,000, 22,200, 22,400, 22,600, 22,800, 23,000, 23,200, 23,400, 23,600, 23,800, 24,000, 24,200, 24,400, 24,600, 24,800, 25,000, 25,200, 25,400, 25,600, 25,800, 26,000, 26,200, 26,400, 26,600, 26,800, 27,000, 27,200, 27,400, 27,600, 27,800, 28,000, 28,200, 28,400, 28,600, 28,800, 29,000, 29,200, 29,400, 29,600, 29,800, 30,000, 30,200, 30,400, 30,600, 30,800, 31,000, 31,200, 31,400, 31,600, 31,800, 32,000, 32,200, 32,400, 32,600, 32,800, 33,000, 33,200, 33,400, 33,600, 33,800, 34,000, 34,200, 34,400, 34,600, 34,800, 35,000, 35,200, 35,400, 35,600, 35,800, 36,000, 36,200, 36,400, 36,600, 36,800, 37,000, 37,200, 37,400, 37,600, 37,800, 38,000, 38,200, 38,400, 38,600, 38,800, 39,000, 39,200, 39,400, 39,600, 39,800, 40,000, 40,200, 40,400, 40,600, 40,800, 41,000, 41,200, 41,400, 41,600, 41,800, 42,000, 42,200, 42,400, 42,600, 42,800, 43,000, 43,200, 43,400, 43,600, 43,800, 44,000, 44,200, 44,400, 44,600, 44,800, 45,000, 45,200, 45,400, 45,600, 45,800, 46,000, 46,200, 46,400, 46,600, 46,800, 47,000, 47,200, 47,400, 47,600, 47,800, 48,000, 48,200, 48,400, 48,600, 48,800, 49,000, 49,200, 49,400, 49,600, 49,800, 50,000, 50,200, 50,400, 50,600, 50,800, 51,000, 51,200, 51,400, 51,600, 51,800, 52,000, 52,200, 52,400, 52,600, 52,800, 53,000, 53,200, 53,400, 53,600, 53,800, 54,000, 54,200, 54,400, 54,600, 54,800, 55,000, 55,200, 55,400, 55,600, 55,800, 56,000, 56,200, 56,400, 56,600, 56,800, 57,000, 57,200, 57,400, 57,600, 57,800, 58,000, 58,200, 58,400, 58,600, 58,800, 59,000, 59,200, 59,400, 59,600, 59,800, 60,000, 60,200, 60,400, 60,600, 60,800, 61,000, 61,200, 61,400, 61,600, 61,800, 62,000, 62,200, 62,400, 62,600, 62,800, 63,000, 63,200, 63,400, 63,600, 63,800, 64,000, 64,200, 64,400, 64,600, 64,800, 65,000, 65,200, 65,400, 65,600, 65,800, 66,000, 66,200, 66,400, 66,600, 66,800, 67,000, 67,200, 67,400, 67,600, 67,800, 68,000, 68,200, 68,400, 68,600, 68,800, 69,000, 69,200, 69,400, 69,600, 69,800, 70,000, 70,200, 70,400, 70,600, 70,800, 71,000, 71,200, 71,400, 71,600, 71,800, 72,000, 72,200, 72,400, 72,600, 72,800, 73,000, 73,200, 73,400, 73,600, 73,800, 74,000, 74,200, 74,400, 74,600, 74,800, 75,000, 75,200, 75,400, 75,600, 75,800, 76,000, 76,200, 76,400, 76,600, 76,800, 77,000, 77,200, 77,400, 77,600, 77,800, 78,000, 78,200, 78,400, 78,600, 78,800, 79,000, 79,200, 79,400, 79,600, 79,800, 80,000, 80,200, 80,400, 80,600, 80,800, 81,000, 81,200, 81,400, 81,600, 81,800, 82,000, 82,200, 82,400, 82,600, 82,800, 83,000, 83,200, 83,400, 83,600, 83,800, 84,000, 84,200, 84,400, 84,600, 84,800, 85,000, 85,200, 85,400, 85,600, 85,800, 86,000, 86,200, 86,400, 86,600, 86,800, 87,000, 87,200, 87,400, 87,600, 87,800, 88,000, 88,200, 88,400, 88,600, 88,800, 89,000, 89,200, 89,400, 89,600, 89,800, 90,000, 90,200, 90,400, 90,600, 90,800, 91,000, 91,200, 91,400, 91,600, 91,800, 92,000, 92,200, 92,400, 92,600, 92,800, 93,000, 93,200, 93,400, 93,600, 93,800, 94,000, 94,200, 94,400, 94,600, 94,800, 95,000, 95,200, 95,400, 95,600, 95,800, 96,000, 96,200, 96,400, 96,600, 96,800, 97,000, 97,200, 97,400, 97,600, 97,800, 98,000, 98,200, 98,400, 98,600, 98,800, 99,000, 99,200, 99,400, 99,600, 99,800, 1,000,000.</p>

Capital Improvement Project Description

<p>CIP Name: SR44/JACKSON ST. INTERCHANGE Department: Engineering/Community Development</p>	
<p>Funding Source: Jackson Street Interchange Project Fund #427</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Continue Design Engineering for SR 44/Jackson St. Interchange Upgrade Project.</p>	
<p>Benefits/Costs:</p> <p>The proposed improvements are needed to improve access to SR 44 and the Shamrock Business Center. These improvements will increase safety along Jackson Street.</p>	
<p>Operating Budget Impact:</p> <p>No immediate budget impact. All costs are paid by Federal Earmark funding.</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering: \$450,000.00</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$450,000.00</p>	 <p>DR</p>

Capital Improvement Project Description

<p>CIP Name: UPGRADE VIDEO ARRAIGNMENT EQUIPMENT Department: Municipal Court</p>	
<p>Funding Source: Muni Court Special Projects Fund #429</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Upgrade the video arraignment system in Municipal Court.</p>	
<p>Benefits/Costs:</p> <p>Enhance security in courtroom and improved video arraignments with updated equipment.</p>	
<p>Operating Budget Impact:</p> <p>Will improve efficiency of operations and provide security during arraignments.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$10,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$ 10,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: CARPET REPLACEMENT Department: Municipal Court</p>	
<p>Funding Source: Muni Court Special Projects Fund #429</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Replace carpeting in Courtroom # 1 and in the Clerk's office.</p>	
<p>Benefits/Costs:</p> <p>Carpeting is old and wearing out. New carpet will provide a better working environment.</p>	
<p>Operating Budget Impact:</p> <p>Less time and money needed to maintain areas</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs: \$20,000.00</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost \$20,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: COMPUTER REPLACEMENT Department: Administration/Finance</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase new computer as part of the computer replacement program.</p>	
<p>Benefits/Costs:</p> <p>Increase efficiency of operations by keeping up with new technology.</p>	
<p>Operating Budget Impact:</p> <p>Increased productivity, less maintenance and down time.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$1,031.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$1,031.00</p>	

Capital Improvement Project Description

<p>CIP Name: COMPUTER REPLACEMENT Department: Accounting/Finance</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase new computer as part of the computer replacement program.</p>	
<p>Benefits/Costs:</p> <p>Increase efficiency of operations by keeping up with new technology.</p>	
<p>Operating Budget Impact:</p> <p>Increased productivity, less maintenance and down time.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$1,231.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$1,231.00</p>	

Capital Improvement Project Description

<p>CIP Name: VEHICLE REPLACEMENT Department: Cemeteries Division/Recreation & Public Lands</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Replace old dump truck with plow</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">Normal replacement of old vehicles to keep current level of service to community</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">Less maintenance and down time by taking aged vehicle out of service</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle: \$45,000.00</p> <p>Total Estimated Cost: \$45,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: VEHICLE REPLACEMENT Department: Recreation & Public Lands</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description: Replacement of vehicle for Recreation Director</p>	
<p>Benefits/Costs: Normal replacement of old vehicle to maintain the current service level to the community.</p>	
<p>Operating Budget Impact: Anticipated reduction in maintenance costs to current vehicle by taking it out of service.</p>	
<p>Project Cost Detail: Design & Engineering: Construction: Other Costs: Equipment: Vehicle: \$15,000.00 Total Estimated Cost: \$15,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: VEHICLE REPLACEMENT Department: Community Development</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase two new vehicles to replace older vehicles.</p>	
<p>Benefits/Costs:</p> <p>New vehicles will require less maintenance and will be able to maintain current level of service to community</p>	
<p>Operating Budget Impact:</p> <p>Decrease in cost of maintaining an older vehicles</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle: \$30,000.00</p> <p>Total Estimated Cost: \$30,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: COMPUTER REPLACEMENT Department: Community Development/Code Enforcement</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase four (4) computers as part of the Computer Replacement Program.</p>	
<p>Benefits/Costs:</p> <p>Provide up-to-date equipment/technology</p>	
<p>Operating Budget Impact:</p> <p>Increase service levels to other departments as well as the community</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$7,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$7,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: FINGERPRINT SCANNING SYSTEM Department: Police Division/Safety</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase electronic fingerprint scanning equipment and software</p>	
<p>Benefits/Costs:</p> <p>Electronic fingerprint scanning system will enable fingerprints to be sent to BCI (Ohio Bureau of Criminal Investigation)</p>	
<p>Operating Budget Impact:</p> <p>Being able to interact with BCI will provide faster service to the community and provide a safer environment. The City can also receive revenues from this, due to charging fees for fingerprinting.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$6,200.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$6,200.00</p>	

Capital Improvement Project Description

<p>CIP Name: PATROLCARS Department: Police Division/Safety</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Replacement of three police patrol vehicles with all equipment to be fully functional.</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">By implementing three new vehicles into the fleet, we will be able to dispose of some cruisers whose service exceeds the warranty.</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">By acquiring three new vehicles, we will be able to continue our efforts in keeping our motor vehicle maintenance budget lower. Vehicles over three (3) years old have average maintenance costs 20% higher than newer vehicles.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle: \$148,693.00</p> <p>Total Estimated Cost: \$148,693.00</p>	

Capital Improvement Project Description

<p>CIP Name: BACKUP DISASTER RECOVERY Department: Information Technology/City Manager</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase new switch and computer components for improved backup</p>	
<p>Benefits/Costs:</p> <p>The new switch and computer components will give us a more reliable and more secure backup system</p>	
<p>Operating Budget Impact:</p> <p>More reliable equipment and better security</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$16,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$16,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: COMPUTER REPLACEMENT Department: Human Resources</p>	
<p>Funding Source: Capital Equipment Reserve Fund #430</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Replace computer for Fiscal Clerk II as part of the Citywide Computer Replacement Program.</p>	
<p>Benefits/Costs:</p> <p>More reliable, up-to-date equipment.</p>	
<p>Operating Budget Impact:</p> <p>Increase service to various departments in a more timely and efficient manner.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$1,400.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$1,400.00</p>	

Capital Improvement Project Description

<p>CIP Name: MILLSTONE/GRISTMILL LAND ACQUISITION Department: Community Development</p>	
<p>Funding Source: Millstone Acquisition Fund #431, Gristmill FMA Acquisition Fund #432, Gristmill HMGP Acquisition Fund #433</p>	<p>Funding Method: Grants</p>
<p>Project Description:</p> <p>Acquisition of Millstone/Gristmill condominiums with Hazard Mitigation Funds for future open space preservation.</p>	
<p>Benefits/Costs:</p> <p>Acquisition of Millstone/Gristmill condominiums will allow the City to create an improved and safer use of the land.</p>	
<p>Operating Budget Impact:</p> <p>None</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs: \$3,919,635.00</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$3,919,635.00</p>	

Capital Improvement Project Description

<p>CIP Name: REPLACE HAND HELD METER READERS Department: Utilities Office/Finance</p>	
<p>Funding Source: Water Fund#710, Sewer Fund #720 Electric Fund #730</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Replace old, out dated hand held meter readers.</p>	
<p>Benefits/Costs:</p> <p>Provide more reliable, accurate readings.</p>	
<p>Operating Budget Impact:</p> <p>Increase productivity and provide more accurate reads to the customer.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$8,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$8,000.00</p>	

Capital Improvement Project Description

CIP Name: RUBBER FLOORING Department: Utilities/Water Plant	
Funding Source: Water Construction Fund #712	Funding Method: Cash
Project Description: Purchase rubber flooring for the water plant	
Benefits/Costs: Provide a safer environment for personnel, less fatigue than walking /standing on cement floors.	
Operating Budget Impact: Improve safety issues	
<u>Project Cost Detail:</u> Design & Engineering: Construction: Other Costs: \$ 28,000.00 Equipment: Vehicle: Total Estimated Cost: \$ 28,000.00	

Capital Improvement Project Description

<p>CIP Name: SLUDGE STUDY Department: Utilities/Water Plant</p>	
<p>Funding Source: Water Construction Fund #712</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Joint effort between WPCP, Electric Plant and Water Treatment Plant to determine the most economic way to concentrate and dispose of sludge at the Water Treatment Plant</p>	
<p>Benefits/Costs:</p> <p>Provide a safer, more reliable, cost efficient way to remove sludge</p>	
<p>Operating Budget Impact:</p> <p>Less cost to remove sludge</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering: \$40,000.00</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$40,000.00</p>	<p>The flowchart illustrates the sludge treatment process. It begins with 'Sludge Removal' (blue box), which leads to 'Sludge Thickening' (blue box). From 'Sludge Thickening', the process branches into two paths: one involving 'Polymer Dosing' (blue box) and 'Ultrasonic Treatment' (orange box) leading to 'Sludge Dewatering' (blue box); the other involving 'Polymer Dosing' (blue box) and 'Ultrasonic Treatment' (orange box) leading to 'Digesting' (orange box). 'Sludge Thickening' also has a feedback loop labeled 'Sludge Thickening & Polymer Dosing' (blue box) that returns to the 'Sludge Thickening' step. 'Digesting' produces 'Biogas' (green box). From 'Sludge Dewatering', the process continues through a series of disposal options: 'Final Drying' (green box), 'Incineration' (green box), 'Composting' (green box), 'Utilisation' (green box), and 'Dumping' (green box).</p>

Capital Improvement Project Description

<p>CIP Name: STREAM CURRENT FLOW METER Department: Utilities/Water Plant</p>	
<p>Funding Source: Water Construction Fund #712</p>	<p>Funding Method: Cash</p>
<p>Project Description: Purchase of a stream current flow meter</p>	
<p>Benefits/Costs: Improve the coagulation process at water plant.</p>	
<p>Operating Budget Impact: Provide safer drinking water to community</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$10,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$10,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: LAPTOP COMPUTER Department: Utilities/Water Plant</p>	
<p>Funding Source: Water Construction Fund #712</p>	<p>Funding Method: Cash</p>
<p>Project Description: Purchase laptop computer for turbidity meter data collection.</p>	
<p>Benefits/Costs: More versatile than a stationary computer, can access data from various locations.</p>	
<p>Operating Budget Impact: Increased productivity, quicker turnaround time of data</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$3,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$3,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: JACKSON STREET WATER MAIN CONSTRUCTION Department: Utilities/Water Distribution</p>													
<p>Funding Source: Water Construction Fund #712</p>	<p>Funding Method: Cash</p>												
<p>Project Description: Replace 6,200 LF of 6" water main with 8" D.I. pipe from Newell Street to Richmond Street</p>													
<p>Benefits/Costs: 8" pipe will provide increased water flow to businesses and residents of the City and new developments.</p>													
<p>Operating Budget Impact: Reduce maintenance costs from repairing old pipe. Anticipated additional water revenue from new developments.</p>													
<p>Project Cost Detail:</p> <table> <tr> <td>Design & Engineering:</td> <td style="text-align: right;">\$ 124,000.00</td> </tr> <tr> <td>Construction:</td> <td style="text-align: right;">\$1,077,000.00</td> </tr> <tr> <td>Other Costs:</td> <td></td> </tr> <tr> <td>Equipment:</td> <td></td> </tr> <tr> <td>Vehicle:</td> <td></td> </tr> <tr> <td>Total Estimated Cost:</td> <td style="text-align: right;">\$1,201,000.00</td> </tr> </table>	Design & Engineering:	\$ 124,000.00	Construction:	\$1,077,000.00	Other Costs:		Equipment:		Vehicle:		Total Estimated Cost:	\$1,201,000.00	
Design & Engineering:	\$ 124,000.00												
Construction:	\$1,077,000.00												
Other Costs:													
Equipment:													
Vehicle:													
Total Estimated Cost:	\$1,201,000.00												

Capital Improvement Project Description

<p>CIP Name: : N. ST. CLAIR STREET WATER MAIN CONSTRUCTION Department: Utilities/Water Distribution</p>													
<p>Funding Source: Water Construction Fund #712</p>	<p>Funding Method: Cash/Note</p>												
<p>Project Description: Replace 2,300 LF of 4" water main with 8" D.I. pipe on N. St. Clair Street.</p>													
<p>Benefits/Costs: 8" pipe will provide increased water flow to businesses and residents of the City.</p>													
<p>Operating Budget Impact: Reduce maintenance costs from repairing old pipe.</p>													
<p><u>Project Cost Detail:</u></p> <table> <tr> <td>Design & Engineering:</td> <td style="text-align: right;">\$ 23,800.00</td> </tr> <tr> <td>Construction:</td> <td style="text-align: right;">\$409,600.00</td> </tr> <tr> <td>Other Costs:</td> <td></td> </tr> <tr> <td>Equipment:</td> <td></td> </tr> <tr> <td>Vehicle:</td> <td></td> </tr> <tr> <td>Total Estimated Cost:</td> <td style="text-align: right;">\$433,400.00</td> </tr> </table>	Design & Engineering:	\$ 23,800.00	Construction:	\$409,600.00	Other Costs:		Equipment:		Vehicle:		Total Estimated Cost:	\$433,400.00	
Design & Engineering:	\$ 23,800.00												
Construction:	\$409,600.00												
Other Costs:													
Equipment:													
Vehicle:													
Total Estimated Cost:	\$433,400.00												

Capital Improvement Project Description

<p>CIP Name: WATER MAIN REPLACEMENT Department: Utilities/Water Distribution</p>	
<p>Funding Source: Water Construction Fund #712</p>	<p>Funding Method: Note</p>
<p>Project Description: Construct 3,000 LF of 8" water main while removing 3,000 feet of 4" and 6" water mains throughout the City.</p>	
<p>Benefits/Costs: 8" pipe will provide increased water flow for fire protection throughout the City.</p>	
<p>Operating Budget Impact: Provide safer, more efficient fire prevention for community.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction: \$200,000.00</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$200,000.00</p>	

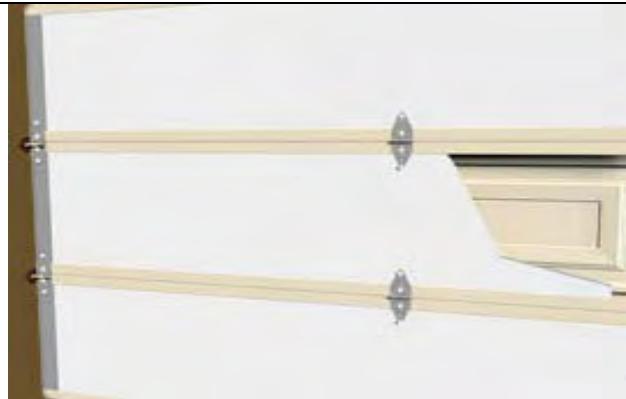
Capital Improvement Project Description

<p>CIP Name: PUSH MACHINE Department: Utilities/Water Distribution</p>	
<p>Funding Source: Water Construction Fund #712</p>	<p>Funding Method: Cash</p>
<p>Project Description: Replace current push machine which is approximately six years old with new push machine.</p>	
<p>Benefits/Costs: Provide faster more efficient installation of new water services.</p>	
<p>Operating Budget Impact: Less time to install new services and providing better service to residents.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$20,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$20,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: SEWER LINING REHABILITATION Department: Engineering/Community Development</p>	
<p>Funding Source: Water Construction Fund #722</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Rehabilitate select deteriorated existing sewers by trenchless construction method and lining of existing pipe.</p>	
<p>Benefits/Costs:</p> <p>The proposed improvements are needed to lengthen the life of the sanitary sewer and reduce maintenance and repair efforts.</p>	
<p>Operating Budget Impact:</p> <p>Reduced maintenance and repair costs. Fewer man hours will be required to repair or unblock sewers which results in less overtime and call out expenses.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$75,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$75,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: OVERHEAD DOORS INSULATION Department: Utilities/WPCP</p>	
<p>Funding Source: Sewer Construction Fund #722</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Insulate three overhead doors in blower building.</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">There is no insulation in overhead doors. Insulation would provide much needed heat.</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">Reduce cost to keep blower building heated.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs: \$15,000.00</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$15,000.00</p>	

Capital Improvement Project Description

CIP Name: PLANT IMPROVEMENTS Department: Utilities/WPCP	
Funding Source: Sewer Construction Fund #722	Funding Method: Cash/OEPA Loan
Project Description: Improvements and upgrades to Water Pollution Control Plant including tertiary control system upgrade, aeration control system, polymer feed system, grit removal system replacement, secondary tank collection mechanism, etc.	
Benefits/Costs: The proposed improvements will improve the operating system to become more energy efficient, meet permit limits, improve solids handling and collection, reduce maintenance on existing control system and provide improve communications with the existing SCADA system.	
Operating Budget Impact: Reduce maintenance and repair costs. Fewer man-hours will be required to repair systems, create a more reliable, safer environment and meet permit limits.	
<u>Project Cost Detail:</u> Design & Engineering: Construction: Other Costs: Equipment: \$3,036,500.00 Vehicle: Total Estimated Cost: \$3,036.500.00	

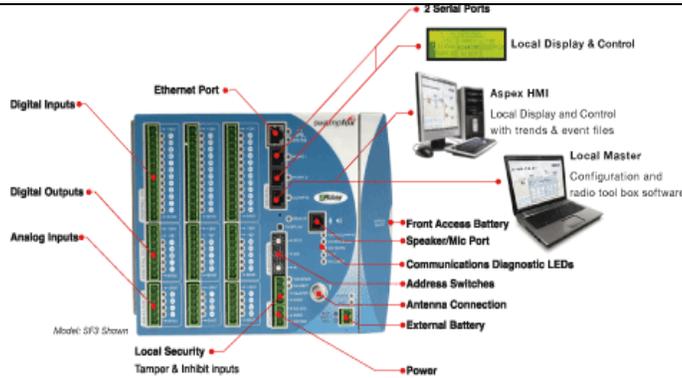
Capital Improvement Project Description

<p>CIP Name: UTILITY WASTE MANAGEMENT STUDY Department: Utilities/WPCP/Electric Plant</p>	
<p>Funding Source: Sewer Construction Fund #722 Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Engineering study to determine if by using traditional and cutting-edge technologies, the management of resources and waste products on a city-wide basis can be optimized to lower expenses and benefit the residents and environment.</p>	
<p>Benefits/Costs:</p> <p>Provide a better and environmentally-friendly way to manage citywide waste products.</p>	
<p>Operating Budget Impact:</p> <p>None at present. Future impact to provide cost savings and less waste for city.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering: \$90,000.00 Construction: Other Costs: Equipment: Vehicle: Total Estimated Cost: \$90,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: COMPUTER REPLACEMENT Department: Utilities/WPCP</p>	
<p>Funding Source: Sewer Construction Fund #722</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Replace computer for Operation Supervisor to replace 512 MB computer.</p>	
<p>Benefits/Costs:</p> <p>Existing computer is old which makes it difficult to process data.</p>	
<p>Operating Budget Impact:</p> <p>Faster, more efficient processing of data, less maintenance.</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$1,500.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$1,500.00</p>	

Capital Improvement Project Description

<p>CIP Name: PUMP STATION CONTROLS UPGRADE Department: Utilities/WPCP</p>	
<p>Funding Source: Sewer Construction Fund #722</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Upgrade pump station controllers to be able to communicate through current and future interfaces, radio, Ethernet, web, etc.</p>	
<p>Benefits/Costs:</p> <p>New controllers will be able to operate with new city-wide Ethernet system as well as provisions to add sensors, advanced alarms, and flow and data logging.</p>	
<p>Operating Budget Impact:</p> <p>Eliminate dedicated telephone fees that are currently being paid for seven pump stations.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$16,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$16,000.00</p>	 <p>The diagram shows a blue industrial controller unit with various ports and components labeled with red arrows. On the left side, there are labels for 'Digital Inputs', 'Digital Outputs', and 'Analog Inputs'. On the right side, there are labels for 'Ethernet Port', '2 Serial Ports', 'Local Display & Control' (with a monitor icon), 'Aspex HMI' (with a monitor icon), 'Local Master' (with a laptop icon), 'Front Access Battery', 'Speaker/Mic Port', 'Communications Diagnostic LEDs', 'Address Switches', 'Antenna Connection', and 'External Battery'. At the bottom, there are labels for 'Local Security' (with 'Tamper & Inhibit Inputs' and 'Comms & Internal Alarm output') and 'Power'. A small note at the bottom left says 'Model: SF3 Shown'.</p>

Capital Improvement Project Description

<p>CIP Name: VEHICLE REPLACEMENT Department: Utilities Office/Finance</p>	
<p>Funding Source: Sewer Construction Fund #730</p>	<p>Funding Method: Cash</p>
<p>Project Description: Replacement of utility vehicle for meter readers</p>	
<p>Benefits/Costs: Normal replacement for old vehicle to maintain the current level of service to community.</p>	
<p>Operating Budget Impact: Reduction in maintenance and repairs to older vehicle.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering: Construction: Other Costs: Equipment: Vehicle: \$17,000.00 Total Estimated Cost: \$17,000.00</p>	

Capital Improvement Project Description

CIP Name: TRAFFIC SIGNS Department: Utilities/Electric Plant	
Funding Source: Electric Construction Fund #732	Funding Method: Cash
Project Description: Purchase traffic signs for needed replacement throughout the City.	
Benefits/Costs: Provide safer travel for community as well as for emergency services.	
Operating Budget Impact: None	
<u>Project Cost Detail:</u> Design & Engineering: Construction: Other Costs: \$4,000.00 Equipment: Vehicle: Total Estimated Cost: \$4,000.00	

Capital Improvement Project Description

<p>CIP Name: SCHOOL FLASHERS Department: Utilities/Electric Plant</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase flashing traffic signs for school areas.</p>	
<p>Benefits/Costs:</p> <p>Improve traffic safety for both pedestrians and vehicles in school areas.</p>	
<p>Operating Budget Impact:</p> <p>The proposed improvements will increase the cost of traffic operations.</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$10,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$10,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: 33 MVA SUBSTATION Department: Utilities/Electric Plant</p>													
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash/Note</p>												
<p>Project Description:</p> <p>Build a second substation for interconnect with First Energy.</p>													
<p>Benefits/Costs:</p> <p>Increase capacity and reliability, and diversify load within the system.</p>													
<p>Operating Budget Impact:</p> <p>Increased capacity and reliability will help provide service to new subdivisions and developments that are being built in the city.</p>													
<p>Project Cost Detail:</p> <table border="0"> <tr> <td>Design & Engineering:</td> <td style="text-align: right;">\$ 135,000.00</td> </tr> <tr> <td>Construction:</td> <td style="text-align: right;">\$3,060,000.00</td> </tr> <tr> <td>Other Costs:</td> <td></td> </tr> <tr> <td>Equipment:</td> <td></td> </tr> <tr> <td>Vehicle:</td> <td></td> </tr> <tr> <td>Total Estimated Cost:</td> <td style="text-align: right;">\$3,195,000.00</td> </tr> </table>	Design & Engineering:	\$ 135,000.00	Construction:	\$3,060,000.00	Other Costs:		Equipment:		Vehicle:		Total Estimated Cost:	\$3,195,000.00	
Design & Engineering:	\$ 135,000.00												
Construction:	\$3,060,000.00												
Other Costs:													
Equipment:													
Vehicle:													
Total Estimated Cost:	\$3,195,000.00												

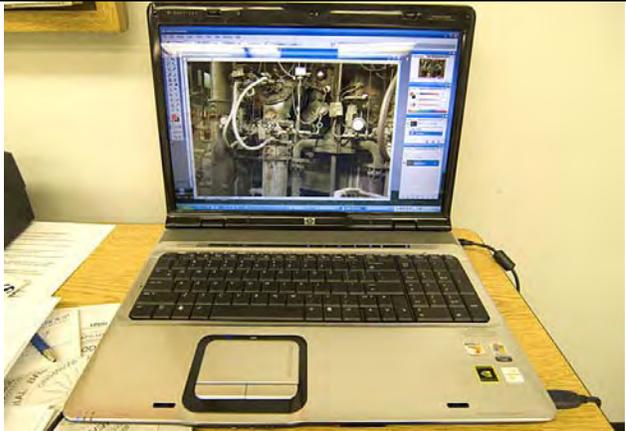
Capital Improvement Project Description

CIP Name: STORMWATER IMPROVEMENTS Department: Utilities/Electric Plant	
Funding Source: Electric Construction Fund #732	Funding Method: Cash
Project Description: Install storm water improvements around the Electric Plant.	
Benefits/Costs: Direct storm water away from building and other area.	
Operating Budget Impact: Reduce potential problems that may arise from flooded areas.	
Project Cost Detail: Design & Engineering: Construction: \$50,000.00 Other Costs: Equipment: Vehicle: Total Estimated Cost: \$50,000.00	

Capital Improvement Project Description

<p>CIP Name: MACT COMPLIANCE Department: Utilities/Electric Plant</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>EPA Air Regulations require control standards to reduce emissions of hazardous air pollutants from boilers.</p>	
<p>Benefits/Costs:</p> <p>Reduce emissions to meet new EPA standards. Continue to generate electricity.</p>	
<p>Operating Budget Impact:</p> <p>Fuel savings from more efficient boiler operations.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering: \$ 50,000.00</p> <p>Construction: \$100,000.00</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$150,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: COMPUTER REPLACEMENT Department: Utilities/Electric Plant</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Annual computer replacement program at the plant.</p>	
<p>Benefits/Costs:</p> <p>Maintain reliability of in plant computer system.</p>	
<p>Operating Budget Impact:</p> <p>Faster, more efficient processing of data, less maintenance.</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$5,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$5,000.00</p>	

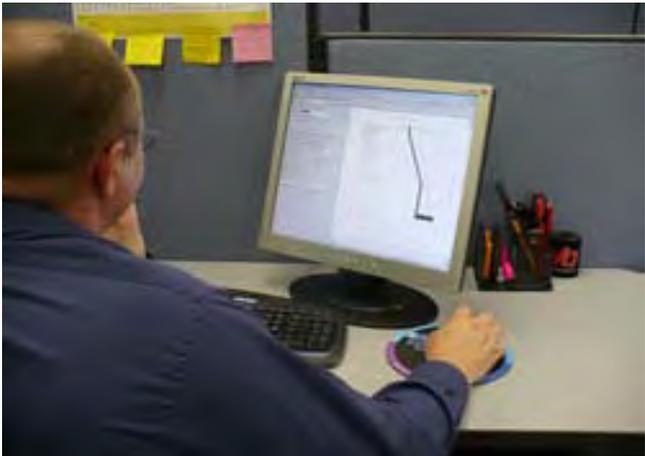
Capital Improvement Project Description

<p>CIP Name: GENERATORS Department: Utilities/Electric Plant</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Replacement of existing generators for plant backup with new ones.</p>	
<p>Benefits/Costs:</p> <p>The existing generators can no longer be serviced as parts are no longer available.</p>	
<p>Operating Budget Impact:</p> <p>Reduced maintenance costs, provide better more reliable service.</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering: \$ 50,000.00</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$1,350,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$1,400,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: UPGRADE BOILER CONTROLS Department: Utilities/Electric Plant</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Build new boiler control room for #3, #4 and #5 boilers.</p>	
<p>Benefits/Costs:</p> <p>Existing control room is old and outdated. New control room will provide up-to-date technology and better security.</p>	
<p>Operating Budget Impact:</p> <p>Reduce maintenance costs while improving operation and efficiency of boilers.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$50,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$50,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: CIRCUIT EVALUATION STUDY Department: Utilities/Electric Distribution</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Circuit Evaluation Study is needed to evaluate equipment, safety devices, electric current, etc. for electric distribution.</p>	
<p>Benefits/Costs:</p> <p>Ensure a safer, more efficient, and more economical operation of electric distribution system.</p>	
<p>Operating Budget Impact:</p> <p>Prevent injuries, decreased damage to equipment and less downtime.</p>	
<p>Project Cost Detail:</p> <p>Design & Engineering: \$75,000.00</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$75,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: RECONDUCTURING JEDD AREA Department: Utilities/Electric Distribution</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Note</p>
<p>Project Description: Reconducturing of JEDD area</p>	
<p>Benefits/Costs: Provide more efficient service for JEDD area and improve safety.</p>	
<p>Operating Budget Impact: More reliable service and additional electric revenues for the City.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction: \$2,000,000.00</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$2,000,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: INFRASTRUCTURE IMPROVEMENTS Department: Utilities/Electric Distribution</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Installation of electric facilities in new subdivisions within our system and upgrade streetlights.</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">Provide service for new subdivision and improve safety.</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">None.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$80,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$80,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: COMPUTER REPLACEMENT Department: Utilities/Electric Distribution</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Replacement of the computers in the electric distribution office on a 5 year system.</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">Replace out-dated and inefficient equipment.</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">Reduce computer maintenance & repair costs.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$ 1,400.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$ 1,400.00</p>	

Capital Improvement Project Description

<p>CIP Name: INDUSTRIAL TRANSFORMERS Department: Utilities/Electric Distribution</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Purchase of power transformers 500 KVA or larger for new industrial customers.</p>	
<p>Benefits/Costs:</p> <p>To provide service in a timely fashion to new commercial and industrial customers.</p>	
<p>Operating Budget Impact:</p> <p>Increase electric revenues to the City.</p>	
<p>Project Cost Detail: Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$85,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$85,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: BRUSH CHIPPER Department: Utilities/Electric Distribution</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Replace aging equipment with new brush chipper.</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">Replace aging equipment with new more reliable brush chipper.</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">Reduce maintenance costs.</p>	
<p><u>Project Cost Detail:</u> Design & Engineering:</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment: \$60,000.00</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$60,000.00</p>	 <p>A photograph of a yellow brush chipper machine, a type of tracked or skid-steer equipment used for clearing brush and small trees in wooded areas. The machine is positioned in a forest with many thin trees and a ground covered in wood chips and debris.</p>

Capital Improvement Project Description

<p>CIP Name: MANHOLE CABLE RACKS Department: Utilities/Electric Distribution</p>	
<p>Funding Source: Electric Construction Fund #732</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Replace the cable racks in the underground manholes throughout the city.</p>	
<p>Benefits/Costs:</p> <p>Replace aging equipment which could cause a safety hazard if the racks fail.</p>	
<p>Operating Budget Impact:</p> <p>None</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering:</p> <p>Construction: \$ 14,000.00</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$ 14,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: 2008 STORM UTILITY CAPITAL IMPROVEMENTS PROJECT Department: Engineering/Community Development and Public Works/Public Service</p>	
<p>Funding Source: Storm Water Utility Fund #760</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p>Improve storm sewers in various areas in the City.</p>	
<p>Benefits/Costs:</p> <p>Reduce potential flooding and maintain capacity and integrity of the existing drainage system.</p>	
<p>Operating Budget Impact:</p> <p>Reduction in street maintenance and repair costs. Without storm drainage the roadways will continue to disintegrate and repairs will be required. Cost is in man-hours and materials.</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering: \$ 50,000.00</p> <p>Construction: \$250,000.00</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$300,000.00</p>	

Capital Improvement Project Description

<p>CIP Name: LEXINGTON STREET STORM SEWER IMPROVEMENTS Department: Engineering/Community Development</p>	
<p>Funding Source: Storm Water Utility Fund #760</p>	<p>Funding Method: Cash</p>
<p>Project Description:</p> <p style="padding-left: 40px;">Design of storm sewer improvements on Lexington Street.</p>	
<p>Benefits/Costs:</p> <p style="padding-left: 40px;">The proposed improvement is needed to improve drainage and eliminate flooding.</p>	
<p>Operating Budget Impact:</p> <p style="padding-left: 40px;">None.</p>	
<p><u>Project Cost Detail:</u></p> <p>Design & Engineering: \$30,000.00</p> <p>Construction:</p> <p>Other Costs:</p> <p>Equipment:</p> <p>Vehicle:</p> <p>Total Estimated Cost: \$30,000.00</p>	

SECTION THREE: FUTURE YEARS CAPITAL PROJECT SCHEDULES

Below is a summary by fund of the Capital Improvement Plan over the next four years.

NO.	FUND NAME	2010	2011	2012	2013
101	General Fund	24,000	40,200	40,500	40,700
201	Street Construction Maintenance & Repair	1,030,000	2,380,000	964,999	118,000
220	Fire Levy Fund	2,310,000	225,000	1,000,000	150,000
230	Municipal Court Computerization	17,000	17,000	22,000	17,000
424	Capital Improvement Fund	957,000	595,000	155,000	110,000
427	Jackson Street Interchange Fund	450,000	4,500,000	4,500,000	-
429	Muni Court Special Projects Fund	20,000	-	-	-
430	Capital Equipment Reserve	375,127	183,933	176,129	184,735
710	Water Revenue Fund	4,000	4,240	4,500	4,740
712	Water Construction Fund	1,690,000	660,000	930,000	480,000
720	Sewer Revenue Fund	24,880	25,120	55,380	55,620
722	Sewer Construction Fund	250,000	500,000	500,000	145,000
730	Electric Revenue Fund	12,000	12,720	13,500	14,220
732	Electric Construction Fund	3,476,000	3,073,500	981,500	441,000
760	Storm Water Utility Fund	750,880	320,880	350,880	350,880
TOTAL CAPITAL PLAN		\$ 11,390,887	\$ 12,537,593	\$ 9,694,388	\$ 2,111,895

Below is a summary by department/division of the Capital Improvement Plan over the next four years.

DEPARTMENT/DIVISION	2010	2011	2012	2013
Economic Development	22,000	-	-	-
Recreation & Public Land - Bldg. Maint.	292,000			
Finance	2,000	2,200	2,500	2,700
Engineering	2,160,000	7,280,000	5,725,000	400,000
Fire	2,310,000	225,000	1,000,000	150,000
Police	323,127	183,933	176,129	184,735
Municipal Court	37,000	17,000	22,000	17,000
Finance - Utilities Office	20,000	21,200	22,500	23,700
Public Service Public Works	191,760	79,760	279,759	257,760
Water Construction	1,690,000	660,000	930,000	480,000
Sewer Construction	150,000	400,000	400,000	45,000
Electric Construction	3,476,000	3,073,500	981,500	441,000
Recreation & Public Lands	717,000	595,000	155,000	110,000
TOTAL CAPITAL	\$ 11,390,887	\$ 12,537,593	\$ 9,694,388	\$ 2,111,895

On the following pages are the schedules of future projects for years 2010 through 2013.

2010 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
PC REPLACEMENT	MUNICIPAL COURT	\$ 17,000.00	ONGOING PC REPLACEMENT FOR PCS PURCHASED IN 2002
MUNICIPAL COURT COMPUTERIZATION FUND:		\$ 17,000.00	
RECREATION & PUBLIC LANDS	CITY HALL CHAIR LIFT	\$ 37,000.00	INSTALLATION OF A ACCESSIBLE CHAIR LIFT IN THE CITY HALL COMPLEX
RECREATION & PUBLIC LANDS	ROOF REPLACEMENT	\$ 255,000.00	REPLACEMENT OF ROOF ON CITY HALL
RECREATION & PUBLIC LANDS	BALL DIAMOND IMPROVEMENTS	\$ 50,000.00	FENCE REPLACEMENT AND DIAMOND IMPROVEMENTS #2,3,4
RECREATION & PUBLIC LANDS	ROADWAYS AT CEMETERIES	\$ 15,000.00	IMPROVEMENTS TO ROADWAYS AT CEMETERIES
RECREATION & PUBLIC LANDS	WATERLINES	\$ 5,000.00	WATERLINE IMPROVEMENT AT RIVERSIDE CEMETERY
RECREATION & PUBLIC LANDS	LAND PURCHASE	\$ 250,000.00	PURCHASE OF PARKLAND @ 300-ACRE PROPERTY WEST EDGE OF TOWN
RECREATION & PUBLIC LANDS	ROTARY PARK	\$ 165,000.00	IMPROVEMENTS TO ROTARY PARK
RECREATION & PUBLIC LANDS	DIAMOND IMPROVEMENT	\$ 15,000.00	IMPROVEMENTS TO DIAMOND #6
RECREATION & PUBLIC LANDS	ADA RESTROOMS	\$ 50,000.00	RENOVATION OF RESTROOMS AT MORSE AVENUE COMMUNITY CENTER
RECREATION & PUBLIC LANDS	RIVERWALK TRAIL	\$ 40,000.00	PHASE II OF RIVERWALK TRAIL IN RECREATION PARK
RECREATION & PUBLIC LANDS	PICKUP TRUCKS	\$ 75,000.00	REPLACEMENT OF THREE TRUCKS #85, 87, 888
CAPITAL IMPROVEMENT FUND:		\$ 957,000.00	
SR 44 INTERCHANGE	ENGINEERING	\$ 450,000.00	SR 44 INTERCHANGE UPGRADE PROJECT. 2003 - SPENT \$73,000 2004 - \$373,000. (A); TOTAL COST IS ESTIMATED AT \$12,333,000.00.
JACKSON STREET INTERCHANGE PROJECT FUND:		\$ 450,000.00	
COURT VEHICLE	MUNICIPAL COURT	\$ 20,000.00	PURCHASE REPLACEMENT VEHICLE FOR COURT BAILIFFS
MUNI COURT SPECIAL PROJECTS FUND:		\$ 20,000.00	

2010 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
COMPUTER PROGRAMS	RECREATION & PUBLIC LANDS	\$ 52,000.00	UPDATE BURIAL PROGRAM
SERVER PROJECT	POLICE	\$ 4,000.00	THE SEVEN SERVERS IN THE SQUADROOM ARE MORE THAN 5 YEARS OLD AND 2 OF THEM ARE COMPLETELY NON-FUNCTIONAL AT THIS POINT. THE OTHERS HAVE BEGUN TO LAG SEVERELY AND IN SOME CASES HAVE DUMPED OR BLUE-
REPLACEMENT RADIOS	POLICE	\$ 80,000.00	REPLACE RADIO SYSTEM INCLUDING BASE STATION, VEHICLE RADIOS AND HAND HELDS. CURRENT RADIO SYSTEM WILL NO LONGER BE SUPPORTED BY 2010
REPLACEMENT RADIOS	POLICE	\$ 83,000.00	REPLACE RADIO SYSTEM INCLUDING BASE STATION, VEHICLE RADIOS AND HAND HELDS. CURRENT RADIO SYSTEM WILL NO LONGER BE SUPPORTED BY 2010
PATROL CARS	POLICE	\$ 156,127.00	PURCHASE AND IMPLEMENT THREE (3) CROWN VICTORIA PATROL CARS APPROXIMATE COST PER VEHICLE = \$44,062 PLUS ADJUSTMENT FOR INFLATION
CAPITAL EQUIPMENT RESERVE FUND:		\$ 375,127.00	
REPLACE VEHICLES	UTILITIES OFFICE	\$ 3,600.00	REPLACE VEHICLE
REPLACE PCS	UTILITIES OFFICE	\$ 400.00	REPLACE COMPUTER
WATER REVENUE FUND:		\$ 4,000.00	
TUBE SETTLERS	WATER PLANT	\$ 150,000.00	THE TUBE SETTLERS WILL IMPROVE PERFORMANCE OF THE WATER PLANTS EXISTING SETTLING BASINS BY REDUCING THE SOLIDS LOADING ON DOWNSTREAM FILTERS.
CHEMICAL FEED AREA	WATER PLANT	\$ 60,000.00	CONTAINMENTS IMPROVEMENTS IN ALUM ROOM AND VENTILATION IMPROVEMENTS
WATER DISTRIBUTION BUILDING	WATER DISTRIBUTION	\$ 1,000,000.00	CONSTRUCT A NEW BUILDING FOR WATER DISTRIBUTION. THE NEW BUILDING COULD BE CONSTRUCTED AT THE PROPERTY LOCATED ON CHESTER ROAD NEXT TO THE PUMP STATION. THE BUILDING WOULD BE USED TO HOUSE WATER DISTRIBUTION EQUIPMENT, SUCH AS TRUCKS, BACKHOE, PIPES, ETC.
3000 FEET OF 4" OR 6" WATER LINE REPLACEMENT	WATER DISTRIBUTION	\$ 480,000.00	CONSTRUCT 3000 LINEAL FEET OF 8" WATER MAIN THROUGHOUT THE CITY OF PAINESVILLE. WILL REMOVE 3000 FEET OF 4" OR 6" WATER MAINS THAT DOES NOT SUPPLY WATER FLOW FOR FIRE PROTECTION IN THE CITY OF PAINESVILLE.
WATER CONSTRUCTION FUND:		\$ 1,690,000.00	

2010 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
REPLACE VEHICLES	UTILITIES OFFICE	\$ 3,600.00	REPLACE VEHICLE
REPLACE PC'S	UTILITIES OFFICE	\$ 400.00	REPLACE COMPUTER
TRUCK MOUNTED SEWER CAMERA	PUBLIC WORKS	\$ 20,880.00	SEWER CAMERA FOR USE IN STORM AND SANITARY SEWERS THROUGHOUT THE CITY
SEWER REVENUE FUND:		\$ 24,880.00	
SEWER LINING REHABILITATION	ENGINEERING	\$ 75,000.00	REHABILITATE SELECT EXISTING DETERIORATED SANITARY SEWERS BY TRENCHERS CONSTRUCTION METHOD AND LINING THE EXISTING PIPE.
MANHOLE REHABILITATION	ENGINEERING	\$ 25,000.00	REHABILITATE OR REPLACE SELECT SANITARY SEWER MANHOLE TO ADDRESS I & I CONCERNS AND HEALTHY SAFETY CONCERNS.
OVERHEAD DOORS (INSULATED)	WATER POLLUTION	\$ 10,000.00	INSULATE TWO EXISTING GARAGE DOORS IN GRIT AND ADMINISTRATION BUILDINGS
HYPOCHLORINATION GENERATION STORAGE TANKS	WATER POLLUTION	\$ 25,000.00	REPLACE EXISTING STORAGE TANKS FOR HYPOCHLORITE. TANKS HAVE BEEN RELINED AND WILL NEED TO BE REPLACED TO STORE LIQUID CHLORINE. REPLACE 2ND TANK IN 2009.
MAINTENANCE SERVICE VEHICLE	WATER POLLUTION	\$ 65,000.00	REPLACEMENT OF MAINTENANCE SERVICE VEHICLE OUTFITTED WITH TOOL BINS, PUMP CRANE, EMERGENCY LIGHTING, TAILGATE LIFT AND COMPRESSOR TO SERVICE PLANT AND PUMP STATIONS.
ODOR CONTROL GRIT BUILDING	WATER POLLUTION	\$ 50,000.00	THE NEW EQUIPMENT WOULD BE UTILIZED TO CONTROL ODORS FROM GRIT AND SEPTAGE IN THE GRIT BUILDING. THE DESIGN WILL BE COST EFFECTIVE IN REMOVING ODORS. CARBON CANNISTERS OR A BIOFILTER WOULD BE TWO DESIGNS THAT ARE EFFECTIVE AND HAVE LOWER OPERATING COSTS.
SEWER CONSTRUCTION FUND:		\$ 250,000.00	
REPLACE VEHICLES	UTILITIES OFFICE	\$ 10,800.00	REPLACE VEHICLE
REPLACE PC'S	UTILITIES OFFICE	\$ 1,200.00	REPLACE COMPUTER
ELECTRIC REVENUE FUND:		\$ 12,000.00	
33 MVA SUBSTATION LAND	ELECTRIC PLANT	\$ 930,000.00	BUILD A SECOND SUBSTATION WITH FIRST ENERGY TO INCREASE CAPACITY AND RELIABILITY OF SYSTEM
WASTEWATER PIPELINE	ELECTRIC PLANT	\$ 500,000.00	INSTALL WASTEWATER LINE FROM WPCP TO THE ELECTRIC PLANT
STORMWATER IMPROVEMENTS	ELECTRIC PLANT	\$ 500,000.00	INSTALL WASTEWATER LINE FROM WPCP TO THE ELECTRIC PLANT
UPGRADE BOTLER CONTROLS	ELECTRIC PLANT	\$ 500,000.00	BUILD NEW CONTROL ROOM FOR #3, #4 AND #5 BOILERS

2010 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
DUMP TRUCK REPLACEMENT	ELECTRIC PLANT	\$ 50,000.00	REPLACE 1988 DUMP TRUCK
RO WATER SYSTEM	ELECTRIC PLANT	\$ 145,000.00	REPLACE BOILER WATER MAKE-UP SYSTEM
MACT COMPLIANCE	ELECTRIC PLANT	\$ 500,000.00	MACT COMPLIANCE - EPA AIR REGULATIONS - TO MEET THE NEW AIR POLLUTION STANDARDS
COMPUTER REPLACEMENT	ELECTRIC PLANT	\$ 5,000.00	COMPUTER REPLACEMENT PROGRAM - UPGRADE OF PLANT COMPUTERS
INFRASTRUCTURE IMPROVEMENTS	ELECTRIC DISTRIBUTION	\$ 70,000.00	INFRASTRUCTURE IMPROVEMENTS
COMPUTER REPLACEMENT	ELECTRIC DISTRIBUTION	\$ 2,000.00	REPLACEMENT OF THE COMPUTERS IN THE ELECTRIC DISTRIBUTION OFFICE ON A 5 YEAR SYSTEM
ONE TON DUMP TRUCK	ELECTRIC DISTRIBUTION	\$ 50,000.00	REPLACE ONE-TON DUMP TRUCK
TRUCK #203, 65' BUCKET	ELECTRIC DISTRIBUTION	\$ 125,000.00	REPLACE BUCKET TRUCK #203
IND. TRANSFORMERS	ELECTRIC DISTRIBUTION	\$ 85,000.00	PURCHASE OF POWER TRANSFORMERS 500 KVA OR LARGER FOR NEW INDUSTRIAL CUSTOMERS
MANHOLE CABLE RACKS	ELECTRIC DISTRIBUTION	\$ 14,000.00	REPLACE CABLE RACKS IN THE MANHOLES
ELECTRIC CONSTRUCTION FUND:		\$ 3,476,000.00	
TRUCK MOUNTED SEWER CAMERA	PUBLIC WORKS	\$ 20,880.00	SEWER CAMERA FOR USE IN STORM AND SANITARY SEWERS THROUGHOUT THE CITY
2010 STORM UTILITY CAPITAL IMPROVEMENTS PROJECTS	ENGINEERING	\$ 300,000.00	STORM SEWER IMPROVEMENT PROJECTS IN VARIOUS AREA
LEXINGTON STREET STORM SEWER IMPROVEMENTS	ENGINEERING	\$ 200,000.00	STORM UPGRADES IN ANTICIPATION OF ROADWAY RECONSTRUCTION
COURTLAND AND ASPER STREETS STORM SEWER IMPROVEMENTS	ENGINEERING	\$ 80,000.00	DESIGN AND CONSTRUCTION OF STORM SEWER ALONG COURTLAND AND ASPER STREETS
WEST EAGLE STREET STORM SEWER IMPROVEMENTS	ENGINEERING	\$ 50,000.00	INSTALL STORM DRAINAGE SYSTEM ON WEST EAGLE AS PART OF ROAD IMPROVEMENT
HARTSHORN DRIVE RECONSTRUCTION	ENGINEERING	\$ 100,000.00	STORM DRAINAGE DESIGN AND IMPROVEMENTS FOR HARTSHORN IN PREPARATION FOR RESURFACING
STORM WATER UTILITY FUND:		\$ 750,880.00	
TOTAL 2010 CIP PLAN:		\$ 11,390,887.00	

2011 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
COMPUTER REPLACEMENT	FINANCE	\$ 2,200.00	COMPUTER REPLACEMENT PROGRAM - UPGRADE COMPUTERS
FLEET PROCUREMENT	PUBLIC WORKS	\$ 38,000.00	STREET SWEEPER - VACUUM TYPE. TOTAL COST ESTIMATED AT \$180,000
GENERAL FUND:		\$ 40,200.00	
2011 ANNUAL PAVING PROGRAM	ENGINEERING	\$ 230,000.00	RESURFACING FIVE (5) OR SIX (6) RESIDENTIAL STREETS THROUGHOUT THE CITY.
SANFORD STREET IMPROVEMENTS	ENGINEERING	\$ 700,000.00	RESURFACING AND RECONSTRUCTION OF SANFORD STREET FROM RICHMOND ROAD TO N. ST. CLAIR STREET
LEXINGTON AVENUE IMPROVEMENTS	ENGINEERING	\$ 650,000.00	RESURFACING AND RECONSTRUCTION OF LEXINGTON FROM NEWELL STREET AND STAGE AVENUE
SOUTH ST. CLAIR RENOVATION	ENGINEERING	\$ 250,000.00	LAST PORTION OF S. ST. CLAIR STREET RECONSTRUCTION
CEDARBROOK DRIVE RESURFACING	ENGINEERING	\$ 400,000.00	RESURFACING OF CEDARBROOK DRIVE FROM CHESTNUT STREET TO TRAILWOOD DRIVE
STAGE AVENUE IMPROVEMENTS	ENGINEERING	\$ 150,000.00	RECONSTRUCTION AND RESURFACING FROM RR TRACKS TO LEXINGTON
STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND:		\$ 2,380,000.00	
DEVELOP DEPARTMENT TRAINING GROUNDS	FIRE	\$ 75,000.00	DEVELOP THE TRAINING GROUNDS AT JEFFERSON & PROSPECT. THIS WOULD INCLUDE LEVELING THE SITE, FENCING AND INSTALLING 1 HYDRANT AND AT LEAST ONE TRAINING TOWER.
AMBULANCE	FIRE	\$ 150,000.00	THE OLDEST AMBULANCES WILL BE 6 YEARS OLD AT THIS POINT AND WITH GREATER TRAVEL DISTANCES WE MUST REPLACE THEM MORE FREQUENTLY.
FIRE LEVY FUND:		\$ 225,000.00	
PC REPLACEMENT	MUNICIPAL COURT	\$ 17,000.00	ONGOING PC REPLACEMENT FOR PCS PURCHASED IN 2002 (24 TOTAL)
MUNICIPAL COURT COMPUTERIZATION FUND:		\$ 17,000.00	
GYMNASIUM	RECREATION & PUBLIC LANDS	500,000.00	ADDITION TO COMMUNITY CENTER
RECREATION VAN	RECREATION & PUBLIC LANDS	\$ 20,000.00	VAN OR BUS FOR COMMUNITY CENTER
RECREATION EQUIPMENT	RECREATION & PUBLIC LANDS	\$ 75,000.00	PURCHASE RECREATION EQUIPMENT FOR COMMUNITY CENTER (PAST SCHOOL FACILITY)
CAPITAL IMPROVEMENT FUND:		\$ 595,000.00	

2011 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
SR 44 INTERCHANGE UPGRADE	ENGINEERING	\$ 4,500,000.00	SR 44 / JACKSON STREET INTERCHANGE UPGRADE
JACKSON STREET INTERCHANGE PROJECT FUND:		\$ 4,500,000.00	
SERVER PROJECT	POLICE	\$ 20,000.00	THE SEVEN SERVERS IN THE SQUADROOM ARE MORE THAN 5 YEARS OLD AND 2 OF THEM ARE COMPLETELY NON-FUNCTIONAL AT THIS POINT. THE OTHERS HAVE BEGUN TO LAG SEVERELY AND IN SOME CASES HAVE DUMPED OR BLUE-SCREENED.
PATROL CARS	POLICE	\$ 163,933.00	PURCHASE AND IMPLEMENT THREE CROWN VICTORIA PATROL CARS. APPROXIMATE COST PER VEHICLE = \$44,062
CAPITAL EQUIPMENT RESERVE FUND:		\$ 183,933.00	
REPLACE VEHICLES	UTILITIES OFFICE	\$ 3,800.00	REPLACE VEHICLE
REPLACE PC'S	UTILITIES OFFICE	\$ 440.00	REPLACE COMPUTER
WATER REVENUE FUND:		\$ 4,240.00	
COMPUTER AND SOFTWARE UPGRADES	WATER PLANT	\$ 60,000.00	UPGRADE ALL COMPUTERS IN OPERATORS CONTROL ROOM AND UPGRADE SCADA SOFTWARE.
3000 FEET OF 4" OR 6" WATER LINE REPLACEMENT	WATER DISTRIBUTION	\$ 480,000.00	CONSTRUCT 3000 LINEAL FEET OF 8" WATER MAIN THROUGHOUT THE CITY. WILL REMOVE 3000 FEET OF 4" OR 6" WATER MAINS THAT DOES NOT SUPPLY WATER FLOW FOR FIRE PROTECTION IN THE CITY.
EXCAVATOR-TRACK HOE	WATER DISTRIBUTION	\$ 120,000.00	THE EXCAVATOR WILL BE AN ADDITION OF OUR CURRENT EQUIPMENT. THIS MACHINE WILL ALLOW WATER DISTRIBUTION TO DIG DEEPER INTO THE EARTH AND REPAIR MOST ALL WATER AND SEWER LINES IN THE CITY WITHOUT THE NEED OF CONTRACTOR HELP.
WATER CONSTRUCTION FUND:		\$ 660,000.00	
REPLACE VEHICLES	UTILITIES OFFICE	\$ 3,800.00	REPLACE VEHICLE
REPLACE PC'S	UTILITIES OFFICE	\$ 440.00	REPLACE COMPUTER
TRUCK MOUNTED SEWER CAMERA	PUBLIC WORKS	\$ 20,880.00	SEWER CAMERA FOR USE IN STORM/SANITARY SEWERS IN THE CITY
SEWER REVENUE FUND:		\$ 25,120.00	
SEWER LINING REHABILITATION	ENGINEERING	\$ 75,000.00	REHABILITATE SELECT EXISTING DETERIORATED SANITARY SEWERS BY TRENCHERS CONSTRUCTION METHOD AND LINING THE EXISTING PIPE.
MANHOLE REHABILITATION	ENGINEERING	\$ 25,000.00	REHABILITATE OR REPLACE SELECT SANITARY SEWER MANHOLE TO ADDRESS I & I CONCERNS AND HEALTHY SAFETY CONCERNS.

2011 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
SCREEN BUILDING	WATER POLLUTION	\$ 150,000.00	NEW SCREEN BUILDING THAT WILL HEAT AND VENTILATE NEW SCREEN EQUIPMENT
ANAEROBIC DIGESTERS SLUDGE HEATER REPLACEMENT	WATER POLLUTION	\$ 250,000.00	REPLACE EXISTING SLUDGE HEATERS (2) WITH NEW HEATERS
SEWER CONSTRUCTION FUND:		\$ 500,000.00	
REPLACE VEHICLES	UTILITIES OFFICE	\$ 11,400.00	REPLACE VEHICLE
REPLACE PC'S	UTILITIES OFFICE	\$ 1,320.00	REPLACE COMPUTER
ELECTRIC REVENUE FUND:		\$ 12,720.00	
33 MVA SUBSTATION LAND	ELECTRIC PLANT	\$ 665,000.00	BUILD A SECOND SUBSTATION WITH FIRST ENERGY TO INCREASE CAPACITY AND RELIABILITY OF SYSTEM
STORMWATER IMPROVEMENTS	ELECTRIC PLANT	\$ 500,000.00	INSTALL WASTEWATER LINE FROM WPCP TO ELECTRIC PLANT
COMPUTER REPLACEMENT	ELECTRIC PLANT	\$ 5,000.00	COMPUTER REPLACEMENT PROGRAM - UPGRADE OF PLANT COMPUTERS
#7 COOLING TOWER	ELECTRIC PLANT	\$ 650,000.00	CONSTRUCTION OF NEW COOLING TOWER #7
WASTEWATER PIPELINE	ELECTRIC PLANT	\$ 500,000.00	INSTALL WASTEWATER LINE FROM WPCP TO ELECTRIC PLANT
MACT COMPLIANCE	ELECTRIC PLANT	\$ 400,000.00	MACT COMPLIANCE - EPA AIR REGULATIONS - TO MEET THE NEW AIR POLLUTION STANDARDS
INFRASTRUCTURE IMPROVEMENTS	ELECTRIC DISTRIBUTION	\$ 60,000.00	EQUIPMENT AND INSTALLATION OF ELECTRIC FACILITIES IN NEW SUBDIVISIONS
COMPUTER REPLACEMENT	ELECTRIC DISTRIBUTION	\$ 2,500.00	REPLACEMENT OF THE COMPUTERS IN THE ELECTRIC DISTRIBUTION OFFICE ON A 5 YEAR SYSTEM
TRUCK#209	ELECTRIC DISTRIBUTION	\$ 180,000.00	REPLACEMENT OF TRUCK #209
INDUSTRIAL TRANSFORMERS	ELECTRIC DISTRIBUTION	\$ 95,000.00	PURCHASE OF POWER TRANSFORMERS 500 KVA OR LARGER FOR NEW INDUSTRIAL CUSTOMERS
MANHOLE CABLE RACKS	ELECTRIC DISTRIBUTION	\$ 16,000.00	REPLACE CABLE RACKS IN THE MANHOLES
ELECTRIC CONSTRUCTION FUND:		\$ 3,073,500.00	
TRUCK MOUNTED SEWER CAMERA	PUBLIC WORKS	\$ 20,880.00	SEWER CAMERA FOR USE IN STORM AND SANITARY SEWERS THROUGHOUT THE CITY
2011 STORM UTILITY CAPITAL IMPROVEMENTS	ENGINEERING	\$ 300,000.00	STORM SEWER IMPROVEMENT PROJECTS IN VARIOUS AREA
STORM WATER UTILITY FUND:		\$ 320,880.00	
TOTAL 2011 CIP PLAN:		\$ 12,537,593.00	

2012 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
COMPUTER REPLACEMENT	FINANCE	2,500.00	COMPUTER REPLACEMENT PROGRAM
FLEET PROCUREMENT	PUBLIC WORKS	38,000.00	STREET SWEEPER - VACUUM TYPE. TOTAL COST EST. - \$180,000
GENERAL FUND:		40,500.00	
2012 ANNUAL PAVING PROGRAM	ENGINEERING	230,000.00	RESURFACING FIVE (5) OR SIX (6) RESIDENTIAL STREETS THROUGHOUT THE CITY.
RICHMOND STREET RESURFACING	ENGINEERING	130,000.00	RESURFACING OF RICHMOND STREET (CITY SHARE OF ODOT)
ERIE STREET RESURFACING	ENGINEERING	65,000.00	RESURFACING OF ERIE STREET (CITY SHARE OF ODOT)
SOUTH ST. CLAIR RENOVATION	ENGINEERING	400,000.00	LAST PORTION OF S. ST. CLAIR STREET RECONSTRUCTION
FLEET PROCUREMENT	PUBLIC WORKS	49,999.00	3/4 TON 4X4 PICK-UP TRUCK WITH SNOW PLOW PACKAGE
SIDEWALK PLOWS/MOWERS	PUBLIC WORKS	90,000.00	SIDEWALK PLOW AND MOWER.
STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND:		964,999.00	
REPLACEMENT OF 2329	FIRE	900,000.00	THE AERIAL WILL BE 20 YEARS OLD AND DUE FOR REPLACEMENT. THIS HAS BEEN A FRONT LINE VEHICLE SINCE PURCHASED IN 1992 AND NEEDS TO BE REPLACED.
EXTRICATION TOOLS	FIRE	100,000.00	OUR EXTRICATION TOOLS ARE NOW OVER THIRTY YEARS OLD AND ARE OUT DATED AND INEFFICIENT
FIRE LEVY FUND:		1,000,000.00	
PC REPLACEMENT	MUNICIPAL COURT	17,000.00	ONGOING PC REPLACEMENT PROGRAM
PRINTER REPLACEMENT	MUNICIPAL COURT	5,000.00	ONGOING PRINTER REPLACEMENT PROGRAM
MUNICIPAL COURT COMPUTERIZATION FUND:		22,000.00	
ADA COMPLIANCE	RECREATION & PUBLIC LANDS	30,000.00	BRING RECREATION OFFICE INTO ADA COMPLIANCE
RECREATION PARK	RECREATION & PUBLIC LANDS	30,000.00	ADDITIONS TO PLAY EQUIPMENT
BASKETBALL COURT	RECREATION & PUBLIC LANDS	25,000.00	INSTALLATION OF BASKETBALL COURT AT HOMEWORTH PARK
SEALCOAT	RECREATION & PUBLIC LANDS	20,000.00	SEALCOATING OF MARINE PARK PAVEMENT
RAILROAD UNDERPASS	RECREATION & PUBLIC LANDS	30,000.00	IMPROVEMENTS TO RICHMOND & STATE STREET UNDERPASSES
DOG PARK	RECREATION & PUBLIC LANDS	20,000.00	BUILD DOG PARK FOR COMMUNITY RESIDENTS
CAPITAL IMPROVEMENT FUND:		155,000.00	
SR44/JACKSON STREET INTERCHANGE	ENGINEERING	4,500,000.00	SR 44 INTERCHANGE UPGRADE
JACKSON STREET INTERCHANGE PROJECT FUND:		4,500,000.00	

2012 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
SERVER PROJECT	POLICE	4,000.00	THE SEVEN SERVERS IN SQUADROOM ARE OVER 5 YEARS OLD AND 2 OF THEM ARE COMPLETELY NON-FUNCTIONAL AT THIS POINT. THE OTHERS HAVE BEGUN TO LAG SEVERELY AND IN SOME CASES HAVE DUMPED OR BLUE-SCREENED.
PATROL CARS	POLICE	172,129.00	PURCHASE AND IMPLEMENT THREE (3) CROWN VICTORIA PATROL CARS. APPROXIMATE COST PER VEHICLE = \$44,062 PLUS ADJUSTMENT FOR INFLATION
CAPITAL EQUIPMENT RESERVE FUND:		176,129.00	
REPLACE VEHICLES	UTILITIES OFFICE	4,000.00	VEHICLE REPLACEMENT PROGRAM
REPLACE PC'S	UTILITIES OFFICE	500.00	COMPUTER REPLACEMENT PROGRAM
WATER REVENUE FUND:		4,500.00	
36" INTAKE CLEANING	WATER PLANT	100,000.00	CLEAN 36" INTAKE. IT HAS NOT BEEN CLEANED SINCE 1988. ZEBRA MUSSELS AND SAND ACCUMULATE INSIDE THE INTAKE. THIS ALSO INCLUDES THE REPLACEMENT OF THE RAW KM
WATER MAIN REPLACEMENT ON VARIOUS CITY STREETS	WATER DISTRIBUTION	350,000.00	REPLACE 4" WATER MAIN WITH 8" D.I. PIPE ON CITY STREETS TO BE DETERMINED BY NEED
3000 FEET OF 4" OR 6" WATER LINE REPLACEMENT	WATER DISTRIBUTION	480,000.00	CONSTRUCT 3000 LINEAL FEET OF 8" WATER MAIN THROUGHOUT THE CITY. WILL REMOVE 3000 FEET OF 4" OR 6" WATER MAINS THAT DOES NOT SUPPLY WATER FLOW FOR FIRE
WATER CONSTRUCTION FUND:		930,000.00	
REPLACE VEHICLES	UTILITIES OFFICE	4,000.00	VEHICLE REPLACEMENT PROGRAM
REPLACE PC'S	UTILITIES OFFICE	500.00	COMPUTER REPLACEMENT PROGRAM
TRUCK MOUNTED SEWER CAMERA	PUBLIC WORKS	20,880.00	SEWER CAMERA FOR USE IN STORM AND SANITARY SEWERS THROUGHOUT THE CITY
SEWER JET	PUBLIC WORKS	30,000.00	1/2 COST FOR SEWER JET ESTIMATED COST \$300,000 TO BE
SEWER REVENUE FUND:		55,380.00	
SEWER LINING REHABILITATION	ENGINEERING	75,000.00	REHABILITATE SELECT DETERIORATED SANITARY SEWERS BY TRENCHERS CONSTRUCTION METHOD AND LINING THE EXISTING PIPE.
MANHOLE REHABILITATION	ENGINEERING	25,000.00	REHABILITATE OR REPLACE SELECT SANITARY SEWER MANHOLE TO ADDRESS I & I CONCERNS AND SAFETY CONCERNS.
BELT FILTER PRESS REPLACEMENT	WATER POLLUTION	400,000.00	REPLACE THE EXISTING BELT FILTER PRESS WITH AN IMPROVED AND LARGER PRESS
SEWER CONSTRUCTION FUND:		500,000.00	

2012 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
REPLACE VEHICLES	UTILITIES OFFICE	12,000.00	VEHICLE REPLACEMENT PROGRAM
REPLACE PC'S	UTILITIES OFFICE	1,500.00	COMPUTER REPLACEMENT PROGRAM
ELECTRIC REVENUE FUND:		13,500.00	
COMPUTER REPLACEMENT	ELECTRIC PLANT	5,000.00	COMPUTER REPLACEMENT PROGRAM - UPGRADE OF PLANT COMPUTERS
#5 BURNER REPLACEMENT	ELECTRIC PLANT	660,000.00	REPLACE #5 BURNER AT ELECTRIC PLANT.
INFRASTRUCTURE IMPROVEMENTS	ELECTRIC DISTRIBUTION	50,000.00	VARIOUS INFRASTRUCTURE IMPROVEMENTS.
COMPUTER REPLACEMENT	ELECTRIC DISTRIBUTION	2,500.00	REPLACEMENT OF THE COMPUTERS IN THE ELECTRIC DISTRIBUTION OFFICE ON A 5 YEAR SYSTEM
TRUCK #1-A	ELECTRIC DISTRIBUTION	155,000.00	REPLACE TRUCK #1-A
IND. TRANSFORMERS	ELECTRIC DISTRIBUTION	95,000.00	PURCHASE OF POWER TRANSFORMERS 500 KVA OR LARGER FOR NEW INDUSTRIAL CUSTOMERS
MANHOLE CABLE RACKS	ELECTRIC DISTRIBUTION	14,000.00	REPLACE CABLE RACKS IN THE MANHOLES
ELECTRIC CONSTRUCTION FUND:		981,500.00	
TRUCK MOUNTED SEWER CAMERA	PUBLIC WORKS	20,880.00	SEWER CAMERA FOR USE IN STORM AND SANITARY SEWERS THROUGHOUT THE CITY
SEWER JET	PUBLIC WORKS	30,000.00	1/2 COST FOR SEWER JET ESTIMATED COST \$300,000 TO BE PAID OFF OVER 5 YEARS
2012 STORM UTILITY CAPITAL IMPROVEMENTS PROJECTS	ENGINEERING	300,000.00	STORM SEWER IMPROVEMENT PROJECTS IN VARIOUS AREA
STORM WATER UTILITY FUND:		350,880.00	
TOTAL 2012 CIP PLAN:		9,694,388.00	

2013 CAPITAL IMPROVEMENT PLAN

<u>PROJECT TITLE</u>	<u>DEPT/DIVISION</u>	<u>TOTAL PROJECT</u>	<u>DESCRIPTION</u>
COMPUTER REPLACEMENT	FINANCE	\$ 2,700.00	COMPUTER REPLACEMENT FOR ADMINISTRATIVE ANALYST
FLEET PROCUREMENT	PUBLIC WORKS	\$ 38,000.00	STREET SWEEPER - VACUUM TYPE. TOTAL COST ESTIMATED - \$155,000.
GENERAL FUND:		\$ 40,700.00	
FLEET PROCUREMENT	PUBLIC WORKS	\$ 118,000.00	2-1/2 TON DUMP TRUCK WITH SNOW PLOW & EQUIPMENT. REPLACE
STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND:		\$ 118,000.00	
AMBULANCE REPLACEMENT	FIRE	\$ 150,000.00	OUR OLDEST AMBULANCES WILL BE 6 YEARS OLD AT THIS POINT AND WITH GREATER TRAVEL DISTANCES WE MUST BEGIN TO REPLACE THEM MORE FREQUENTLY THAN THE FORMER REPLACEMENT PLAN OF
FIRE LEVY FUND:		\$ 150,000.00	
PC REPLACEMENT	MUNICIPAL COURT	\$ 17,000.00	ONGOING PC REPLACEMENT PROGRAM
MUNICIPAL COURT COMPUTERIZATION FUND:		\$ 17,000.00	
VETERANS PARK	RECREATION & PUBLIC LANDS	\$ 40,000.00	UPGRADES TO VETERANS PARK
RECREATION POND	RECREATION & PUBLIC LANDS	\$ 20,000.00	IMPROVEMENTS TO RECREATION POND/LANDSCAPING
SKATE PARK	RECREATION & PUBLIC LANDS	\$ 50,000.00	ADDITIONS TO SKATE PARK AND ROLLER HOCKEY RING
CAPITAL IMPROVEMENT FUND:		\$ 110,000.00	
PATROL CARS	POLICE	\$ 180,735.00	PURCHASE THREE PATROL CARS (ONE 4-WHEEL DRIVE) COST = \$25,000 FOR EACH CAR, \$28,500 FOR 4-WHEEL DRIVE. EQUIPMENT COST = \$19,062 PER VEHICLE - TOTAL EQUIPMENT = \$57,186
SERVER PROJECT	POLICE	\$ 4,000.00	THE SEVEN SERVERS IN THE SQUADROOM ARE MORE THAN 5 YEARS OLD AND 2 OF THEM ARE COMPLETELY NON-FUNCTIONAL AT THIS POINT. THE OTHERS HAVE BEGUN TO LAG SEVERELY AND IN SOME CASES HAVE DUMPED OR BLUE-SCREENED.
CAPITAL EQUIPMENT RESERVE FUND:		\$ 184,735.00	
REPLACE VEHICLES	UTILITIES OFFICE	\$ 4,200.00	VEHICLE REPLACEMENT FOR UTILITIES OFFICE
REPLACE PC'S	UTILITIES OFFICE	\$ 540.00	COMPUTER REPLACEMENT PROGRAM - UPGRADE COMPUTERS
WATER REVENUE FUND:		\$ 4,740.00	
3000 FEET OF 4" OR 6" WATER LINE REPLACEMENT	WATER DISTRIBUTION	\$ 480,000.00	CONSTRUCT 3000 LINEAL FEET OF 8" WATER MAIN THROUGHOUT THE CITY OF PAINESVILLE. WILL REMOVE 3000 FEET OF 4" OR 6" WATER MAINS THAT DOES NOT SUPPLY WATER FLOW FOR FIRE PROTECTION IN THE CITY OF PAINESVILLE.
WATER CONSTRUCTION FUND:		\$ 480,000.00	

2013 CAPITAL IMPROVEMENT PLAN

REPLACE VEHICLES	UTILITIES OFFICE	\$	4,200.00	VEHICLE REPLACEMENT FOR UTILITIES OFFICE
REPLACE PC'S	UTILITIES OFFICE	\$	540.00	COMPUTER REPLACEMENT PROGRAM - UPGRADE COMPUTERS
TRUCK MOUNTED SEWER CAMERA	PUBLIC WORKS	\$	20,880.00	SEWER CAMERA FOR USE IN STORM/SANITARY SEWERS THROUGHOUT CITY
SEWER JET	PUBLIC WORKS	\$	30,000.00	1/2 COST OF SEWER JET EST. COST \$300,000 TO BE PAID OFF IN 5 YRS
SEWER REVENUE FUND:		\$	55,620.00	
SEWER LINING REHABILITATION	ENGINEERING	\$	75,000.00	REHABILITATE SELECT EXISTING DETERIORATED SANITARY SEWERS BY TRENCHERS CONSTRUCTION METHOD AND LINING THE EXISTING
MANHOLE REHABILITATION	ENGINEERING	\$	25,000.00	REHABILITATE OR REPLACE SELECT SANITARY SEWER MANHOLE TO ADDRESS I & J CONCERNS AND SAFETY CONCERNS.
SAMPLING VAN	WATER POLLUTION	\$	25,000.00	REPLACE SAMPLING VAN FOR INDUSTRIAL PRETREATMENT SAMPLING
ELECTRIC SERVICE VEHICLE	WATER POLLUTION	\$	20,000.00	PLANT SERVICE VEHICLE TO TRANSPORT EQUIPMENT FOR MAINTENANCE PROJECTS AND SERVICE PUMP STATIONS
SEWER CONSTRUCTION FUND:		\$	145,000.00	
REPLACE VEHICLES	UTILITIES OFFICE	\$	12,600.00	VEHICLE REPLACEMENT FOR UTILITIES OFFICE
REPLACE PC'S	UTILITIES OFFICE	\$	1,620.00	COMPUTER REPLACEMENT PROGRAM
ELECTRIC REVENUE FUND:		\$	14,220.00	
COMPUTER REPLACEMENT	ELECTRIC PLANT	\$	5,000.00	COMPUTER REPLACEMENT PROGRAM
INFRASTRUCTURE IMPROVEMENTS	ELECTRIC DISTRIBUTION	\$	145,000.00	VARIOUS ELECTRICAL IMPROVEMENTS THROUGHOUT THE CITY.
COMPUTER REPLACEMENT	ELECTRIC DISTRIBUTION	\$	2,000.00	REPLACE COMPUTERS IN ELECTRIC DISTRIBUTION EVERY 5 YRS
TRUCK #6	ELECTRIC DISTRIBUTION	\$	165,000.00	REPLACEMENT OF TRUCK #6
TRACTOR W/BACK-HOE	ELECTRIC DISTRIBUTION	\$	25,000.00	REPLACEMENT OF AGING TRACTOR WITH BACKHOE
IND. TRANSFORMERS	ELECTRIC DISTRIBUTION	\$	85,000.00	PURCHASE OF POWER TRANSFORMERS 500 KVA OR LARGER FOR NEW INDUSTRIAL CUSTOMERS
MANHOLE CABLE RACKS	ELECTRIC DISTRIBUTION	\$	14,000.00	REPLACE CABLE RACKS IN THE MANHOLES
ELECTRIC CONSTRUCTION FUND:		\$	441,000.00	
TRUCK MOUNTED SEWER CAMERA	PUBLIC WORKS	\$	20,880.00	SEWER CAMERA FOR USE IN STORM AND SANITARY SEWERS
SEWER JET	PUBLIC WORKS	\$	30,000.00	1/2 COST OF SEWER JET EST. COST \$300,000 TO BE PAID OFF IN 5 YRS
STORM UTILITY CAPITAL IMPROVEMENTS	ENGINEERING	\$	300,000.00	STORM SEWER IMPROVEMENT PROJECTS IN VARIOUS AREA
STORM WATER UTILITY FUND:		\$	350,880.00	
TOTAL 2013 CIP PLAN:		\$	2,111,895.00	

SUPPLEMENTAL INFORMATION

Statutory Direct Debt Limitations

The Revised Code provides that:

- The net principal amount of both voted and unvoted debt of a city, excluding “exempt debt” (discussed below), may not exceed 10.5% of the total tax valuation of all property in the city as listed and assessed for taxation.
- The net principal amount of the unvoted nonexempt debt of a city may not exceed 5.5% of that valuation.

These two limitations, which are referred to as the “direct debt limitations,” may be amended from time to time by the General Assembly.

A city’s ability to incur unvoted debt (whether or not exempt from the direct debt limitations) also is restricted by the indirect debt limitation discussed below under **Indirect Debt and Unvoted Property Tax Limitations**.

Certain debt (including the Bonds) the City may issue is exempt from the direct debt limitations (“exempt debt”). Exempt debt includes, among others:

- ◆ General obligation debt:
 - ◇ That is “self-supporting” (that is, non-tax revenues from the facility or category of facilities are sufficient to pay operating and maintenance expenses and related debt charges and other requirements) issued for city utility systems, airports, railroads, mass transit systems, parking, health care, solid waste, urban development, recreation, sports, convention, museum and other public attractions, natural resource exploration, development, recovery, use or sale, correctional and other related rehabilitation.
 - ◇ For highway improvements if the municipality has covenanted to pay debt charges and financing costs from distributions of motor vehicle license and fuel taxes.
 - ◇ In anticipation of the levy or collection of special assessments.
 - ◇ To pay final judgments or court-approved settlements.
 - ◇ That is voted for water or sanitary or storm water sewerage facilities to the extent that another subdivision has agreed to pay amounts equal to debt charges to the city.
- ◆ Unvoted general obligation bonds to the extent that debt charges will be met from payment in lieu of taxes or from lawfully available municipal income taxes, to be applied to debt charges pursuant to ordinance covenants.
- ◆ Revenue debt and mortgage revenue bonds to finance municipal utilities.
- ◆ Notes anticipating the collection of current revenues or the proceeds of a specific tax levy.

- ◆ Notes issued for certain energy conservation improvements or certain emergency purposes.
- ◆ Debt issued in anticipation of the receipt of federal or State grants for permanent improvements or the evidence loans from the State capital improvements fund or State infrastructure bank.
- ◆ Voted debt for urban redevelopment purposes not in excess of 2% of the City's assessed valuation.
- ◆ Debt issued to make a single payment on certain accrued liability to the statewide Police and Fire Pension Fund.
- ◆ Debt issued for municipal educational and cultural facilities.
- ◆ Debt issued for the acquisition of property for public use in excess of that needed for a public improvement.
- ◆ BANS issued in anticipation of exempt bonds also are exempt debt.

The City may incur debt for operating purposes, such as current tax revenue anticipation notes or tax anticipation notes, only under certain limited statutory authority.

Indirect Debt and Unvoted Property Tax Limitations

Voted general obligation debt may be issued by the City if authorized by vote of the electors. Ad valorem taxes, without limitation as to amount or rate, to pay debt charges on voted bonds are authorized by the electors at the same time they authorize the issuance of the bonds.

General obligation debt such as the Bonds also may be issued by the City without a vote of the electors. This unvoted debt may not be issued unless the ad valorem property tax for the payment of debt charges on:

- Those Bonds (or the Bonds in anticipation of which BANS are issued), and
- All outstanding unvoted general obligation bonds (including bonds in anticipation of which BANS are issued) of the combination of overlapping taxing subdivisions including the City resulting in the highest tax required for such debt charges,

In any year is 10 mills or less per \$1.00 of assessed valuation. This indirect debt limitation, the product of which is commonly referred to as the "ten-mill limitation," is imposed by a combination of provisions of the Ohio Constitution and the Revised Code.

The ten-mill limitation is the maximum aggregate millage for all purposes that may be levied on any single piece of property by all overlapping taxing subdivisions without a vote of the electors. This 10 mills is allocated pursuant to a statutory formula among certain overlapping taxing subdivisions in the County, including the City. Of the entire 10 mills, 9.92 mills is currently being levied by the combination of the City and taxing subdivisions overlapping the City. The current allocation of the 10 mills (sometimes referred to as the "inside millage") is as follows: 3.00 City, 2.20 County, 4.72 Painesville City Local School District. That allocation has remained constant for at least the last five years.

Present Ohio law requires the inside millage allocated to a taxing subdivision to be used first for the payment of debt charges on its unvoted general obligation debt, unless provision has been made for the payment from other sources, with the balance usable for the other purposes. To the extent this inside millage is required for debt charges of a taxing subdivision (which may exceed the formula allocation to that subdivision), the amount that would otherwise be available to that subdivision for general fund purposes is reduced. Since the inside millage that may actually be required to pay debt charges on a subdivision's unvoted general obligation debt may exceed the formula allocation of that millage to the subdivision, the excess reduces the amount of inside millage available to overlapping subdivisions. In the case of the City, however, a law applicable to all Ohio cities and villages requires that any lawfully available receipts from a municipal income tax or from voted property tax levies to be allocated to pay debt charges on City unvoted debt before the formula allocations of the inside millage to overlapping subdivision can be invaded for that purpose.

In the case of BANs issued in anticipation of unvoted general obligation bonds, the highest annual debt charges estimated for the anticipated bonds is used to calculate the millage required.

Revenue bonds and notes and mortgage revenue bonds are not included in debt subject to the indirect limitation since they are not general obligations of the City, and the full faith and credit and property-taxing power of the City is not pledged for their payment.

The indirect limitation applies to all unvoted general obligation debt even if debt charges on some of it is expected to be paid in fact from special assessments, utility earnings or other sources.



Computation of Legal Debt Margin

DECEMBER 31, 2007

Total debt (principal amount of all outstanding bonds and notes)		\$12,875,294
Debt exempt from net indebtedness calculation:		
Special assessment bonds and notes	\$435,000	
Self-supporting bonds and notes:		
Water system	7,452,100	
Sewer system	810,000	
Stormwater system	452,000	
Electric system	2,517,273	
Total exempt debt		<u>11,666,373</u>
Net indebtedness (voted and unvoted) subject to 10.5% debt limitation		<u><u>\$1,208,921</u></u>
Assessed valuation of City (2005 for 2006 collection)		<u><u>\$281,300,753</u></u>
Overall debt limitation- 10.5% of assessed valuation (maximum voted and unvoted general obligation debt allowed)		\$29,536,579
Voted and unvoted debt subject to 10.5% debt limitation	\$3,705,000	
Less: Amount available in Debt Service Fund	(10,709)	
Net voted and unvoted debt subject to 10.5% debt limitation		<u>3,694,291</u>
Legal debt margin within 10.5% limitation		<u><u>\$25,842,288</u></u>
Unvoted debt limitation - 5.5% of assessed valuation		\$15,471,541
Unvoted debt subject to 5.5% debt limitation	\$670,000	
Less: Amount available in Debt Service Fund	(10,709)	
Net unvoted debt subject to 5.5% limitation		<u>659,291</u>
Legal debt margin within 5.5% limitation		<u><u>\$14,812,250</u></u>

Computation of All Direct and Overlapping

General Obligation Debt

December 31, 2007

<u>Jurisdiction</u>	<u>Assessed Valuation (1)</u>	<u>Net General Tax Supported Debt (2)</u>	<u>Percent Overlapping</u>	<u>Net Tax Supported Overall Debt</u>
Direct				
City of Painesville	\$281,300,753	\$5,841,816	100.00%	\$5,841,816
Overlapping Subdivisions				
Painesville City Schools	244,997,124	30,239,993	100.00%	30,239,993
Painesville Township Schools	887,805,590	5,383,165	2.08%	111,970
Lake County	6,346,048,449	23,999,000	4.08%	979,159
Lake County Library District	1,135,019,004	9,050,000	21.49%	1,944,845
			Subtotal	<u>33,275,967</u>
			Total	<u><u>\$39,117,783</u></u>

(1) Source: Lake County Auditor.

(2) Source: Lake County Auditor; Painesville City School Treasurer, includes general obligation notes payable, but does not include general obligation debt supported by Enterprise Revenue or Special Assessments.



Principal Employers

December 31, 2008

The following private and public employers have the ten largest work forces within the City:

<u>Employer</u>	<u>Type of Business</u>	<u>Approximate Number of Employees</u>		
		<u>Full-Time</u>	<u>Part-Time</u>	<u>Total</u>
1 County of Lake	Government	1,056	239	1,295
3 Lake Hospital System	Medical-Patient Care	878	271	1,149
2 Fasson Division/ Avery International Corporation	Manufacturing	611	-	611
4 Painesville City Schools	Education	440	31	471
5 The City of Painesville	Government	270	19	289
6 AeroControlex Group, Inc.	Manufacturing	152	12	164
7 Lake Erie College	Education	153	98	251
8 Core Systems	Manufacturing	192	1	193
9 Coe Manufacturing	Manufacturing	109	-	109
10 SAS Rubber Division Mohawk Rubber Company	Manufacturing	97	1	98

The above private and public employers have the ten largest work forces within the City

Source: City Department of Finance.



Demographic Statistics December 2005

Year	Income		Housing Units		
	Median Family	Per Capita	Total	Owner Occupied	Percent of Total
1960	\$6,805	\$0	4,965	3,155	63.54%
1970	10,178	3,128	5,498	3,029	55.09%
1980	19,068	6,700	6,509	3,439	52.83%
1990	29,279	11,254	6,424	3,597	55.99%
2000	34,842	15,391	6,525	3,402	52.14%

Sources: U.S. Bureau of the Census
The City of Painesville Economic Development Department

Population

The population of the City, Lake County, and the Cleveland Primary Metropolitan Statistical Area (PMSA) (which is comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties) for each decade from 1940 to 2000 is as follows:

Year	City	County	PMSA
1940	12,235	50,020	1,319,734
1950	14,432	75,979	1,532,574
1960	16,116	148,700	1,909,483
1970	16,536	197,200	2,063,729
1980	16,391	212,801	1,898,825
1990	15,599	215,499	2,202,069
2000	17,503	227,511	2,250,871

Employment

The following table compares estimated employment statistics for Lake County and the Cleveland-Lorain-Elyria PMSA including comparisons with unemployment rates for the State of Ohio and the United States.

Year	Employed		Unemployed		Unemployment Rate			
	County	PMSA	County	PMSA	County	PMSA	Ohio	U.S.
1995	117,900	1,021,700	5,300	49,500	4.30%	4.50%	4.80%	5.60%
1996	117,800	1,041,300	5,500	54,000	4.40%	4.70%	4.90%	5.40%
1997	118,100	1,132,800	4,900	50,400	4.00%	4.40%	4.60%	4.90%
1998	121,500	1,091,800	4,500	44,900	3.60%	3.80%	4.30%	4.50%
1999	119,400	1,127,300	5,800	61,500	4.00%	4.20%	4.30%	4.20%
2000	121,800	1,058,402	5,600	58,772	3.50%	5.30%	3.70%	4.00%
2001	119,400	1,049,800	8,000	73,300	5.00%	6.50%	4.50%	5.40%
2002	117,500	1,040,300	7,600	72,700	6.10%	6.50%	5.70%	5.80%
2003	118,900	1,051,600	8,000	75,600	6.30%	6.70%	6.10%	6.00%
2004	118,200	1,041,600	7,800	67,900	6.20%	6.10%	6.80%	5.70%
2005	125,100	1,078,500	5,400	66,200	4.20%	6.10%	5.50%	5.10%

Sources: Ohio Bureau of Employment Services.
U.S. Department of Labor, Bureau of Statistics

**Miscellaneous Statistics
December 31, 2005**

Date of Incorporation	1832	Water System:	
Form of Government	Council/Manager	Number of Purification Plants	1
Area (square miles)	6.69	Miles of Water Mains	127.1
Number of Employees (excluding Police and Fire)		Number of Fire Hydrants	1,615
Full-time	205	Number of Service Connections	9,247
Part-time	13	Average Daily Consumption (gallons)	4,500,000
		Maximum Daily Capacity of Plant (gallons)	7,500,000
Facilities and Services:		Sewerage System:	
Miles of Streets	58	Number of Treatment Plants	1
Number of Street Lights	1,474	Miles of Sanitary Sewers	49
Police Services:		Miles of Storm Sewers	37
Number of Stations	1	Number of Service Connections	5,947
Number of Police Personnel and Officers	41	Average Daily Treatment (gallons)	317,000
Number of Patrol Units	14	Design Capacity (gallons)	6,000,000
Law Violations:		Maximum Daily Capacity of Treatment (gallons)	28,000,000
Physical arrests	1,015	Electric System:	
Traffic Violations	1,979	Number of Generating Plants	1
Parking Violations	2,019	Number of Interconnections	1
Fire/Emergency Medical Services:		Plant Generating Capacity in Megawatts	53.5
Number of Stations	1	Miles of Line	205
Number of Officers and Fire Personnel	26	Number of Service Connections	11,403
Number of Calls Answered	2,949	Average Daily Generation in Kilowatt Hours	652,416
Number of Inspections	630	Peak Load in Kilowatts - 2004	54,200
Recreation and Culture:		Parking Facilities:	
Community Centers	1	Off-Street Parking Garages	1
Number of Parks	10	Parking Levels	7
Park Acreage	118.02	Parking Spaces	543
Number of Ball Fields:		Average Daily Cars Parked	470
Lighted	1	Off-Street Surface Parking Lots (Leased)	2
Unlighted	8	Parking Spaces	161
Soccer Fields	1	On-Street Parking Meters	167
Basketball Courts	2	Education:	
Tennis Courts	2	Elementary Schools	5
Volleyball Courts	1	Elementary School Students	1,467
Skate Facility	1	Elementary School Instructors	75
Walking Paths	2	Middle Schools	1
Sledding Hill	1	Middle School Students	582
Fishing Pond	1	Middle School Instructors	45
Number of Cemeteries	2	High Schools	1
Cemetery Acreage	84	High School Students	629
Hospitals:		High School Instructors	55
Number of Hospitals	1	Colleges	1
Number of Patient Beds	168	College Students	975
Number of Bassinets	37	Libraries:	
		Number of Libraries	1
		Circulation	717,520

GLOSSARY OF TERMS

ACCOUNT	A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.
ACCOUNTABILITY	The state of being obligated to explain actions, to justify what has been done. Accountability requires the justification of the raising of public resources and the purposes for which they are used.
ACCOUNTING SYSTEM	The total structure of records and procedures which are used to record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.
ACCRUAL BASIS	A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.
ACCRUAL ACCOUNTING	The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).
ACTIVITY	Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.
AD VALOREM TAXES	Real estate and personal property taxes. The taxes are assessed on a portion of the value of the property. Local governments set the levy.
APPROPRIATION	An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.
ASSESS	To establish an official property value for taxation.
ASSESSED VALUATION	A value that is established for real or personal property for use as a basis for levying property taxes.
ASSETS	Property owned by the city government which has monetary value.
ATTRITION	A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.
AUDIT	A systematic examination of all governmental resources concluded in a written report and prepared by a certified public accountant. It is intended to test whether financial statements fairly present financial position and results of operations.
BALANCE SHEET	A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.
BALANCED BUDGET	A budget in which planned funds available equal planned expenditures.

BASIS OF ACCOUNTING	A term used to refer to when revenues, expenditures, expenses and transfers – and the related assets and liabilities – are recognized in the accounts and reported on in the financial statement. Specifically, it relates to the timing of measurements made, regardless of the nature of the measurement, on either the cash or accrual method.
BASIS POINTS	The measure of the yield to maturity of an investment calculated to four decimal places. A basis point is 1/100 th of 1% (.01 percent).
BOND	A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed or variable rate, usually payable periodically. <i>NOTE: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.</i>
BONDED DEBT	That portion of indebtedness represented by the outstanding bonds.
BOND ISSUED	Bonds sold.
BOND RATING	A rating (made by an established bond rating company) from a schedule of grades, indicating the probability of timely repayment of principal and interest on bonds issued.
BUDGET (<i>Operating</i>)	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.
BUDGET CALENDAR	The schedule of the key dates that the City Council follows in the preparation and adoption of the budget.
BUDGET DOCUMENT	The instrument used by the budget making authority to present a comprehensive financial program to the City Council.
BUDGET MESSAGE	A general discussion of the proposed budget, as presented in writing by the budget-making authority to the legislative body.
BUDGET PROCESS	The process of translating planning and programming decisions into specific financial plans.
BUDGETARY BASIS	This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.
BUDGETARY CONTROL	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriation and revenues.
CAPACITY	A measure of an organization's ability to provide customers with the demanded service or products, in the amount requested and in a timely manner.
CAPITAL ASSETS	Assets of significant value that have a useful life of several years - also called a fixed asset.

CAPITAL BUDGET	A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.
CAPITAL IMPROVEMENT	Land, buildings, structures and items such buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$5,000 and a useful life of five or more years.
CAPITAL IMPROVEMENT PROGRAM	A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.
CAPITAL OUTLAYS	Expenditures that result in the acquisition of or addition to fixed assets.
CAPITAL PROJECT	Major construction, acquisition or renovation activities, which add value to a government's physical assets or significantly increase their useful life - also called capital improvements.
CAPITAL PROJECTS FUNDS	Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.
CASH BASIS	The accounting method that records revenues when they are received in cash and records expenditures when they are paid.
CASH MANAGEMENT	The process of managing monies for the City to ensure maximum cash availability and also getting the maximum yield on short-term investments of idle cash.
CHART OF ACCOUNTS	The classification system used by a city to organize the accounting for various funds.
CITY WIDE GOALS	Long term attainable target that is not related to a specific period of time or a specific department for implementation which is not quantified and is not used as a basis for measurement of the outcomes of the City.
COMMODITIES	Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment and asphalt.
CONTRACTUAL SERVICES	Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include rent, maintenance agreements and professional consulting services.
CORE VALUES	The primary principles, standards or qualities considered to be worthwhile or desirable by the City of Painesville.
COST ALLOCATION	The method used to charge Enterprise Funds for their share of administration costs.
COST EFFECTIVE BASIS	A basis to determine that the cost of a item is worth the value of the investment based on the result or outcome of the investment in that item.
CURRENT REVENUES	Those revenues received within the present fiscal year.
CURRENT TAXES	Taxes that are levied and due within the ensuing fiscal year.

CUSTOMER	The recipient of a product or a service provided by the City.
DEBT SERVICE	The annual payment of principal and interest on the City's outstanding bonded indebtedness.
DEBT SERVICE FUND	A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Also called a SINKING FUND.
DEBT SERVICE FUND REQUIREMENTS	The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full, on schedule.
DEFICIT	A term generally applied to the budget as a whole, reflecting real or projected revenue shortages, meaning there are insufficient funds to cover expenses.
DELINQUENT TAXES	Taxes that remain unpaid after date that a penalty for nonpayment is attached.
DEPARTMENT	An administrative Section of the City having management responsibility for an operation or a group of related operations within a functional area. It may be further divided into Divisions.
DEPRECIATION	(1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.
DISBURSEMENT	Payment for goods and services in cash, by check or by money order.
DISTINGUISHED BUDGET PRESENTATION AWARDS PROGRAM	A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents. The City has received this award since 1993.
EFFICIENTLY	Exhibiting a high ratio of output or reward based on input or investment.
ENCUMBRANCES	Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is set up.
ENTERPRISE FUND	A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Examples of enterprise funds are those of water, sewer, and electric services.
EQUITY	Balance remaining after liabilities are deducted from assets.
ESTIMATED REVENUES	Projections of funds to be received during the fiscal year
EXPENDITURES	If accounts are kept on an accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as liability of the fund from which retired, and capital outlays. <i>NOTE: Encumbrances are not considered expenditures.</i>

EXPENDABLE TRUST FUNDS	A fund used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Expendable funds are accounted for in essentially the same manner as governmental funds.
EXPENSES	Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.
FEMA	Federal Emergency Management Agency is a federal agency responsible for the overall coordination of federal disaster response and recovery activities including public assistance programs.
FINAL BUDGET	Term used to describe revenues and expenditures for the upcoming year beginning January 1 st and ending December 31 st , as adopted by City Council.
FINANCIAL POLICY	A government's policies with respect to revenues, spending and debt management as these relate to government services, programs, and capital planning and programming of government budgets and their funding. The City policy was adopted June 6, 2005.
FINANCIAL TERMS	A glossary of specialized financial terms.
FISCAL PERIOD	Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books.
FIXED ASSETS	Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.
FULL FAITH AND CREDIT	A pledge of the General Taxing power of a government to repay debt obligations (typically used in reference to bonds).
FULL VALUE	Receiving the maximum return on the investment for goods and services
FUNCTION	A major class or grouping of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.
FUND	An independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
FUND BALANCE	The excess of a fund's assets over its liabilities and reserves.
GAAP	Generally Accepted Account Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).
GENERAL FUND	The fund that is available for any legal authorized purpose and which is therefore used to account for all revenue and all activities except those required to be accounted for in another fund. <i>NOTE: The General Fund is used to finance the ordinary operations of a governmental unit.</i>

GENERAL LEDGER	A book, file or other devise which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.
GENERAL OBLIGATION DEBT	Bonds for whose payments the full faith and credit of the BONDS issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.
GFOA	Government Finance Officers Association: An organization founded to support advancement of governmental accounting, auditing, and financial reporting.
GOAL	A long-term attainable target for an organization. An organization's vision of the future.
GOVERNMENTAL FUNDS	Refers to the General Fund, all Special Revenue Funds and the Debt Service Fund(s) or General Obligation Funds.
GRANT	A contribution by one governmental unit, or private organization to another. The contribution is usually made to aid in the support of a specified function and is not repaid by the City.
HOMESTEAD EXEMPTION	A deduction from the total taxable assessed value of property occupied by the owner in the State of Ohio. Currently, the exemption is \$25,000 for all qualified property owners.
IMPACT FEES	Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements borne by the City that will be necessary as a result of the development.
INCOME	This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an enterprise's activities. The excess of the total revenues over the total expenses of the enterprise for a particular accounting period is called "net income."
INDIRECT COSTS	Costs associated with, but not directly attributed to, providing a product or service. These are usually costs incurred by other departments in the support or operating departments.
INFRASTRUCTURE	The physical assets of a government (e.g. streets, water, sewer, public buildings, and parks).
INTERFUND TRANSFERS	Amounts transferred from one fund to another.
INTERGOVERNMENTAL REVENUE	Revenue received from another governmental entity, such as county, state or federal governments.
INTERNAL CONTROL	A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; proper authorization from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, records and procedures are arranged appropriately

INTERNAL SERVICE FUNDS	Funds used to account for the financing of goods or fund services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.
INSURANCE	Includes all insurance carried for the protection of the local government, such as fire, theft, casualty, general and professional liability.
INVESTMENTS	Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in city operations.
INVENTORY	A detailed listing of property currently held by the government.
LAPSING APPROPRIATION	An appropriation made for a certain period of time, generally for the budget year. At the end of the specified period and unexpected or unencumbered balance lapses or ends unless otherwise provided by law.
LEVY	To impose taxes for the support of government activities.
LIABILITIES	Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.
LINE ITEM BUDGET	A budget prepared along departmental functions that focus on what is to be bought and categorizes the expenditures by defined object codes.
LONG-TERM DEBT	Debt with a maturity of more than one year after the date of issuance.
MATERIALS & SUPPLIES	Expendable materials and operating supplies necessary to conduct departmental operations.
MAINTENANCE & OPERATIONS	All operating expenses with the exception of salaries, wages, benefits and debt service, used in the City's budget.
MANAGEMENT PLAN	The strategic planning items that summarizes and articulates the Goals and Objectives for each department
MATURITIES	The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.
MILL	1/1000 of one dollar; used in computing taxes by multiplying the rate times the taxable value divided by 1,000. Example: millage rate of \$4.91 per thousand, taxable value of \$100,000 – $\frac{\$100,000}{1,000} \times 4.91 = \4.91
MILLAGE	A figure assigned to each governmental unit with ad valorem taxing authority for use in determining taxes. It determines how much revenue the government will receive from property taxes and how much an individual property owner pays by applying the millage rate to the value of property within the City.
MISSION STATEMENT	A description of the scope and purpose of the City or department thereof.

MODIFIED ACCRUAL ACCOUNTING	A basis of accounting in which expenditures are accrued but revenues are accounted for when they become measurable and available.
NON-OPERATING	Income of governmental enterprises of a business income character, which is not derived from the operation of such enterprises. An example is interest on investments or on bank deposits.
OBJECT CODE	An account to which expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made by government. These are normally grouped into Personal Services, Materials & Supplies, Other Contractual Services, Capital and other categories for budgetary analysis and financial reporting. Certain object codes are maintained by the State of Ohio Uniform Accounting System.
OBJECT OF EXPENDITURE	An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.
OBJECTIVE	Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.
OBLIGATIONS	Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.
OPERATING EXPENSES	As used in the accounts of governmental enterprises of a business character, the term means such costs as are necessary to the maintenance of the enterprise, the rendering of services for which operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.
OPERATING REVENUE	Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day-to-day services.
ORDINANCE	A formal legislative enactment by the City Council, a law.
OTHER CONTRACTUAL SERVICES	Payments for custodial services, and other services procured by contract or agreement with persons, firms, corporations, or other government units.
PERSONAL SERVICES POLICY	Expenditures for salaries, wages, and related employee benefits. A plan, course of action, or guiding principle, designed to set parameters for decisions and actions.
PRIOR-YEAR CARRYOVER	Money spent in one fiscal year, but carried forward to the next budget. Cash carried forward can be used to pay operating expenses at the beginning of a fiscal year if anticipated revenues have not yet been collected.
PRIOR-YEAR ENCUMBRANCES	Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PRIORITIES	Establishing an order of importance of items or issues from most important to least important.
PRODUCTIVITY	A measure of the service output of City programs compared to the per unit resource input invested.
PROGRAM	A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.
PROFESSIONAL SERVICES	Legal, medical, engineering, architectural, surveying, appraisal and other services procured for independent professional assistance and not directly involved with accounting and/or auditing.
PROPERTY TAXES	Used to describe all revenue received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes, property taxes are levied on both real and personal property according to the property's valuation and the tax rate.
PROPOSED BUDGET	The budget proposed by the City Manager to the City Council for review and approval.
PURCHASE ORDER	A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated price. Outstanding purchase orders are called encumbrances.
QUALITY SERVICES	A degree of excellence in the services that are provided.
RECURRING EXPENSES	Expenses that continue from year to year, where a similar amount can be expected annually. Examples include personal expenses and charges for utilities. Non-recurring expenses are those that exist for a limited period or whose amounts vary considerably from one year to the next. Examples of non-recurring revenue include proceeds from grants and the sale of assets.
REQUISITION	A written request from a department to the purchasing office for specific goods or services. This action precedes the authorization of a purchase order.
RESERVE	An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and spending.
RESERVE FOR CONTINGENCIES	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
RESERVE FUND	A fund established to accumulate money for a special purpose, such as the purchase of new equipment.
RESOLUTION	A specific or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.
RESOURCES	Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.
RETAINED EARNINGS	Accumulated profits of an enterprise fund.

REVENUE	The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term means additions to assets which: (a) do not increase any liability; (b) do not represent the recovery of an expenditure; (c) do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and (d) do not represent contributions of fund capital in enterprise and internal service funds.
REVENUE BOND INDEBTEDNESS	Bonds of the City which are supported by the revenue, generating capacity of the electric, water and wastewater systems.
RISK MANAGEMENT	An organized attempt to protect a government's assets against accidental loss in the most economical method.
ROLLED BACK RATE	The millage rate that, when multiplied by the tax roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. Normally, as the tax roll rises by virtue of reassessment, the rolled-back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of new construction/annexation added to the roll during the year provides the only source of additional tax revenue if the rolled-back rate is levied.
SALARIES & WAGES (PERSONNEL)	For the purpose of budgeting, this term refers to all wages and related items: regular pay, overtime, longevity pay, Medicare, life insurance, retirement plan contributions, health insurance and workers' compensation insurance.
SERVICE	An activity that: produces an output that is not physical in nature; and produces an output that, when provided, provides utility to the customer in the form of intangible benefits.
SERVICE CHARGES	The amount the City receives for the provision of services and commodities, or the performance of specific services benefiting the person charged.
SPECIAL ASSESSMENT	A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt properties in the affected area will also have to pay the special assessment.
SPECIAL REVENUE FUNDS	A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. An example is the Revenue Sharing Fund typically maintained by cities.
SUPPLEMENTAL APPROPRIATION	An additional appropriation made by the governing body after the budget year or biennium has started.
SUPPLEMENTAL REQUESTS	Programs and services which departments would like to have added (in priority order) over their original budget, or if revenue received is greater than anticipated.
TAX BASE	The total value of all real, personal and mineral property in the City as of January 1 st of each year, as certified by the County Auditor. The tax base represents net value after all exemptions.

TAX LEVY	The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.
TAXING LIMIT	The maximum rate at which the City may levy a tax, which for Ohio municipalities is \$10 per thousand dollars or assessed value.
TAX RATE	The amount of tax levied for each \$1000.00 of assessed valuation.
TAX ROLL	The certification of assessed table values prepared by the County Auditor and presented to the taxing authority by July 1 st (or later if an extension is granted by the State of Ohio) of each year.
TRANSFERS	Amounts transferred from one fund to finance activities in another fund.
FUNDS TRUST AND AGENCY	A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These includes (1) Expendable Trust Funds, (2) Nonexpendable Trust Funds, (3) Pension Trust Funds, and (4) Agency Funds.
UNDESIGNATED FUND BALANCE	That portion of the fund balance available for use in subsequent budgets. The term is preferred over the commonly used and ill-defined term "surplus".
UNENCUMBERED FUND BALANCE	For budget purposes, the unencumbered fund balance is the amount of undesignated balance of a fund, i.e. that which is available for allocation.
UNIFORM ACCOUNTING SYSTEM	The chart of accounts prescribed by the office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation of reports.
UNRESERVED FUND BALANCE	The portion of the fund's balance that is not restricted for a specific purpose and is available for general appropriation.
USER CHARGES	The payment of a fee for direct receipt of a public service by the party benefiting from the service. Examples are electric, water and sewer services.
USER FEES	In a move toward a more businesslike approach, cities and counties are charging fees for use of services such as recreation, electric, water, sewer and storm water services. There is frequently a difference between what City residents and non-residents are charged for the service.
UTILITY	Charges for gas, water, sewer, electricity, solid waste disposal, storm water and other public utility services.
UTILITY TAXES	Municipal charges levied by the City on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water and telecommunications service.
VALUES	The underlying beliefs and attitudes that help determine the behavior that individuals within an organization will display.
VISION	An objective that lies outside the range of planning. It describes an organization's most desirable future state, and it declares what the organization needs to care about most in order to reach that future.

VOTED MILLAGE

Property taxes levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the State. Such issues are called general obligation bonds.

