



MONTH XX, 20XX

Painesville City Engineering Department
66 Mentor Avenue
Painesville, Ohio 44077

Dear Resident,

If you are receiving this letter, it means that at least one of the sidewalk blocks along your property will need replaced in accordance to Painesville City's Sidewalk Program. This infrastructure improvement program was passed by Painesville City Council in 2018 with a two phase approach. Phase 1 (2018-2019) has the city replacing sidewalk slabs that fall under city responsibility. Phase 2 (2020-2021) has property owners replacing sidewalk slabs that fall under their responsibility. Attached you will find a brochure with more information.

City inspectors have used white paint to mark damaged sections of sidewalk. If you see an "X" this indicates it's the property owner's responsibility to replace the concrete. If you see an "O" this indicates it's a Painesville City responsibility to replace the concrete.

For your property, sidewalk replacement must occur by **DATE**. Follow these steps to make sure you are in compliance with city code:

1. Apply for a sidewalk permit from the Engineering Department with a fee of \$45 that covers the cost of two inspections.
2. Schedule your pre-pour inspection to verify depth, form work, preparation and condition of the subbase.
3. Have the concrete work done - you can do it yourself or hire a contractor.
4. Reseed your grass that was damaged due to the work. Contractors are required to use high quality topsoil and seed. Property owners can assist by watering the ground lightly every day until grass has been mowed once or twice.
5. Schedule a follow up inspection to verify restoration is complete.

If you have any questions, please feel free to reach out to me at 440-392-5693 or djoyave@painesville.com. If you think you may need assistance paying for your sidewalk replacement, grant funds may be available.

Sincerely,

Dan Joyave
Engineering Tech/Construction Inspector
The City of Painesville
440-392-5693
djoyave@painesville.com

Painesville City Council:

Ward I - Christine Shoop (440-352-4716, cshoop@painesville.com)
Ward II - Katie Jenkins (440-289-2703, kjenkins@painesville.com)
Ward III - Nick Augustine (440-251-5092, naugustine@painesville.com)
Ward IV - Paul Hach (440-350-0157, phach@painesville.com)

At Large - Lori DiNallo (440-669-2284, ldinallo@painesville.com)
At Large - Tom Fitzgerald (440-796-8382, tfitzgerald@painesville.com)
At Large - Jim Fodor (440-354-5018, jfodor@painesville.com)



MONTH XX, 2019

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66 Mentor Avenue
Painesville, Ohio 44077

Dear Resident,

If you are receiving this letter, it means that at least one of the sidewalk blocks along your property is being replaced by the city in accordance with Painesville City's Sidewalk Program. In order to do this and maintain the integrity of the sidewalk, city crews will need to remove a tree(s) from the city tree lawn within the next **TIMEFRAME**. No action is needed on your part.

The Sidewalk Program was passed by Painesville City Council in 2018 with a two phase approach. Phase 1 (2018-2019) has the city replacing sidewalk slabs that fall under city responsibility. Phase 2 (2020-2021) has property owners replacing sidewalk slabs that fall under their responsibility. Attached you will find a brochure with more information.

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