



City of Painesville
 Planning Division/Zoning Administration
 7 Richmond Street, PO Box 601
 Painesville, OH 44077
 Phone: 440/392-5918

GRADING/CLEARING/EXCAVATION PERMIT Erosion and Sediment Control Requirements

1121.06 APPLICATION PROCEDURES.

(a) Soil-Disturbing Activities Submitting a Storm Water Pollution Prevention Plan (SWP3). The applicant shall **submit two sets of the SWP3** and the applicable processing fees to the City and a minimum of two sets of the SWP3 and the applicable review fees to the Lake County Soil and Water as follows:

- For subdivisions: After the approval of the preliminary plans and with submittal of the improvement plans.
- For other construction projects: Before issuance of a zoning/building or construction permit by the Community Development Department, Engineering Department, or other department of the City.
- For general clearing projects: Prior to issuance of a zoning permit by the Community Development Department.

PROJECT INFORMATION		
Project Address:		
Name and Address of Owner		
Name:		
Street Address:		
City:	State:	Zip Code:
Phone Number:	Cell Number:	
Email Address:		
I hereby agree to be bound by any conditions(s) imposed or made a part of the permit.		
OWNER'S SIGNATURE:		DATE:

(b) Soil-Disturbing Activities Submitting an Abbreviated Storm Water Pollution Prevention Plan (SWP3). The applicant shall submit two sets of the Abbreviated SWP3 and the applicable fees to the City and two sets of the Abbreviated SWP3 and the applicable fees to the Lake County Soil and Water as follows:

- For single-family home construction: Before issuance of a zoning/building permit by the Community Development Department.
- For other construction projects: Before issuance of a zoning/building or construction permit by the Community Development Department, Engineering Department, or other department of the City.
- For general clearing projects: Prior to issuance of a zoning permit by the Community Development Department.
 - Purpose of Development/Grading/Clearing/Excavation Permit: (check box above/provide detail info): _____
 - Type and Quantity of Soil Removal/Deposit (in cy): _____
 - Method of Removal/Deposit (specify type of equipment) _____
 - Length of Permit Requested: _____
 - Proposed Haul Roads if over the road vehicles are to be employed and method of traffic control: _____
 - Method of Maintenance to ensure that the public rights-of-way are kept undisturbed, clean and safe along or in the vicinity of proposed haul roads from or to the land involved: _____

- Method of Erosion and Sediment Control Include Schedule of Installation: _____
- _____
- Method of Dust Control: _____
- Method of Stormwater Runoff Control during Construction: _____
- Method of Land Stabilization after Completion: _____

c) The City of Painesville and the Lake County Soil and Water shall review the SWP3 or Abbreviated SWP3 submitted under Section [1121.06](#)(a) or (b) for conformance with this regulation and approve, or return it with comments and recommendations for revisions Lake County Soil and Water recommendations will be provided to the City for appropriate action. **WITHIN FOUR WEEKS**, the City will respond to the applicant's SWP3/Abbreviated SWP3 submittal. A submittal rejected because of deficiencies shall receive a letter stating specific problems and the procedures for filing a revised submittal. City has final approval.

(d) Soil-disturbing activities shall not begin and zoning/building permits shall not be issued without:

- (1) Approved SWP3 or Abbreviated SWP3, unless specifically directed by the City Engineer and/or City Planner.***
- (2) Installation of erosion and sediment controls.***
- (3) Physical marking in the field of protected areas or critical areas, including wetlands and riparian areas.***

(e) SWP3 for individual sublots in a subdivision will not be approved unless the larger common plan of development or sale containing the subplot is in compliance with this regulation.

(f) The developer, engineer, and contractor, and other principal parties, shall meet with the City Engineer for **A PRE-CONSTRUCTION MEETING NO LESS THAN SEVEN DAYS PRIOR TO SOIL-DISTURBING ACTIVITY** at the site to ensure that erosion and sediment control devices are properly installed, limits of disturbance and buffer areas are properly delineated, and construction personnel are aware of such devices and areas. Pre-construction meetings for Abbreviated SWP3s may be waived at the discretion of the City Engineer.

(g) Approvals issued in accordance with this regulation shall remain valid for one year from the date of approval. The approved project must be started within that year. Long-term construction projects scheduled to take longer than one year to complete will be addressed on a case-by-case basis.

1121.11 FEES.

The SWP3 and Abbreviated SWP3 review, filing, and inspection fee is part of a complete submittal and is required to be submitted to the City of Painesville and the Lake County Soil and Water before the review process begins. Please consult with the City Engineer and the City Planner for the current fee schedule.

1121.12 BOND.

(a) If a SWP3 or Abbreviated SWP3 is required by this regulation, soil-disturbing activities shall not be permitted until a cash bond or deposit has been provided to the City Finance Department to be held in deposit trust.

The amount shall be a five thousand-dollar (\$5,000.00) minimum, and an additional five thousand dollars (\$5,000.00) paid for each subsequent acre or fraction thereof or the cost of stabilizing disturbed areas based on a fee schedule established by the City.

Note: Please review and consult with Soil and Water Conservation District as applicable to ensure bond or deposit amount is adequate.

When the bond amount falls below one thousand dollars (\$1,000.00), another bond shall be due. The bond will be used for the City to perform the obligations otherwise to be performed by the owner of the development area as stated in this regulation and to allow all work to be performed as needed in the event that the applicant fails to comply with the provisions of this regulation.

The cash bond shall be returned, less City administrative fees according to these Codified Ordinances, after all work required by this regulation has been completed and final stabilization has been reached, all as determined by the City Engineer and the City Planner.

(b) No project subject to this regulation shall commence without a SWP3 or Abbreviated SWP3 approved by the City Engineer and the City Planner, unless so authorized by the City Manager.

Pre-construction Meeting Scheduled Date: _____

SWP3/Abbreviated SWP3 Submittal Date: _____

Set #1 (City Engineer): Plan Received Date: _____

Approved **Denied** Letter stating specific problems and the procedures for filing a revised submittal sent on : _____

Authorized Signature: _____

Set #2 (Lake County Soil and Water): Plan Received Date: _____

Authorized Signature: _____