

# **City of Painesville Water Pollution Control Plant**

## **Trucked Waste Disposal Information**

---

The City of Painesville Water Pollution Control Plant will accept non-toxic non-hazardous trucked wastes which are included in the following two categories:

1. **Residential Wastes:** Domestic septage, generated from residential dwellings and use. (i.e. multi-family dwellings, motels, trailer parks, campgrounds)
2. **Non-Domestic Wastes:** Non-Hazardous commercial/industrial wastes generated from sources other than residential dwellings. (i.e. restaurants, food service, schools, industrial, commercial)

For detailed information on Trucked Waste Discharge Regulations refer to City Ordinance 937.41. Penalties for violations of the rules shall include, but not be limited to, cancellation of permits, license and/or fines as set forth in Ordinance 937.41.

The superintendent or his designated representative shall maintain the right to refuse any trucked waste at any time if, in their opinion, the waste will: (a) cause an upset or interfere with plant operations, (b) will cause a violation of the plant's discharge permit, or (c) is otherwise in violation of the rules and regulations of the POTW.

The following sections provide general information concerning the City of Painesville's Trucked Waste Discharge Regulations.

### **TRUCKED WASTE DISCHARGE PERMIT:**

A Trucked Waste Discharge Permit from the City of Painesville shall be required for each vehicle which is to be used for delivery of waste materials to the City of Painesville's Water Pollution Control Plant. All permitted haulers will be subject to all applicable rules and regulations of the Sewer Use Ordinance 937.41. Permits are effective for two (2) years and cost \$100.00 each. Each waste hauler must be bonded per City of Painesville regulation prior to final approval. City of Painesville application form and surety bond form must be completed and submitted for approval. Waste haulers will be responsible for all disposal fees according to the attached rate schedule. A Trucked Waste Discharge Permit shall be valid for two (2) years from its date of issuance, unless otherwise suspended or revoked. The holder of a Trucked Waste Discharge Permit shall apply for permit reissuance by submitting a completed permit application a minimum of sixty (60) days prior to the expiration of the hauler's existing permit. The reissuance fee shall be \$25.00 payable at the time of application. All permits are non-transferable.

## **TRUCKED WASTE BOND INFORMATION:**

For each vehicle that a permit is requested, evidence of a five thousand dollar (\$5000.00) surety bond must accompany your application. A single bond for the total amount of trucks requesting a discharge permit may be submitted in lieu of individual bond forms. Bonds must be submitted on the City of Painesville Bond Form. You must use the attached Trucked Waste Discharge Permit Bond Form provided by the City of Painesville Water Pollution Control Plant. Trucked Waste Discharge Bonds expire one year from date of issuance. Renewal of bond on form approved by the City of Painesville must be submitted a minimum of sixty (60) days prior to expiration of the hauler's existing bond. A continuation certificate will only be accepted when attached to a copy of the original City Bond Form issued. The bond and/or continuation certificate must be SIGNED AND SEALED by the bonding company and must be signed by the PERMITTEE. (The Permittee is the person or company applying for the Trucked Waste Discharge Permit) The bond must contain the exact full individual name or exact full business name the permittee will use in doing business with the City of Painesville, Water Pollution Control Plant.

## **TRUCKED WASTE OPERATOR'S LICENSES:**

Any individual wishing to operate any vehicle which is permitted to discharge trucked wastes into the Painesville Water Pollution Control Plant shall obtain a Trucked Waste Operator's License from the City of Painesville. All individuals requesting a Trucked Waste Operator's License shall submit an application to the City of Painesville Water Pollution Control Plant. A non-refundable application fee of twenty-five dollars (\$25) shall be submitted with each application. Each Trucked Waste Operator's License shall be valid for two (2) years from its date of issuance, unless otherwise suspended or revoked. A licensee must reapply for a new license at least sixty (60) days prior to the expiration of their current license on form provided by the City of Painesville. Operator's changing employment to another waste hauler must notify the city within two weeks after the change.

## **TRUCKED WASTE DISPOSAL MANIFEST:**

The city uses a manifest for recording all waste loads brought in for disposal. Each manifest consists of (3) carbon-less pages for distribution and record-keeping. Drivers are required to have a completed manifest, signed by the customer/generator, prior to entering plant site for disposal. This manifest allows the city to track each load from the waste hauler, back to the generator. The first page is the customer's copy and is to be given to the generator at the time the waste is picked up. The second copy is the driver's copy. The third page is the WPCP copy. The returned copy allows the generator to verify the information that was submitted at the time of disposal and to verify that the load was disposed of at an approved facility. Manifests can be picked up at the WPCP.

**PRE-APPROVAL FOR NON-DOMESTIC DISPOSAL:**

To protect the integrity of the City's Water Pollution Control plant all wastes classified as non-domestic waste liquids require pre-approval. Pre-approved loads require submittal of a Waste Evaluation Form (WEF). This form provides various information on the source and nature of the waste material. Based on the information submitted on the WEF Form the city may require various analyses prior to approval for disposal. The generator may have these required tests performed by a private testing laboratory or bring the samples to the City of Painesville's Environmental Lab for testing. Fees for analysis are listed in the fee schedule and will be billed to the generator requesting approval. WEF approval will be sent to generator and WEF Approval Number must be on manifest when wastes are brought to plant for disposal.

- A. Copies of Waste Haulers Permit Application, Bond Form, Operator's License Application, Waste Evaluation Form (WEF), and Trucked Waste Disposal Guidelines can be obtained from the City of Painesville's, Water Pollution Control Plant. If you have any questions or need additional assistance use the mailing address or phone numbers listed below.

**FOR QUESTIONS ABOUT:**

**City Trucked Wastes Permitting & Disposal Regualtions ..... 392-6300**  
**Billing Information ..... 392-5774**  
**County Health Department Regulations ..... 350-2543**

**MAILING ADDRESS:**

**City of Painesville Water Pollution Control Plant**  
**7 Richmond Street**  
**P.O. Box 601**  
**Painesville, OH 44077**

**WATER POLLUTION CONTROL PLANT  
SEPTAGE FEE SCHEDULE**

**Technical Document No. 001**

Trucked Waste Haulers Discharge Permit	\$100
Trucked Waste Operator's License	\$25
Residential Waste Disposal Fees	\$0.060/gallon \$0.007194245/pound
Non-Domestic Waste Disposal Fees	\$0.10/gallon
Grease Waste Disposal Fees	Not Applicable
Grit Waste Disposal Fees (Tank cleaning/disposal)	Not Applicable
RV Holding Tank Disposal	\$10.00
Surety Bond	\$5,000

<b>ENVIRONMENTAL LABORATORY TESTING FEES</b>	<b>COST</b>
pH	\$5.00
BOD/COD	\$20.00
Suspended Solids	\$10.00
Metals	\$15.00
Ammonia Nitrogen	\$10.00
NO2/NO3	\$10.00
Oil and Grease	\$30.00
Organics	Market Price

**Billing Information:**

A Permitted Waste Hauler ("Hauler") will be invoiced as a customer of the City of Painesville, Water Pollution Control Plant ("WPCP") sewer system. Payments for invoices are due upon receipt of bill. If the invoice remains unpaid 30 days after the invoice date the Haulers registration may be revoked and acceptance of trucked waste may be refused. Delinquent invoices past due for more the 60 days can result in a claim filed against the Hauler's surety bond. The invoice will be based on the truck's tare weight (WPCP Scales) to determine pounds or gallons discharged. The amount discharged will be multiplied by the rates in the Septage Fee Schedule, plus any other applicable fees to determine the final invoice.

**Payments should be mailed to the following address:**

**City of Painesville Water Pollution Control Plant  
7 Richmond Street  
P.O. Box 601  
Painesville, OH 44077**

## **DISPOSAL PROCEDURES:**

---

1. All haulers are subject to rules of the Sewer Use Ordinance 937.41.
2. Haulers must be registered with the City of Painesville according to the Trucked Waste Discharge Permit Regulations. All drivers must be licensed according to the Trucked Waste Operator's License requirements.
3. Each load classified as Residential Septic Waste and Non-Domestic Waste must be from a single source. No combined loads classified in these categories will be accepted.
4. When entering the plant site the waste hauler must contact the plant operator on the plant phone (phone located at the scale site). Waste hauler must announce the name of their company and state the type of wastes they are hauling.
5. To be eligible to dump, vehicles must be properly identified with a sticker provided by the City of Painesville which identifies the haulers Trucked Waste Discharge Permit Number and vehicle number.
6. Manifest sheet must be filled out completely and signed by the waste hauler prior to entering plant site. Manifest will be checked by plant personnel prior to dumping. Each hauler is to verify correctness of manifest prior to leaving plant site. Blank manifest books can be picked up at the Painesville Water Pollution Control Plant and must be signed out by the permitted hauler.
7. Plant personnel, using the plant's scale, shall weigh in each truck prior to dumping. Only paid employees of registered septic haulers will be allowed in the plant.
8. For disposal of Residential and Non-Domestic Wastes haulers shall enter the waste disposal station via the designated gate (see attached map).
9. Plant personnel will collect samples prior to dumping. Samples from wastes classified as Residential will be checked for pH and must be within the range of 5 -11 S.U. All loads coming to the plant classified as Non-Domestic must have completed a WEF Form on file and must be pre-approved. These loads will also be sampled at the time they are brought into the plant and must pass a toxicity test in order to be accepted for disposal;. The test will take approximately 20 minutes. Be prepared to wait for test completion.
10. Controls at waste disposal site are to be operated by plant personnel only.
11. Haulers are to clean receiving station area after disposal has been completed and prior to leaving facility.
12. Trucks are to be weighed prior to dumping at the designated plant site. Drivers are responsible for checking the weigh slip and completed manifest prior to leaving plant site.
13. **Waste Hauler** will be responsible for the all disposal fees according to the rate schedule. See attached rate schedule for additional billing information.

## **HOURS OF OPERATION**

Residential septic wastes and approved non-domestic wastes will be accepted during the following hours:

**MONDAY THRU THURSDAY    7:00 AM – 6:00 PM**

**FRIDAY                            7:00 AM – 3:00 PM**

**SATURDAY                        7:00 AM – 2:00 PM**

**Prior to arrival at the City of Painesville Water Pollution Control Plant, the waste hauler must contact the plant operator's septage phone.**

**SEPTAGE PHONE NO: 440-823-1013**

## **Required Truck Route for Septage Hauler's To Painesville's WPCP**

### **From East on Rt. 2**

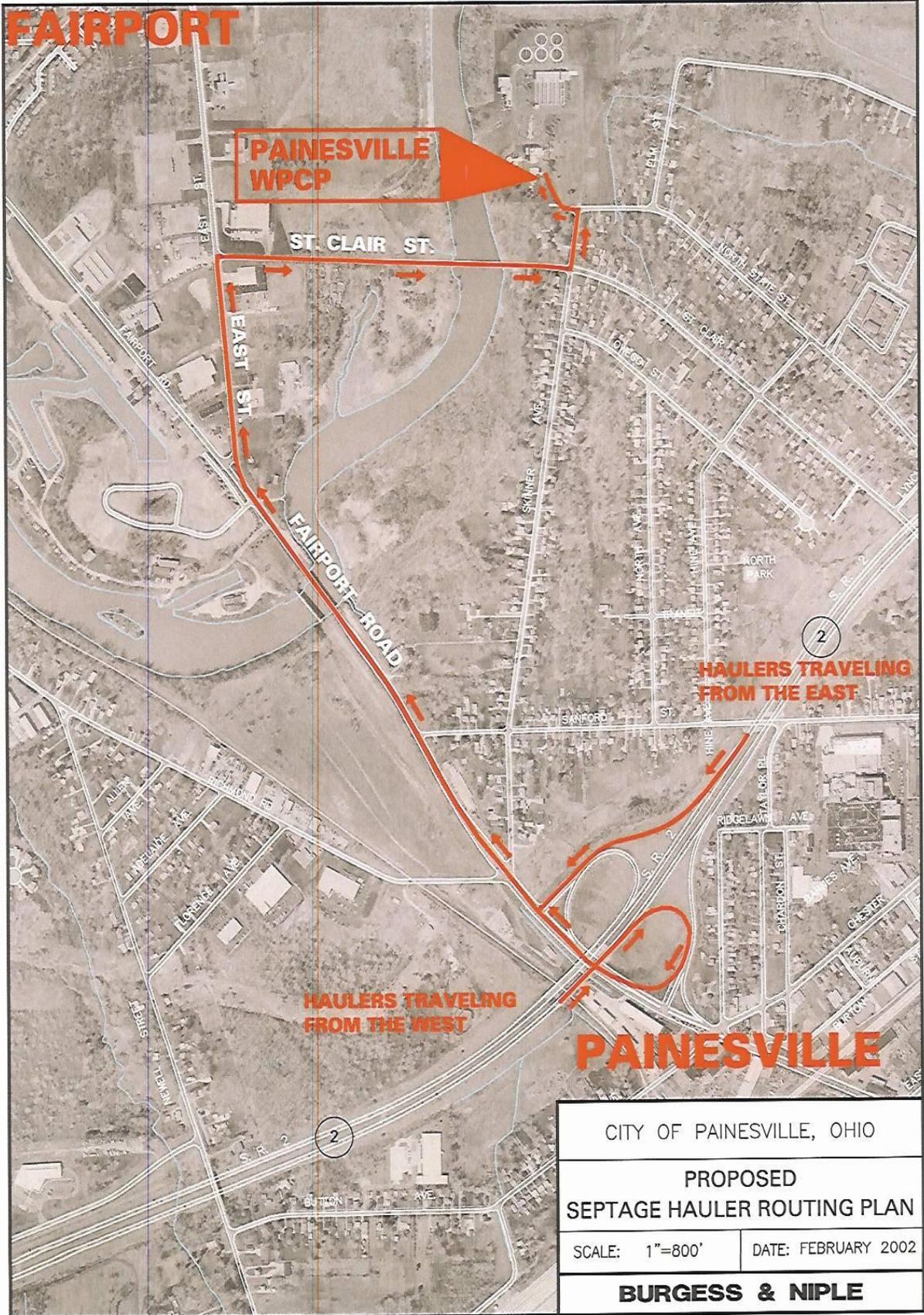
Exit the Richmond Street interchange and proceed north into Fairport Harbor. Turn right on Rt. 535. Travel approximately ¼ mile and turn right on St. Clair Street. Travel across the river bridge and turn left on Skinner Avenue. The WPCP is directly ahead, follow the signs.

### **From West on Rt. 2**

Exit the Richmond Street interchange and proceed north into Fairport Harbor. Turn right on Rt. 535. Travel approximately ¼ mile and turn right on St. Clair Street. Travel across the river bridge and turn left on Skinner Avenue. The WPCP is directly ahead, follow the signs.

### **From South on Rt. 44**

Follow Rt. 2 East towards Painesville-Ashtabula. Exit the Richmond Street interchange and proceed north into Fairport Harbor. Turn right on Rt. 535. Travel approximately ¼ mile and turn right on St. Clair Street. Travel across the river bridge and turn left on Skinner Avenue. The WPCP is directly ahead, follow the signs. The septage receiving station is located in the gate to the left.



CITY OF PAINESVILLE, OHIO	
PROPOSED SEPTAGE HAULER ROUTING PLAN	
SCALE: 1"=800'	DATE: FEBRUARY 2002
<b>BURGESS &amp; NIPLE</b>	



*City of Painesville Water Pollution Control Plant  
Application for Trucked Waste Discharge Permit*

---

**INSTRUCTIONS AND SIGNATURE**

Each Vehicle must be registered separately and this permit is non-transferable. Companies using tankers must register the tank, not the cab. For each vehicle utilized for the transportation of waste for the disposal into the City of Painesville Water Pollution Control Plant, the application fee is fifty dollars (\$100.00)/(2) years, payable at the time of application to the "City of Painesville".

For each vehicle for which a permit is requested, evidence of a five thousand dollar (\$5000.00) surety bond must accompany your application. A single bond for the total amount of trucks requesting a discharge permit may be submitted in lieu of individual bond forms. Bonds must be submitted on the City of Painesville Bond Form.

**Applicant shall provide with the application, a copy of a current Lake County Board of Health Cleaners Registration for the vehicle being permitted.**

If you have questions or comments, you may contact the City of Painesville Water Pollution Control Plant at (440) 392-6316. Send completed application forms, fees, and bond forms to:

**City of Painesville Water Pollution Control Plant  
7 Richmond Street  
P.O. Box 601  
Painesville, OH 44077**

---

By signing this application, the applicant agrees to abide by the rules, regulations, and procedures as set forth according to City of Painesville Ordinances and Policies. The applicant swears that all information submitted is true to the best of the applicants knowledge.

---

Company Owner/Representative (Sign)

Date

---

Company Owner/Representative (Print)

Date

---

*Official Use Only*

Permit Number Assigned \_\_\_\_\_

# City of Painesville Water Pollution Control Plant Trucked Waste Discharge Permit

---

**PERMIT NUMBER:**

Effective Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

In accordance with the City of Painesville Ordinances and Regulations, and applicable provisions of federal, state, and local laws or regulations; the City of Painesville authorizes the below listed user, hereafter referred to as the Permittee, to discharge trucked waste at the City of Painesville Water Pollution Control Plant, subject to the conditions set forth in this Discharge Permit. **This permit is non-transferable.**

**Permittee:**

This Permit is issued based on the disclosure data submitted by the Permittee and received by the City of Painesville Water Pollution Control Plant on and in conformance with data submitted to the department in support of the which are filed with and considered as part of this document. Waste will be discharged at Treatment Plant facilities **ONLY**.

Approved by:  
\_\_\_\_\_  
\_\_\_\_\_

**TRUCK INFORMATION:**

Make of Vehicle \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Current or Previous Permit Number \_\_\_\_\_ VIN \_\_\_\_\_

License Number \_\_\_\_\_ Tank Capacity (Total Gals) \_\_\_\_\_ Truck Wt. \_\_\_\_\_

Mailing Address:	Billing Address:

Contact Person: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

# City of Painesville Water Pollution Control Plant

## Trucked Waste Operator's License Application

This Section to be completed by Applicant: PLEASE PRINT CLEARLY:

### Applicant Information:

Applicant Name: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Present Employer: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

### As conditions of this license I agree to the following:

1. I have received and read the City of Painesville's Truck Waste Disposal Information.
2. I agree to abide by all rules and regulations per city Ordinance #937.41 and amendments to Ordinance #937.41.
3. I agree to follow all wastewater treatment plant procedures when operating vehicle on disposal site.
4. I understand that non-compliance with any part of the City of Painesville's Trucked Waste Disposal regulations shall subject the Licensee to revocation or suspension of the License.
5. I have not had any civil and/or administrative actions taken against me for violation of any waste disposal regulations in the last five (5) years.
6. I agree to notify the City of Painesville Water Pollution Control Plant in writing within (2) weeks of any change in employers.
7. I agree to reapply for a new license at least (60) sixty days prior to the expiration of current license.

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

### This section to be completed by City of Painesville Water Pollution Control Plant Employees

Applicant Trucked Waste Operators License Number: \_\_\_\_\_

Recommendation to approve applicant:      YES      NO      If "NO" Why?

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ License Approval Date: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

# City of Painesville Water Pollution Control Plant Trucked Waste Discharge Permit Bond

KNOW ALL MEN BY THESE PRESENTS:

BOND # \_\_\_\_\_

That \_\_\_\_\_  
of \_\_\_\_\_  
as Principle, and \_\_\_\_\_, as Surety, are held and  
firmly bound unto the City of Painesville Water Pollution Control Division of Utilities, as Obligee in the sum of  
\_\_\_\_\_ (\$5000.00) to be paid to said obligee, its successors and assigns, for the payment thereof well and truly  
to be made, we jointly and severally bind ourselves, our heirs, executors, administrator, successors and assigns  
firmly be these presents.

The conditions of the above obligation are such that

WHEREAS, the principle is an applicant for a Trucked Waste Discharge Permit and

WHEREAS, the said principle will comply with all applicable provisions of the City of Painesville  
Ordinances as amended and rules and regulations adopted pursuant to these chapters governing the use of the sewer  
system for discharge of trucked waste, which includes, but is not limited to, the payment of all charges and fees  
assessed to the Principle pursuant to these chapters for the use of or damage to the sewer system.

WHEREAS, the term of this bond is from \_\_\_\_\_ and ending  
\_\_\_\_\_.

NOW, THEREFORE, if the permit shall be issued to the Principle who shall conform to the ordinances and  
codes of the Obligee, then this obligation shall be void, otherwise, the same shall remain in full force and effect.

IT IS FURTHER AGREED AND UNDERSTOOD, that, the Surety Company reserves the right to cancel  
this bond by giving thirty (30) days written notice to the Obligee, and upon receipt of such cancellation notice, the  
Surety is relieved of any further liability. The said Surety will be liable for loss occurring up to the effective date of  
said cancellation notice, in event, to exceed the penalty of this bond.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

BY: (Permittee) \_\_\_\_\_

SEAL BY: (Surety) \_\_\_\_\_

BY: (Attorney-in-Fact) \_\_\_\_\_

City of Painesville WPCP  
PO Box 601  
1170 N. State Street  
Painesville, OH 44077  
Phone: 440-392-6316  
Fax: 440-392-6317

# City of Painesville Water Pollution Control Plant

WEF NUMBER

## Waste Evaluation Form (WEF) – (Pre-approval for trucked Non-Domestic Wastes)

**This section to be completed by Waste Generator: PLEASE PRINT CLEARLY**

### Waste Generator Information:

Company Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Site Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Company Contact: \_\_\_\_\_ Type of Business: \_\_\_\_\_

### Waste hauler: (If known at time of this waste evaluation request)

Company Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_

### Description of Tank and Waste:

What process generated this waste? \_\_\_\_\_

\_\_\_\_\_

What do you call this waste? \_\_\_\_\_

Estimated gallons to be disposed: \_\_\_\_\_ # Times per Year: \_\_\_\_\_

Has waste been previously tested YES NO (If yes, attach analysis)

How was waste previously disposed: \_\_\_\_\_

Hauler: \_\_\_\_\_ Disposal Site: \_\_\_\_\_

Please complete all sections of this form. Failure to complete any part of this form may result in rejection of this request. A separate (WEF) form must be completed for each requested site to be pumped. The information in this request is complete and true to the best of my ability to determine. I understand that falsification of information in this request could lead to penalties under provisions of City Ordinance \_\_\_\_\_.

**GENERATOR SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PRINT SIGNATURE:** \_\_\_\_\_

Send or bring this completed form to the Wastewater Plant for approval. If you do not have test results on the wastes you are requesting approval to dispose, you can also bring a sample to the City of Painesville WPCP Lab for analysis. Refer to lab fees for cost of analysis. Billing for waste evaluation testing will be charged to the Waste Generator. Approval will be sent to Waste Generator. WEF Approval Number located in top right hand box must be on manifest for disposal of waste at plant.

### This section to be completed by City of Painesville Water Pollution Control Plant Employees

**Sample Delivered:** YES NO (If NO was analysis on wastes attached to this form) YES NO  
**COCR Sample Number:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Analysis**

**Costs:** \_\_\_\_\_

**Recommendation to accept Waste** YES NO If "NO" Why? \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_