



# Proposed Budget

Fiscal Year 2018

# Summary of Revenues by Source

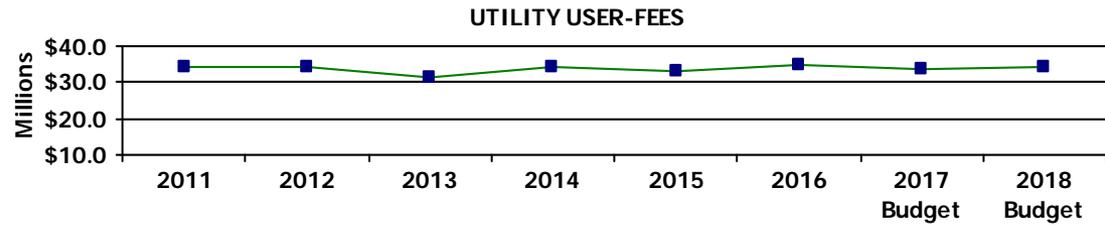
(Pg. 12)

	2018	2018	2017		
	%	Budget	Budget	Change \$	%
Taxes	18.67%	\$ 13,118,400	\$ 13,041,400	\$ 77,000	0.59%
Intergovernmental	13.54%	9,510,618	10,065,613	(554,995)	-5.51%
Charges for Services	1.06%	741,220	673,080	68,140	10.12%
User Fees	56.24%	39,507,235	38,690,600	816,635	2.11%
Licenses & Permits	0.55%	383,600	390,100	(6,500)	-1.67%
Fines & Forfeitures	2.02%	1,421,900	1,427,500	(5,600)	-0.39%
Miscellaneous Revenues	2.16%	1,517,895	1,476,895	41,000	2.78%
Financing Sources	3.64%	2,562,000	3,236,500	(674,500)	-20.84%
Transfer-In-All Funds	2.12%	1,487,000	1,399,000	88,000	6.29%
	<b>100.00%</b>	<b>\$ 70,249,868</b>	<b>\$ 70,400,688</b>	<b>\$ (150,820)</b>	<b>-0.21%</b>

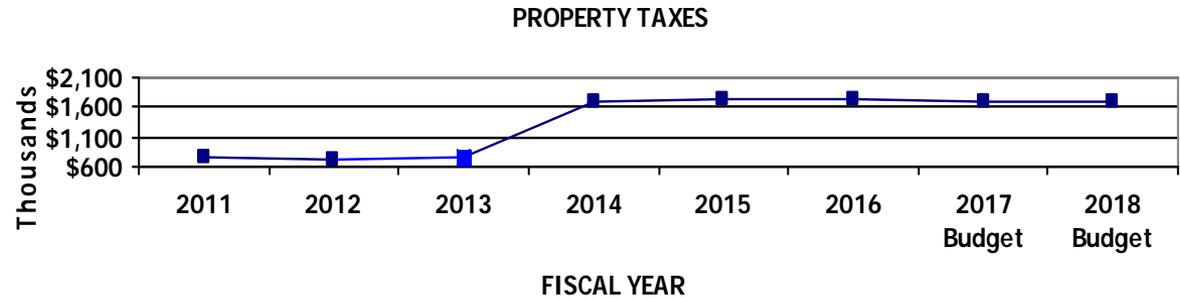
# Revenue Trends

(Pg. 9-10)

- User Fees

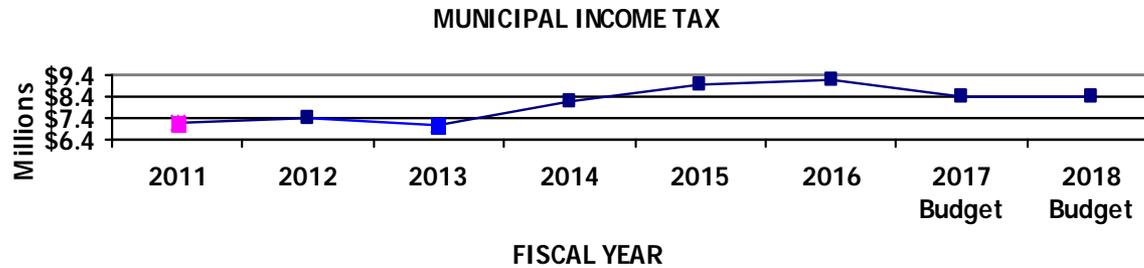


- Property Taxes

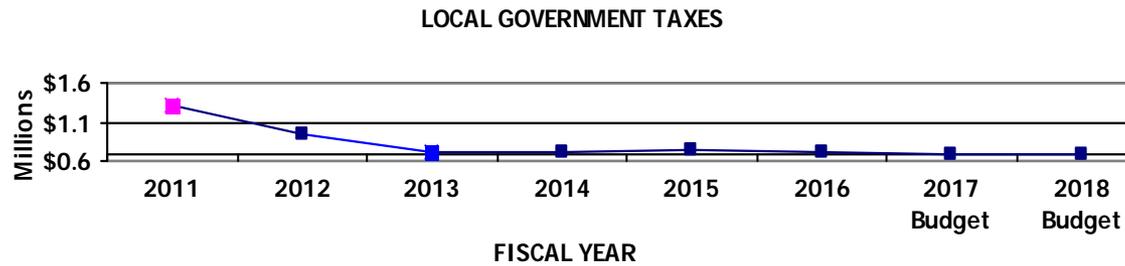


# Revenue Trends

(Pg. 9)



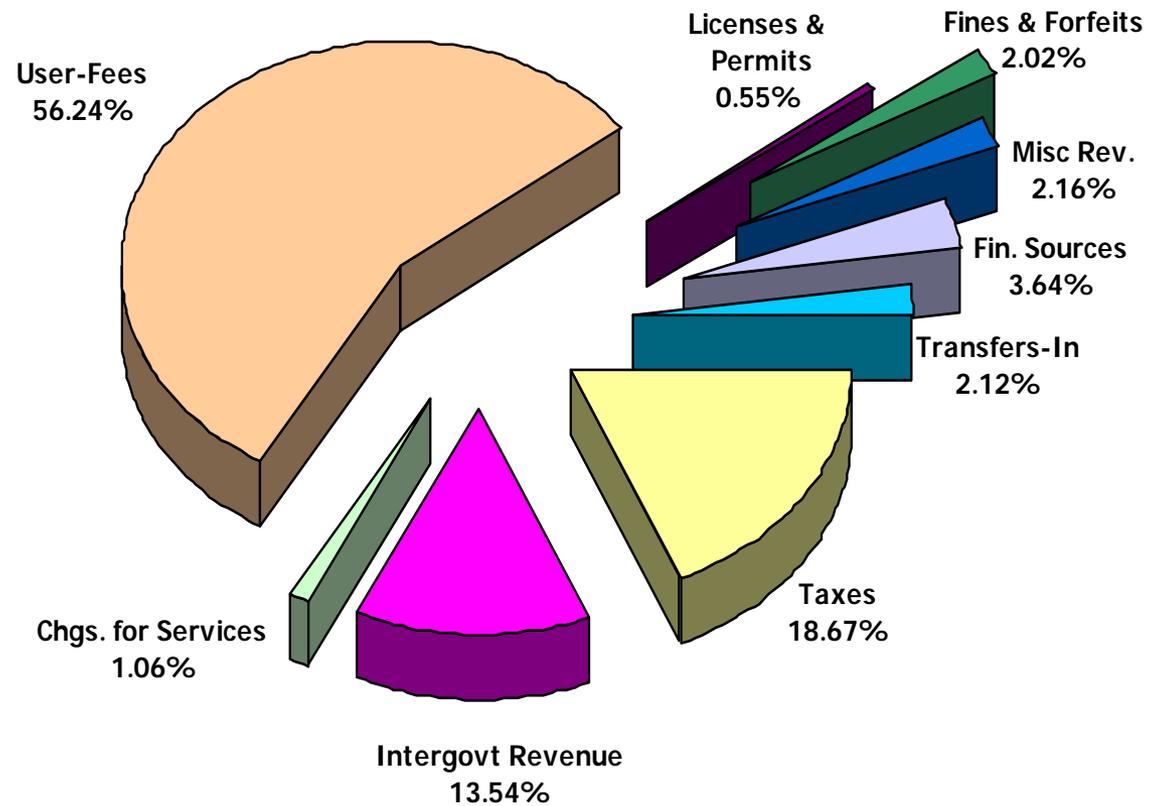
Municipal  
Income Tax



Local  
Government  
Taxes

# REVENUE WHERE IT COMES FROM

( Pg. 13)



# Summary of Expenditures by Cost Center

(Pg. 14)

	2018 %	2018 Budget	2017 Budget	Change \$	%
Personnel Services	36.31%	\$ 28,484,609	\$ 28,021,994	\$ 462,615	1.65%
Materials & Supplies	2.67%	2,096,718	2,257,795	(161,077)	-7.13%
Services & Charges	6.81%	5,339,692	5,352,589	(12,897)	-0.24%
Utilities	20.37%	15,978,675	14,988,125	990,550	6.61%
Operating Charges	2.14%	1,676,585	1,887,966	(211,381)	-11.20%
Capital Outlay	25.21%	19,779,846	14,638,735	5,141,111	35.12%
Debt Service	4.26%	3,344,534	4,060,118	(715,584)	-17.62%
Nonoperating Charges	1.05%	835,200	880,750	(45,550)	-5.17%
Operating Transfers/Reserves	1.18%	922,000	949,000	(27,000)	-2.85%
<b>Total</b>	<b>100.00%</b>	<b>\$ 78,457,859</b>	<b>\$ 73,037,072</b>	<b>\$ 5,420,787</b>	<b>7.42%</b>

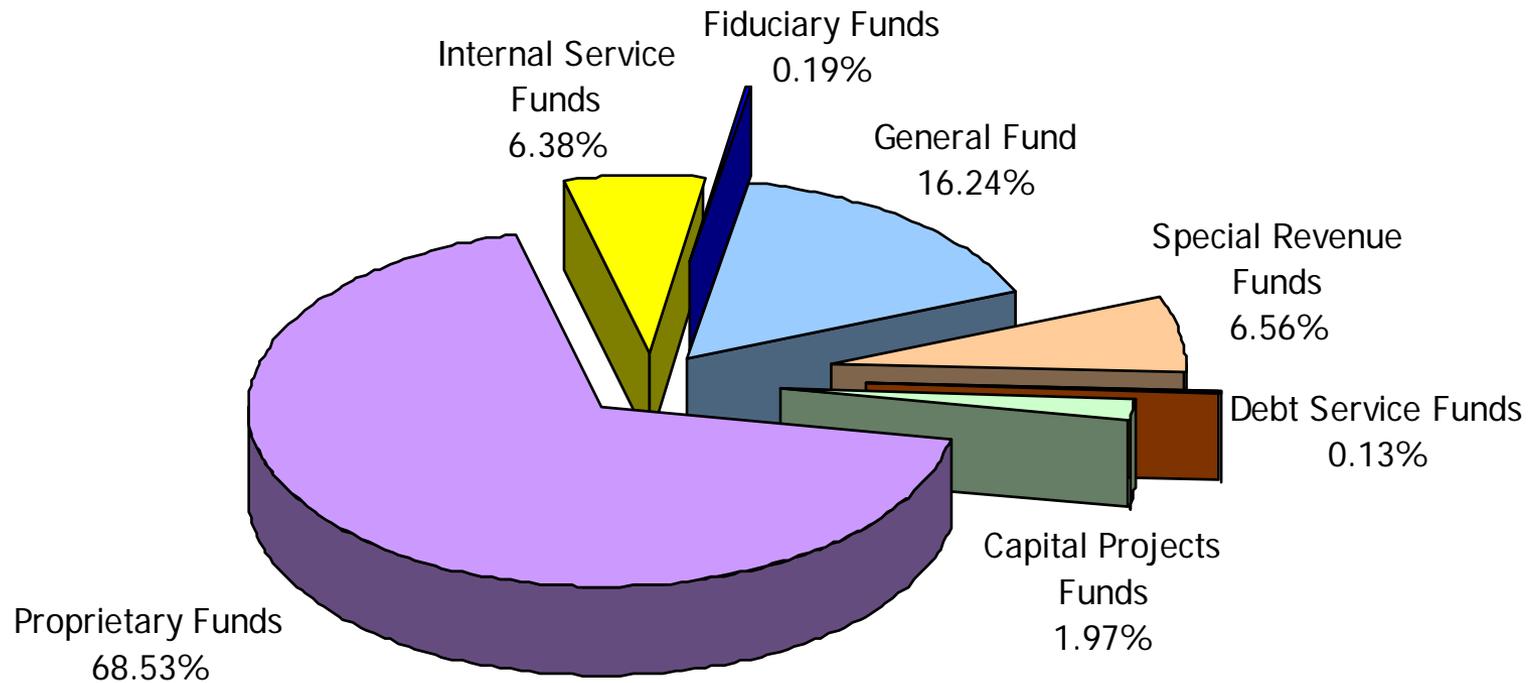
Personnel Services includes: wages, benefits, hospitalization & workers comp.

# Budget Points

- 2018 General Fund Budget will have a budget surplus for the 5<sup>th</sup> year in a row
- General, Sewer, & Electric Funds are balanced
- In the main funds the majority of expenses are for salaries
- Proposing \$19.8 million in Capital Projects in 2018
  - Continuation of the Water Intake Construction Project
  - Paving roads and repairing sidewalks
  - Replacing the waterline on Richmond
  - AMI project for electric meters

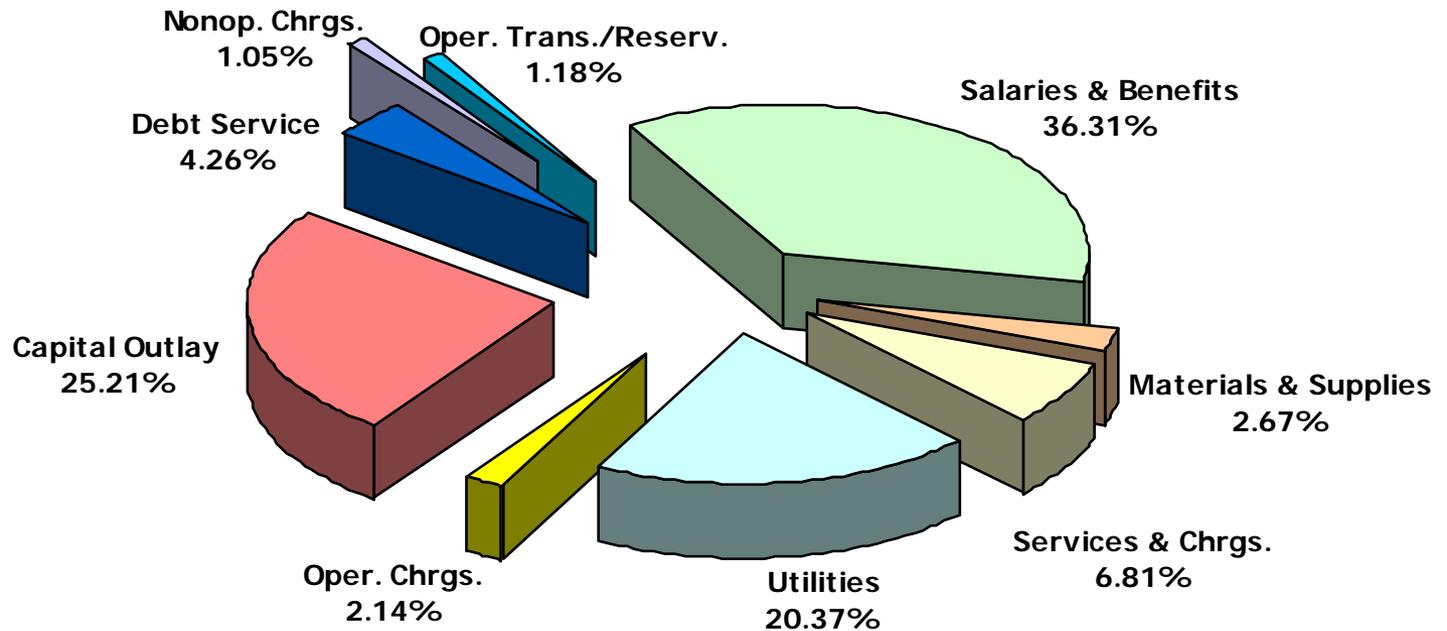
# Expenditures by Fund Group

(Pg. 15)



# EXPENDITURES WHERE IT GOES

(Pg. 13)



# General Fund



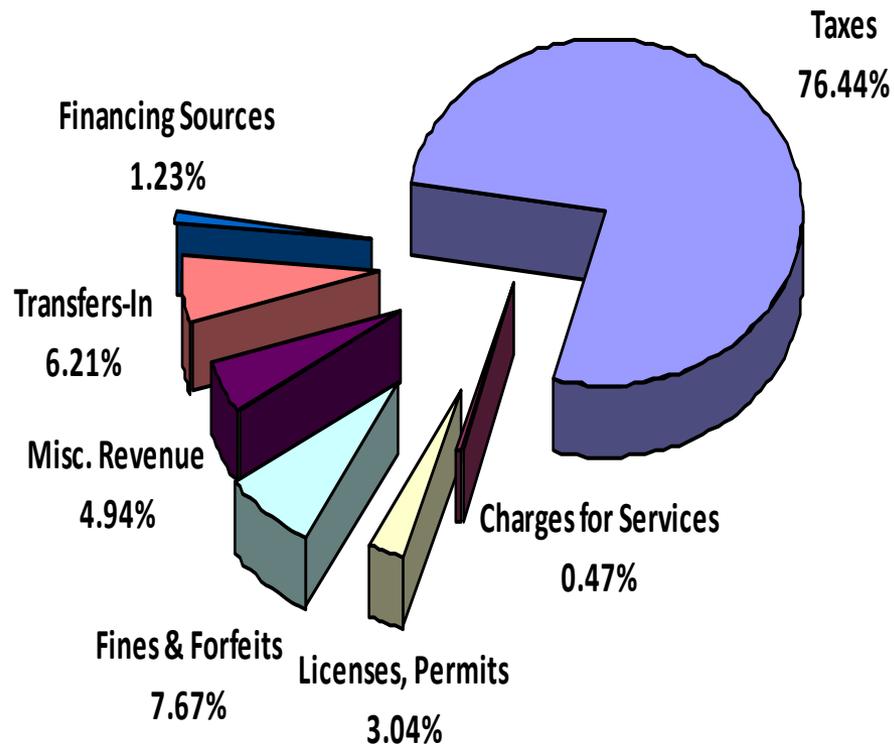
# General Fund 2018 Budget

(Pg. 29)

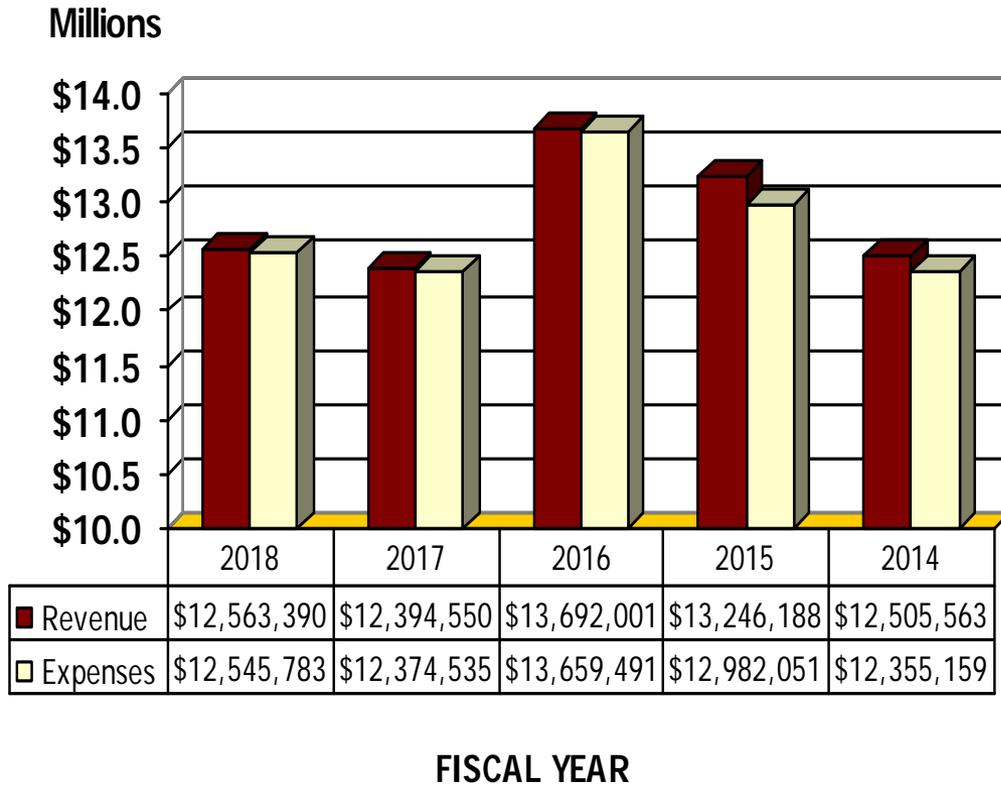
- Revenues = \$12,563,390
- Expenditures = \$12,545,783
  
- 2018 GF Revenues are 1% more than 2017
- 4<sup>th</sup> Year in a row the GF budgeted revenues have increased from the prior year
- 2018 GF Expenses are 1% more than 2017
- General Fund will transfer \$305,000 to the Cemetery Fund so that fund can remain solvent
- Budget surplus of \$17,607

# Breakdown of General Fund Revenue

(Pg. 30)

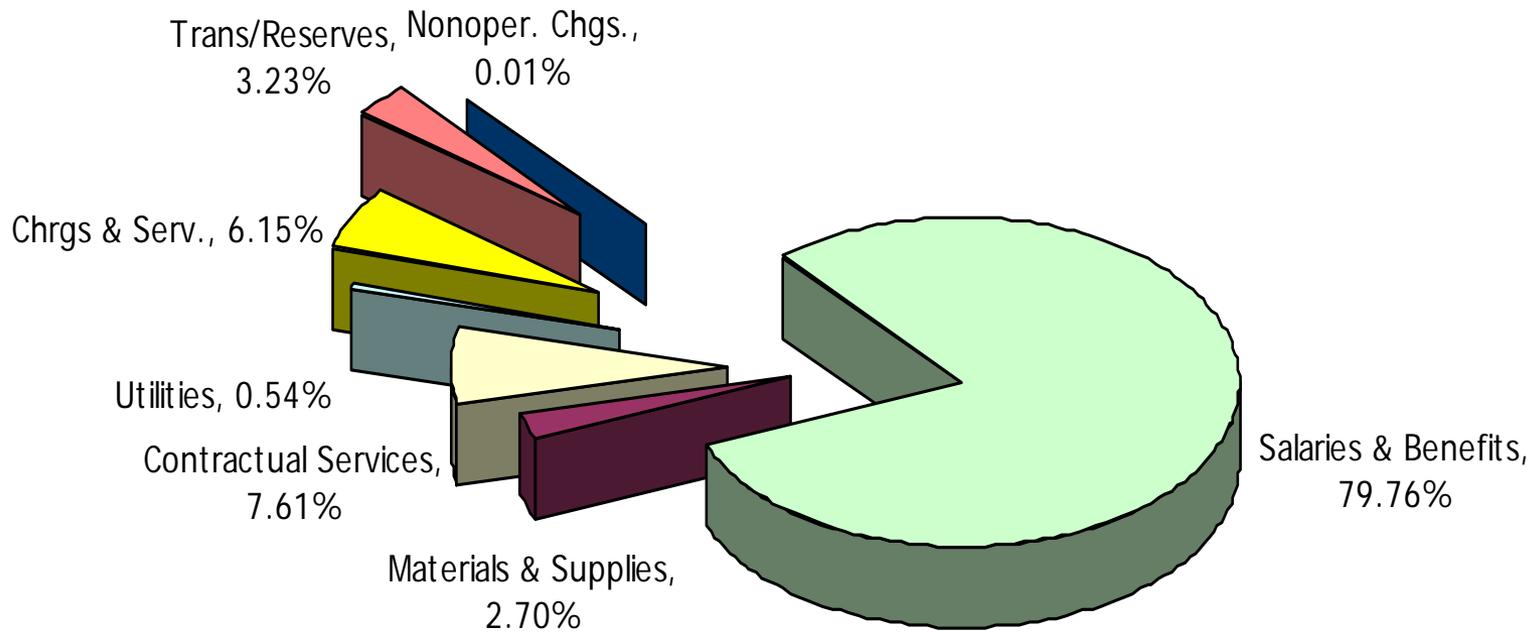


# General Fund Analysis (Pg. 33)



# Expenditure by Cost Category

(Pg. 33)



**PERSONNEL SUMMARY  
FISCAL YEARS 2014 - 2018**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>Total Legislative</b>	8	8	8	8	8
<b>Total Judicial</b>	24	24	24	24	24
<b>Total City Manager's Office</b>	7	7	7	7	8
<b>Total Human Resources</b>	3	3	2	3	3
<b>Total Finance</b>	20	22	22	20	20
<b>Total Public Services</b>	20	20	20	20	19
<b>Total Police</b>	42	42	42	44	45
<b>Total Fire</b>	29	29	29	29	29
<b>Total Recreation &amp; Public Lands</b>	14	14	14	15	16
<b>Total Community Development</b>	12	12	12	13	12
<b>Total Water</b>	20	21	21	21	21
<b>Total Water Pollution Control Service</b>	16	16	16	15	14
<b>Total Electric Services</b>	52	50	50	47	47
<b>Total Personnel Summary</b>	<u>267</u>	<u>268</u>	<u>267</u>	<u>266</u>	<u>266</u>

## GENERAL FUND DEPARTMENTAL EXPENDITURES

FUND	DEPT./DIV.	SAL/WAGES BENEFITS	OPERATING EXPENSES	DEBT	CAPITAL	TRANFERS	TOTAL
<b><u>GENERAL (101)</u></b>	Council	17,212	12,015	-	-	-	29,227
	City Manager	62,737	37,973	-	-	-	100,710
	Economic Development	25,874	12,916	-	-	-	38,790
	Planning	32,981	10,181	-	-	-	43,162
	Community Development	64,952	45,020	-	-	-	109,972
	Finance	90,777	286,775	-	-	-	377,552
	Human Resources	34,761	29,555	-	-	-	64,316
	Fire	2,298,431	83,687	-	-	-	2,382,118
	Law	32,340	600	-	-	-	32,940
	Engineering	57,110	10,860	-	-	-	67,970
	Muni Court	1,001,950	25,673	-	-	-	1,027,623
	Police	3,475,792	750,786	-	-	-	4,226,578
	Public Works	442,992	277,385	-	-	-	720,377
	Rec. & PL	484,888	229,260	-	-	-	714,148
	Non-Departmental	1,884,297	321,003	-	-	405,000	2,610,300
	Total General	10,007,094	2,133,689	-	-	405,000	12,545,783
	Percent of Total	79.76%	17.01%	0.00%	0.00%	3.23%	

# Planning and Development

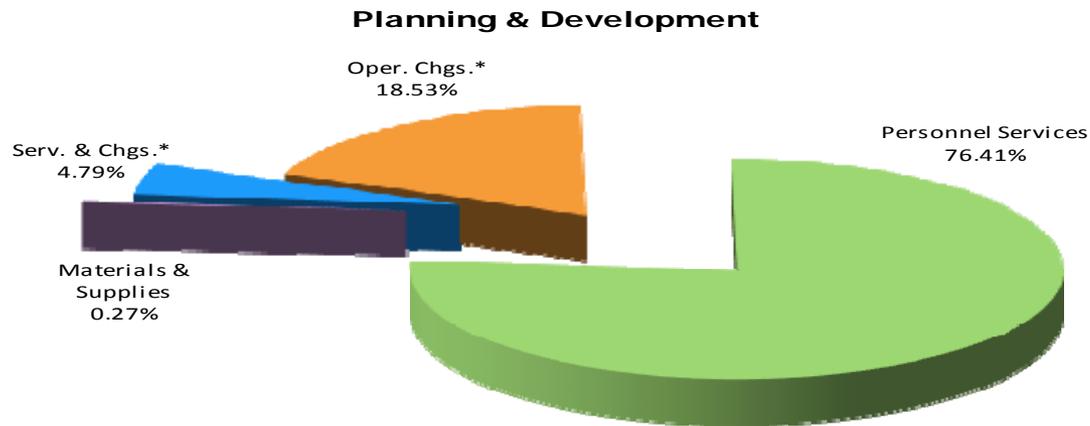
## 2018 Operating Budget

Lynn White, City Planner

This represents 20% of the Department's Operating Budget

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Planning & Development (101)	<u>\$43,162</u>	<u>\$40,468</u>	<u>\$45,446</u>	<u>\$34,835</u>	<u>\$29,219</u>

Total number of employees: 1



\*Services and Charges and Operating Charges include: postage, telephone, and real estate taxes.

- 2018 Budgeted Capital (Capital at 100%)
  - Purchase New Computer \$2,500
  - Total Planning 2018 Capital \$2,500

# Community Development Code Enforcement

(Pg. 84-85)

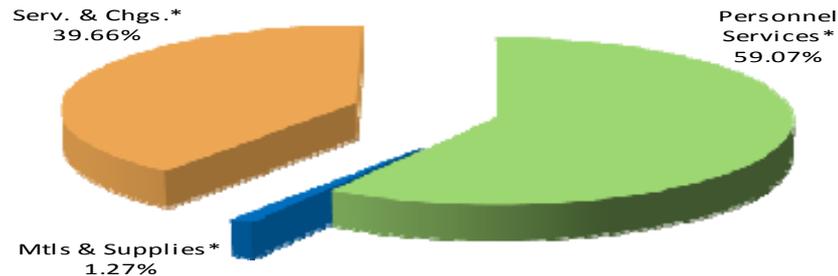
## 2018 Operating Budget Douglas Lewis, Assistant City Manager/ Community Development Director

This represents 20% of the Department's Operating Budget

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Community Development (101)	\$12,125	\$4,515	\$157	\$2,448	\$2,393
Code Enforcement (101)	<u>\$97,847</u>	<u>\$90,878</u>	<u>\$73,796</u>	<u>\$75,805</u>	<u>\$81,038</u>
	\$109,972	\$95,393	\$73,953	\$78,253	\$83,431

Total number of employees: 7

### Community Development/Code Enforcement



\*Services and Charges and Operating Charges include: Mowing services, and postage.

- 2018 Budgeted Capital (Capital at 100%)

▪ Purchase Property	\$30,000
▪ Infrastructure Improvements	\$90,000
▪ Purchase New Computer	\$2,500
▪ Purchase New Software	\$20,000
▪ Broadband Study	<u>\$50,000</u>

Total Community Development 2018 Capital

\$192,500

# Legislative 2018 Operating Budget

Paul Hach, Jr., President – Ward IV  
Christine Shoop, Council Member – Ward I  
James Fodor, Council Member – At Large

Lori DiNallo, Vice President – At Large  
Katie Jenkins, Council Member – Ward II  
Nick Augustine, Council Member – Ward III

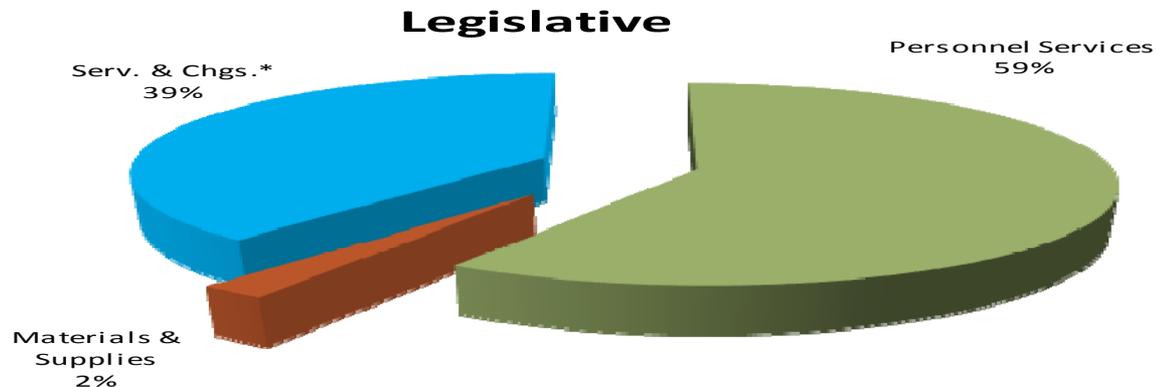
Tom Fitzgerald, Council Member – At Large

Valerie Vargo, Clerk of Council

This represents 20% of the total Department’s Operating Budget.

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Council (101)	\$18,878	\$18,883	\$11,402	\$10,996	\$11,625
Clerk of Council (101)	<u>\$10,349</u>	<u>\$13,711</u>	<u>\$10,655</u>	<u>\$12,316</u>	<u>\$12,065</u>
	\$29,227	\$32,594	\$22,057	\$23,312	\$23,690

Total number of employees: 8



\* Services and Charges include: Code Service, Legal Advertising, Dues and Subscriptions

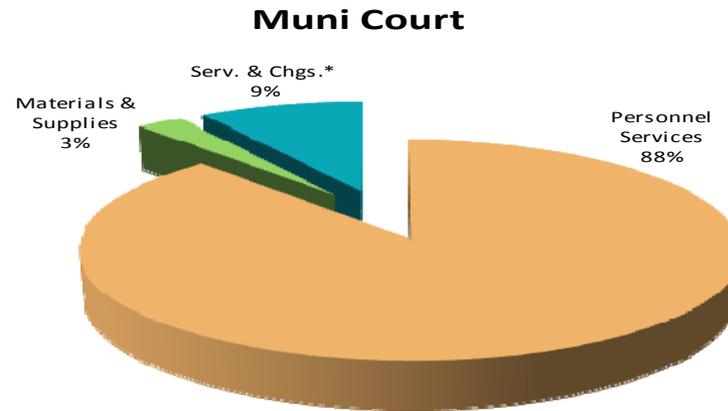
# Municipal Court

## 2018 Operating Budget

Honorable Michael Cicconetti, Judge  
Nick Cindric, Clerk of Court/Court Administrator

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Muni Court (101)	\$1,027,623	\$1,032,060	\$999,296	\$978,967	\$961,625
Probation Services (222)	\$96,195	\$98,439	\$93,206	\$91,237	\$76,523
MC Computerization (230)	\$85,505	\$83,485	\$60,166	\$58,909	\$58,266
Victim's Advocate (234)	\$26,379	\$25,404	\$22,796	\$35,383	\$41,434
MC Special Projects (429)	<u>\$129,278</u>	<u>\$130,587</u>	<u>\$100,379</u>	<u>\$93,388</u>	<u>\$106,535</u>
	<b>\$1,364,980</b>	<b>\$1,369,975</b>	<b>\$1,275,843</b>	<b>\$1,257,884</b>	<b>\$1,244,383</b>

Total number of employees: 24



Services and Charges include: Postage, counseling services, technical support, monitoring device service, insurance, and telephones.

- 2018 Budgeted Capital (Capital at 100%)	
▪ Computer Replacement	\$15,000
▪ Building Improvements	\$ 5,000
▪ Electronic Archiving Files	\$15,000
▪ Paper On Demand	<u>\$15,000</u>
Total Municipal Court 2018 Capital	<u>\$50,000</u>

# City Manager's Office

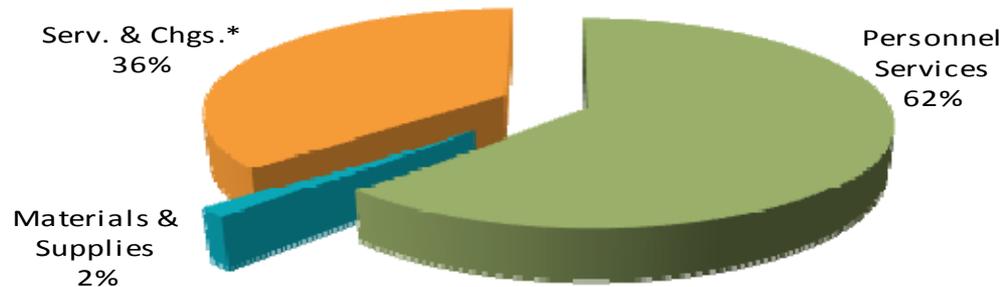
## 2018 Operating Budget Monica Irelan, City Manager

This represents 20% of the Department's Operating Budget

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
City Manager (101)	\$61,352	\$61,100	\$45,494	\$54,754	\$56,390
Comm., Promo. & PR Actv. (101)	\$11,708	\$2,890	\$1,722	\$1,376	\$1,261
Information Technology (101)	\$27,650	\$32,780	\$7,665	\$17,694	\$30,855
	\$100,710	\$96,770	\$54,881	\$73,824	\$88,506

Total number of employees: 2 (Requesting 1 additional employee)

### City Manager's Office



\*Services and Charges include: IT Services, PAETEC, Nu-Vision Technology, etc. (i.e., the City's network, phone and security system).

# Human Resources Office

## 2018 Operating Budget

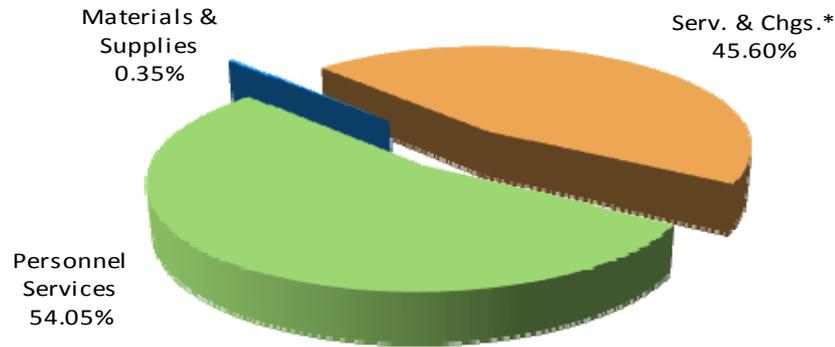
Andrew A. Unetic, Director of Finance  
Kristen Young, Human Resources Supervisor

This represents 20% of the total Department's Operating Budget

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Human Resources	<u>\$64,316</u>	<u>\$48,632</u>	<u>\$46,725</u>	<u>\$37,402</u>	<u>\$30,445</u>

Total number of employees: 3

### Human Resources



\*Services and Charges include: Workers' Comp., Software/Hardware support, and H.R. consultant.

-	2018 Budgeted Capital		
	▪ Purchase New Computer	<u>\$2,500</u>	
	Total Human Resources 2018 Capital		<u>\$2,500</u>

# Economic Development Department

## 2018 Operating Budget

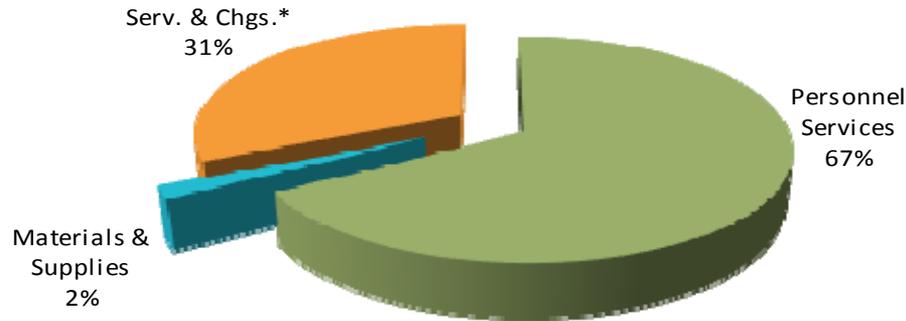
Cathy Bieterman, Economic Development Director

This represents 20% of the Department's Operating Budget

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Economic Development (101)	\$ 38,790	\$ 39,971	\$ 37,369	\$ 36,032	\$ 29,982

Total number of employees: 2

### Economic Development



\*Services and Charges include: Advertising, telephones, printing and binding, and postage.

- 2018 Budgeted Capital		
▪ Purchase New Pool Vehicle	\$25,000	*
Total Economic Development 2018 Capital		<u>\$25,000</u>

\*Capital expense paid for by more than one fund.

# Finance

## 2018 Operating Budget

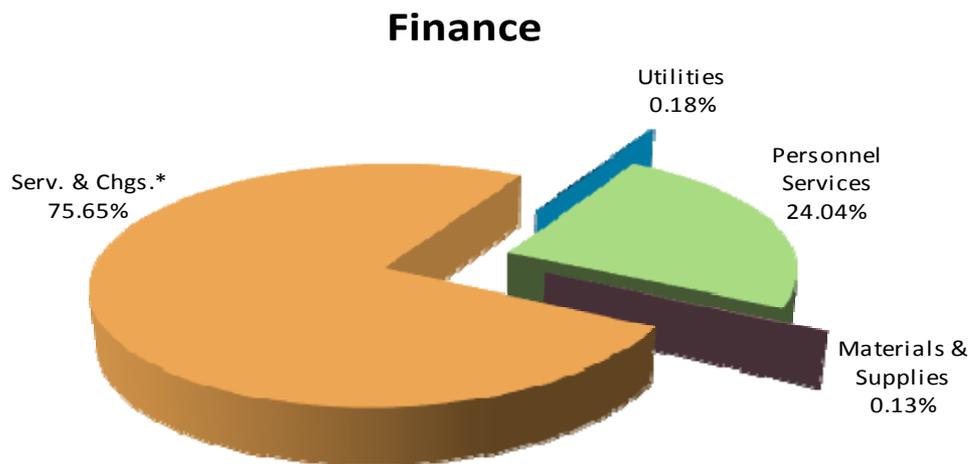
Andrew A. Unetic, Director of Finance

Cheryl Altizer, Utilities Office Manager

\*This represents 20% of the Department's Operating Budget

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Finance*	\$377,552	\$381,898	\$419,502	\$391,532	\$371,663
Utilities Office	\$861,579	\$835,808	\$799,713	\$840,715	\$800,977
	\$1,239,131	\$1,217,706	\$1,219,215	\$1,232,247	\$1,172,640

Total number of employees: Finance 7 (1 FT employee switched to PT)  
Utilities 13



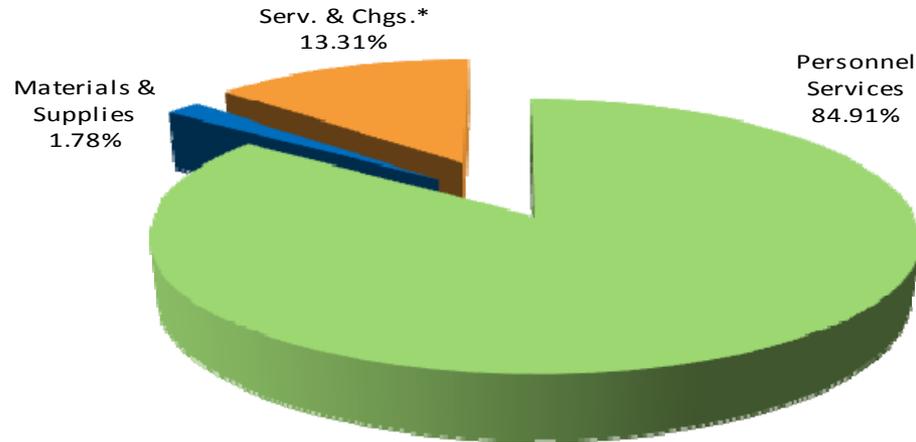
\*Services and Charges include: Auditing services, tax collection services, CMI program services, and investment services.

# Finance

## 2018 Operating Budget

Andrew A. Unetic, Director of Finance  
Cheryl Altizer, Utilities Office Manager

### Utilities Office



\*Services and charges include: Postage, CMI program services, telephone, and printing services.

- 2018 Budgeted Capital (Capital at 100%)		
▪ Purchase New Computer for Finance	\$ 2,500	
▪ Purchase New Computer for Utilities Office	\$ 2,500	
▪ Purchase New Truck for Utilities Office	\$25,000	
▪ Replace Handheld Devices for Utilities Office	<u>\$13,000</u>	
Total Finance 2018 Capital		<u>\$43,000</u>

# Law

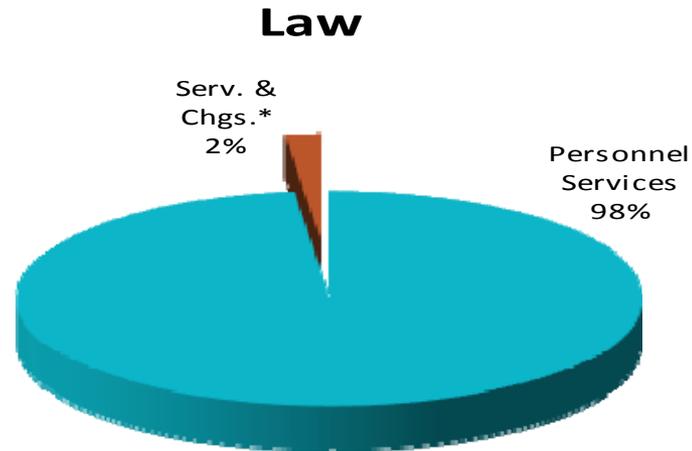
## 2018 Operating Budget

### Joseph Gurley, Law Director

This represents 20% of the Department's Operating Budget

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Law (101)	<u>\$32,940</u>	<u>\$32,679</u>	<u>\$30,839</u>	<u>\$30,748</u>	<u>\$30,125</u>

Total number of employees: 3



\*Services and Charges include: legal services and fees for the City.

# Engineering Department

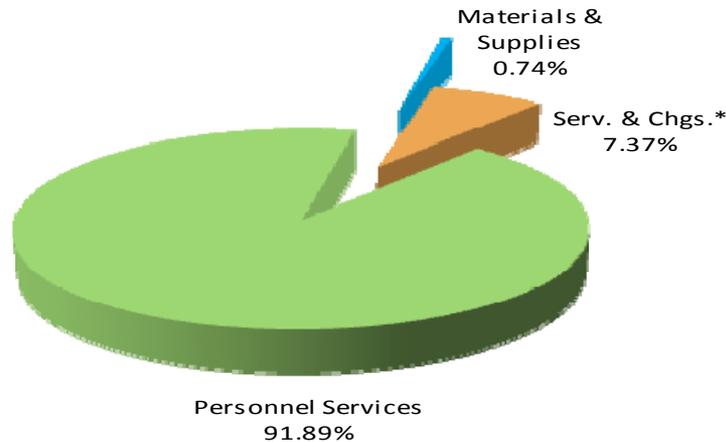
## 2018 Operating Budget Leanne Exum, City Engineer

\*This represents 20% of the Department's Operating Budget

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Engineering (101)*	\$ 67,970	\$ 70,867	\$ 55,980	\$ 50,441	\$ 47,276
Electric (730)	\$ 65,945	\$ 64,734	\$ 63,044	\$ 58,606	\$ 54,787
	\$ 133,915	\$ 135,601	\$ 119,024	\$ 109,047	\$ 102,063

Total number of employees: 5

### Engineering



\*Services and Charges and Operating Charges include: Lake County Soil and Water payment, inspections services, and telephones.

# Engineering Department

## 2018 Operating Budget

Leanne Exum, City Engineer

- 2018 Budgeted Capital (Capital at 100%)		
▪ Paving Various Roads in the City	\$1,155,000	*
▪ SR 44 Interchange	\$10,000	
▪ Bank Street Erosion Control	\$200,000	
▪ Sidewalk Repairs	\$130,000	
▪ Handicap Ramps	\$40,000	
▪ Purchase Office Furniture	<u>\$7,000</u>	
Total Engineering 2018 Capital		<u>\$1,542,000</u>

\*Capital expense paid for by more than one fund.

# 2018 Road Projects

● Richmond Road	\$972,474*
● Walnut Ave	\$606,000
● Bank Street Erosion Control	\$200,000
● Pearl Street	\$125,000
● Transit Street	\$60,000
● Engineering for Jackson Street	\$123,000
● Sidewalk Improvements	<u>\$130,000</u>

**Total 2018 Road & Sidewalks    \$2,216,474**

\*Includes ODOT money

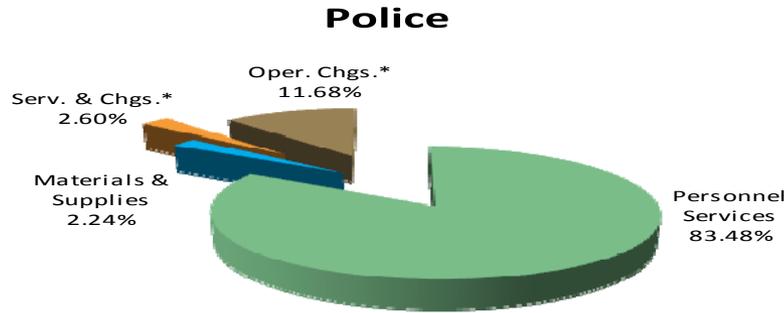
# Police

## 2018 Operating Budget

### Daniel Waterman, Police Chief

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Police (101)	\$4,226,578	\$4,143,049	\$3,895,037	\$3,755,220	\$3,729,173
Law Enforcement (212)	\$1,000	\$2,000	\$21,869	\$10	\$2,532
Law Enforcement Trust (613)	\$6,000	\$4,000	\$8,782	\$5,667	\$428
Water (710)	\$35,096	\$34,708	\$31,862	\$30,464	\$29,258
Sewer (720)	\$105,017	\$103,877	\$95,523	\$90,450	\$84,867
Electric (730)	<u>\$212,122</u>	<u>\$209,776</u>	<u>\$190,909</u>	<u>\$183,363</u>	<u>\$175,112</u>
	\$4,585,813	\$4,497,410	\$4,243,982	\$4,065,174	\$4,021,370

Total number of employees: 44 (Requesting to hire 1 new FT Police Officer)



\*Services and Charges and Nonoperating Charges include: Education and training, telephone, insurance, vehicle maintenance, leads and dispatch services.

-	2018 Budgeted Capital (Capital at 100%)	
	▪ Purchase Toughbook	\$4,000
	▪ Purchase New Computers	\$9,700 *
	▪ Video System	\$1,000
	▪ Watchguard Video	\$5,096
	▪ Lexipol	\$7,200
	▪ Purchase 3 Motorola Radios	\$11,850
	▪ Purchase 2 Patrol Cars	\$104,000
	▪ Purchase Detective Car	<u>\$28,000</u>
	Total Police 2018 Capital	<u>\$170,846</u>

\*Capital expense paid for by more than one fund.

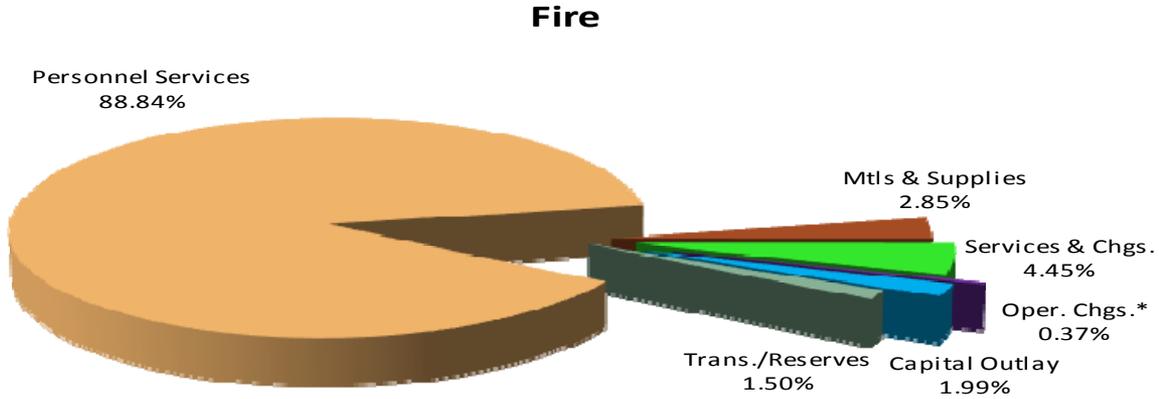
# Fire

## 2018 Operating Budget

Mark Mlachak, Fire Chief

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Fire (101)	\$2,382,118	\$2,335,887	\$2,103,060	\$2,114,280	\$2,112,506
Fire Levy (220) Old	\$58,000	\$22,000	\$23,002	\$22,600	\$18,625
EMS (229)	\$561,380	\$551,148	\$515,022	\$534,017	\$534,834
Fire Improvement Levy (236) New	\$173,450	\$317,500	\$215,008	\$326,375	\$44,365
Electric (730)	<u>\$149,299</u>	<u>\$152,904</u>	<u>\$129,526</u>	<u>\$118,981</u>	<u>\$119,570</u>
	<b>\$3,324,247</b>	<b>\$3,379,439</b>	<b>\$2,985,618</b>	<b>\$3,116,253</b>	<b>\$2,829,900</b>

Total number of employees: 29



\*Services and Charges and Operating Charges include: EMS billing fees, insurance, telephone and vehicle maintenance.

- 2018 Budgeted Capital (Capital at 100%)
    - Purchase Lucas Device \$16,000
    - Purchase New Vehicle \$50,000
- \$66,000**

# Public Works

## 2018 Operating Budget

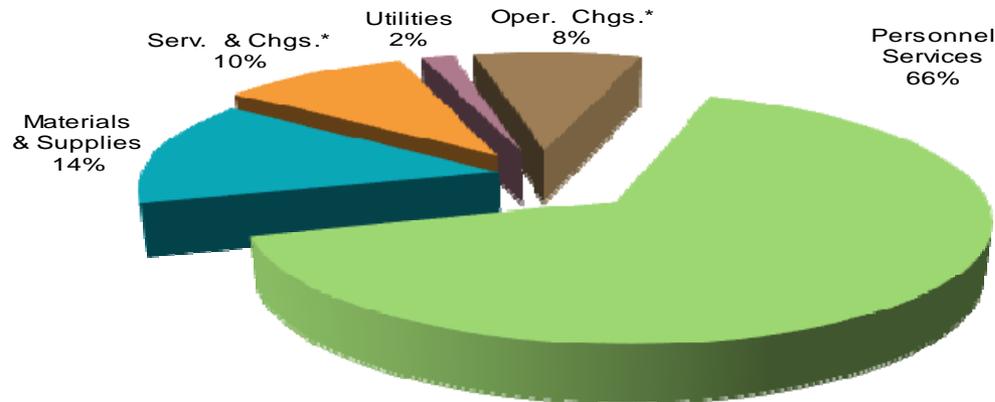
Brian Belfiore, Service Director

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Public Service (101)	\$720,377	\$699,249	\$661,730	\$719,939	\$697,048
Streets (201)	\$347,523	\$361,119	\$374,989	\$409,649	\$388,327
State Highway (202)	\$73,815	\$67,260	\$63,044	\$60,000	\$60,015
Sewer (720)	\$211,290	\$212,658	\$190,756	\$177,846	\$182,835
Signal (730)	\$154,611	\$152,061	\$144,133	\$129,357	\$150,374
Refuse (740)	\$100	\$100	\$160	\$27	\$100
Pk. Garage (750)*	\$0	\$0	\$73,680	\$83,025	\$81,900
	\$1,507,716	\$1,492,447	\$1,508,492	\$1,579,843	\$1,560,599

Total number of employees: 19 (Reduced 1 FT employee)

\*Parking Garage was demolished in 2016

### Public Works



\*Services and Charges and Operating Charges include: Vehicle maintenance, insurance, telephone, traffic control services, SR 2 maintenance services, and sewer repair services.

# Public Works

## 2018 Operating Budget

Brian Belfiore, Service Director

-	2018 Budgeted Capital (Capital at 100%)		
o	Total Capital by Project		
▪	Gas Tank Removal	\$47,000	
▪	Purchase 2 New Computers	\$5,000	
▪	Computer Software Upgrade	\$1,000	
▪	Purchase New Vehicle	\$37,000	
▪	Purchase New Plow Truck	\$69,000	
▪	Rebuild Sweeper Bed	\$6,000	
	Total Public Works 2018 Capital		<u>\$165,000</u>

# Recreation & Public Lands

(Pg. 75-76)

## 2018 Operating Budget

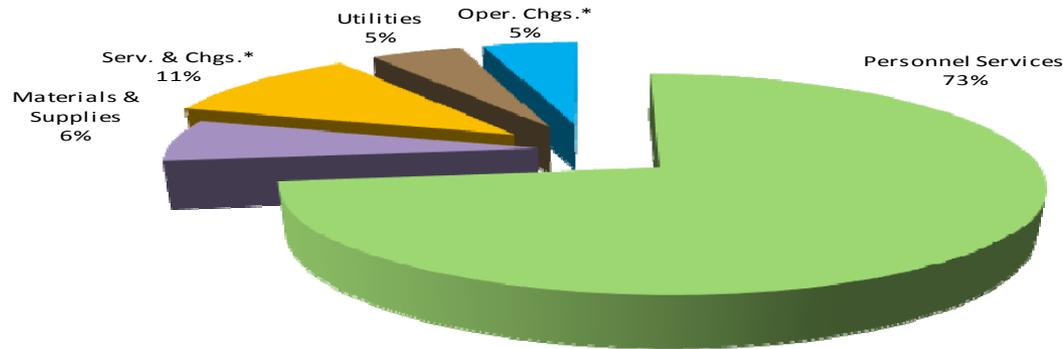
Michelle LaPuma, Director of Recreation and Public Lands

Steve Hubbell, Supervisor of Parks and Cemeteries

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Recreation & Public Lands (101)	\$714,148	\$715,007	\$690,830	\$684,285	\$635,756
Cemetery (204)	\$330,456	\$322,049	\$322,493	\$301,079	\$288,545
Community Programs (770)	<u>\$41,354</u>	<u>\$45,854</u>	<u>\$45,576</u>	<u>\$44,784</u>	<u>\$41,011</u>
	\$1,085,958	\$1,082,910	\$1,058,899	\$1,030,148	\$965,312

Total number of employees: 15 (Requesting 1 additional employee)

### Recreation and Public Lands



\*Services and Charges and Operating Charges include: Insurance, janitorial, mowing, Senior Citizens contribution, Downtown Painesville Organization, and summer camp.

- 2018 Budgeted Capital (Capital at 100%)

- Building Improvements \$24,000
- Gazebo Renovation \$40,000
- Purchase 2 New Mowers \$32,000
- Park Improvements \$15,000
- Purchase New Computer \$2,500
- Purchase New Dump Truck w/Plow \$50,000
- Purchase New 4WD Pickup \$30,000

Total Recreation & Public Lands 2018 Capital

\$193,500

# Tree Harvesting at Riverside Cemetery

## Two separate sections of Riverside Cemetery will have the tree harvested

- 1<sup>st</sup> Section will be cleared completely by removing all trees and stumps in preparation for finish grading for gravesites.
- 2<sup>nd</sup> Section will have only large trees harvested.

## Tree harvesting will offset the clearing cost – NO CHARGE TO CITY.

The 1<sup>st</sup> section will give us approximately six (6) divisions to expand Riverside Cemetery.

- We will need to open a new division in 2019, when future divisions are needed we will only need to install roadways and waterlines. Will not need to excavate.
- This will provide a long range plan for the cemetery – should not need to excavate again for 20 year or more
- Clearing a large area at one time is more cost effective
- Plus plan on costs to continue to rise

The 2<sup>nd</sup> section where only the large trees are harvested will have an opportunity for regrowth. If desired, future tree harvesting again when additional divisions are needed.

Even with the tree harvesting, we will still need capital funds in 2019 for:

- Finish grading and seeding
- Installation of roadway
- Installation of waterline to ease in watering flowers at gravesites

# Utility Funds Overview

- Sewer and Electric Funds are balanced in 2018
- Sewer, Electric & Stormwater User Fee Revenues are expected to increase slightly.
- Water User Fee Revenues are expected to decrease slightly.
- Several large capital projects are being proposed for 2018
  - Continuation of the Water Intake Construction Project  
\$8.4 million
  - Electric Capital Projects - \$6.5 million
    - AMI Project - \$4.5 million

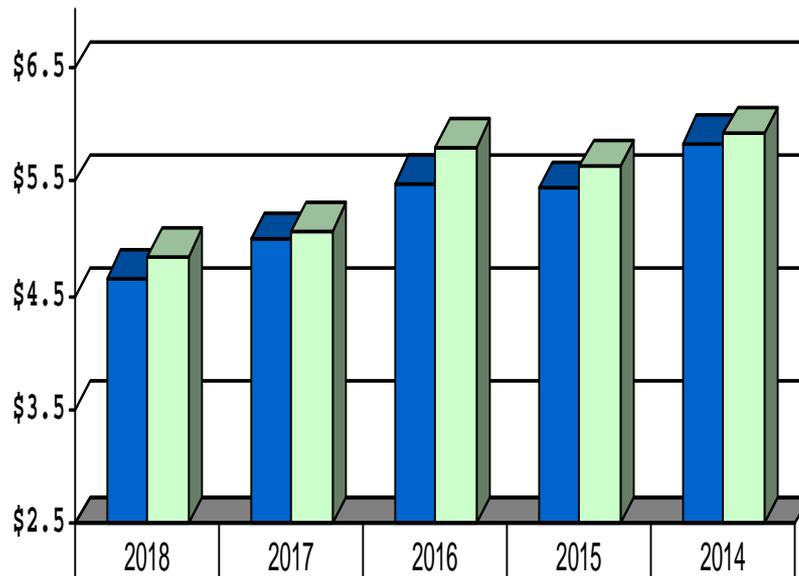
# Water Division



# Water Fund Analysis

(Pg. 35-36)

Millions



■ Revenue	\$4,656,500	\$4,997,600	\$5,493,161	\$5,442,304	\$5,843,975
■ Expenses	\$4,845,940	\$5,073,001	\$5,812,708	\$5,638,678	\$5,916,596

- Proposed revenue is estimated at \$4,656,500 a 7% decrease
- \$4,845,940 in expenses, a decrease of 4%
- 2018 Budget deficit \$189,440

# Water Funds

Frank McKeon, Water Superintendent  
 Mark Connor, Water Distribution Supervisor  
 Danine Schultz, Water Plant Supervisor

## Fund 710

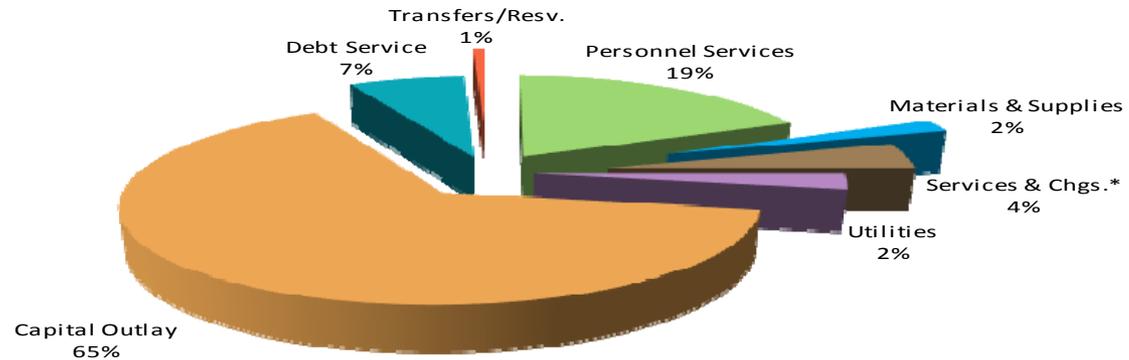
Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Administration	\$2,673,694	\$2,877,679	\$3,564,548	\$3,453,208	\$3,711,256
Plant	\$1,105,683	\$1,145,819	\$1,210,318	\$1,178,692	\$1,158,755
Distribution	<u>\$1,066,563</u>	<u>\$1,049,503</u>	<u>\$1,037,842</u>	<u>\$1,006,778</u>	<u>\$1,046,584</u>
Water Funds	\$4,845,940	\$5,073,001	\$5,812,708	\$5,638,678	\$5,916,595

## Fund 712

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Administration	\$469,008	\$554,329	\$634,926	\$772,458	\$861,921
Plant	\$8,400,000	\$8,442,000	\$179,195	\$520,981	\$481,676
Distribution	<u>\$1,425,000</u>	<u>\$558,000</u>	<u>\$836,032</u>	<u>\$378,114</u>	<u>\$1,618,475</u>
Water Construction Fund	\$10,294,008	\$9,554,329	\$1,650,153	\$1,671,553	\$2,962,072

Total number of employees: 21

## Water Funds



\*Services and Charges include: Water's distributed portion for General Fund services, Laboratory services, telephone, insurance, sludge disposal, plant operating license fee, machinery maintenance and building rental.

# Water Funds

Frank McKeon, Water Superintendent  
Mark Connor, Water Distribution Supervisor  
Danine Schultz, Water Plant Supervisor

- 2018 Budgeted Capital (Capital at 100%)

▪ Richmond Waterline Replacement	\$1,200,000	
▪ Construct New Water Intake	\$8,400,000	
▪ Specialized Technical Equipment	\$57,500	
▪ Purchase 1 New Truck	\$46,000	
▪ Repair Filter 6	\$38,000	
▪ Building Improvements	\$60,000	
▪ Infrastructure Improvements	\$17,000	
▪ New Gauges, Backflows, and Meters	\$6,500	
Total Water Department 2018 Capital		<u>\$9,825,000</u>

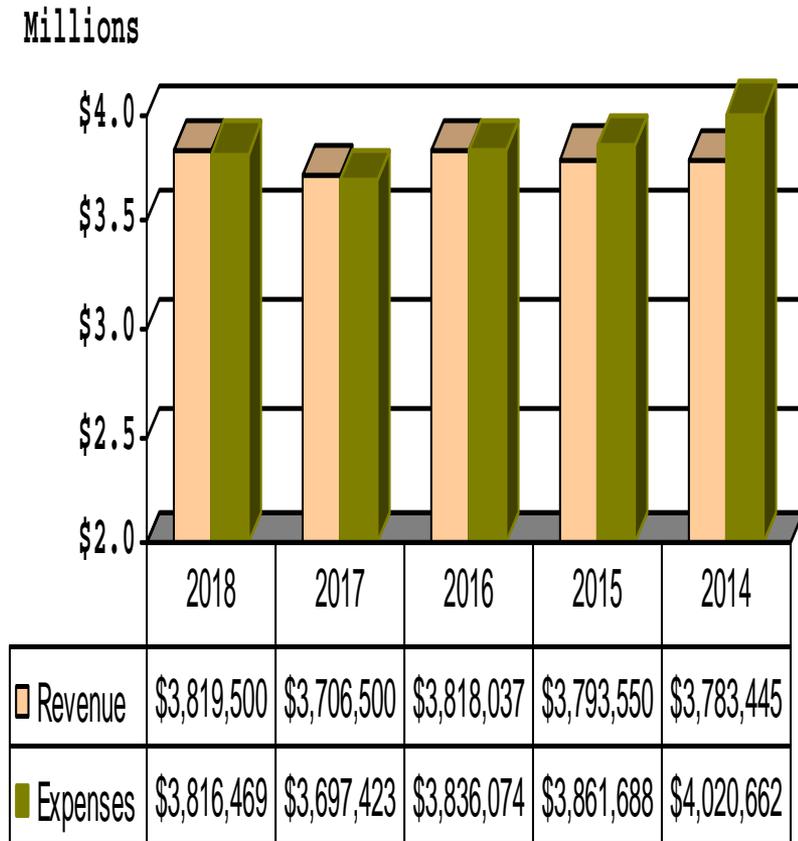
# Water Pollution Control Division



# Water Pollution Control Fund Analysis

(Pg. 37)

- Revenues are estimated at \$3,819,500, a 3% increase
- Expenditures of \$3,816,469, a 3% increase
- \$3,000 budget surplus



# Sewer Funds

Randy Bruback, Director of Municipal Infrastructure  
Kevin Aiken, Superintendent

## Fund 720

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Administration	\$2,093,586	\$1,924,720	\$2,129,757	\$2,111,857	\$2,255,943
Plant	\$1,511,593	\$1,560,045	\$1,515,561	\$1,571,984	\$1,581,884
Transmission	<u>\$211,290</u>	<u>\$212,658</u>	<u>\$190,756</u>	<u>\$177,846</u>	<u>\$182,835</u>
Sewer Fund	\$3,816,469	\$3,697,423	\$3,836,074	\$3,861,687	\$4,020,662

## Fund 722

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Administration	\$281,778	\$322,135	\$373,992	\$438,439	\$511,097
Plant	\$292,000	\$225,000	\$176,162	\$441,198	\$175,798
Transmission	<u>\$35,000</u>	<u>\$0</u>	<u>\$32,000</u>	<u>\$0</u>	<u>\$9,454</u>
Sewer Construction Fund	\$608,778	\$547,135	\$582,154	\$879,637	\$696,349

Total number of employees: 14



\*Services and Charges include: Sewer's distributed portion for General Fund's services, SCADA system, sludge disposal, laboratory services, telephone, and machinery maintenance.

# Sewer Funds

Randy Bruback, Director of Municipal Infrastructure  
Kevin Aiken, Superintendent

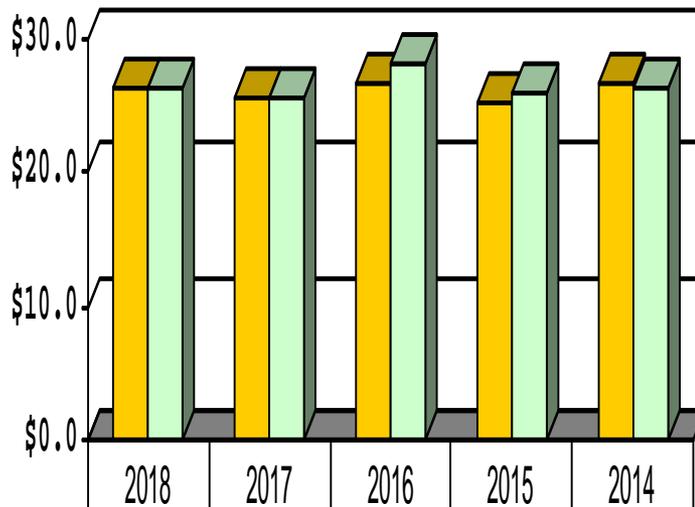
- 2018 Budgeted Capital (Capital at 100%)		
▪ Tertiary Roof Installation	\$46,500	
▪ Greenhouse Roof Installation	\$6,500	
▪ Engineering Services	\$10,000	
▪ Duperon Flexrake	\$149,000	
▪ Parking Lot Paving	\$10,000	
▪ Sanitary Sewers	\$25,000	
▪ Plant Upgrade	\$70,000	
▪ Purchase New Computers	<u>\$10,000</u>	
Total WPCP 2018 Capital		<u>\$327,000</u>

# Electric Division



# Electric Fund Analysis (Pg. 38)

Millions



Revenue	\$26,377,500	\$25,775,500	\$26,671,795	\$25,344,631	\$26,646,816
Expenses	\$26,376,057	\$25,759,469	\$28,153,153	\$25,912,767	\$26,404,186

- Proposed revenue is estimated at \$26,377,500, 2% increase from 2017
- \$26,376,057 expenses, 2% increase from 2017
- \$1,443 budget surplus

# Electric Funds

Jeffrey McHugh, Superintendent of Electric  
 Paul Morton, Electric Plant Supervisor  
 Brian Murch, Assistant Electric Distribution Supervisor

## Fund 730

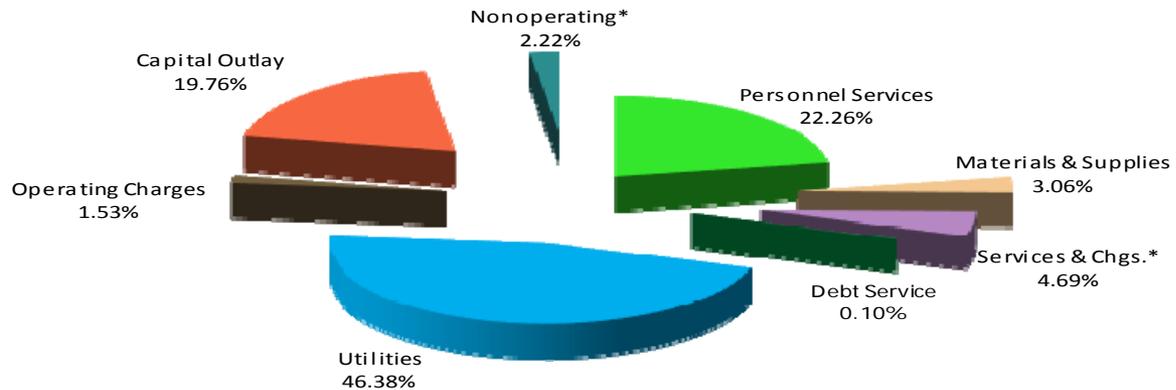
Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Administration	\$4,691,790	\$4,714,658	\$5,817,787	\$5,398,715	\$6,782,149
Plant	\$19,654,906	\$19,073,312	\$20,552,152	\$18,646,865	\$17,795,320
Distribution	<u>\$2,029,361</u>	<u>\$1,971,499</u>	<u>\$1,783,214</u>	<u>\$1,867,187</u>	<u>\$1,826,716</u>
Electric Revenue Fund	\$26,376,057	\$25,759,469	\$28,153,153	\$25,912,767	\$26,404,185

## Fund 732

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Administration	\$73,589	\$64,290	\$82,778	\$54,162	\$20,263
Plant	\$1,110,000	\$945,000	\$334,105	\$409,789	\$677,279
Distribution	<u>\$5,335,000</u>	<u>\$680,000</u>	<u>\$937,332</u>	<u>\$711,937</u>	<u>\$1,271,824</u>
Electric Construction Fund	\$6,518,589	\$1,689,290	\$1,354,215	\$1,175,888	\$1,969,366

Total number of employees: 46

## Electric Service Funds



\*Services and Charges, and Nonoperating include: Electric's distributed portion of General Fund services, flyash removal, telephone, machinery and vehicle maintenance, insurance, building rental, and KWH tax payment.

# Electric Funds

Jeffrey McHugh, Superintendent of Electric  
Paul Morton, Electric Plant Supervisor  
Brian Murch, Assistant Electric Distribution Supervisor

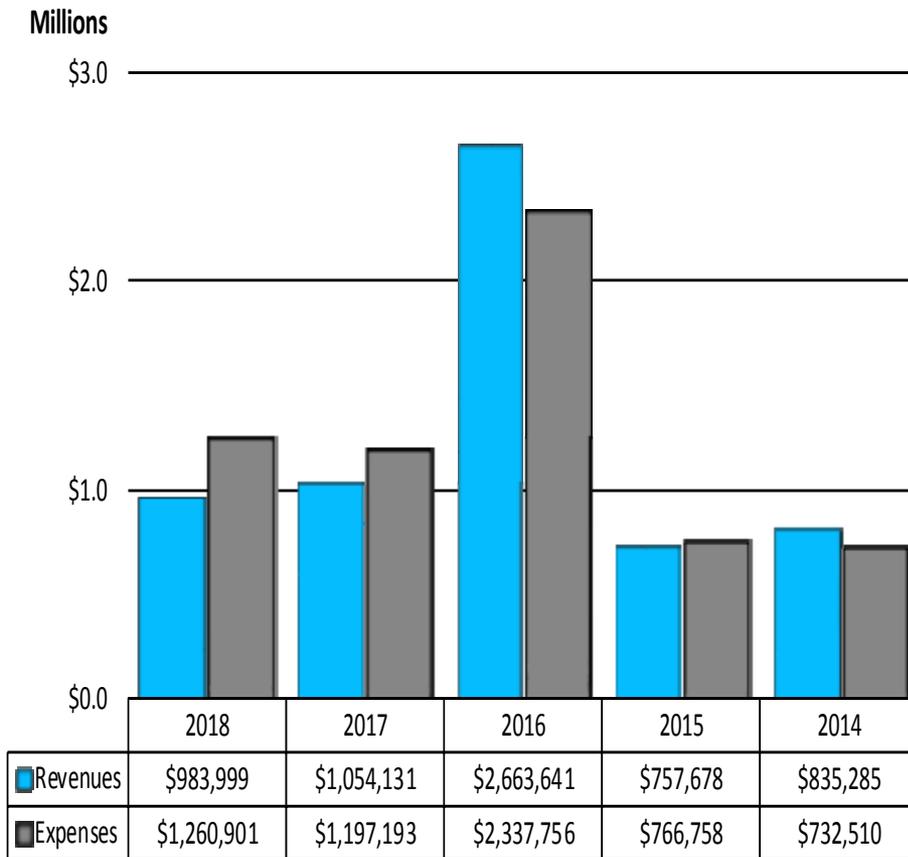
- 2018 Budgeted Capital (Capital at 100%)		
▪ Building Improvement	\$20,000	
▪ 4160V Switchgear Replacement	\$300,000	
▪ Fiber Optic Upgrades	\$160,000	
▪ SCADA Controls	\$30,000	
▪ #5 Superheater Repair	\$300,000	
▪ Inspections on #5 & #7 Turbines	\$125,000	
▪ Richmond Road Waterline	\$100,000	
▪ Purchase Hydraulic Lift	\$10,000	
▪ Purchase 2 New Vehicles	\$60,000	
▪ Purchase 2 New Computers	\$10,000	
▪ Purchase Industrial Transformers	\$120,000	
▪ UG Electric Installation	\$60,000	
▪ Streetlight Program	\$50,000	
▪ Buried Cable Project	\$30,000	
▪ System Upgrade	\$275,000	
▪ AMI Meter System	\$3,500,000	
▪ AMI Utility Software	\$1,000,000	
▪ Purchase New Truck	\$200,000	
▪ Purchase New Wire Reel Trailer	<u>\$45,000</u>	
Total Electric Service Funds 2018 Capital		<u>\$6,395,000</u>

# Storm Water



# Storm Water Fund Analysis

(Pg. 39)



- Proposed revenue is estimated at \$983,999, a decrease of \$70,132
- \$1,260,901 in expenses, an increase of 63,708
- \$276,902 budget deficit

# Storm Water Utility

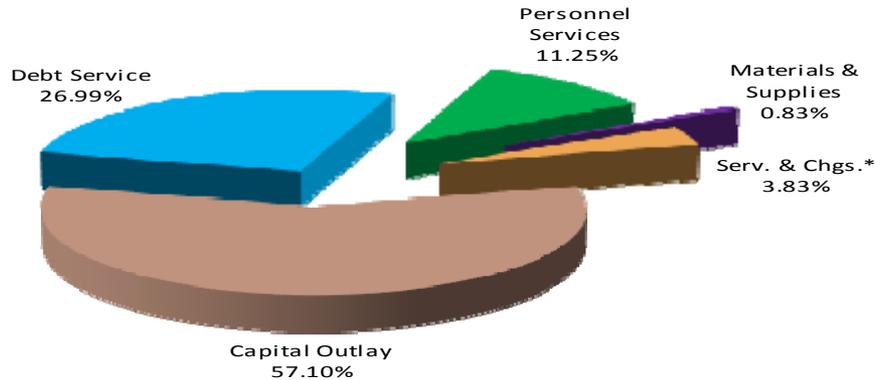
Brian Belfiore, Service Director

Leanne Exum, City Engineer

## FUND 760

Department	2018 Budget	2017 Budget	2016 Actual	2015 Actual	2014 Actual
Operating Charges	\$200,537	\$181,172	\$139,963	\$128,331	\$178,021
Capital	\$720,000	\$600,000	\$1,738,715	\$230,297	\$70,032
Debt	\$340,364	\$416,021	\$459,079	\$408,130	\$484,457
<b>Storm Water Total</b>	<b>\$1,260,901</b>	<b>\$1,197,193</b>	<b>\$2,337,757</b>	<b>\$766,758</b>	<b>\$732,510</b>

### Storm Water Utility Fund 760



\*Services and Charges and Operating Charges include: storm water utility fees, equipment maintenance and landfill disposal services.

- 2018 Budgeted Capital (Capital at 100%)
  - Maplewood Stormwater Project \$600,000
  - Design Engineering Mentor/Jackson Storm Water \$120,000
  - Total Storm Water 2018 Capital \$720,000

# Overview of 2018 Capital Budget

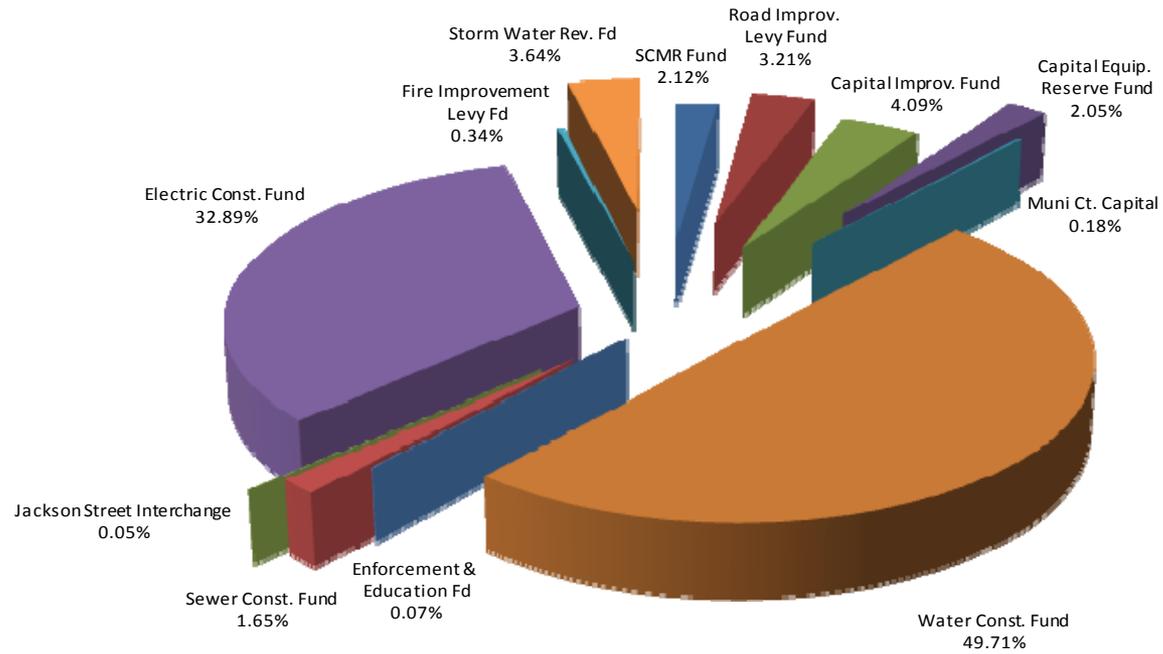


# 2018 Capital Budget (Pg. 107-114)

- 2018 Capital Budget is \$19.8 million
- \$17 million Water Intake Construction Project
  - Financed through a 20 year interest free loan through the Ohio EPA
    - Will save the City millions in interest payments
  - \$8.4 million budgeted in 2018
- \$2.2 million to be spent on paving roads and repairing sidewalks
- \$6.5 million to be spent on Electric Capital
  - \$4.5 million for AMI Metering
- \$720,000 for Storm Water Projects
  - Maplewood Storm Water Project
  - Design Engineering Mentor/Jackson Storm Water

# 2018 CAPITAL BUDGET

## By Fund (Pg. 114)



# 2018 BUDGET



Any  
Questions ?